

THE CLASSIFIED ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$7.10 per line for institutions that are ACRL members, \$9.00 for others. Late job notices are \$17.25 per line for institutions that are ACRL members, \$20.50 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$320 to \$610 based upon size. Please call for sizes and rates.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

Internet: C&RL News classified ads are now accessible on the Internet through the gopher server at the University of Illinois at Chicago. Ads will be placed on the gopher approximately 2-3 weeks before the printed edition of C&RL News is published. To reach C&RL NewsNet you can locate the University of Illinois at Chicago in the menu of all servers maintained on gopher at the University of Minnesota. Alternatively, you can connect your favorite gopher client directly to host "gopher.uic.edu 70". Select "The Library" from the menu and then select "C&RL NewsNet" from the next menu.

Contact: Jack Helbig, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: U21808@UICVM.uic.edu.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual lifestyle, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

POSITIONS OPEN

ACQUISITIONS LIBRARIAN. Acquisitions Department, Sterling Memorial Library. Minimum rank: Librarian II. Shares responsibility for management of the department, participates in systemwide planning of acquisitions and serials services. Supervises receiving operations for two teams in the department. Serves as assistant department head. Qualifications: MLS from an ALA-accredited library school. Two or more years professional experience in acquisitions or serials in an academic or research library. Knowledge of records management and the MARC bibliographic and holdings formats. Experience with microcomputers and automated library systems, including RLIN or OCLC. Knowledge of at least one foreign language. Excellent oral and written communication skills. Excellent analytical skills. Demonstrated supervisory ability. Strong service-orientation. Demonstrated ability to work independently and with others in a rapidly changing and demanding environment. Salary and Benefits: Competitive salary

HEAD, BIBLIOGRAPHIC CONTROL DEPARTMENT California State University, Sacramento

Probationary tenure-track position at the Senior Assistant or Associate Librarian rank, salary range: \$36,468-\$48,192.

RESPONSIBILITIES: Directs the operation of BCD, supervises eight library assistants, does original cataloging, subject analysis, and authority work. OCLC, INNOPAC, AACR2, LCSH, LC classification, and other classifications including Dewey, SUDOCs, California Documents, and local schemes are used in cataloging. Serves on appropriate committees, coordinates OCLC use, and meets responsibilities of a faculty appointment.

MINIMUM QUALIFICATIONS: Master's degree from ALA-accredited library school, four years of professional cataloging experience, current knowledge of and ability to apply AACR2, LCSH, MARC formats, authority control principles, and LC cataloging practice, experience with an online catalog and a bibliographic utility, supervisory experience, effective written and oral communication skills.

DESIRABLE QUALIFICATIONS: Experience with INNOPAC, OCLC, and an integrated automated library system; experience in an academic library; knowledge of a foreign language; and knowledge of Dewey and SUDOCs classifications.

APPLICATION PROCEDURES: Apply by **June 1, 1994**, with a letter addressing qualifications, a current resume, and names, addresses, and phone numbers of three references to:

**Charles Martell
Dean and University Librarian
California State University,
Sacramento
Library, 2000 Jed Smith Drive,
Sacramento, CA 95819-6039**

CSUS is an equal opportunity, affirmative action institution and hires only individuals lawfully authorized to work in the U.S.

based on the successful candidate's qualifications and experience; from a minimum of \$33,700. Full benefits package including 22 vacation days and 17 holiday, recess, and personal days; comprehensive health care; relocation assistance; and TIAA/CREF or Yale retirement. Applications received by June 15, 1994, will be given first consideration; applications accepted until position is filled. Please send a letter of application, resume, and the names of three references to: Diane Y. Turner, Director, Library Personnel Services, Yale University Library, P.O. Box 208240, New Haven, CT 06520-8240. EEO/AA.

ACQUISITIONS LIBRARIAN. (Search extended.) Western Connecticut State University is seeking qualified applicants for the position of Acquisitions Librarian. Responsibilities will include managing the ordering of library materials, administering the library material budget, and participating in the general responsibilities of a library faculty

member including participation as library liaison to academic departments. Will also be responsible for the technical services component of an online catalog system. Required Qualifications: An MLS degree from an ALA-accredited program; recent professional experience in acquisitions and fund accounting; previous technical services experience including database maintenance in an integrated, automated library environment; experience in supervising staff; and good organizational and interpersonal skills. Desired Qualifications: Two years experience beyond the MLS; experience in all aspects of technical processing; previous technical service experience using innovative interfaces software; substantial experience with collection development policies and a library liaison program; and evidence of participation in professional activities. Position is expected to be filled by August 1994. Rank and salary dependent upon qualifications. Review of applications will begin immediately and will continue until position is filled. Send letter of application and resume to: Vijay Nair, Chairperson, Library Search Committee, Ruth A. Haas Library, Western Connecticut State University, 181 White St., Danbury, CT 06810. An equal opportunity, affirmative action employer.

ARCHITECTURAL RESOURCES LIBRARIAN. Position Description: The Architectural Resources Librarian serves as curator of Southeastern Architectural Archive and is also responsible for collection development of the Tulane University library's architectural holdings. The holder of the position reports to the Assistant University Librarian for Special Collections and works collegially with other members of the special collections. Noted as one of the top three architectural archives in the U.S. (*Forbes* magazine), the Southeastern Architectural Archive was established as a separate entity in 1978. The Architectural Archive houses over 200 individual collections containing significant architectural drawings, project records, and extensive holdings of photographic and three-dimensional materials. The bulk of the collection dates from the mid-1800s to the present. The Southeastern Architectural Archive is a member of the International Confederation of Architectural Museums. The Architectural Resources Librarian supervises one Library Assistant and a number of student assistants. There is a close working relationship with the School of Architecture. Required: MLS with archival emphasis and/or equivalent training or experience in archives and/or professional degree in architecture or degree in architectural history or related field; strong organizational and communication ability. Preferred: Familiarity with information technology; knowledge of Louisiana and Gulf South architectural history. Level: Librarian II (beginning at \$26,700) or Librarian III (beginning at \$29,000). Twelve-month appointment with 22 vacation days; excellent general benefits including tuition waiver for self and dependents. Review of applications will begin May 15, 1994, and will continue until position is filled. Send letter of application; resume; and names, addresses, and telephone numbers of three references to: Melonie Hughes, Administrative Associate, Howard-Tilton Memorial Library, Tulane University, New Orleans, LA 70118. Tulane University is an equal opportunity, affirmative action employer.

ASSISTANT AUTOMATED SYSTEMS LIBRARIAN, ASSISTANT PROFESSOR (tenure-leading). Automated Systems Department, starting August 1, 1994. Provide technical support for public and technical service staff use of information technology and electronic resources. This includes: 1) Provide training of staff in the use of electronic information sources; 2) provide support for the integration of new technologies and new approaches to the delivery of information into library operations; 3) develop and maintain computer programs that support library applications. This includes maintaining gopher server(s), writing scripts for library applications, and sharing administration for a CD-ROM network. Required: MLS from an ALA-accredited program; two years professional experience in a research or academic library. Flexibility and the ability to work independently and in cooperation with a variety of staff; excellent verbal and written communication skills; excellent analysis, problem resolution, and troubleshooting skills. Preferred: Systems experience in an academic library; experience or education in Ultrix and/or Novell and/or C programming language; degree in computer science or engineering; knowledge of distributed computing, networking, and related issues; experience conducting training programs. \$26,500 minimum for a 12-month contract. Salary may be higher depending upon the qualifications of the successful applicant. Apply with full resume plus names and current addresses and telephone numbers of three references by June 15, 1994, to: Kent Hendrickson, 106 Love Library, University of Nebraska-Lincoln, Lincoln, NE 68588-0410. The University of Nebraska-Lincoln is committed to a pluralistic campus community through affirmative action and equal opportunity and is responsive to the needs of dual career couples. We assure reasonable accommodation under the Americans with Disabilities Act; contact Larry Kahle at the above address for more information.

ASSISTANT DOCUMENTS LIBRARIAN, Government Documents Center, Seeley G. Mudd Library, Yale University. Minimum rank: Librarian I. Plans, supervises, and coordinates the technical services activities, including automation, of the Government Documents Center. Participates in reference, bibliographic instruction, and collection development functions of the center. Qualifications: MLS from an ALA-accredited library school. Knowledge of the social sciences. Experience with DOS and Windows based microcomputers, word processing, spreadsheets, and online and network based information systems in all formats including diskette and CD-ROM. Systematic approach to work. Attention to detail. Ability to manage a broad variety of tasks and shifting priorities. Demonstrated ability to work effectively with others. Excellent oral and written communication skills. Knowledge of documents reference techniques and bibliographic sources, experience with an online public access catalog and other online bibliographic databases, cataloging experience are all desirable. Knowledge of French, Spanish, or German preferred. Experience with statistical analysis and software and geographic information systems desirable. Salary and Benefits: Competitive salary based on the successful candidate's qualifications and experience; from a minimum of \$30,900. Full benefits package including 22 vacation days and 17 holiday, recess, and personal days; comprehensive health care; relocation assistance; and TIAA/CREF or Yale retirement. Applications received by May 13, 1994, will be given first consideration; applications accepted until position is filled. Please send a letter of application, resume, and the names of three references to: Diane Y. Turner, Director, Library Personnel Services, Yale University Library, P.O. Box 208240, New Haven, CT 06520-8240. EEO/AA.

ASSISTANT TO THE DEAN FOR DEVELOPMENT AND PLANNING, California State University, Fresno. This full-time position is in the Administrative Office of the library. Responsibilities include: Planning, initiating, and managing programs in all areas of development, including grants, foundation and corporate support, annual funds, and gifts; organizing special projects and events in support of the development program; participating in continuing planning for a new library addition; responsibility for the library's public affairs and community relations. Some travel and occasional evening and weekend work will be required. Required qualifications: ALA-accredited MLS or equivalent; library experience or successful fundraising experience; excellent organizational, oral and written communication skills; ability to work creatively and independently; strong interpersonal skills; flexibility to deal with changing priorities. Appointment: Full-time, twelve-month, tenure-track faculty position; rank and salary dependent on qualifications, minimum \$41,184; medical/dental insurance and retirement benefits; 24 days vacation. Anticipated starting date September 1, 1994. Send letter of application, resume, and names and addresses of three references to: Sandra Gotthe, Henry Madden Library, 5200 North Barton, California State University, Fresno, Fresno, CA 93740-0034. To ensure full consideration, applicants are encouraged to have all information on file by June 3, 1994. CSU Fresno is an affirmative action, equal opportunity employer. Traditionally underrepresented groups, persons with physical disabilities, and Vietnam-era veterans are encouraged to apply.

CATALOGER/CIRCULATION LIBRARIAN Bluffton College seeks a cataloger/circulation librarian with an MLS from an ALA-accredited institution; two years experience with OCLC and knowledge of AACR2, LCSH, and LC classification. The successful candidate will manage all cataloging functions with mostly copy cataloging and supervising one paraprofessional assistant; supervise the circulation system and annual inventory and manage materials processing and catalog maintenance; assist in preparing for library automation and work one night per week while rotating on weekend duty as reference librarian. Full-time, non-tenure-track position begins as soon as available but not later than fall 1994. Screening begins May 15, 1994. Women and minority applicants are especially welcome. Reply to: William J. Hawk, Vice President and Dean of Academic Affairs, Bluffton College, 280 West College Ave., Bluffton, OH, 45817-1196; (419) 358-3317.

COLLECTIONS CATALOGER—ANTIQUITIES. Getty Center has opening for Collections Cataloger—Antiquities. Reports to Head, Collections Cataloging. Oversees processing of archival collections, primarily photographic materials but also textual manuscripts with primary responsibility for ancient period. Supervises several part-time help, manages databases, processes collections, identifies conservation problems, creates RLIN records, serves as subject specialist. Requires: Graduate degree in ancient art history, archaeology, classics, or related field, ALA-accredited MLS with training in archival management, or equivalent combination of training and experience; two–three years experience processing archival materials; reading knowledge of two European languages (Italian, German, French



UNIVERSITY LIBRARY UNIVERSITY OF SOUTHERN CALIFORNIA

The Thomas and Dorothy Leavey Library is seeking creative and enthusiastic librarians who want to make a difference in the educational enterprise. The Leavey Library, an innovative teaching library scheduled to open in Fall 1994, will serve as a gateway to the collections of the University Library and worldwide sources of information by instructing students how to identify, locate, and evaluate information in print and digital formats; by fostering partnerships with faculty in evaluating and developing information technologies for teaching; and by promoting life-long learning for electronic information navigation skills.

The following individuals will join a team dedicated to the design and delivery of a broad range of traditional and innovative services in a collaborative environment.

- **INFORMATION SERVICES COORDINATOR, Position #157** — Provides team-based leadership in developing and implementing a variety of innovative reference and information retrieval services in a reference commons of 120 workstations with a Networked Information Resources Coordinator, Reference-Instruction Librarians, and Reference Commons Assistants. Develops the reference collection and participates in dynamic reference and instruction programs, program evaluation, and planning.
- **NETWORKED INFORMATION RESOURCES COORDINATOR, Position #158** — Develops tools for retrieval of networked information, using USCInfo and other campuswide information systems, gophers, Mosaic, and other information retrieval systems and technology. Collaborates with the University Library's Center for Scholarly Technology and Leavey Library's Information Services and Instruction Coordinators in evaluating and providing access to new Internet resources. Promotes integration of networked information technology into all library services. Participates in dynamic reference and instruction programs, program evaluation, and planning.
- **REFERENCE-INSTRUCTION LIBRARIAN, Positions #159, #160, #161** — Provides information retrieval and reference service in a variety of media and settings. Participates actively in a dynamic instruction program, collection development, program evaluation, and planning.
- **ACCESS SERVICES/COLLECTION DEVELOPMENT COORDINATOR, POSITION #162** — Sets policy and directs library assistants who provide circulation, reserves, and other access services. Shapes a major undergraduate learning collection through Leavey Library selectors and other bibliographers and faculty. Participates in dynamic reference and instruction programs, program evaluation, and planning.

USC's Library serves one of the largest private universities in the country. As a major research library, it houses a collection of more than 2.6 million volumes, has 14 specialized subject libraries, and a total of 172 FTE of which 58 are Library faculty positions. It has adopted a strategic goal to develop networked digital services and information service which includes the online catalog, in-process file, 11 locally mounted databases, campus information files, full-text versions of the Chronicle of Higher Education and Clarinet News Service, and a gopher service. Librarians are faculty, have continuing appointment status and participate in University governance.

Please call (213) 740-2928 between the hours of 9:00 a.m. to 4:30 p.m., Monday - Friday, to receive a copy of the job description which includes qualifications and application instructions. Review of applications will continue until each position is filled. The University of Southern California has a strong institutional commitment to the principle of diversity in all areas. Ethnic minorities and the physically challenged are especially encouraged to apply. AA/EOE.





NORTHERN KENTUCKY UNIVERSITY

LIBRARIANS

We are seeking outstanding Librarians for two positions. Each position requires ALA-accredited MLS. Positions are 12-month, tenure-track, with requirements toward academic promotion and tenure. Benefits for each position include 20 days of vacation, 12 days of sick leave, university holidays, and competitive retirement and health plans. NKU has a student population of 12,000 and is located in the Greater Cincinnati area.

Electronic Reference Services Librarian

Service-oriented librarian needed to join busy reference staff in a suburban university library. Major responsibilities include planning, implementing, and evaluating electronic information sources; providing reference service, including some evening and weekend work; and working in collection development and library instruction. Knowledge of FirstSearch, Internet and other emerging CD ROM and online technology is required. Candidates must also possess proven organizational and interpersonal skills and the ability to work in a team setting. Required: three years of post-MLS academic experience. Minimum annual salary: \$27,000 commensurate with experience. Apply to **Laura Sullivan, Chair, ERSL Search Committee, Steely Library, Northern Kentucky University, Highland Heights, KY 41099.**

Catalog Librarian

Responsibilities include original and OCLC cataloging of monographs and non-print materials, catalog maintenance, authority work, converting records into machine-readable form, assisting in the general operation of the Catalog Department and special projects, participating in collection development, and assisting in the Periodical/Microforms Department. Reports to the Head of Cataloging. The ability to use AACR2R, LCRI, MARC formats, LC classification, LC subject headings, and OCLC is required. Qualified candidates must have excellent oral and written communication skills, the ability to work effectively with all levels of staff, analytical skills, and organizational ability. Knowledge of one foreign language desirable. Annual salary \$23,000. Apply to **Wendy Wood, Chair, Catalog Librarian Search Committee, Steely Library, Northern Kentucky University, Highland Heights, KY 41099.**

Application Process: Submit a letter of application, resume, and the names, addresses and telephone numbers of three references to the appropriate search committee chair. Review of applications for each position will begin May 15; positions are available July, 1994.

Northern Kentucky University is an equal opportunity, affirmative action employer and actively seeks the candidacy of qualified women and minorities. NKU is a drug-free workplace.

preferred), knowledge of ancient Greek or Latin desirable; proven ability to apply knowledge and research methods to assessment of resource materials; microcomputer experience; strong communication, organizational, and interpersonal skills; strong attention to detail. Preferred: Familiarity with AMC or VIM cataloging; supervisory experience. Hiring salary range: \$33,300-\$38,800. Excellent benefits. Send letter of application, resume, and names, addresses, and phone numbers of three references to: Personnel Coordinator, **The Getty Center for the History of Art and the Humanities**, 401 Wilshire Blvd., Suite 700, Santa Monica, CA 90401. Position available July 1, 1994. Applications received by May 20, 1994, will receive first consideration. No phone inquiries please.

GOVERNMENT DOCUMENTS/BUSINESS LIBRARIAN. Faculty rank, tenure-track, 12-month appointment, I. D. Weeks Library, University of South Dakota. Seeking an individual who will work in a centralized reference area, serving as government documents and business expert for the library. Position is primarily responsible for planning services and library resource development for the School of Business, and selecting, acquiring, and providing access to federal and state government documents. Position requires close cooperation with the cataloging and acquisition departments. Additional responsibilities include working regularly scheduled hours at the reference desk and providing online reference assistance. Individuals applying should have an interest in working with the faculty and have a strong commitment to public service. Minimum qualifications: ALA-accredited MLS; 1) undergraduate degree in a business related field; 2) knowledge and interest in educating library users; 3) ability

Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1989, issue of *Library Journal*, the *ALA Survey of Librarian Salaries*, the annual *ARL Salary Survey*, or the annual CUPA Administrative Compensation Survey) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

Connecticut	\$28,900
Delaware	\$22,500+
Illinois	\$27,400#
Indiana	varies*
Iowa	\$21,588
Louisiana	\$22,000
Maine	varies*
Massachusetts	\$27,554*
New Jersey	\$24,200
New York	varies*
North Carolina	\$22,491
Ohio	\$25,198+
Pennsylvania	\$23,700*
Rhode Island	\$26,500
South Carolina	varies*
South Dakota	\$20,000
Texas	\$25,000
Vermont	\$23,846
West Virginia	\$22,000
Wisconsin	\$25,830

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

+Salary minimums for public librarians only.

#Option for local formula

to work effectively with colleagues and diverse clientele; 4) effective written and oral skills; 5) knowledge of online searching; 6) knowledge of microcomputer applications for word processing. Additional desirable qualifications: 1) second master's degree in a business-related field (will be required for tenure and promotion); 2) experience working with government documents; 3) reference experience either in an academic or public library. Minimum salary: \$23,500, negotiable, depending on qualifications. Submit letter of application, resume, and the names, addresses, and telephone numbers of three references to: Imre Meszaros, Director of Libraries, I. D. Weeks Library, University of South Dakota, 414 East Clark St., Vermillion, SD 57069-2390. Review of applications will begin June 15, 1994, and will continue until an adequate number of applications are received. AA/EEO.

GOVERNMENT DOCUMENTS SPECIALIST: EDUCATION/INFORMATION LITERACY LIBRARIAN

The University of Massachusetts Medical Center Library is expanding its Education/Information Services area to provide more comprehensive access to its selected depository collection. A new position reporting to the Education/Information Librarian, and part of a team of four librarians, 1.5 paraprofessionals, and student assistants, will provide high-level reference services for the government documents collection, including electronic access points such as CD-ROM, LANs, the internet, and federal BBSes; teach information retrieval and literacy skills for government documents in particular, and the reference collection in general. Function in a leadership role to develop and promote government documents services to the schools' and hospital's primary clientele, and to the members of the Worcester Area Cooperating Libraries. With the Education/Information Librarian, will plan and implement end-user training, develop training materials and documentation for electronic resources. Required: ALA-accredited MLS. Two-three years experience with a U.S. depository collection in an academic, an academic health center, or a large public library. Demonstrated knowledge and use of electronic and online information resources; experience with bibliographic utilities, IL systems; familiarity with cataloging and acquisitions of government publications. Excellent interpersonal skills. Ability to communicate clearly and effectively both orally and in writing. Ability to work cooperatively in a demanding and changing environment. Flexibility, initiative, and problem-solving skills are a must. Worcester is a city of 100,000, has 10 institutions of higher education, and is located 40 miles from Boston. The Medical Center complex includes a medical school, a 416-bed advanced tertiary care teaching hospital, graduate schools of nursing and biomedical sciences. Salary negotiable, from \$28,000, depending on experience. Twenty-two vacation days, 13 paid holidays, comprehensive benefits. Closing date: May 31, 1994. Send letter of application, resume, and names of three references to: Maureen Langevin, Human Resources, University of Massachusetts Medical Center, 55 Lake Ave. North, Worcester, MA 01655. EEO/AA.

HEAD, ACCESS SERVICES

University of California at Riverside. Position reports to Head, Public Services, Rivera Library, and has primary planning and administrative responsibility for the functions of circulation, stack maintenance, reserve services, and interlibrary loan. Establish policies and objectives for units working closely with other library departments on matters of access and service policy. Required: Graduate library degree from ALA-accredited program. Several years of professional experience in library public service. Experience with library technology systems, and knowledge of applications of new technologies to circulation services. Send letter of application, resume, and three professional references by May 16, 1994, to: John W. Tanno, AUL, University of California, P.O. Box 5900, Riverside, CA 92517.

HEAD, ACQUISITIONS DEPARTMENT

Santa Clara University. Responsible for planning, evaluating, and managing operations of Acquisitions Department. Supervises five FTE library specialists plus student employees. Oversees: Current and out-of-print orders; domestic approval plans; gifts-in-kind; serial subscriptions; and invoice processing. Serves as primary liaison with Controller's Office concerning library's resource budget (approximately \$1.5 million). Works in collegial environment; coordinates acquisitions procedures with subject specialists responsible for collection development. May be assigned as subject specialist for one or more areas. Required: MLS, or equivalent, from ALA-accredited program; minimum two years relevant professional experience; prior experience as supervisor or manager; strong interpersonal and communication skills; experience with automated systems; familiarity with library resource vendors. Desirable: Experience with OCLC and local online library systems; collection development experience; knowledge of modern foreign language. Initial appointment at Senior Assistant Librarian rank.

LIBRARY

CATALOGING (Available Immediately)

Catalog print and non-print materials in an online, integrated system (DRA); maintain authority and bibliographic databases; train and supervise support staff; and participate in library-wide collection development.

Required: Recent experience with OCLC and AACR2. Interpersonal skills. Adaptability to situations involving a variety of duties and details.

Preferred: Experience with conversion to an automated catalog, AV Cataloging, and authority control.

Salary Range: \$33,737.28 - \$47,235.36

AVAILABLE JULY 1, 1994

TECHNICAL SERVICES (New Position)

Responsible for the management of the DRA bibliographic database. Plans and coordinates database maintenance and interdepartmental projects involving acquisitions, serials, cataloging, and other DRA modules. Works with the Head of Automation to coordinate maintenance procedures with the Campus Computing Center and resolve system-related problems. Performs original and copy cataloging, and authority work as necessary.

Required: Experience using an integrated system. DRA strongly preferred, cataloging with AACR2, LC classification and MARC formats, knowledge of authority control in an automated environment; demonstrated supervisory capabilities; familiarity with bibliographic utility, preferably OCLC.

Preferred: Experience with DRA Report Writer.

Salary Range: \$37,195.41 - \$52,068.81

REFERENCE/PUBLICATIONS (New Position)

Responsible for general and computer-assisted reference service and coordination of Library-wide publications. Interest in and ability to instruct users in both reference and classroom settings and to coordinate in-house publications with user education goals and objectives.

Required: Evidence of editing and production skills.

Preferred: Desk-top publishing experience.

Salary Range: \$33,737.28 - \$47,235.36

REFERENCE (Two Positions)

Responsible for general and computer-assisted reference service and user education.

Required: Working knowledge of basic reference sources and ability to instruct users effectively, both individually and in the classroom in a formally organized instruction program.

Salary Range: \$33,737.28 - \$47,235.36

All positions require an ALA-accredited MLS by date of appointment and excellent oral and written communication skills. Librarians are responsible for the full range of information access and information literacy activities, including collection development and faculty liaison. Background in computer science, natural sciences, languages/linguistics or philosophy preferred. Knowledge of an automated library environment with various information formats is desirable. Initiative, judgement, and resourcefulness in responding to service needs; the ability to work in a participative environment and commitment to professional growth is essential. Second master's degree preferred.

William Paterson College is an accredited State College of New Jersey offering 50 undergraduate and graduate programs, located on a 250-acre suburban campus, 20 miles from New York City, amidst a highly diverse urban and suburban population, with a commitment to educational excellence, cultural diversity and community.

As an equal opportunity/Affirmative Action Employer with a commitment to diversity, the College actively encourages nominations and applications from women, candidates of diverse racial and ethnic backgrounds and differing physical abilities.

Review of applications will begin on June 1, 1994 and continue until position is filled. Please send letter of application and resume to: Richard Bradberry, Director, Sarah Byrd Askew Library

WPC
WILLIAM
PATERSON
COLLEGE

Drawer CRLN, 300 Pompton Road
Wayne, New Jersey 07470

An Equal Opportunity Employer

TWO POSITIONS

Library and Center for Knowledge Management University of California, San Francisco

HEAD, ARCHIVES AND SPECIAL COLLECTIONS

The individual is responsible for planning and administering all aspects of the archival program and delivering public services for the historical, rare, and East Asian collections. The archival and manuscript collection contains 2,600 linear feet. Other special collections include 15,000 rare and valuable books, a 16,000-volume East Asian collection, and pictures, photographs, memorabilia, and artifacts. The library has responsibility to develop, maintain, and service the archives for the University of California, San Francisco. The library seeks outside funding to support the development of collections relevant to historical research and that document the health care environment in San Francisco and the Bay Area. Recently, the library was awarded a second grant from the National Historical Publications and Records Commission to create an archive of the AIDS movement in the community. The Head, Archives and Special Collections, reports to the Deputy Director and will serve as a member of the library and departmental management teams with specific responsibilities for archives; manage the acquisition, processing, indexing, and public service for the archives and manuscript collections; write grants and seek other external support for the development of archive collections; prepare and assemble exhibits; and coordinate gifts to the collection.

QUALIFICATIONS: Master's degree from an ALA-accredited school of library science or equivalent degree, formal training in archives, and familiarity with archival automation. Ability to communicate effectively, orally and in writing, to work in a team setting, experience managing staff, three-five years work experience in archives. Knowledge of the literature of the history of health sciences and reference experience preferred.

INFORMATION SERVICES LIBRARIANS (2 OPENINGS)

RESPONSIBILITIES: Include information and reference services, mediated searching, end-user assistance and training with Melvyl, CD-ROM, and Internet resources, preparation of end-user materials, reference collection development and management, teaching, and other related duties. One of the individuals recruited will have primary responsibility for managing services related to electronic information sources and the other individual will have responsibility for reference collection development and management, including print and electronic resources. Both individuals will assist with planning, evaluating, and overseeing the daily operations of the reference and information unit, will recommend and help evaluate emerging information technologies, and plan for innovative information services. The positions require individuals who can work in a team environment to

(Cont. on next page)

1994-1995 salary range minimum \$36,768. Santa Clara is a Jesuit university located 46 miles south of San Francisco in the heart of California's Santa Clara Valley. To assure full consideration, applications should be received by July 5, 1994. Letters of application with resume, salary history, and the names of three references should be sent to: Elizabeth M. Salzer, University Librarian, Michel Orradre Library, Santa Clara University, Santa Clara, CA 95053. AA/EEO.

HEAD, BEVIER ENGINEERING LIBRARY. The University Library System, University of Pittsburgh, is seeking a highly motivated individual to be responsible for the operation and maintenance of the Bevier Engineering Library including development of the collections and the provision of library services in this area. Responsibilities include planning and administering budgets, supervising staff (one full-time professional, three full-time support staff), and participating in university and professional activities. Reports to the Head, Science Libraries Cluster. Qualifications: Required: ALA-accredited MLS (or recognized equivalent). Excellent oral and written communication skills. Preferred: Experience in a science library or management of a library, educational background in the sciences. Terms of appointment: Rank and salary commensurate with experience and qualifications. Minimum \$35,000. Submit letter of application and current resume with names of three references to: William Gentz, Personnel Librarian, 271 Hillman Library, University of Pittsburgh, Pittsburgh, PA 15260. Applications received by May 30, 1994, will receive first consideration. The University of Pittsburgh is an affirmative action, equal opportunity employer.

HEAD OF ACQUISITIONS. The University of Dallas invites applications for position of Head of Acquisitions. The University of Dallas is a Catholic university committed to the liberal arts. Responsibilities: Directs acquisition functions; selects vendors; manages Dynix acquisitions module; works closely with Collection Development Librarian; assists with management of materials budget; responsible for annual book sale and mail room; supervises two FTE paraprofessionals and several student assistants. Reports to Associate Director of Libraries. Required: ALA-accredited MLS. Minimum two years of experience in academic library; demonstrated supervisory, interpersonal, and oral and written skills. Preferred: Automation experience in Dynix environment; accounting background; acquisition/collection development experience; current knowledge of foreign and domestic book trade and serials acquisition. Salary: \$27,500. Twelve-month library faculty appointment. Twenty days annual leave. TIAA-CREF. Position available July 5, 1994. Applications received by June 6, 1994, will be given first consideration; applications will be considered until position is filled. Interviewing at ALA Miami. Send letter of application, resume, and the names and telephone numbers of three references to: Zary M. Shafa, Associate Director of Libraries, William A. Blakley Library, University of Dallas, 1845 E. Northgate Dr., Irving, TX 75052-4799. EOE.

HEAD, REFERENCE SERVICES. University of California Riverside. Manages reference services, collections, and personnel in the Rivera Library. Provides leadership in planning, development, and supervision of effective user services in a rapidly changing electronic environment.

develop and deliver information programs and services. The Information Services Librarians report to the Coordinator, Public Information Services, in the Information Resources and Services division.

QUALIFICATIONS: Master's degree from an ALA-accredited school of library science, minimum of three years providing reference in an academic health sciences library, experience searching online systems including CD-ROM databases, and the Internet; familiarity with Macintosh and DOS computers; working knowledge of the literature of the health sciences; superior written, oral communication, and analytical skills; demonstrated ability to work effectively with faculty, students, and staff; initiative and creativity; flexibility and the ability to accept and manage change; strong commitment to excellence in service; self-motivation and time management important.

UCSF is a health sciences university. The schools of Dentistry, Medicine, Nursing, and Pharmacy, and the Graduate Division award advanced professional and research degrees in the basic, natural, and behavioral sciences related to health. The campus includes two hospitals with more than 15,000 faculty, staff, and students located throughout San Francisco. Long renowned for the depth and breadth of its collection of the printed record of research and scholarship in the health sciences, the UCSF Library is developing innovative programs that will more effectively integrate it into the scientific communication and education processes, and position it as a focal point on campus for knowledge based applications of information technology. There are three major programmatic divisions: (1) Information Resources and Services, (2) Center for Knowledge Management, and (3) the Interactive Learning Center.

These are academic positions in the Librarian series. Retention and promotion are predicated on professional competence and quality of service within, and professional activity outside, the library; university and public service; and research and other creative activity, including teaching and publication. These positions are represented by a bargaining agent.

Appointments will be to the Librarian series, Assistant Librarian/Associate Librarian rank (salary from \$28,868 to \$50,496 per annum, depending on qualifications).

APPLICATION DEADLINE: Open until filled.

Address letters of application with resume and the names of three references to:

**Uli A. App, Interim Manager
Financial and Human Resources
UCSF Library
San Francisco, CA 94143-0840**

EOE/AA

Participates directly in the provision of these services to a diverse population of faculty, staff, students, and off-campus users. Required: Graduate library degree from ALA-accredited program. Degree or professional library experience in the social sciences or humanities. Minimum four years professional experience providing reference service in academic library. Demonstrated record of increasingly responsible leadership roles in reference services. Experience with microcomputer applications in libraries; experience in providing bibliographic instruction in academic setting. Send letter of application, resume, and three professional references by May 23, 1994, to: John W. Tanno, AUL, University of California, P.O. Box 5900, Riverside, CA 92517.

HUMANITIES BIBLIOGRAPHER/REFERENCE LIBRARIAN The Dickinson Library at the University of Nevada, Las Vegas, seeks a humanities generalist with background and experience appropriate to developing and managing collections in Literature, Art, Theater, Foreign Languages, and Communication Studies. Duties include strong faculty and departmental liaison, bibliographic instruction, assistance in use of print and electronic resources, and computerized database searching in subject specialties. Responsible for reference collection in subject areas. Will prepare bibliographic and user guides. Service at general reference desk includes some evening and weekend hours. Research, publication, and service are expected in order to satisfy criteria for continuing appointment, promotion, and tenure. Reports to the AUL/Collection Development and to the Head of Reference. Qualifications: MLS from ALA-accredited program; minimum three years successful library or equivalent experience in academic/research library. Desired: Undergraduate degree in one of

the humanities with advanced degree a plus; strong interpersonal and communication skills; demonstrated experience and interest in use of electronic resources; ability to work effectively in collegial environment. We will be looking for an energetic, flexible, people-oriented person with a strong desire to work closely with faculty and students. Salary: \$38,783-\$44,314. Position will be filled at Rank II or Rank III depending on qualifications and experience. Benefits: 12-month, tenure-track with 24 days annual leave, retirement options, health insurance, no state income tax. Application deadline and details: Send letter of application and resume, including names and addresses of three references, to: Bob Ball, Chair, Humanities/Reference Librarian Search Committee, James R. Dickinson Library, University of Nevada, Las Vegas, 4505 Maryland Parkway, Box 457001, Las Vegas, NV 89154-7001. Search to remain open until position is filled. Review of applications will begin June 1, 1994. The University of Nevada, Las Vegas, is an AA/EEO employer. UNLV employs only U.S. citizens and aliens authorized to work in the U.S.

LIBRARIAN. The University of California at Berkeley invites applications and nominations for the position of University Librarian. Library facilities on the Berkeley campus include Doe Library, the Bancroft Library, the East Asian Library, and approximately 20 branches under the jurisdiction of the University Librarian, as well as fifteen affiliated libraries. Responsibilities: Duties include management of the library; leadership and innovation in its programs; accountability for a budget of approximately \$23.5 million, of which \$7.8 million is allocated to collections; oversight of public and faculty relations and fund development. The library staff includes approximately 90 academic librar-

REFERENCE LIBRARIAN

University of California, Los Angeles

Under the general direction of the Head of the Reference Division, provides reference desk service, online search services, and instruction, including both standard course-related instruction and end-user search training. Also included are consulting activities designed to assist our primary users with searching biomedical databases and Internet resources directly. Reference desk service includes some daytime, evening, and Saturday hours. Online search service includes interviewing, formulating, executing, and evaluating online searches of biomedical databases. Instructional activities include providing general orientation tours, course-related or other academic-related instructional sessions on the use of abstracting and indexing services and databases in the health and life sciences, and end-user training sessions on databases and Internet resources. In addition, each reference librarian is assigned coordinating responsibilities for an area of divisional activity, such as educational services or online searching.

QUALIFICATIONS: ALA-accredited MLS or equivalent normally required. Dynamic team player with effective oral and written communication skills, demonstrated successful interpersonal skills, and the ability to work successfully with colleagues and staff. Ability to work effectively and tactfully with health and life sciences professionals and students. Familiarity with health and life science reference materials, including directories, handbooks, and abstracting and indexing services. Ability and interest in planning and presenting instructional activities for adults. Experience in working with microcomputer equipment and software for personal information management.

DESIRABLE QUALIFICATIONS: Experience in searching NLM databases and PsycINFO. Knowledge of end-user search system command languages, such as GRATEFUL MED and Silverplatter. Experience in searching electronic resources available through the Internet. Familiarity with telecommunications networks, and local and wide area networks.

SALARY: \$28,668–\$50,496 based on qualifications and years of experience. Excellent fringe benefits.

Send letter of application, a full resume, and the names and complete addresses of at least three professional references to:

Rita A. Scherrei
AUL for Personnel and Administrative Services
University Research Library
UCLA
405 Hilgard Ave.
Los Angeles, CA 90024-1575

Librarians at UCLA are represented by an exclusive bargaining agent, the American Federation of Teachers (AFT). Candidates applying by **June 1, 1994**, will be given first consideration.

UCLA is an EOE/AA employer.

ians and over 300 career support staff as well as over 700 part-time student employees. The University Librarian reports to the Vice Chancellor of the Berkeley campus. The University Librarian position has the financial support of the Kenneth and Dorothy Hill Endowment Fund, which supports programs and activities of the library at the University of California, Berkeley, at the discretion of the University Librarian. Qualifications: Candidates should possess an MLS from an ALA-accredited library school, a Ph.D. or equivalent experience; demonstrated skills in management, planning, and budgeting; an interest in overseeing the library's development program; and the ability to work productively with library staff, faculty, and administration. Significant achievement in areas relevant to the administration of a major research library; a demonstrably strong commitment to excellence in scholarship and research; knowledge of collection development, public and technical services, and library technology; and the ability to conceive and articulate a vision for the future of library resources and services, especially with regard to the use of electronic information technology, are required. To apply: Candidates should apply in writing, including with their cover letter a complete statement of qualifications, a full resume of education and relevant experience, and confidential letters from three professional references, to: Search

Committee, University Librarian, 245 The Library, **University of California**, Berkeley, CA 94720. Applications must be postmarked no later than May 16, 1994. Salary commensurate with qualifications and experience. EOE/AA.

LIBRARIAN, GOVERNMENT DOCUMENTS INFORMATION. Responsible for the coordination of government documents: selection and weeding in conjunction with the subject librarians; oversees government document staff and processing; knowledge of content and search strategy of government electronic sources. Will serve as a member of the Information Focus Team. Will be responsible for reference desk coverage and library use instruction. Qualifications Required: ALA-accredited MLS degree; two–three years government document experience. Willingness to work a flexible schedule, including some evenings and weekends. Demonstrated skills in written and oral communication; demonstrated ability to work in a team environment in a climate of continuous improvement. Rank and benefits: Faculty status, non-tenure-track appointment. Salary: \$25,000 minimum, dependent upon qualifications. Apply by June 1, 1994. Starting date: July 1, 1994. Please submit a letter of application, resume, and the names, addresses, and telephone numbers of three current

HEAD, CATALOG DEPARTMENT

The Library at the University of California, Irvine invites applications for the position of Head of the Catalog Department.

PRIMARY RESPONSIBILITIES: Under the general direction of the Assistant University Librarian for Technical Services, the head of the Catalog Department is responsible for overall management and supervision of the Catalog Department to insure high quality records in the UCI catalog system. Responsibilities include planning, implementing, coordinating and evaluating Departmental operations; setting policies; establishing priorities; training; evaluating staff performance; cataloging and classification in all formats using the Library of Congress and/or National Library of Medicine standards; providing leadership in professional growth and career development for all members of the Department; and delegating responsibility to section heads as appropriate. This position is also responsible for the preparation of procedural manuals, statistical reports, budget requests, surveys, and studies; communication and coordination with other departments on related issues and procedures.

QUALIFICATIONS: (Required) A graduate degree in library science from an ALA-accredited institution or its equivalent; a minimum of 5 years of increasingly responsible professional cataloging and supervisory experience in an academic or research library, including experience in managing a cataloging unit or project; substantive library automation experience, preferably with OCLC and the Innovative Interfaces, Inc. integrated system. Demonstrated knowledge of AACR2, MARC formats and Library of Congress classification and subject headings. Demonstrated administrative and analytical skills; effective oral and written communication skills; ability to adapt to change; initiative; ability to contribute to the overall management of Technical Services; awareness of major issues in the application of technology in academic libraries; evidence of contribution to the profession; and ability to work effectively, independently and cooperatively with all elements of a culturally-diverse community. (Highly Desirable) Broad-based library experience, including demonstrated training skills, and familiarity with the use and application of the National Library of Medicine classification and subject headings, microcomputers and the interaction of multiple databases in a technical services environment; ability to work with a variety of modern European languages.

The University of California, Irvine, with a total campus area of 1,510 acres is located in Orange County, forty miles south of Los Angeles and five miles from the Pacific Ocean. The present enrollment is 16,376 students with a faculty of 700 including the Medical School.

Appointment will be in the Librarian Series at the Associate or Librarian rank. Salary is commensurate with qualifications and experience within a range of \$38,496-53,856 (Associate Librarian III-Librarian III). UCI provides a generous benefits package equal to approximately 40% of salary; excellent retirement system. Applications received by May 15, 1994 will receive first consideration, but applications will continue to be accepted until the position is filled.

To apply, send your letter of application, complete resume, and names of four references to: **Lisa Behrens, Library Personnel Office, UC Irvine, P.O. Box 19557, Irvine, CA 92713. Telephone: (714)856-7115; FAX (714)725-2472.** In compliance with the Immigration Reform and Control Act of 1986, all persons will be required to show proof of their identity and right to work in the U.S.

THE UNIVERSITY OF CALIFORNIA, IRVINE IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER COMMITTED TO EXCELLENCE THROUGH DIVERSITY.

UCI

LIBRARIAN, HEAD OF COLLECTION DEVELOPMENT

University of California, Los Angeles

Under the general direction of the Associate Biomedical Librarian serves as health and life sciences bibliographer for the UCLA Biomedical Library, with overall responsibility for building and assessing the general collection. Manages an annual collections budget of \$1.4 million. Provides coordination for all print, audiovisual, and electronic materials added to the collections, working in close cooperation with other selectors. Prepares and maintains the Biomedical Library collection development policies. Formulates and implements preservation and storage plans for the collection. Manages gifts in kind and money to the collection. Cooperates with other campus and local libraries in resource sharing and planning. Maintains outreach to users and awareness of their information needs. Represents the Biomedical Library and its collection policies to faculty and other interested user groups. Serves on campus and statewide library groups which focus on collection development and planning and resource sharing. Supervises a .50 FTE collection development librarian and a .25 FTE library assistant.

MINIMUM QUALIFICATIONS: ALA-accredited MLS or equivalent normally required. Demonstrated experience in selecting monographs and serials in all formats and managing a collections budget for an academic sciences or medicine collection. Knowledge of health and life sciences literature and current trends and issues in science publishing. Thorough understanding of the trends, concerns, and methods of biomedical research, clinical medical sciences, and health sciences education. Ability to work independently, plan creatively, and implement ideas. Effective oral and written communication skills, demonstrated interpersonal skills, and the ability to work successfully with library users, colleagues, and staff in a multicultural environment. Ability to organize and supervise staff.

DESIRABLE QUALIFICATIONS: Advanced academic degree in health or life sciences. Collection development experience in an academic medical library. Experience working in a highly automated environment including an online public access catalog and local and wide area networks. Demonstrated interest in scholarly activities (research, publication, or teaching).

SALARY RANGE: \$35,052-\$59,316 based on qualifications and years of experience. Excellent fringe benefits. Personal interview required.

APPLICATION DEADLINE: June 17, 1994.

Letter of application should include complete statement of qualifications, a full resume, and the names and complete addresses of at least three professional references.

Mail packet to:

Rita A. Scherrei
AUL for Personnel and Administrative Services
University Research Library
UCLA
405 Hilgard Ave.
Los Angeles, CA 90024-1575

Librarians at UCLA are represented by an exclusive bargaining agent, the American Federation of Teachers (AFT).

UCLA is an EO/AA employer.

references to: Director of Owens Library, **Northwest Missouri State University**, 800 University Dr., Maryville, MO 64468. AA/EOE. Northwest encourages women and minorities to apply.

REFERENCE/INSTRUCTION LIBRARIAN. The University of Wisconsin-Parkside invites applications for the position of reference/instruction librarian. The successful candidate will provide reference service to users; serve as liaison to several faculty departments for purposes of bibliographic instruction, online searching, and collection development; and participate in additional outreach and instruction programs. Requirements: Graduate library degree from an ALA-accredited library school; well-developed interpersonal, presentation, and written communication skills; minimum of two years experience providing reference services and bibliographic instruction; experience in use of a wide variety of electronic information sources; and professional commitment to librarianship. Salary: \$26,345-\$29,000, depending on experience and qualifications. To apply: Send letter of application, resume, graduate transcripts, and names, addresses, and telephone numbers of three references to: Linda Fiele, Chair, Search and Screen Committee, Library/Learning Center, **UW-Parkside**,

900 Wood Rd., Box 2000, Kenosha, WI 53141-2000. Fax: (414) 595-2545. Deadline for receipt of applications is May 15, 1994. The University of Wisconsin-Parkside is an equal opportunity, affirmative action employer. Protected group members are encouraged to apply. Upon request, the university is required to release a list of those in the final candidate pool.

REFERENCE LIBRARIAN. duPont Library, University of the South (Sewanee), seeks an energetic and resourceful librarian for general reference service, teaching an introductory course in use of the library, and coordinating reference electronic information sources. Work includes provision of services during regular night and weekend hours. Minimum requirements include: A master of library and information science degree (ALA-accredited); ability to provide excellent reference service, especially in the sciences; strong interpersonal and communication skills; facility with microcomputers; experience or training in online database searching and CD-ROM technology. Preferred qualifications include: A liberal arts background with emphasis in the sciences, two-three years of academic reference experience, and coursework or experience with government docu-



TEAM LEADERS: INFORMATION ACCESS, BIBLIOGRAPHIC ACCESS, AND FINE ARTS/HUMANITIES TEAMS

The University of Arizona Library

LIBRARY ENVIRONMENT: The University of Arizona Library is an innovative, dynamic, flexible, user-centered, team-based organization, committed to continuous learning, increasing client self-sufficiency, fostering a diverse environment, and furthering the cultural transmission, preservation, and educational roles of the library.

All staff are charged with advancing the mission and vision of the library through systemwide thinking and shared responsibility for successful teams. Individuals are responsible and accountable for problem solving, process improvement, and are empowered with the authority to make decisions at appropriate levels. Staff are encouraged to take satisfaction in their accomplishments in an atmosphere of cooperation and to have balanced personal and professional lives.

DESCRIPTION: All Team Leaders are continuing eligible, report to the Dean of Libraries, and are members of Dean's Cabinet. Team Leaders are facilitators, consultants, and supervisors for the staff, have responsibility for planning and budget management, and provide leadership and vision for the University of Arizona Library. Team Leaders are responsible for needs assessments which translate into services, programs, and collections. These are not entry-level positions.

SALARY RANGE: \$40,000-\$50,000.

REQUIREMENTS: All positions require an ALA-accredited master's degree. Excellent communication skills and evidence of ability to lead are essential. Must have evidence of successful project management and demonstrated ability to work in a team-based environment. Evidence of a strong commitment to information access, staff development and diversity are also required. Demonstrated knowledge of, and ability to deal with, library personnel issues and budget management. Must demonstrate evidence of active, ongoing contributions to the profession.

The Information Access Team Leader must have knowledge of, or experience in, needs assessment, acquiring, borrowing, and leasing information in all formats, and/or document delivery and vendor relations. Ability to maintain budget information and monitor the overall information access budget are also required. The Information Access Team includes 17.75 FTE.

The Bibliographic Access Team Leader must have knowledge of, or experience in, needs assessment, provision of intellectual access to library collections, and/or the creation of records for receipt, cataloging, and information management. The Bibliographic Access Team includes 58 FTE.

The Fine Arts/Humanities Team Leader must have knowledge of, or experience with, the library needs of the Fine Arts and Humanities disciplines and ability to work with the students and faculty in these areas. Ability to conduct needs assessment, information resource development and preservation activities, connection development, education, knowledge management, and advanced mediated services for the Fine Arts and Humanities disciplines are also required. The Fine Arts/Humanities Team includes 12.5 FTE.

APPLICATION DEADLINE: The selection committee will begin to review applications **June 1, 1994**. Positions are open until filled. **APPLICATION PROCEDURE:** Send a letter of application, a current resume, and the names, addresses and phone numbers of three professional references to:

**Carla J. Stoffie, Dean of Libraries
Team Leader Selection Committee
University of Arizona Library
Tucson, AZ 85721
Voice: (602) 621-2101; Fax: (602) 621-9733
e-mail: cstoffie@ccit.arizona.edu**

UNIVERSITY AND COMMUNITY ENVIRONMENT: The University of Arizona, a Research I institution, has an enrollment of 35,000 and grants undergraduate and graduate degrees, including doctorates, in nearly 100 fields. The university's strong affirmative action plan reflects the diverse population of the Southwest. The city of Tucson, located in the northern part of the Sonoran desert and surrounded by mountain ranges, offers a wide variety of cultural and recreational activities.

The University of Arizona is an affirmative action, equal opportunity employer.

UNIVERSITY LIBRARIAN

St. Lawrence University

St. Lawrence University invites nominations and applications for the position of University Librarian. This person is responsible for all library operations, which include the Owen D. Young Library and the new Lauenders Science Library (420,000 volumes, 2,500 periodicals). Staffed by ten library faculty and 19.3 FTE support staff, St. Lawrence's library has a fully integrated system (Innovative Interfaces, Inc.) which is distributed throughout the campus on a fiber-optic network; it supports access to a range of CD-ROM products and external databases through OCLC, FirstSearch, BRS, and Dialog. The annual operating budget is approximately \$2 million, of which \$800,000 is allocated for acquisition. The University Librarian reports to the Vice-President and Dean of Academic Affairs.

The University Librarian provides leadership in all aspects of library operations and planning, and works with a staff strongly committed to enhancing the role of the library in a liberal arts education. St. Lawrence seeks a person who understands the various scholarly processes within the liberal arts, who views libraries as sites for teaching and learning, and who understands the technological changes affecting libraries within such contexts. Required qualifications include an ALA-accredited MLS plus a second master's degree, considerable professional experience in an academic library in progressively more responsible positions, significant supervisory experience, and demonstrated experience in library automation and information systems. Preferred qualifications include scholarly activities and publications as well as active participation in professional organizations.

A letter of application, a curriculum vitae, and at least three letters of reference should be sent to:

Robert Thacker, Chair
University Librarian Search Committee
St. Lawrence University
Canton, NY 13617

The Search Committee will begin reviewing applications on **May 1, 1994**.

St. Lawrence University, chartered in 1856, is the oldest continuously coeducational institution of higher learning in New York state. A private nondenominational university firmly committed to the undergraduate liberal arts, St. Lawrence offers a unique first-year program, traditional departmental course work, and a variety of interdisciplinary programs. The university's 1,900 students come from most states and more than two dozen other countries. Canton, located in the St. Lawrence River Valley between the Adirondack Mountains and Canada's nearby capital, Ottawa, offers the university community many social, cultural, and outdoor recreational activities.

*St. Lawrence University is an affirmative action, equal opportunity employer.
Women, minorities, and persons with disabilities are encouraged to apply.*

ments. Successful candidate will be a member of the university's Electronic Library Planning Committee. College and theological collections have more than 440,000 volumes accessed through an integrated online system (VTLS) wired to dormitories and offices. Excellent benefits. Salary commensurate with experience. Send resume, names of three references, and a letter addressing position requirements to: Vanessa Jackson, Personnel Services, **University of the South**, 735 University Ave., Sewanee, TN 37383-1000. Applications considered until position is filled. Minorities and women are encouraged to apply. Equal opportunity employer.

SCIENCE REFERENCE LIBRARIAN/ENGINEERING, Noble Science and Engineering Library, Arizona State University Libraries. Essential Functions: Responsible for traditional and technological reference service in the sciences and engineering, development and maintenance of the engineering and computer science reference collection, specialized reference, faculty liaison, bibliographic instruction, professional development and service in keeping with the criteria for promotion and continuing appointment. Reports to the Head of the Science Reference Services. Qualifications: Required: ALA accredited MLS degree; academic training and/or experience using engineering/technology infor-

mation sources; knowledge of science reference tools; effective communication and interpersonal skills; reference experience in an academic, research, or special library; experience using technology in information seeking (Internet, CD-ROM, LANs, etc.). Preferred: Undergraduate or graduate degree in engineering or computer sciences; experience with appropriate databases and search techniques (e.g., Dialog, BRS, or STN; SilverPlatter or Proquest); knowledge of collection development. Salary: \$23,000 and up, dependent on qualifications and experience. Application Deadline: June 15, 1994, or the Monday of each week thereafter until filled. Application Procedure: Send letter, resume, and names, addresses, and phone numbers of four recent references to: Kurt R. Murphy, Assistant Dean for Personnel, Hayden Library, **Arizona State University**, Tempe, AZ 85287-1006. Telephone: (602) 965-3417. AA/EEO employer. General Information: This is a full-time continuing appointment-track (academic professional) position requiring professional development and service in addition to excellence in job performance. Science Reference Service, Noble Library, includes eight librarians and five FTE support staff. Evening, weekend, and holiday shifts are rotated among the librarians. The ASU Libraries offer a supportive, progressive environment in which to pursue career goals.

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Contact **Jack Helbig**, classified ad manager, at **Jack.Helbig@ala.org**.

THREE POSITIONS

Middle Tennessee State University

(1) USER SERVICES LIBRARIAN (#401530)

Position, available July 1, 1994, reports to Coordinator of User Services and is responsible for developing, directing, and coordinating a new extended campus library service; for providing assistance with reference collections, the online catalog, and the CD-ROM network of reference sources; and for bibliographic instruction. Supervision of clerical and student workers may be required. Schedule may include some nights and weekends and travel to off-campus sites may be necessary.

REQUIRED: ALA-accredited MLS degree, ability to work effectively with faculty, students, and library staff, ability to manage a diversity of duties, reference services, experience and knowledge of online library service capabilities.

PREFERRED: Experience with extended campus library services.

(2) USER SERVICES LIBRARIAN (#401510)

Position, available on July 1, 1994, reports to Coordinator of User Services and is responsible for providing reference assistance with the general collection, periodicals, microtext and government documents, online catalog, and electronic reference sources; for bibliographic instruction; and for acquisition of U.S. Government Printing Office publications. Expected schedule will include evening work on Monday through Friday.

REQUIRED: ALA-accredited MLS degree, ability to work effectively with faculty, students, and library staff, ability to work with automated reference sources in CD-ROM network, and ability to manage a diversity of duties.

PREFERRED: Experience in reference services.

COLLECTION MANAGEMENT LIBRARIAN (#401520)

Position, available on July 1, 1994, reports to Coordinator of Collection Management and has responsibility for developing balanced collection in all fields consistent with curricular and research needs. Plans and directs collection assessment program and develops policies and manages activities related to collection analysis and development. Participates in related acquisition activities.

REQUIRED: ALA-accredited MLS degree, five years professional experience in acquisitions work, preferably in automated environment, experience in supervising the work of others, excellent communication and organizational skills, and demonstrated ability to work effectively with faculty, staff, and students.

PREFERRED: Academic library experience with collection assessment methodologies, collection development policies and practices, and electronic collection development methods.

These are 12-month tenure-track appointments with academic rank and salary commensurate with qualifications. MTSU is a state-supported institution, 30 miles southeast of Nashville, having 17,000 students and 700 faculty. Library has 23 faculty and 28 staff positions and is currently implementing an integrated computer system. Generous benefits include full-paid state or TIAA/CREF retirement, 24 days annual leave, 12 days sick leave, and 12 paid holidays. Candidates must send an application letter which identifies the position number, resume, and three current letters of reference to:

J. Donald Craig
University Librarian
Middle Tennessee State University
Murfreesboro, TN 37132

Applications will be considered until the positions are filled. MTSU is an equal opportunity, affirmative action employer; minorities and women are encouraged to apply.

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Or send your ad by **e-mail** to **Jack Helbig** at **Jack.Helbig@aia.org** and receive a **5% discount!**

HEAD, SPECIAL COLLECTIONS/ UNIVERSITY ARCHIVES

The Library at the University of California, Irvine invites applications for the position of Head of Special Collections/University Archives.

PRIMARY RESPONSIBILITIES: Under the general direction of the AUL for Collections, this position is responsible for administering two departments, Special Collections and the University Archives. Formulates, administers and evaluates policies, procedures and budgets relating to acquisitions, arrangement and description, reference and access and preservation of the collections; develops the collections; promotes the use of the collections and archives and provides specialized reference services; develops patron and colleague relationships; develops donor relations in cooperation with the Library Development Officer; prepares exhibits; supervises professional and support staff in the two departments. Responsible for focusing collection policies and building on collection strengths and opportunities for growth. Other responsibilities include: planning and implementation of innovative technology-based solutions to achieve dual goals of preservation and access to archival and special collections; representing the library in the UC/Stanford systemwide special collections/archivists consortium. Participates in library-wide planning and policy making.

QUALIFICATIONS: (Required) ALA-accredited MLS degree or equivalent degree; extensive experience and knowledge of the arrangement and description of special collections materials, standards of bibliographic control and preservation and archival principles and practices; demonstrated knowledge of the rare book trade, as well as domestic and foreign publishing; evidence of a strong commitment to public services; progressively responsible administrative experience in an academic or research library with demonstrated management, analytical and planning skills; outstanding oral, written and interpersonal skills; knowledge of computer applications in special collections and archives; reading knowledge of German, French, Italian, or Spanish; demonstrated knowledge of current scholarship in the field of rare books and manuscripts and the research methods employed; and evidence of professional and scholarly activity. (Highly Desired) Supervisory experience; significant experience with fund raising, grant writing and donor/public relations; knowledge of Greek or Latin; related additional advanced degree.

Appointment will be in the Librarian Series at the Associate or Librarian rank. Salary is commensurate with qualifications and experience within a range of \$38,496-53,856 (Associate Librarian III-Librarian III). UCI provides a generous benefits package equal to approximately 40% of salary; excellent retirement system. Screening of applications will begin May 15, 1994.

To apply, send your letter of application, complete resume, and names of four references to: **Lisa Behrens, Library Personnel Office, UC Irvine, P.O. Box 19557, Irvine, CA 92713. Telephone: (714)856-7115; FAX (714)725-2472.** In compliance with the Immigration Reform and Control Act of 1986, all persons will be required to show proof of their identity and right to work in the U.S.

THE UNIVERSITY OF CALIFORNIA, IRVINE IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER COMMITTED TO EXCELLENCE THROUGH DIVERSITY.

UCI

THREE VACANCIES

Louisiana State University Libraries

HEAD, ORIGINAL/ADAPTIVE CATALOGING UNIT

Under the general direction of the Head, Catalog Dept., supervises five librarians and five paraprofessionals in original and member copy cataloging of monographs in all formats. Works with the department head in formulating policies and procedures for the unit, with an emphasis on productivity and quality. Performs original cataloging of general collection materials and assists with the establishment of authority records. May also perform some public service duties and serve as collection development liaison for one or more subject areas. **REQUIRED:** MLS from an ALA-accredited program; minimum of three years professional experience as a monographic cataloger; supervisory experience; familiarity with AACR2, Library of Congress classification and subject headings, and OCLC; ability to work effectively in a transitional academic library environment; hands-on management style; production-oriented approach to cataloging; potential to meet university requirements for promotion and tenure. **PREFERRED:** Reading knowledge of one or more modern European languages; familiarity with NOTIS or other online integrated system. **SALARY:** Negotiable, depending on qualifications and experience; \$28,000 minimum.

MONOGRAPHS CATALOGER

Under the direction of the Head, Original/Adaptive Cataloging Unit, performs original and some complex copy cataloging of monographs for the libraries' general collections, with an emphasis on productivity and quality. May also catalog some special collections materials and/or monographs in nonbook formats. Assists with the establishment of authority records. May also perform some public service duties and serve as the collection development liaison for one or more subject areas. **REQUIRED:** MLS from an ALA-accredited program; familiarity with AACR2, LC classification and subject headings; ability to work effectively in a transitional academic library environment; production-oriented approach to cataloging; potential to meet university requirements for promotion and tenure. **PREFERRED:** Cataloging experience; reading knowledge of one or more modern European languages; familiarity with OCLC and NOTIS or other online integrated system. **SALARY:** Negotiable, depending on qualifications and experience; \$24,000 minimum.

ELECTRONIC SERVICES REFERENCE LIBRARIAN

Under the direction of the Head, Middleton Reference Services, provides leadership in planning, selection, integration, evaluation, and marking of electronic resources for the libraries' general and government documents collections. Coordinates user and staff training and technical support for electronic sources in the department, including access to remote and university computer resources, including electronic journals, and primary source materials on diskette or tape. Identifies potential new technologies and develops demonstrations or previews as appropriate. Participates with others in planning and implementation of electronic access to information, including recommendations of library/department policies. Participates in all areas of the Middleton Library Reference program, including reference desk assistance, library instruction activities, CD-ROM, and online database searching such as LEXIS/NEXIS. May also include some collection management responsibilities. **REQUIRED:** MLS from an ALA-accredited program; relevant experience with electronic reference sources including a working knowledge of a variety of microcomputers, microcomputer software, and library computer applications; demonstrated knowledge of electronic and other library information sources and services, including CD-ROM products, online services, and Internet access; ability to teach new technologies. Ability to work effectively in an academic library environment and to meet the requirements for tenure and promotion in a faculty position. **PREFERRED:** Familiarity with NOTIS library system; experience as a reference librarian in an academic library; and teaching experience. **SALARY:** Negotiable, commensurate with qualifications and experience; \$26,000 minimum.

All three positions are faculty-rank, tenure-track, and carry expectations of scholarship and professional service.

TO APPLY: Send letter of application and resume, with names, addresses, and phone numbers of three references, to:

Cataloging Search Committee
(for either of the two cataloging positions)

or to:

Electronic Services Reference Librarian Search Committee

295 Middleton Library
Louisiana State University
Baton Rouge, LA 70803
Attn: Caroline Wire

Search will remain open until positions are filled; preference given to applications received by **May 20, 1994**.

REFERENCE LIBRARIAN FOR THE SCIENCES DEPARTMENT OF PUBLIC SERVICES

California State University, Fullerton

RESPONSIBILITIES: Participates in the provision of both general and specialized reference services to graduate and undergraduate students, faculty, and staff of the university, and to other library users. Participates in bibliographic instruction and computer-assisted reference service. Serves as bibliographer and departmental liaison for areas of subject expertise.

REQUIREMENTS: Master's degree in library and information science from an ALA-accredited institution or equivalent. Minimum two years of demonstrated professional reference experience in an academic library. Second advanced degree in one of the life or physical sciences; or an undergraduate degree in one of the life or physical sciences and a minimum of three years of recent professional library reference experience in the sciences; or a minimum of five years of recent professional library reference experience in the sciences. Second advanced degree or doctoral equivalency required for tenure. Familiarity with online searching, particularly on STN and Dialog. Familiarity with microcomputer applications in public services. Commitment to a consultative/participatory style of management. Effective oral and written communications skills. Ability to work effectively in a multicultural environment with coworkers, library users, science faculty, and the wider campus community.

PREFERRED QUALIFICATIONS: Experience or knowledge of collection development in the sciences. Experience with bibliographic instruction, including the preparation of written guides and handouts. Experience using LEXIS/NEXIS. Familiarity with engineering and chemical reference tools.

RANK AND SALARY: Level of appointment and starting salary dependent upon qualifications and experience. Appointment range: Senior Assistant Librarian to Associate Librarian (\$36,468/year to \$52,932/year based on a 12-month work year). Tenure-track position.

BENEFITS: Twenty-four working days paid vacation per year; one day per month sick leave accumulative; 13 paid holidays; eligibility for sabbatical leave; group medical, vision, and dental insurance; standard retirement benefits under the state retirement system; and optional TSAs. Optional 10/12-month work year.

THE UNIVERSITY: California State University, Fullerton (CSUF), is one of the 20 campuses which comprise the California State University. The university offers baccalaureate degrees in 51 fields of knowledge, credential programs for teachers, and graduate (master's level) work in 44 programs. The University Library serves approximately 2,300 faculty and staff as well as 22,500 students enrolled in these programs.

THE LIBRARY: The University Library collections contain approximately 700,000 books and 2,500 current periodical subscriptions; state, federal, and international documents, and other library materials. Holdings include microformats and audiovisual and electronic materials. The annual materials budget totals approximately one million dollars. The library uses the INNOPAC integrated library system. Library faculty meet standards parallel to the instructional faculty for the granting of tenure and promotion, and are expected to maintain active professional involvements. The staff includes 18 librarians and 42 paraprofessionals, plus approximately 150 student assistants. The CSU has been under collective bargaining agreements since 1982.

APPLICATION: Please address resume (including the names and addresses of three references) and/or request for further information to:

**Sharon K. Perry, Chair
Public Services Recruitment Committee
University Library
California State University, Fullerton
P.O. Box 4150
Fullerton, CA 92634
Phone: (714) 773-3444**

For full consideration, applications should be received by **June 1, 1994**. Position will remain open until filled.

CSUF is an affirmative action, equal opportunity employer. All personnel policies conform with the requirements of Executive Order 11246, Title IX of the Higher Education Amendment of 1992, the Americans with Disabilities Act, and other federal regulations regarding nondiscrimination.

STANFORD UNIVERSITY LIBRARIES & INFORMATION RESOURCES

Head of Music Technical Services

Librarian: \$40,572-\$53,292

Stanford University seeks qualified candidates for the position of **Head of Music Technical Services (MTS)**, effective immediately.

The Libraries seek someone with an academic background in music to administer and coordinate all music cataloging and acquisitions activities. The Head of MTS oversees the work of 1 FTE music cataloger, 2.5 FTE support staff, and hourly assistants. The Head serves as the principal music cataloger, providing original descriptive and subject cataloging for materials in all formats except serials and resolving cataloging issues and problems. S/he remains current on LC rule interpretations of AACR2, LC subject heading practice, RLIN, OCLC, and NOTIS procedures and tagging conventions, and local and national standards for cataloging music materials. The Head of MTS also serves as the principal music acquisitions librarian. S/he deals with issues of vendor selection, relations, and evaluation and analyzes and documents acquisitions workflow, policies, and procedures. S/he serves as liaison with Music Library public services and collection development staff and with Green Library Catalog Dept. and Acquisitions Dept. staff. S/he has regular and on-call reference duty in the Music Library.

QUALIFICATIONS: REQUIRED: An MLS degree from an ALA-accredited library school or the equivalent in training and experience; knowledge of music history and theory as demonstrated by an undergraduate degree or the recognized equivalent in experience; demonstrated knowledge of music cataloging using AACR2, LC classification and subject headings, and the MARC formats in an automated cataloging system; minimum of five years original music cataloging experience or a combination of original music cataloging and other relevant professional library experience; a sound working knowledge of one major Western European language other than English; ability to lead others in a positive and constructive fashion and to work well with a diverse group of people; previous supervisory experience; ability to work effectively in a dynamic, production-oriented environment and to adapt quickly and work under pressure to meet deadlines and goals; ability to communicate effectively orally and in writing; ability to train others effectively; knowledge of music reference and research tools. **HIGHLY DESIRABLE:** A graduate degree in music; knowledge of additional European languages.

The position reports to the Head of the Music Library and Archive of Recorded Sound.

APPLICATIONS: A letter of application, resume, and the names, addresses, and telephone numbers of three references should be submitted by **May 15, 1994** to:

Barbara Sawka, Chair, Search Committee, Head of Music Technical Services, Music Library, STANFORD UNIVERSITY LIBRARIES, Stanford, CA 94305-3076. Stanford is committed to the principles of diversity and encourages applications from women, members of ethnic minorities, and individuals with disabilities.

**STANFORD
UNIVERSITY**





THREE POSITIONS
SCIENCE/ENGINEERING
(Engineering emphasis)
SOCIAL SCIENCES
(Psychology/Sociology)

SCIENCE/ENGINEERING AND UNDERGRADUATE SERVICES

The University Of Arizona Library

The University of Arizona Library is an innovative, dynamic, flexible, user-centered, team-based organization committed to continuous learning, increasing client self-sufficiency, fostering a diverse environment, and furthering the cultural transmission, preservation, and educational roles of the library.

All staff are charged with advancing the mission and vision of the library through systemwide thinking and shared responsibility for successful teams. Individuals are responsible and accountable for problem solving and process improvement, and are empowered with the authority to make decisions at appropriate levels. Staff are encouraged to take satisfaction in their accomplishments in an atmosphere of cooperation and to have balanced personal and professional lives.

DESCRIPTION: All Librarians are continuing eligible and report to team leaders and teams. They may be asked to facilitate/coordinate activities for the team. Plans and implements a continuing learning program which develops and improves personal skills, abilities, and professional knowledge needed to meet the above responsibilities.

REQUIREMENTS: All positions require an ALA-accredited master's degree. Excellent communication skills. A strong commitment to a client-centered organization, and the goal of user self-sufficiency. Ability to work with diverse people and serve a diverse population. Candidates need to be open and responsive to a changing environment, and the potential to develop whole library thinking. Must be willing to make active, ongoing contributions to the profession.

DESIRED: Familiarity with a language other than English.

SALARY RANGE: \$28,000-\$36,000.

KEY WORK ACTIVITIES: Participates fully as a team member; activities may include the following: Education, establish and maintain connections with faculty, students, researchers, and staff, advanced mediated services (reference), information resource development/preservation (collection development), undergraduate services support, knowledge management.

UNIVERSITY AND COMMUNICATION ENVIRONMENT: The University of Arizona, a Research I institution, has an enrollment of 35,000 granting undergraduate and graduate degrees, including doctorates, in nearly 100 fields. The university's strong affirmative action plan reflects the diverse population of the Southwest. The city of Tucson, located in the northern part of the Sonoran desert and surrounded by mountain ranges, offers a wide variety of cultural and recreational activities.

APPLICATION DEADLINE: The selection committees will begin to review applications on **June 1, 1994**; positions are open until filled.

APPLICATION PROCEDURE: Send a letter of application, current resume, and the names, addresses, and phone numbers of three professional references to:

Gloria Alvillar
Assistant Dean for Finance and Human Resources
Selection Committees
University of Arizona Library
Tucson, AZ 85721
Voice: (602) 621-9238
Fax: (602) 621-9733
e-mail: alviliar@ccit.arizona.edu

The University of Arizona is an affirmative action, equal opportunity employer.

ACQUISITIONS LIBRARIAN DEPARTMENT OF TECHNICAL SERVICES

California State University, Fullerton

RESPONSIBILITIES: As one of seven coordinators in the Department of Technical Services, coordinates section operations, supervises staff, and works closely with other section coordinators and the Department chair. Responsible for planning and supervising library acquisition functions including the ordering and receiving of materials using INNOPAC, an integrated library system. Maintains awareness of publishing and pricing trends; communicates effectively with publishers and vendors and monitors their performance. Monitors ordering and spending activity of library materials budgets. Works closely with collection development officer and staff, subject bibliographers, and faculty coordinators. Serves on departmental and library committees. May participate in collection development as a subject bibliographer.

REQUIREMENTS: Master's degree in library and information science from an ALA-accredited institution or equivalent. Second advanced degree or doctoral equivalency required for tenure. Librarians at CSUF have faculty status and are expected to meet promotion and tenure requirements including professional and scholarly activities. Minimum of two years professional experience in library acquisitions. Familiarity with publishers and vendors of all library materials and formats. Familiarity with bibliographic utilities and automated acquisitions and serials control systems. Strong oral, writing, and analytical skills. Ability to work effectively in a multicultural environment with coworkers, library users, and the wider campus community; ability to adapt to a rapidly changing environment; ability to work in a collegial setting.

PREFERRED QUALIFICATIONS: Second advanced degree. Experience with OCLC and automated acquisitions/serials control systems (especially INNOVACQ or INNOPAC). Supervisory and budget management experience. Evidence of professional involvement.

RANK AND SALARY: Level of appointment and starting salary dependent upon qualifications and experience. Appointment range: Senior Assistant Librarian to Associate Librarian (\$36,468/year to \$48,192/year based on a 12-month work year). Tenure-track position.

BENEFITS: Twenty-four working days paid vacation per year; one day per month sick leave accumulative; 13 paid holidays; eligibility for sabbatical leave; group medical, vision, and dental insurance; standard retirement benefits under the state retirement system; and optional TSAs. Optional 10/12-month work year.

THE UNIVERSITY: California State University, Fullerton (CSUF), is one of 20 campuses which comprise the California State University. The university offers baccalaureate degrees in 51 fields of knowledge, credential programs for teachers, and graduate (master's level) work in 44 programs. The University Library serves approximately 2,300 faculty and staff as well as 22,500 students enrolled in these programs.

THE LIBRARY: The University Library collections contain approximately 700,000 books and 2,500 current periodical subscriptions; state, federal, and international documents, and other library materials. Holdings include microformats and audiovisual and electronic materials. The annual materials budget totals approximately one million dollars. The library uses the INNOPAC integrated library system. Library faculty meet standards parallel to the instructional faculty for the granting of tenure and promotion, and are expected to maintain active professional involvements. The staff includes 18 librarians and 42 paraprofessionals, plus approximately 150 student assistants. The CSU has been under collective bargaining agreements since 1982. **APPLICATION:** Please address resume (including the names and addresses of three references) and/or request for further information to:

**Teresa Malinowski, Chair
Technical Services Recruitment Committee
University Library
California State University, Fullerton
P.O. Box 4150
Fullerton, CA 92634
Phone: (714) 773-3713.**

For full consideration, applications should be received by **June 1, 1994**. Position will remain open until filled.

CSUF is an affirmative action, equal opportunity employer. All personnel policies conform with the requirements of Executive Order 11246, Title IX of the Higher Education Amendment of 1972, the Americans with Disabilities Act, and other federal regulations regarding nondiscrimination.

PUBLIC SERVICE LIBRARIAN — EVENING LIBRARIAN INSTRUCTOR OR ASSISTANT PROFESSOR

Borough of Manhattan Community College

DUTIES INCLUDE: Collection responsibility, participation in the bibliographic instruction program, working with undergraduate students at high-traffic reference desk. Library is currently open Monday to Thursday until 9:00 p.m. 35-hour week. ALA-accredited MLS and two years professional experience required. Background in science or business desirable. Preference given to candidate with significant public service experience in a busy reference situation. Second master's required for appointment at Assistant Professor rank.

SALARY: Instructor: \$27,454-\$31,906/annum; Assistant Professor: \$29,931-\$34,483/annum.

Refer to BMCC vacancy #561 and send resume with cover letter by **May 25, 1994**, to:

Alyne Holmes Coy
Director of Human Resources
Borough of Manhattan Community College/CUNY
199 Chambers St.
New York, NY 10007

An equal opportunity (M/F/H/V) employer. IRCA verification required. No phone calls.

Late Job Listings

REFERENCE LIBRARIAN. Ten-month tenure-track faculty position in the Science and Technology Division which, with two other professionals and three staff, provides traditional, online, and CD-ROM reference service; provides library instruction; acts as liaison to Industrial Technology, Agriculture, Speech Pathology/Audiology, and Home Economics departments; develops collections in those areas; and participates in library and university governance. Required: ALA-accredited master's; experience in reference and library instruction; knowledge of the literature of the sciences. Second advanced degree required for tenure. Illinois State University has 21,000 students, with academic programs offered in 33 departments with master's degree programs in most fields and doctoral degree programs in nine. Milner Library has a staff of 110 including 34 professionals, over 1.3 million volumes, and a materials budget of \$1.9 million. Salary: \$23,000 minimum on a ten-month contract, negotiable depending upon education and experience. Benefits: Group medical, dental, and life insurance; 24 working days vacation; liberal sick policy; state retirement plan required, Beginning date: August 1, 1994. Application Deadline: Applications accepted until position filled, but should be submitted no later than June 1, 1994. To apply: Submit letter of application, resume, and the names of at least three references to: Science and Technology Search Committee, Attention: Cheryl Elzy, **Illinois State University**, Milner Library, Campus Box 8900, Normal, IL 61790-8900. Illinois State University is an affirmative action and equal opportunity employer.

ACCESS SERVICES/PUBLIC SERVICES LIBRARIAN. Full-time, tenure-track appointment. The Access Services Librarian is primarily responsible for the circulation services and interlibrary loan/document delivery program and for planning and developing innovative services in this area. Also participates in the Public Services Department of the library. This individual will supervise appropriate library staff and student assistants. The Access Services Librarian will provide reference services and cooperate with the library faculty in developing the reference collection. As part of the Public Services Department this individual will participate in the library's instruction program, including the use and analysis of print and electronic resources and perform online bibliographic and full-text searches. The Access Services/Public Services

Librarian, as a member of the library faculty, is expected to participate in all departmental meetings, committees, evening and reference desk duty, and other related activities, and serve as a liaison to one or more academic departments. Participates in collection development and analysis with library and teaching faculty. The Access Services/Public Services Librarian will cooperate as a team member with library personnel in performing any professional duties essential to fulfilling the library's mission and goals. **Qualifications:** Requires: Master of library/information science from an American Library Association-accredited program; two or more years of professional interlibrary loan/document delivery experience in an academic library; ability to demonstrate knowledge of current trends in interlibrary loan/document delivery; evidence of excellent verbal and written communication skills and ability to work with a diverse population. **Preferred:** Experience in using automated circulation systems, electronic reference sources, reference services, collection management procedure, and library liaison programs. Faculty member will be hired at the Instructor or Assistant Professor level depending on experience and academic credentials. This is a nine-month appointment with a possibility of additional summer employment. **To Apply:** Send a letter of application, curriculum vitae, copies of all transcripts, and three current letters of recommendation to: Shirley L. Chang, Search Committee Chair, Stevenson Library, **Lock Haven University**, Lock Haven, PA 17745. Applications accepted until position is filled those received before June 22, 1994, receive first consideration. Lock Haven University is an EO/AA employer. Women and minority candidates and persons with disabilities are encouraged to apply.

LIBRARIAN (Automated Services). Harford Community College, located in Harford County, Maryland, 25 miles N.E. of Baltimore City, has a tenure-track, 12-month faculty position in the library for an Automated Services Librarian. Responsibilities include coordination of all mainframe and microcomputer operations in an integrated Data Research Associates (DRA) environment; OCLC cataloging; development and maintenance of CD-ROM and online databases; maintenance of bibliographic and authority records. Also included are training and supervision of staff; development and maintenance of policies and procedures; assistance in collection development, library instruction, and reference. Work schedule includes day, evening, and some weekend availability. Tentative start date is August 1, 1994. **Requirements:** Candidates must have a master's degree in library or information science, or a related degree, and at least three years of experience in an academic library. Must have OCLC cataloging experience and online database searching experience. Familiarity with Data Research Associates (DRA) integrated library system highly desirable. Starting salary: \$29,456 to \$33,787. Exact placement will be commensurate with education and experience and based on Harford Community College policy. An excellent benefits package is included. **To apply:** Applications may be obtained from the Human Resources Office, **Harford Community College**, 401 Thomas Run Road, Bel Air, MD 21015-1698, or by calling (410) 836-4415. A resume will not be accepted in lieu of an application. Applications must be accompanied by a resume of education and work experience, and the names, addresses, and phone numbers of three references. All applications must be completed in full, signed in all areas, and returned to: Wanda S. Hutchinson, Director of Human Resources, by June 3, 1994. HCC is an EO/AA institution.

COLLECTION MANAGEMENT LIBRARIAN. Texas A&M University-Corpus Christi. **Responsibilities:** Under the supervision of the University Librarian, the Collection Management Librarian will provide leadership in the development and management of the general materials collection. Responsible for developing a current, balanced collection for all academic programs which meets the curriculum and research needs of the university. Establishes written collection development policies and procedures and oversees their implementation. Reviews collections, conducts collection evaluation programs, and assesses the collection in all subject areas for new course approvals, new degree programs, and re-accreditation reviews. Uses management reports from automated system to evaluate collection use. Serves as the library liaison to technical and public services in the library and to faculty in all the academic

disciplines. Deals with vendors and publishers regarding library collection development. Communicates with donors and evaluates gifts to the library collection. Some supervisory responsibility. TAMU-CC is currently an upper-level university serving over 4,000 students and will become a four-year university in the fall of 1994. The library plans to be automated by fall 1994. Required qualifications: ALA-accredited MLS. Excellent organizational, verbal, and written skills required. Ability to work effectively with the university and general communities. Preferred qualifications: One year of academic library experience in acquisitions, collection development, or reference. Familiarity with microcomputer applications (DOS, Lotus, WordPerfect), electronic indexes, electronic mail, Internet, a bibliographic utility (OCLC, RLIN, etc.), and an automated library system. Benefits: Salary \$25,000 for a 12-month appointment. Benefits include a percentage payment of SS, choice of retirement and medical programs, no state or local income tax, state vacation and holiday package. Position open immediately. Committee will begin screening applicants May 15, 1994, and continue until position is filled. Send letter of application addressing qualifications, with resume and the names of three references to: Thomas H. Kreneck, Interim Director, Library, **Texas A&M University-Corpus Christi**, 6300 Ocean Drive, Corpus Christi, TX 78412. TAMU-CC is an equal opportunity, affirmative action employer.

EXTENSION SERVICES REFERENCE LIBRARIAN. Duties: Offer reference service and library use instruction. Coordinate management and reporting of part-time sites. Collection and instructional materials development. Manage delivery of library services to distance education students. Perform online searching. Maintain faculty liaison. Serve on faculty committees. Travel between sites required. Afternoon and evening hours two to three evenings per week; possible Saturday hours. Required qualifications: MLS from ALA-accredited institution; emphasis on reference coursework and bibliographic instruction. Minimum two years professional experience. Position has faculty status (Nine-month contract with three-month summer option). Salary: \$26,714 minimum for 9 months. Respond with a letter of application, completed ACC application, resume, and the names and addresses of three references to: Human Resource Services, District Administrative Office, **Austin Community College**, 5930 Middle Fiskville Rd., Austin, TX 78752. Interested applicants may contact Nathan Tinnin at (512) 288-8130 or fax at (512) 288-8128 for a more complete job description. Closing date June 3, 1994. ACC is an equal opportunity, affirmative action employer.

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