

through college, adults, and special education students. Regular updates will review approximately 100 additional educational programs. An independent software review board, the Evaluation Committee, spent over 1,000 hours researching and evaluating the programs and writing product summaries. The book is available for \$39.95, plus \$3 shipping and handling, from Allenbach Industries, 2101 Las Palmas Drive, Carlsbad, CA 92008; (800) 854-1516.

•**STANDARD CHANGE-MAKERS**, Indianapolis, now offers a series of wall or floor-mounted coin changers operated by a microprocessor with a self-diagnostic, 6-digit, LED read-out programmed to control all change-making functions. Through the electronics board, the changer adds, subtracts, accumulates, audits all transactions, and diagnoses problems easily. A single overpayment will automatically cause the changer to shut down.

Multiple-hopper models can change \$5 bills and feature a control panel with switches that enable the owner to vary the number of coins to be dispensed from each hopper as return change. For further information, contact Standard Change-Makers, Inc., 422 E. New York St., Indianapolis, IN 46202; (317) 639-3423.

•**SUPERINDEX**, a new interdisciplinary database consisting of back-of-the-book indexes of nearly 2,000 professional-level reference books in science, engineering, and medicine, is available online through BRS at \$1 per connect minute. The several million index entries provide rapid access to specific pages in important reference books and will be updated and expanded as new books are published and new publishers are selected for inclusion. For further information, contact Superindex, Inc., 2000 Corporate Blvd., N.W., Boca Raton, FL 33431; (305) 994-6553. ■■



PUBLICATIONS

NOTICES

•**Academic Library Development Program: A Report of the Self-Study, University of Miami** (225 pages, January 1983) describes the management self-study developed by the ARL Office of Management Studies and undertaken by the staff of the University of Miami's Otto G. Richter Library from December 1981 through November 1982. Copies may be ordered for \$20 (prepaid) from ARL/OMS, 1527 New Hampshire Ave., N.W., Washington, DC 20036.

•**An Annotated Catalog of Unpublished Film and Television Scripts at the University of Illinois Library at Urbana-Champaign**, by Nancy Allen and Robert L. Carringer (125 pages, July 1983), describes the nearly 300 items in this collection, for which every item has been selected either for its importance as a script or for its significance in a film genre or in a director's or performer's career. Full bibliographic descriptions of each script are arranged by script title. Indexes of personal and corporate names and alternate script titles and source titles facilitate access. Copies may be purchased for \$15 from the Graduate School of Library and Information Science, Publications Office, 249 Armory Bldg., 505 E. Armory St., Champaign, IL 61820.

•**Asking Questions: A Practical Guide to Questionnaire Design**, by Seymour Sudman and Norman M. Bradburn (397 pages, 1983), is a very useful and easily understandable summation of techniques for designing survey questionnaires. Sample chapters are: Questions for Measuring Knowledge; Using Standard Demographic Terms; and Format of the Questionnaire. Copies may be purchased for \$18.95 from Jossey-Bass, Inc., 433 California St., Suite 1000, San Francisco, CA 94104.

•**CASE Currents** (vol. 1, 1975-), published 10 times a year by the Council for Advancement and Support of Education, received the 1982 Grand Award for Distinguished Editorial Accomplishment at the 1983 Publications Management Conference sponsored by the Society of National Association Publications. This journal contains many items of interest to those involved in issues of higher education. CASE is dedicated to helping professionals at colleges, universities, and independent schools in fund raising, public relations, publishing, and alumni affairs. Subscriptions are \$30 for non-members. Write: CASE, Suite 400, 11 Dupont Circle, Washington, DC 20036.

•**Collective Bargaining in Higher Education and the Professions: Bibliography No. 11**, by Joel M. Douglas and Lisa Flanzraich (114 pages, January 1983), has been published by Baruch College's Na-

tional Center for the Study of Collective Bargaining in Higher Education and the Professions. In addition to 705 bibliographic entries, this publication has a list of acronyms and abbreviations and a glossary of terms. Copies are \$15 and may be ordered from the Center, Baruch College, CUNY, 17 Lexington Ave., Box 322, New York, NY 10010.

• *Conserving and Preserving Library Materials*, edited by Kathryn Luther Henderson and William T. Henderson (207 pages, May 1983), contains eleven papers presented at the 27th Allerton Park Institute, November 15-18, 1981, sponsored by the University of Illinois Graduate School of Library and Information Science. A copy may be ordered for \$15 from the Graduate School, Publications Office, 249 Armory Bldg., 505 E. Armory St., Champaign, IL 61820.

• *Directory of Minnesota Academic Librarians 1983-1984*, edited by Allen L. Dollerschell (47 pages, April 1983), has been published by the Academic and Research Division of the Minnesota Library Association, ACRL's Minnesota Chapter. The primary arrangement is by institution, but there is also an alphabetical listing by last name which includes title, institution, and phone number. Copies are \$5 from A.L. Dollerschell, Goddard Library, Rochester Community College, Rochester, MN 55904-5197.

• *Faulkner: The Frank A. Von der Haar Collection*, compiled by Susan M. LaHaye (82 pages,

1983), includes an inventory of Faulkner material recently donated to the University of New Orleans Library by Frank Von der Haar as well as items previously owned. Copies are available for \$6 (plus \$1 shipping and handling) from the Friends of the UNO Library, University of New Orleans, New Orleans, LA 70148.

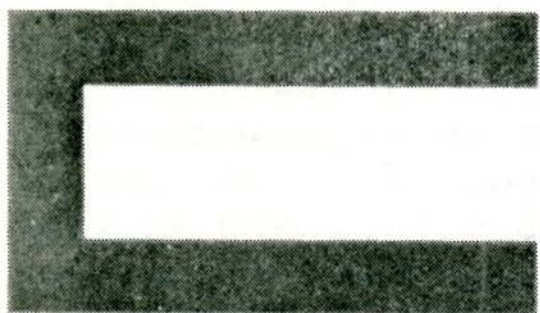
• *Fee-Based Research in College and University Libraries* (155 pages, 1983) contains the proceedings of a conference at the C.W. Post Center of Long Island University on June 17-18, 1982, sponsored by the University's Center for Business Research and the B. Davis Schwartz Memorial Library. Topics include policy and legal considerations of charging for research services and case studies on the Center for Business Research, Harvard Business School, and Cornell University. Copies may be ordered for \$28.50 (prepaid, with checks payable to the Center) from the Center for Business Research, Box 121, C.W. Post Center, Greenvale, NY 11548.

• *Fund Raising in ARL Libraries*, SPEC Kit #94 (103 pages, May 1983), discusses trends in funding sources and library development activities. The kit contains SPEC survey results, a list of information sources on non-profit fund raising, 10 ARL member reports on fund raising activities, nine examples of specific-need library campaigns, and seven examples of joint university-library campaigns. Single copies may be purchased for \$15, with

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• *Guide to Manuscript Collections of Friends Historical Library of Swarthmore College* (1982) describes the holdings of the Friends Library, a collection of source materials on the Religious Society of Friends (Quakers). Free, single copies are available for distribution to libraries, historical societies, and archives, from the Friends Historical Library, Swarthmore College, Swarthmore, PA 19081. Additional copies may be purchased for \$4.

Swarthmore still has copies of its 1981 *Guide to the Swarthmore College Peace Collection* available. A free, single copy can be ordered from Jean R. Soderlund, Curator, Swarthmore College Peace Collection, Swarthmore, PA 19081.

• The *Intellectual Freedom Manual*, compiled by ALA's Office of Intellectual Freedom (210 pages, 2d ed., July 1983), provides all the new or revised ALA policies and interpretations adopted since the

publication of the first edition in 1974. Retrospective information is updated and important new procedural recommendations are included. Part Seven, "Working for Intellectual Freedom," is a new section concerning the organization of statewide support groups, coalitions, and lobbying efforts. Copies are \$15 from the Order Department, American Library Association, 50 E. Huron St., Chicago, IL 60611.

• *Library Materials Cost Studies*, SPEC Kit #95 (121 pages, June 1983), examines methods used by ARL libraries in analyzing library materials cost trends, allocating funds, planning for future budgets, and determining the impact of materials cost increases on other library programs. The kit contains four local studies, two examples of local justification using national data, three examples of automated local cost studies, and a bibliography. Single copies may be purchased for \$15, with checks made payable to the ARL Office of Management Studies, from the SPEC Center, ARL/OMS, 1527 New Hampshire Ave., N.W., Washington, DC 20036.

• A free *List of Statistical Publications* (40 pages, 1983), excerpted from Congressional Information Service's 1982 *Statistical Reference Index Annual*, lists more than 1,800 statistical publications published by nearly 1,000 American associations, business organizations, research organizations, universities, and state governments. A free copy may be obtained from SRI Source List, CIS, 4520 East-West Highway, Suite 800, Bethesda, MD 20814; (800) 638-8380.

• *Paper Preservation Within the Academic Libraries of the Utah College Library Council*, by Gretchen M. Hanson (43 pages, 1983), has been published as Occasional Research Paper No. 4 of the Brigham Young University School of Library and Information Sciences. The cost is \$3 prepaid, or \$3.50 if billing is required. Order from Brigham Young University SLIS, Provo, UT 84602.

• The *Resource Notebook on Staff Development*, by Jane A. Rosenberg and Maureen Sullivan (309 pages, June 1983), will assist academic libraries in developing, expanding, or improving staff development activities. Included in the book's four documents sections are data-gathering instruments and descriptions of alternative approaches to collecting information; current comprehensive staff programs; approaches to program change and design; and resource lists. The notebook is available for \$25 (prepaid), from the ARL Office of Management Studies, 1527 New Hampshire Ave., N.W., Washington, DC 20036.

• The *16mm Motion Picture Film Maintenance Manual*, by Craig Jones (160 pages, 1983), includes basic facts about film; information on splicing, inspection, storage, handling, cleaning, and lubrication; correcting various types of film damage; and sprocket repair and the use of blooming tape. Copies may be ordered for \$19.95 from Research Technology International, 4700 Chase Ave., Lin-

CE Courses in Los Angeles

Six continuing education courses were presented by ACRL as pre-conferences to this year's ALA Annual Conference in Los Angeles. The courses were held June 23 and 24 and were presented to 83 participants. A range of subjects of interest to academic librarians was presented.

Library management issues were addressed in courses on supervisory skills, staff performance evaluation, time management skills, and conducting effective meetings. Bibliographic instruction was represented by two courses—one examined the considerations essential to establishing a BI program, and the other considered effective teaching methods for BI librarians. For those interested in survey research, CE 503 provided participants with the methodology involved in conducting survey research.

A new aspect of this series of courses was the awarding of Continuing Education Units (CEUs) and Certificates of Completion. While records of each participant's attendance at the courses have been kept at ACRL headquarters since the CE program began, Los Angeles marked the first time that ACRL has awarded CEUs.

Though intensive, two-day CE courses can be wearing, participants did not seem daunted by the fact that the ALA Conference was just beginning as the courses were concluding. Commented one attendee: "I feel more enthusiastic now than I did before I took the course!" — *Barbara Macikas, ACRL Headquarters staff.*

colnwood, IL 60646.

•**Supplement to Russian/Soviet Literature: Selected Resources at UC-B**, compiled by Veronica Wakeman (1983), covers the years 1980–1982 and updates the original volume published in 1980. The supplement has 85 pages and constitutes a selective list of 536 titles under 27 subject headings. A copy of both supplement and original volume may be ordered for \$7 from Mrs. V. Palomino, Center for Slavic and East European Studies, University of California, Berkeley, CA 94720.

•The **W. Hugh Peal Collection at the University of Kentucky** (237 pages, 1982) is a special number of the *Kentucky Review* devoted to the large collection of English, American, and French books and manuscripts donated to the Library by a Kentucky alumnus in 1981. A copy may be ordered for \$3.50 from the *Kentucky Review*, University of Kentucky Libraries, Lexington, KY 40506.

NONPRINT NOTICES

•The first voice-indexed dictionary for blind and physically handicapped people has been produced

by the National Library Service for the Blind and Physically Handicapped at the Library of Congress. This cassette dictionary, recorded from Houghton Mifflin's *Concise Heritage Dictionary*, contains all of the 55,000 entries of the print edition. NLS/BPH has entered into an agreement with the American Printing House for the Blind in Louisville, Kentucky, to duplicate, package, and sell the dictionary at cost. It should be available for purchase by handicapped individuals by late fall 1983 at the production cost of \$82.54. The dictionary will also be available for use at each of the 160 cooperating libraries nationwide serving NLS/BPH readers.

To find a word the reader listens to spoken index terms audible when the cassettes are played in fast-forward speed. The tape is stopped when the desired index word is heard, and the full dictionary entry can then be heard at the normal playing speed. The dictionary is contained on 219 sides of 55 cassettes and is recorded in the standard NLS/BPH 4-track, 15/16 ips format. It can be ordered from American Printing House for the Blind, P.O. Box 6085, Louisville, KY 40206. ■■



CALENDAR

September

19—**Online Catalogs:** Conference on Online Public Access Catalogs, sponsored by the University of Iowa School of Library Science, Iowa Memorial Union, Iowa City. Fee: \$25. Contact: Ethel Bloesch, School of Library Science, University of Iowa, 3087 Library, Iowa City, IA 52242; (319) 353-3644.

19–21—**Videodiscs:** Third Annual Videodisc/Optical Disk Conference, sponsored by Meckler Publishing, New York Hilton. A broad range of topics and information related to the design, technology, publication, and storage applications of these technologies will be presented. Fee: \$225 per day. Contact: Meckler Communications, Dept. D, 520 Riverside Ave., Westport, CT 06880; (203) 226-6967.

October

6–7—**Libraries and Education:** "A Colorado Response to the Information Society: The Changing Academic Library," co-sponsored by the

Colorado Commission on Higher Education and the Colorado State Library, Writer's Manor, Denver. The keynote address, "Educating People for the Information Society," will be given by Harold Hyman, Rice University. Contact: Maj. Reiner H. Schaeffer, Director, The Academy Library, USAF Academy, CO 80840; (303) 472-2590.

6–7—**Ohio Chapter:** Annual Preconference and Conference, Academic Library Association of Ohio, Athens, Ohio. Preconference: "Staffing the Professional Position—The Personal Job Search," Burr Oak State Park, Athens, October 6. Conference: "The Ohio Academic Library Collection in Perspective," Ohio University Inn, Athens, October 7. Contact: Edward D. Starkey, ALAO President, Roesch Library, University of Dayton, Dayton, OH 45469.

10–12—**Security:** "Crime Prevention and Security for College and University Library Facilities," sponsored by Campus Crime Prevention Programs, held in Louisville, Kentucky. Topics will include dealing with problem patrons, emer-