

THE CLASSIFIED ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g. September 2 for the October issue). If the second falls on a weekend, the deadline is the following Monday. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$5.00 per line for ACRL members, \$6.25 for others. Late job notices are \$12.00 per line for members, \$14.00 for others. Organizations submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$10 will be charged for ads taken over the phone (except late job notices or display ads).

Guidelines: For ads which list an application deadline, that date must be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

Fast Job Listing Service: A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *C&RL News*, as well as ads which, because of narrow deadlines, will not appear in *C&RL News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

Contact: *Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.*

POSITIONS OPEN

ASSISTANT BIOLOGY LIBRARIAN, University of Illinois Library at Urbana-Champaign. A faculty position available June 21, 1988. Under the direction of the Biology Librarian, the Assistant Biology Librarian coordinates reference and online searching services; is responsible for bibliographic instruction; supervision of some support staff, and some original cataloging; and works closely with the Biology Librarian in the areas of planning, collection development, and in-house automation projects. Qualifications: Required: MLS from ALA school, or its equivalent; at least one year of professional or pre-professional academic/research library experience; knowledge of the life sciences literature gained either from extensive coursework or professional library experience; experience in online searching; and evidence of research orientation and ability to meet university requirements for promotion and tenure. Preferred: Experience in reference or bibliographic instruction; familiarity with standard personal computer packages, such as word processors, database management systems, or spreadsheets. Desired: Supervisory experience; cataloging experience. Salary, \$20,000 upward, Assistant Professor level. Send letter of application with complete resume, and the names, addresses, and telephone numbers of five references to: Allen G. Dries, Library Personnel Manager, **University of Illinois** Library at Urbana-Champaign, 127 Library, 1408 West Gregory Drive, Urbana, IL 61801. Phone (217) 333-8169. Application/nomination deadline is July 31, 1988. AA/EEO Employer.

ASSISTANT ENGINEERING LIBRARIAN. Requirements: MLS (ALA-accredited) plus a minimum of 2 years professional experience, preferably in an engineering or science library. Desired Quali-

cations: Experience or interest in automated library procedures, computer experience or education, and technological literacy. Database searching experience helpful. Some supervision experience needed. Ability to formulate, administer, and implement user education and public relations programs utilizing various media. Experience in bibliographic instruction. Responsibilities: Shares in management and operational responsibilities. Participates in planning and implementation of new services, procedures, and development of policies. Shares responsibility for training and supervision of support staff, liaison with faculty, reference, database searching, and collection development. Also responsible for supervision of Aviation Technology Library. Makes presentations to university classes and other groups on library services, resources, and facilities. Members of the Library faculty must meet Purdue University requirements (excellence in librarianship, research and publishing, and service) for promotion and tenure. Status and Benefits: Faculty status and responsibilities. Rank commensurate with education and experience. Twelve month appointment with annual vacation of 22 working days. Flexible benefit programs with open enrollments annually. Group Life, medical and disability insurance programs are in effect as are TIAA/CREF and Social Security coverage. Salary: \$20,000 and up depending on qualifications. Deadline: August 31, 1988, or until position is filled. Send resume and list of references to: Thomas L. Hawthorn, Personnel Officer, Libraries, Stewart Center, **Purdue University**, West Lafayette, IN 47907. An Equal Opportunity, Affirmative Action Employer.

ASSISTANT ENGINEERING LIBRARIAN. Responsibilities include managing collections in selected engineering disciplines based on the candidate's background and providing reference service in all areas of engineering. Evening/weekend hours may be required. MLS or equivalent, academic preparation or demonstrated equivalent experience in engineering or one of the physical sciences, knowledge of collection development principles and practices, experience with automated data and reference services and effective human relations and communication skills required. Assistant Librarian (\$27,000-\$37,200) or Associate Librarian (\$29,700-\$41,400) rank depending upon qualifications. Send com-



Sandia National Laboratories

TECHNICAL INFORMATION SPECIALIST

Technical Information Specialist wanted to provide state-of-the-art information services to scientists and engineers. Responsibilities include online literature searches, SDI and collection development. Requirements: Accredited Masters in library science, and Bachelor's degree in physical science or engineering. Online search experience, foreign language skills and subject background that complements the current staff is preferred. Ability to communicate verbally and in writing with the technical staff is essential.

As one of the nation's largest research and engineering facilities, Sandia is an innovative force in the fields of national security R & D and energy. Sandia's benefit package includes paid health care, life insurance, retirement and 24 days vacation. Salary commensurate with experience; high 20's to mid 30's.

If you are interested, please send your resume to: **Marty L. Noland, Staff Recruiting and Employment Division 3531-28, Sandia National Laboratories, Albuquerque, NM 87185.**

EQUAL OPPORTUNITY EMPLOYER M/F/V/H
U.S. CITIZENSHIP REQUIRED

plete cover letter, resume and names and addresses of three professional references to: Irene Yeh, Assistant Library Personnel Officer, **Stanford University** Libraries, Stanford, CA 94305-6004. Applications received by 9/1/88 will be assured consideration. Please cite #324-CRL on all correspondence. EOE/AA.

AUTOMATION LIBRARIAN, University Libraries, Boston College. Under the general direction of the Assistant University Librarian for Automation and Technical Services and in conjunction with the Library Systems Manager, this new position plans and administers an ongoing program of staff and library user training and documentation for NOTIS and other library automation and also coordinates microcomputer equipment, applications and training for library staff, working with the University's microcomputer staff. Participates in strategic and operational library-wide planning for automated library services and for integration of automated applications and traditional

services. Supports the Library Systems Manager as needed in the smooth operation of the library's automated systems. Position assumes involvement in Boston Library Consortium cooperative programs as well as professional activity on a regional and national level. Qualifications: ALA-accredited MLS; at least three years of professional experience in a university library, preferably in positions involving library automation; demonstrated planning and teaching abilities; clear writing skills; some microcomputer and library automation familiarity; superior interpersonal and communications skills including tact and a sense of humor. Salary in the low \$30s depending on qualifications. Boston College offers its 14,000 students and almost 700 faculty the advantages of a strong liberal arts institution with outstanding graduate and professional programs. The new O'Neill Library provides an attractive and intensely used environment for study and teaching. Among other technologies, the library uses the Geac, OCLC and Faxon SC-10 systems, and is currently

DIRECTOR OF ELMER E. RASMUSON LIBRARY

University of Alaska Fairbanks

Nominations and applications are requested for the position of Director of Elmer E. Rasmuson Library at the University of Alaska Fairbanks. The Elmer E. Rasmuson Library is housed in a modern six-level complex which contains over 1,025,000 bibliographic items in a variety of print and multi-media forms, with an annual budget of \$4,317,000. It provides academic, research and classroom support services, including instructional media production, to the Fairbanks campus and other campuses of the University of Alaska Fairbanks. The minimum salary for this position is \$66,000. A higher salary is negotiable depending upon experience.

Rasmuson Library contains world class collections specializing in Alaska and the Polar Regions, is active in the development and maintenance of regional and subject-specific databases, and is moving toward fully-computerized operations for all phases of library management. As the major research collection in the State of Alaska, the Rasmuson Library coordinates regional collection development efforts. It provides leadership to the state's libraries through continuing efforts to provide comprehensive multi-media services through state-of-the-art equipment and programs. The library staff consists of 20 librarians with faculty status and 48 additional permanent staff.

Institution: The University of Alaska Fairbanks is the state land grant and sea grant university with a main campus in Fairbanks, and branch campuses in three rural locations. Its current enrollment is approximately 8,300 and it employs 500 full time faculty. The University offers a full complement of undergraduate programs and forty-two graduate programs, including ten doctoral degree granting programs. The University of Alaska Fairbanks is also the state's major research center.

Qualifications: The successful candidate must have an ALA-accredited MLS or appropriate professional degree (earned doctorate is desirable). Applicants must have progressively responsible administrative experience in academic research libraries and have an understanding of technical, public and instructional media services. Candidates must also have: demonstrated ability to serve as a faculty member; broad knowledge of information technologies, instructional media, and automated library systems; demonstrated experience with the intellectual and service missions of higher education including the ability to communicate effectively with university officers, faculty, staff and students. Candidates will be expected to possess planning, budgetary, and management skills.

Application: Interested candidates must submit: 1) a resume, 2) a letter of interest in the job indicating the experience, ideas and agenda that will be brought to the position, and a brief statement indicating recent relevant accomplishments which have earned for the individual recognition as an outstanding library administrator with the ability to serve as a faculty member; and 3) names and telephone numbers of three references. The completed application and all inquiries or requests for official job description should be referred to:

Francis S.L. Williamson, Chair
Search Committee for Director of Rasmuson Library
311A Irving Building
Institute of Arctic Biology
University of Alaska Fairbanks
Fairbanks, AK 99775-0180

The completed application must be postmarked **by September 1, 1988.**

The University of Alaska Fairbanks is an Affirmative Action, Equal Opportunity Employer and Educational Institution.



Director, University Libraries

Nominations and applications are invited for the position of *Director of University Libraries* for the University at Albany, State University of New York, one of four university centers within the state-wide SUNY system. The University seeks an experienced Director who will function as an officer of the University, working with the Deans and policymaking councils to articulate plans to provide superior research libraries. The successful applicant will be an active scholar and progressive leader dedicated to building strong ties with the faculty and expanding the libraries.

The Director manages a staff of 135 FTE, a total budget of over \$5.9 million including an annual acquisitions budget of \$2.25 million, and collections of 1.2 million catalogued volumes. The library has its own computer systems development staff to support its integrated automated system (acquisitions, online catalog and circulation) and online computer based reference services. The University Libraries, a member of ARL and RLG, support a wide range of doctoral and research programs, serving a campus community of 16,000 students and 2,420 faculty and staff. University Libraries' memberships include SUNY/OCLC network, Center for Research Libraries, and the Capital District Library Council.

Responsibilities: The Director of University Libraries is responsible for the leadership and management of the Libraries and the library faculty/staff, including planning, budgeting, and management of facilities and services. He or she serves as a University representative in a variety of campus and external environments. The Director holds a rank equivalent to Dean and serves as a member of the Council of Deans, the University Senate Council on Libraries, Computing and Information Systems, and the University Policy Council. The Director is a member of the highest policymaking committees on campus and provides input for academic as well as other policy concerns in support of the University mission.

Preferred Qualifications: The successful candidate will have a proven record of leadership, substantial administrative experience, and evidence of continuing scholarly participation and professional growth. Also important are familiarity with the operation of large academic or research libraries with special emphasis on the application of library technology, experience in the successful planning and renovation of library facilities, and a record of accomplishment in seeking external funding support. Graduate training, including an MLS, is desired.

Position to be Filled: On or before January 1, 1989.

Salary: \$46,725 to 83,375

Review of Applications: To begin September 15, 1988.

Each application must include a list of three references and a current résumé. Address nominations or applications to:

Professor Alan Purves
Chair, Search Committee for Director of Libraries
c/o Office of the Associate Vice President for
Information Systems and Technology
Business Administration B-22
State University of New York at Albany
Albany, New York 12222

The University at Albany, State University of New York is an Equal Opportunity/Affirmative Action Employer. Applications from minorities, women, handicapped persons, and Viet Nam era veterans are especially welcome.

installing the NOTIS system for operation in the Fall of 1989. Benefits for Boston College librarians include one month's vacation, tuition remission and a wide range of insurance programs. To apply, send resume and names of three references to: Richard Jefferson, Employment Manager, Department of Human Resources, **Boston College**, Chestnut Hill, MA 02167. Applications received by July 15, 1988, will receive priority consideration. An equal opportunity, affirmative action employer.

CATALOG LIBRARIAN-ASSISTANT HEAD, CATALOG DEPARTMENT. Cataloging professional to provide original and copy cataloging of special format materials, including maps, A-V, sound recordings, scores and microprint. Assists head of department in developing cataloging policies. Shares online and hardcopy catalog maintenance activities. Required: Master of Science in Librarianship from an ALA-accredited school and a minimum of three years progressively responsible, professional cataloging experience in an academic library; strong background in original cataloging, LC classification, LCSH, AACR2, OCLC formats and MARC tagging; excellent organizational and communication skills; and a record of demonstrated abilities in cataloging of materials in special formats. Preferred: Experience with an online catalog. Background in maps, media or music cataloging. Twelve-month, tenure-track faculty position. TIAA/CREF or state retirement. Salary \$21,500 to \$24,252 depending on experience. Hunter Library has an annual materials budget of approximately \$750,000, processes over 10,000 volumes per year, contains over 350,000 volumes, and has a staff of 13 professionals and 27 paraprofessionals. Western Carolina University, with two other state universities, has formed the Western North Carolina Library Network, which shares an LS/2000 online catalog/circulation system. The Network's online catalog will be implemented in 1988. Send letter of application, resume, official transcripts and names and telephone numbers of three references to: Elly Davey, Chair, Search Committee, Hunter Library, **Western Carolina University**, Cullowhee, NC 28723. Preference given to applications received by August 15, 1988. Western Carolina University is one of the sixteen senior institutions of the University of North Carolina and an affirmative action, equal opportunity employer. The University is located between the Great Smoky Mountains and the Blue Ridge Mountains, 55 miles west of Asheville, North Carolina.

CHIEF OF ACQUISITIONS. The Stanford University Libraries seeks an experienced, energetic and flexible manager, comfortable with and effective in a dynamic technical services environment, to head its Acquisitions Department. As the Libraries move to implement an integrated online processing system, the Chief of Acquisitions will play a key role in shaping and coordinating the process of transition. We invite applications from individuals who can demonstrate: significant knowledge of and experience in acquisitions; superior administrative and planning skills; effective interpersonal skills, including the ability to manage change in a complex environment; and evidence of creative and imaginative contributions to overall library management. The Chief of Acquisitions directs a staff of 24.5 FTE (including 2 librarians) responsible for order and receipts functions for monographs as well as for maintaining domestic and British approval plans and gifts and exchange. Librarian (\$34,000-\$50,000) or Senior Librarian (\$40,000-\$58,000) rank depending upon qualifications. Send letter of application, resume and names of 3 professional references by August 15, 1988, to: Irene Yeh, Assistant Library Personnel Officer, **Stanford University** Libraries, Stanford, CA 94305-6004. Cite #325-CRL on all correspondence. EEO/AE.

COLLEGE ARCHIVIST/SPECIAL COLLECTIONS LIBRARIAN. A newly created position with responsibility for organizing and administering the Archives and other special collections of Williams College, founded 1793. Participates in the collegial management of the entire library. Qualifications: ALA-accredited MLS degree with archival concentration preferred; 2-3 years experience with archives and special collections; cataloging and library automation experience; background in preservation/conservation. Salary: \$24,000+ depending upon qualifications. Closing date August 15, 1988. Send resume and the names of three references to: Phyllis Cutler, College Librarian, **Williams College**, Williamstown, MA 01267. An EO/AA employer.

COORDINATOR OF ILLINOIS RESEARCH AND REFERENCE CENTER, University of Illinois Library at Urbana-Champaign. A faculty position available immediately. Reports to Director of Departmental Library Services. Has direct responsibility for organization

and management of the Research and Reference Center in the provision of quality interlibrary loan, photoduplication, and reference services to the residents of Illinois. Prepares budget requests, maintains required statistics, supervises and motivates staff to a high level of productivity, presents written and oral reports and participates in training of University and network staff. Maintains working relationships with other units of the Library to expedite the provision of materials and services to users in Illinois outside the immediate academic community of the University. Must play an active leadership role in the ILLINET community as well as participate in appropriate meetings and workshops as the representative of the University of Illinois Library. Qualifications: Required: MLS from ALA-accredited school or equivalent degree; at least three years professional library experience, including at least two years of managerial/supervisory experience; working experience with a variety of interlibrary loan systems; experience in networks or a large interlibrary loan department; a commitment to statewide resource sharing; demonstrated facility in written and oral communication; and evidence of research orientation and ability to meet university requirements for promotion and tenure. Preferred: Working knowledge of OCLC and automated systems; demonstrated ability to function in large, complex library organizations. Salary \$26,000, upward for Assistant Professor level; and \$29,000, upward for Associate Professor level, depending on qualifications and scholarly credentials. Send letter of application with complete resume, and the names, addresses, and telephone numbers of five references to: Allen G. Dries, Library Personnel Manager, **University of Illinois** Library at Urbana-Champaign, 127 Library, 1408 West Gregory Drive, Urbana, IL 61801. Phone (217) 333-8169. Application/nomination deadline is August 15, 1988. AA/EOE Employer.

ASSOCIATE UNIVERSITY ARCHIVIST

Special Collections/Archives Rutgers University Libraries New Brunswick, New Jersey

Reports to the University Archivist/Director of Special Collections. Responsible for assisting in the acquisition of University records; organizing, preserving and providing access to University Archives; administration of records management program and also processing and bibliographic control for archives and manuscripts; supervision of support staff and assistants.

Qualifications: MA in an academic discipline and/or MLS from an accredited library school, 3 years archival experience, background in archival processing, records management and bibliographic standards (AMC required).

Salary: Minimum \$29,974 plus excellent benefits.

Submit resume and three sources for current reference no later than **August 15, 1988**, to:

**Sandra Troy (APP 136)
Library Personnel Officer
Rutgers University Libraries
169 College Avenue
New Brunswick, NJ 08903**

THE STATE UNIVERSITY OF NEW JERSEY
RUTGERS

Equal Opportunity, Affirmative Action Employer.

CURATOR, SLAVIC AND EAST EUROPEAN COLLECTION, Yale University Library. Minimum rank: Librarian III. Plans and conducts the effective development of Yale Library's Slavic and East European Collection. Provides reference service. Selects material in Slavic languages. Supervises staff in acquisition and precataloging. Qualifications: MLS from an ALA-accredited library school and/or advanced degree in Slavic Studies. Fluency in Russian and reading/writing ability in at least one other Slavic language, preferably Polish or Serbo-Croatian. Knowledge of book trade, current events and cultural histories of the area countries. Ability to work effectively with bookdealers, faculty, students and staff. Professional level experience in a research library, including experience in selection and collection development of Slavic research resources, desirable. Applications received by August 15, 1988, will be given first consideration; applications will be accepted until the position is filled. Please send letter, resume, and the names of three references to: Maureen Sullivan, Head, Library Personnel Service, **Yale University** Library, Box 1603A Yale Station, New Haven, CT 06520. An EEO/AA employer.

DEAN, DIVISION OF EDUCATIONAL RESOURCES. Community College of Philadelphia, one of the country's leading urban commu-

nity colleges, is seeking a highly qualified energetic administrator for this position. The College is housed in a new and attractive \$66 million campus. Dean reports directly to the Vice President for Academic Affairs. This is a 12-month position with excellent fringe benefits and competitive salary. Appointment is available September 1st or sooner. The Dean is responsible for the administration of the College library, Instructional Development, the Library Technology Curriculum and Media Services. Qualifications: earned Doctorate preferred, Master's degree in Library Science required. He/she should have community college administrative experience in several or all of the following areas: Library Science and Technology, Curriculum Development, Information Science skills, computer application and Media Services. Strong management skills are required. Send resume with letter of application and names of 3 references to: Personnel Office (Dean), **Community College of Philadelphia**, 1700 Spring Garden Street, Philadelphia, PA 19130. Affirmative Action, Equal Opportunity Employer.

DEAN, SCHOOL OF LIBRARY AND INFORMATION SCIENCE, The Catholic University of America. The Catholic University of America seeks to appoint a Dean of the School of Library and Information Science starting in September, 1988, if possible. This ALA-



ASSISTANT DIRECTOR INFORMATION, RESEARCH, AND COLLECTION MANAGEMENT

San Francisco State University

San Francisco State University is a multicultural, multiethnic, coeducational, urban university of more than 1,600 faculty and 26,000 students, engaged in over 100 baccalaureate and 83 master's degree programs.

Responsibilities: A dynamic leader and academic manager is sought to head new Library division of Information, Research, and Collection Management. ALD/IRC will be responsible for identifying academic and research needs; planning, budgeting and allocating resources to meet these needs; organizing, directing, and evaluating programs and services. The ALD/IRC will assume active role in implementing new OPAC and related services, to be publicly available in spring 1989. Present services include: information and reference, collection development, user education, database searching, government publications, special collections/archives. Under proposed reorganization, acquisitions, bibliographic control, production will join the division by January 1989. Collections budget is 1.5 million. IRC staff will number 23 librarians with faculty status, and 30 support staff.

Qualifications: Required: MLS from ALA-accredited program and minimum five years increasingly responsible bibliographic and public services positions in an academic or research library. Successful candidate will demonstrate effective managerial, interpersonal, communications skills; strong service philosophy; sound grasp of library automation and its possibilities for support of teaching and research. Must be able to work collegially and productively with librarians with full faculty status as well as with students and staff of all backgrounds. Will demonstrate knowledge of issues facing academic libraries and higher education and be willing to serve as fully active member of library's administrative team. Desired: Second advanced degree; experience in both technical, public services; and experience in implementing an OPAC system.

Rank and Salary: Administrator III, twelve month. *Appointment Date:* January 1989 or earlier. Hiring Range: \$45,000-\$62,500. Appointment salary dependent upon qualifications and experience.

Application: Nominations and applications with names, addresses and phone numbers of at least 3 references to:

**Eloise McQuown, Assistant Director
Administrative Services
J. Paul Leonard Library
San Francisco State University
1630 Holloway Avenue
San Francisco, CA 94132**

Applications received before **August 31, 1988**, will receive priority consideration.

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accredited School enrolls approximately 200 part- and full-time students. It offers a graduate program which includes a Master's degree and a post-Master's certificate as well as joint degrees in law, musicology, history, English, biology, and Greek and Latin. The program has strengths in the following areas: academic research librarianship, law librarianship, medical librarianship, information technology, management of information systems, and archival management. Candidates should demonstrate scholarly achievement sufficient for a senior-level appointment and a broad knowledge of librarianship and information science. Candidates for the position should also possess relevant administrative experience and should be recognized leaders in their fields. A successful record of grantsmanship is desirable. The Catholic University of America is the national Catholic center of higher learning and research. Its faculties and students, composed of persons from diverse backgrounds and religious traditions, are expected to respect the religious commitment and mission of the University and to be supportive of its aims and ideals. Nominations and applications should be sent to: Ralph J. Rohner, Chair, Library and Information Science Dean Search Committee, c/o The Columbus School of Law, The **Catholic University of America**, Washington, DC 20064, as soon as possible. Review process will begin on August 1, 1988. Salary: competitive. Affirmative action, equal opportunity employer.

DIRECTOR OF AUDIOVISUAL SERVICES (Reopened). Dynamic, energetic person wanted to revitalize media services and integrate them into the curriculum; work with faculty to utilize media in the classroom, assist in the development of instructional aids; administer Audiovisual Department in Library; supervise two full time staff; 30 student workers. Resources include AV software production lab, audio booth, film and print darkrooms, closed circuit TV, 25 station microcomputer lab, two AV theaters, 16 AV carrels, viewing rooms, and terminals to access campus computing center. Challenging opportunity to work with committed, congenial staff. Requirements: Master's degree in Media, Library Science or related field; experience in audiovisual media, especially in college or university setting. Preference will be given to candidates with interest or experience in the context of a Liberal Arts College. Salary range: mid-\$20s. If interested, send resume and cover letter by July 31, 1988, to: Edward M. Dungan, Director of Human Resources, **Wittenberg University**, P.O. Box 720, Springfield, OH 45501. AA/EOE.

DIRECTOR OF BIBLIOGRAPHIC SERVICES (Search extended). Indiana University of Pennsylvania is seeking a Director of Bibliographic Services. This management position reports to the Associate Director for Technical Services and Systems and is responsible

ASSISTANT UNIVERSITY LIBRARIAN Automation & Technical Services Miami University

As a member of library management working directly with the Dean and University Librarian, the Assistant University Librarian for Automation will provide leadership for the formulation and implementation of an evolving program of technical support and automation to meet the curricular and research needs of the users of the Miami University Libraries. The incumbent will have responsibility for the cataloging and acquisitions departments and will organize and supervise the library's automation efforts. The Assistant University Librarian will be responsible for providing strong leadership for the cataloging and acquisitions department and for implementing needed changes in these areas as a result of automation. The incumbent will oversee the selection and implementation of systems decisions. The Assistant University Librarian will represent the Miami Libraries on campus and at professional activities on local, state, and national levels. The Ohio Board of Regents has recently adopted a planning document on interinstitutional cooperation calling for a state-wide sharing of resources and cooperative storage; a state-wide online catalog and/or a systems linking project is currently being explored.

Qualification: An ALA MLS; significant experience (at least 5 years) in systems and/or technical services in a large academic library; extensive knowledge of and interest in library automation; evidence of effective and innovative accomplishments; strong interpersonal skills; comprehensive knowledge of organizational development, communication processes and planning; active participation in national library organizations as demonstration of intellectual leadership and professional expertise; ability to work effectively within an environment of interaction and consultation with teaching faculty, computer support personnel and library colleagues. Capacity to lead and manage change. Familiarity with the current body of professional library/information theory and practice. Knowledge of needs of academic or scholarly library patrons. Effective skills in written and oral communication. Additional advanced degree desirable.

The Miami University Library contains over 1.2 million volumes, has an extensive collection of government documents and microforms, and subscribes to over 6,000 periodicals. It serves 750 teaching and research faculty, 14,500 undergraduates and 1,000 graduate students. The library has 32 professional librarians and 55 support staff. The library consists of the King Library (main), Science Library, Art/Architecture Library and a Music Library. Regional campuses are located in Hamilton and Middletown and will be included on Oxford's online system.

Miami University, an academically highly selective institution, is located in Oxford, Ohio, 35 miles northwest of Cincinnati.

Benefits include Blue Cross/Blue Shield, major medical, dental insurance, term life insurance. Public employees retirement system. Salary level begins at \$38,000 based on experience and qualifications. Submit letter of application, resume, and names, telephone numbers and addresses of three professional references to: **Judith A. Sessions, Dean and University Librarian, Miami University, Oxford, OH 45056**. Preliminary screening of applications will begin **July 15, 1988**. Position will remain open until a candidate is appointed.

Miami University is an equal opportunity employer.

for planning and evaluating day-to-day cataloging activities of faculty and support staff in the creation of bibliographic and item data for the Libraries' union public access catalog; for planning, maintaining, and making weekly updates to the database; and for assisting in planning and implementing procedures for phasing out the card catalog. The IUP Libraries are installing an online union catalog designed by Carlyle Systems, Inc. Salary range for this management classification begins at \$23,694; however, the starting salary will be dependent upon the qualifications of the successful candidate. Fringe benefits are excellent. An MLS from an ALA-accredited library school, a second Master's degree, knowledge of AACR2 and Library of Congress Subject Headings, good written, oral, interpersonal skills, experience with the OCLC cataloging subsystem and automated library systems generally, and a minimum of five years experience working in an academic library environment are required. Three years experience in the development and quality control of an online union catalog in MARC format, enriched bibliographic records, Dewey Decimal classification system, and experience with microcomputing is preferred. Training ability or experience with the implementation of an automated online union catalog is useful as well as experience in public or access services in an academic library. Send cover letter, resume, and names/addresses/phone numbers of at least three references postmarked no later than August 1, 1988, to: Chair, Director of Bibliographic Services Search Committee, 203 Stapleton Library, **Indiana University of Pennsylvania**, Indiana, PA 15705-1096. IUP is an Affirmative Action, Equal

Opportunity Employer. Minorities and women are encouraged to apply.

EDUCATION REFERENCE LIBRARIAN, Librarian I. Dynamic, urban academic library seeks creative, energetic, flexible individual with strong commitment to public services. Reports to the Assistant Director for Public Services for general reference services, computer-based literature searching, and library instruction with emphasis on the promotion of computerized resources. Manages Instructional Materials Center in Education School and supervises IMC Library Assistant II. Reports to Assistant Director for Collection De-



**Grand
Valley
State
University**

LIBRARY DIRECTOR

The Library Director is the chief administrative officer of the library and is responsible for establishing and maintaining a range and quality of services that will support and promote the academic programs of the University and encourage optimal library use.

The library has a collection of 390,000 volumes, 2,000 current periodical subscriptions, and a staff of 22 plus student employees. It offers a wide range of services and is currently completing plans to install an integrated online library information system.

Qualifications: A master's degree in library science from an ALA-accredited school is required; an additional master's or a doctoral degree preferred. Progressively responsible administrative experience in an academic library. Evidence of leadership ability and interpersonal and communication skills. Experience with library automation preferred.

Salary is negotiable based upon experience and ability. Salary range is \$41,900 to \$68,400.

Applications and nominations, including letter of application, resume, and the names and addresses of three references should be sent to:

**M. Nancy Terry, Chair
Search Committee
112 Zumberge Library
Grand Valley State University
Allendale, MI 49401**

It is expected the person selected will be available January 1, 1989. Review of applications will continue until the position is filled. Applications from qualified minority and women candidates are encouraged.

Grand Valley State University was established in 1960 and offers both undergraduate and graduate programs. Current student enrollment 8,800. The 897 acre, 21 building campus is located 12 miles west of Grand Rapids, Michigan, and 12 miles east of Lake Michigan. The University recently opened the L.V. Eberhard center, a 9-story, \$29 million dollar facility in downtown Grand Rapids near the Gerald R. Ford Museum.

Affirmative Action, Equal Opportunity Employer.

BIOLOGICAL & HEALTH SCIENCES LIBRARIAN

**John Cotton Dana Library
Rutgers, Newark Campus**

(*Search Re-Opened.*) Reporting to the Head of Public Services, will provide biological and health sciences and/or general reference services, online database searching, bibliographic instruction, and collection development. The Dana Library serves students and faculty in the undergraduate and graduate programs, including the College of Nursing and the Center for Molecular and Behavioral Neuroscience.

Qualifications: MLS from an accredited library school with strong background in the biological sciences; three years reference experience with background in online database searching and bibliographic instruction.

Salary: Negotiable with minimum compensation for 12 month appointment at \$29,974, plus excellent benefits.

Submit resume and three sources for current reference no later than **August 1, 1988**, to:

**Sandra Troy (APP 135)
Library Personnel Officer
Rutgers University Libraries
169 College Avenue
New Brunswick, NJ 08903**

(Previously announced as APP 131.)

THE STATE UNIVERSITY OF NEW JERSEY
RUTGERS

Equal Opportunity, Affirmative Action Employer.

The California Institute of Technology Library contains approximately 470,000 volumes, has extensive microfilm and technical report collections, and subscribes to 6,600 serials. It serves about 800 teaching and research faculty, 820 undergraduates, and 1,000 graduate students. The library staff consists of 17 librarians and 38 support staff. The library is currently implementing an integrated online system. Currently the library seeks the following professionals:

Catalog and Database Maintenance Librarian

The position reports to the head of Cataloging and is responsible for maintenance of the online database and the card catalog. Duties include correcting data errors; resolving entry conflicts; and maintaining various bibliographic, in-process, and payment records. Other duties are supervision and monitoring of the filing and revision of cards in the card catalog and the shelf list, handling difficult cataloging problems, original cataloging, and assisting the head of cataloging in maintaining consistency of name and subject headings, and training and supervision.

Applicants for the position must possess a Master's degree in Library Science from an ALA accredited program, and at least two years of cataloging experience in an academic library. Applicants must be familiar with Library of Congress authority files, MARC formats, and bibliographic utilities. Planning and communication skills and ability to achieve results are essential. The salary is commensurate with experience and qualifications with a minimum of \$25,000 annually.

Science Librarian

The position reports to the head of the Science and Engineering Libraries and is responsible for overseeing the daily operations of the math, physics, chemistry, and biology collections in the Millikan Library. Other duties include providing general reference service, collection development and faculty liaison in specific areas, online searching, and other special projects as assigned.

Applicants for the job must possess a Master's degree in Library Science from an ALA accredited program. Applicants with a related science degree or experience in a science or research area will be given special consideration. Experience in an academic science library is desired. The salary is commensurate with experience and qualifications, with a minimum salary of \$24,000 annually. The position is available Oct. 1, 1988.

To be considered for either position, please send a letter of application with resume and the names and addresses of three references to: **Glenn L. Brudvig, Director of Information Resources, Millikan Library, California Institute of Technology, Pasadena, CA 91125.** *We are an Affirmative Action/Equal Opportunity Employer. Women and Minorities are Encouraged to Apply.*



Caltech

velopment for collection development and faculty liaison responsibilities with Education School and Psychology Department. Library automation includes wide PC access, WLN-based online catalog/circulation (LUMIN) linking four University of Missouri campuses, OCLC cataloging/ILL/reference, INNOVACQ acquisitions. Opportunity to gain management and public relations experience, working with solid management team of librarians. Minimum requirements: ALA-accredited MLS; strong oral/written communication skills; progressive attitude toward information services; ability to work with faculty, students; evidence of professional initiative. Preferred: Degree in education or psychology; current supervisory, public services, collection development, online catalog, online searching experience. Salary: \$20,500. Standard fringe benefits. Low cost of living in exciting city. Application review to begin July 1 and continue until position filled. Available: September 1, 1988. Send letter of application, resume, names of three references to: Helen H. Spalding, Associate Director of Libraries, **University of Missouri-Kansas City**, 5100 Rockhill Road, Kansas City, MO 64110; (816) 276-1531. Must be a U.S. citizen or have legal right to work in the United States.

ENGLISH LIBRARIAN, University of Illinois Library at Urbana-Champaign. A faculty position available October 1, 1988. Responsible for administration of English Library and for direction of its staff. With materials budget of \$40,000, librarian, in cooperation with faculty, develops and maintains research collections in English, Cinema Studies, Theatre, and Speech Communication. Also ensures that reference, original cataloging, and online services are provided to meet needs of faculty, students and allied personnel in areas served. Maintains strong working relationship with faculty of departments served, library administration, Arts and Humanities Council, other related units, and engages in instructional and promotional activities of the Library. Qualifications: Required: MLS from ALA school, or its equivalent; undergraduate degree in English or allied fields; experience encompassing English literature and/or allied studies in an academic or research library; a minimum of three years professional service. Supervisory and administrative experience. Ability to provide service to a diverse research-oriented clientele. Strong evidence of ability to meet university standards of research, publication, and service. Preferred: Advanced degree in English or allied fields; experience in collection development, cataloging, bibliographic instruction, and database searching. Desired: Experience or familiarity with cinema studies, theatre, and speech communication. Familiarity with the needs of researchers in these fields, as demonstrated by academic background or professional experience. Librarians have faculty rank. Salary: \$26,000 upward, Assistant Professor level, and \$29,000 upward, Associate Professor level. Send letter of application and complete resume with names, addresses, and telephone numbers of five references to: Allen G. Dries, Library Personnel Manager, Library Personnel Office, 127 Library, **University of Illinois Library**, 1408 West Gregory Drive, Urbana, IL 61801. Phone (217) 333-8169. Application/nomination deadline July 31, 1988. AA/EEO Employer.

FINE ARTS BIBLIOGRAPHER AND REFERENCE LIBRARIAN, Avery Architectural and Fine Arts Library (Search Reopened). Reports directly to the Avery Librarian. Primary responsibilities involve the continued development of a strong research collection in painting, sculpture, the graphic arts, archaeology, and art history in general. Duties include overseeing all library activities in the above subject fields, such as acquisitions, in-depth reference, bibliographic instruction, preservation of the collection, and liaison with the faculty and students of the Department of Art History and Archaeology. The incumbent also selects and indexes articles in art historical and archaeology journals for the Avery Index to architectural literature. In addition to an accredited MLS, requirements are: two to five years of relevant professional experience; a strong background in art history with preferential consideration to applicants with an advanced degree; evidence of professional creativity and initiative; the ability to communicate and work effectively with faculty and students; and a working knowledge of one Germanic and one Romance language (working knowledge of French, German and Italian is most desirable). Salary ranges are currently: Librarian I: \$25,000-\$32,500; Librarian II: \$27,000-\$36,450. Excellent benefits include assistance with University housing and tuition exemption for self and family. Submit resume, listing three references to: Kathleen Wiltshire, Director of Personnel, Box 35 Butler Library, **Columbia University**, 535 West 114th Street, New York, NY 10027. Deadline for applications is July 21, 1988. Please specify "Fine Arts Bibliographer" on application. An Affirmative Action, Equal Opportunity Employer.

HEAD, CATALOGING DEPARTMENT. Associate Librarian rank: \$33,000-\$36,000. Calendar year appointment. Position now open. Excellent benefits. Required: Accredited MLS, 5-7 years relevant experience; demonstrated leadership, management, and oral/written communications skills. Demonstrated experience with AACR2, LC classification/LCSH, and OCLC. Must be able to do original cataloging of all formats. Supervises 3 professionals, 5 support staff. Preferred: public service experience; experience with integrated library systems and library applications of microcomputers. Participates in night/weekend public service desk rotation. Applications accepted until August 1, 1988. Send resume with cover letter and names of three references to: R. Delaine Baker, Affirmative Action Officer, 301C Netzer Administration Building, **State University of New York College, Oneonta**, NY 13820. An equal opportunity, affirmative action employer.

HEAD, CATALOGING DEPARTMENT, University of Northern Iowa. The University of Northern Iowa seeks a knowledgeable, energetic and creative individual to provide leadership to the Library's Cataloging Department. The Department Head is responsible for the management of all cataloging activities, including developing policies and procedures, maintaining quality control, solving complex cataloging problems, and coordinating activities with heads of other departments. The Department consists of two professional librarians and six support staff. The Department Head will have an active role in the implementation of the online catalog. Qualifications: ALA-accredited master's degree in library science required; second master's degree preferred and required for tenure. A minimum of four years cataloging experience and extensive knowledge of AACR, MARC formats, LC classification, and LCSH required. Experience with a bibliographic utility (OCLC) and an automated local library system preferred. Organizational, supervisory, leadership, and well-developed written/oral communication skills highly desirable. The University of Northern Iowa is one of three state-supported universities governed by the Board of Regents. UNI is a comprehensive university composed of six colleges enrolling over 11,000 students in broad curriculums at undergraduate and graduate levels. The University is located in Cedar Falls/Waterloo, a metropolitan area of approximately 100,000 population. Rank and salary are dependent upon qualifications and experience, with \$32,000 minimum. The University provides an excellent fringe benefits package, including TIAA/CREF and Blue Cross/Blue Shield. Interested candidates should send a letter of application, resume and list of three references (including addresses and telephone numbers) to: Chair of the Cataloging Department Head Search Committee, Donald O. Rod Library, **University of Northern Iowa**, Cedar Falls, IA 50613. Applications must be received by August 21, 1988. AA/EOE. Women, minorities, and members of other protected classes are encouraged to apply.

HEAD OF ACCESS SERVICES, Institute of Technology Libraries, University of Minnesota. Reporting to the Director of the Institute of Technology Libraries, the Access Services Head provides leadership and initiative in planning, strengthening, and implementing programs and policies to enhance access services in a dynamic, increasingly automated environment. Develops access service standards and monitors response to service needs. Communicates access service programs to patrons. Promotes positive image of library within the scientific and technical community of the University of Minnesota. Serves as a member of Departmental Management Council and University Library committees as appropriate. Participates in planning and implementation of automated circulation system (NOTIS). Plans and manages space and facilities for services, staff and collections. Assume administrative responsibility for the organization, staffing, budgeting and operation of the Access Services units: Circulation/Stack Maintenance, Reserve, Photoduplication Services/Document Delivery, and Building and Collections Security. Qualifications: 1) MLS or equivalent. 2) Minimum 3 years relevant public service experience preferably in an academic research library. 3) Strong commitment to responsible and innovative service. Ability to provide leadership while working cooperatively in a demanding and rapidly changing environment. 4) Understanding of computer applications to access services desirable. 5) Strong communication, organizational, analytical and planning skills. Library Profile: The Institute of Technology Libraries is comprised of the Science and Engineering Library, Mathematics Library and Architecture Library. Access Services is a major division within the Science and Engineering Library. It also provides services for the departments of Education, Psychology, and general library users. Taken together it maintains a collection of approximately 700,000 volumes,

and services 250,000 circulation transactions annually. The Access Services unit consists of 10 FTE staff and approximately 40-45 student assistants. An online circulation system is anticipated to be operational Fall, 1989. This is a 12-month academic/professional position with probationary appointment at Assistant Librarian rank with a minimum salary of \$25,000. Application deadline is September 16, 1988, with an anticipated January 1, 1989, starting date. Submit letter of application, resume, and names and addresses of three references to: Barbara Doyle, Personnel Officer, **University of Minnesota** Libraries-Twin Cities Campus, 453 Wilson Library, 309 19th Avenue South, Minneapolis, MN 55455. Please cite *UL 173* on application. The University of Minnesota is an equal opportunity educator and employer, and specifically invites and encourages applications from women and minorities. Note: The Immigration Reform and Control Act of 1986 requires all new employees to submit verification of identity and authorization to work in the United States at time of hire.

HEAD OF TECHNICAL SERVICES. Indiana University Southeast, New Albany (Louisville, Kentucky, metropolitan area), one of 8 campuses in Indiana University system. Head of Technical Services is responsible for all aspects of technical services operations: acquisition, serials, government publications and bibliographic control. Department consists of 4 full time support staff. (Central processing performed on Bloomington campus.) Some reference desk duty. Reports directly to Director of Library Services. ALA/MLS required. At least 2 years professional experience in one or more aspects of technical services required. Also required: knowledge of OCLC, AACR2; excellent managerial, organizational, interpersonal skills; and strong service orientation. Knowledge of retrospective conver-

sion, online catalog systems (preferably NOTIS) highly desirable. Must be able to meet the responsibilities of a tenure track appointment. Salary \$20,000/12 months. TIAA/CREF; liberal benefits. Send letter of application, resume and names and addresses of 3 references to: Frances Livingston, Chair, Search and Screen Committee, Box 88-2, c/o Personnel Office, **Indiana University Southeast**, 4201 Grant Line Road, New Albany, IN 47150. Applications received by July 20, 1988, will receive first consideration. Indiana University is an Affirmative Action, Equal Opportunity Employer.

HEAD, SERIALS CATALOGING DIVISION, University of California, Berkeley. Manage unit responsible for creating and maintaining serials catalog records and establishing authority records. Over 210,000 serial titles are held by the Library, approximately 80,000 of which are received currently. Responsible for the retrospective conversion of serials records not yet in machine-readable form. MLS degree, 5 years of cataloging experience (a substantial portion in serials cataloging), cataloging in an automated environment, supervisory experience in a large cataloging operation and good oral and written communication skills required. Knowledge of Western European languages desirable. Full job description on request. Appointment salary range \$31,008 to \$44,676 per annum depending on qualifications. Applications received by 12 August 1988 will receive first consideration. Send resume, including name and address of three professional references to: Janice H. Burrows, Library Personnel Office, Room 447 Library, **University of California, Berkeley**, CA 94720. The University of California is an Equal Opportunity, Affirmative Action Employer.



THREE POSITIONS

Case Western Reserve University

HEAD OF BIBLIOGRAPHIC SERVICES DEPARTMENT. Manages the activities of the Bibliographic Services Department, which include the cataloging and physical processing of all newly-acquired materials (monographs and serials), the coordination of all retrospective conversion activities and the maintenance of the online and manual catalogs; coordinates cataloging activities of departments which do not report directly to the Technical Services Division. Staff consists of 4 FTE professionals, 8 FTE support staff plus student assistants. Qualifications: ALA-accredited MLS; second Master's degree in a subject specialty preferred; 5 years increasingly responsible experience in cataloging activities in an academic research library; substantial managerial/supervisory experience; command of AACR2, LCSH, the MARC formats, OCLC or a comparable network; experience with a local online library system. Rank: Librarian III. Salary: \$29,000 minimum.

HEAD OF SERIALS DEPARTMENT. Manages the Serials Department activities, which include acquisitions, fiscal control, check-in, record keeping and physical processing for all serials, standing orders and other continuations; provides planning for continued use of the Geac Acquisitions Subsystem for serials control; manages the serials/continuation budget; maintains liaison with public service departments, so that user needs are efficiently and effectively served; coordinates the serials record-keeping activities of University Libraries departments which do not report directly to the Technical Services Division. Staff consists of 6 FTE support staff plus student assistants. Qualifications: ALA-accredited MLS; 3 years increasingly responsible experience in the management of serials collections and activities; substantial managerial/supervisory experience; experience with an automated serials control system; experience in budgetary control of serials. Rank: Librarian II. Salary: \$25,000 minimum.

HEAD OF CIRCULATION DEPARTMENT. Oversees administration of daily circulation operations in two locations, including general circulation, reserves, stack maintenance and photocopy services; provides planning for continued use of the Geac Circulation Subsystem; acts as liaison with faculty and students, especially in matters concerning circulation policy and procedures. Staff consists of 11 FTE support staff and 20 student assistants. Qualifications: ALA-accredited MLS; 2 years experience as a professional librarian; experience with an integrated online system; excellent oral and written communication skills; user-oriented philosophy. Rank: Librarian II. Salary: \$25,000 minimum.

Send resume and names of three current references to: **Karen K. Griffith, Personnel Librarian, Case Western Reserve University Libraries, 11161 East Boulevard, Cleveland, OH 44106, by 20 July 1988.** Preliminary interviews may be conducted at ALA.

An equal opportunity, affirmative action employer.



HEAD, SERIALS DEPARTMENT, University of Cincinnati. Responsible for the management of the centralized serials acquisitions and serials cataloging services for the University Libraries. Receives general direction from the Associate University Librarian for Access Services. Supervises a staff of 2 librarians and 9.5 FTE support staff. University Libraries consists of a main library and eleven college and departmental libraries. The Collection includes 1,250,000 volumes, 14,000 subscriptions and 1,625,000 microforms. This position offers the opportunity to bring together serials acquisitions and serials cataloging functions, to implement an online serials system, and to design and implement new workflow. Required Qualifications: MLS from an ALA-accredited program. Demonstrated leadership, management and human relations skills. Five years experience, which includes library serials acquisitions. Successful supervisory experience. Ability to communicate clearly, both orally and in writing. Preferred: Experience with online catalogs and online serials control systems. Public service experience. Serials cataloging experience. Salary: Salary and rank is commensurate with qualifications and experience. Range \$28,000-\$34,000. Deadline: July 5, 1988. Send resume, with cover letter and names of three references to: Judy Wernicke, Personnel Assistant, 640 Langsam Library, **University of Cincinnati**, Cincinnati, OH 45221-0033. University of Cincinnati is an Affirmative Action, Equal Opportunity Employer.

MEDIA LIBRARIAN (Film Library). The University of Arizona is seeking a professional librarian to manage the services of its film/video unit. Responsibilities include supervision of 2.0 FTE support staff and several student assistants; coordination of an annual classic film se-

ries; reference and loan service, library instruction, collection development and special projects identified for the unit by the Head Media Center Librarian. Applicants must possess an ALA-accredited master's degree, have demonstrated supervisory skills, and have knowledge of non-print materials and services. Ability to communicate effectively to individuals and groups is essential. Knowledge of library automation is desired. Minimum salary is \$21,500; higher salary negotiable depending on qualifications and experience. Librarians at the University of Arizona have academic professional status, are eligible for continuing appointment, are voting members of the faculty, and may take up to 24 days professional leave per year. They have 22 days paid vacation, 12 days sick leave and 10 holidays. A standard package of fringe benefits is available. Send a letter of application, resume, and names of three references to: W. David Laird, University Librarian, **University of Arizona** Library, Tucson, AZ 85721, by August 12, 1988. The position is available November 1, 1988. The University of Arizona is an Equal Employment Opportunity, Affirmative Action employer.

MONOGRAPHS AND HISTORICAL COLLECTIONS LIBRARIAN. The Health Sciences Library of the University of North Carolina at Chapel Hill invites applications for Monographs and Historical Collections Librarian. Reporting to the Head of Acquisitions Services, this position will be responsible for coordinating collection development for all current monographs and historical materials, including liaison with faculty and public services librarians regarding collection needs. Other responsibilities will include serving as consultant for historical information service and overseeing preservation and con-



THREE REFERENCE POSITIONS

Arizona State University

Arizona State University, home of the new Phoenix Cardinals, is pleased to offer three outstanding career opportunities. In addition to 284 days of unmitigated sunshine, the salary for each position begins at \$19,500 and is negotiable, dependent on education and experience.

The successful candidates for all three positions will participate in four broad areas of responsibility: reference service, collection development, faculty liaison and specialized public service (database searching, orientation and instruction, in-depth reference in assigned subject areas).

HUMANITIES REFERENCE LIBRARIANS. Except for languages, the qualifications for two positions are identical. Required: ALA-accredited MLS degree or foreign equivalent; relevant academic background for assigned subject areas; relevant experience in an academic, large public or research library; strong interpersonal and communication skills. Preferred: Graduate degree in relevant humanities discipline; experience and/or training in collection development and management, general reference, orientation and instruction, database searching; appropriate professional experience.

For the position of **REFERENCE LIBRARIAN/WESTERN EUROPEAN SUBJECT SPECIALIST FOR ROMANCE LANGUAGES AND LITERATURES**, a strong working knowledge of French is required, and familiarity with Spanish, Italian, or a classical language is preferred. The position of **REFERENCE LIBRARIAN/SUBJECT SPECIALIST FOR RELIGIOUS STUDIES, GERMANIC LANGUAGES AND PHILOSOPHY** requires a strong working knowledge of German and prefers familiarity with Scandinavian languages or Dutch.

SCIENCE REFERENCE LIBRARIAN/SUBJECT SPECIALIST FOR LIFE SCIENCES AND AGRICULTURE. Required: ALA-accredited MLS degree or foreign equivalent; academic training and/or experience using the life sciences/agriculture information sources; demonstrated written and oral communication skills; knowledge of science reference tools. Preferred: Undergraduate or graduate degree in a life science; relevant academic background and/or experience in agriculture; reference experience in an academic, research or special library; experience in collection development in an academic or research library, preferably including approval plans, collection assessment and other development and evaluation methods; experience in using DIALOG, BRS or STN.

Application Deadline: Recruitment will remain open until the positions are filled, with review of applications beginning on **August 15, 1988**. Please apply separately for each position in which interested. Send letter which addresses all stated qualifications, current resume, and names, addresses and telephone numbers of four recent references to: **Constance Corey, Assistant University Librarian, Hayden Library, Arizona State University, Tempe, AZ 85287-1006; (602) 965-3417.**

ASU is an affirmative action, equal opportunity employer.

ervation activities for all collections. Required: ALA-accredited MLS. Highly desirable: Life sciences degree. Preference given to candidates who also have experience in a health or science library, in collection development or acquisitions, or in a science field. Demonstrated interest in history of medicine desirable. Qualities sought include excellent interpersonal and communication skills, interest in professional involvement, and a commitment to serving the information needs of health professionals. Salary based on experience and other factors: for example, minimum \$18,800; base salary with 3 years relevant experience \$22,000. The Health Sciences Library has a professional staff of 24; it serves 5 professional schools and North Carolina Memorial Hospital. Send letter of application, curriculum vitae, and names of 3 references to: Carol G. Jenkins, Director, Health Sciences Library, CB# 7585, **University of North Carolina at Chapel Hill**, Chapel Hill, NC 27599-7585. To be assured of consideration, applications should be received by August 31, 1988. Affirmative Action, Equal Opportunity Employer.

NONBOOK LIBRARIAN (search reopened). University of Nevada, Las Vegas, seeks energetic, creative librarian to fill new Nonbook Librarian position and assume responsibility for managing, planning and implementing an expanding nonbook program. Nonbook section is staffed by 3.5 classified employees and 10 part-time student assistants. Services include providing access to a variety of audiovisual materials; operating a copy service; providing a growing faculty development center that currently includes microcomputers and grading machines; cooperating with the Computing Center in housing a computer training lab. This person will work closely with Tele-Media Services, faculty, librarians and other university community members to ensure that appropriate services, collections and equipment are available; serve as an advocate for the role of nonbook materials in a university library; and address relationships between computer technologies and nonbook services. Qualifications: ALA-accredited MLS; training and experience in use of nonbook materi-

als, sources and equipment; planning, supervisory and communication skills; two years professional experience, preferably in an academic library; ability to relate harmoniously with clients and staff; and commitment to responsive and innovative public services. Salary: \$25,000-\$30,000. Librarians have tenure-track positions, faculty status, 12-month appointments, 24 days per year of paid vacation, and standard fringe benefits including TIAA/CREF. No state income tax. Deadline for submission of applications is September 16, 1988. Send letter of application; resume; and names, phone numbers and addresses of three references to: Mary Dale Deacon, Director of Libraries, **University of Nevada, Las Vegas**, 4505 South Maryland Parkway, Las Vegas, NV 89154-7001.

PRESERVATION LIBRARIAN. Works with Department Head in managing a variety of preservation activities and projects. Responsible for operation and management of Preservation Office, one of three units within the Department. Assess preservation needs of collections and develops plans to meet those needs. MLS preferred or equivalent; demonstrated interest in and commitment to library preservation; excellent interpersonal skills; ability to communicate effectively both orally and in writing; ability to take initiative and work independently. Salary Range: \$21,000-\$24,000. Send application and resume, including names of three references to: Lance Query, Assistant University Librarian for Planning and Personnel, **Northwestern University** Library, Evanston, IL 60208. Applications will be accepted until the position is filled. AA/EOE.

PUBLIC SERVICE LIBRARIANS. The Hedi Steinberg Library at Stern College for Women (located in mid-town Manhattan) seeks two public service librarians. Responsibilities include: reference service, bibliographic instruction, database searching, collection development and supervision of student aides. MLS and knowledge of Hebrew required. Salary range: \$19,000-\$28,000 (depending on years of experience). Excellent benefits including 4 weeks vacation.



TWO POSITIONS REOPENED at the New York Institute of Technology

The New York Institute of Technology's Old Westbury Campus is situated on 600 acres of wooded estates and is within easy access of Manhattan. A new fully automated library building is planned for completion in the academic year 1989-90. The current campus library, part of a four-branch library system, contains 81,000 volumes and 1,000 journal titles.

BRANCH/REFERENCE LIBRARIAN. To manage collections and public services and serve as reference librarian. Duties include planning, supervision of staff of 6, bibliographic instruction, collection development in the humanities, faculty liaison, database searching. Qualifications: ALA-accredited MLS, substantial and related academic library experience with strong and successful public services record; responsible administrative experience. Demonstrated ability to work with various college constituencies; excellent communication skills. Experience with automated systems, second graduate degree desirable. Salary: from \$27,000 depending on qualifications.

ACQUISITIONS LIBRARIAN. Responsible for coordination and supervision of the Acquisitions Department of a multibranch library system, including order and receipt of materials (books and serials), monitoring budget accounts, vendor relations, gifts and exchange programs. Works closely with faculty for ongoing collection development. Qualifications: ALA-accredited MLS with significant academic library acquisitions experience and strong supervisory skills. Knowledge of automated acquisitions control systems. Excellent communications and interpersonal skills. Salary: from \$21,000 depending on qualifications.

NYIT is an EEO/AA employer. Benefits include one month vacation, generous holidays, medical and dental care, retirement plans, tuition remission for self and dependents.

Review of application will begin **July 1, 1988**, and continue until position is filled. Will interview at ALA-New Orleans. Submit application letter, resume, names and titles of three references to:

**Constance Woo
Director of Libraries
H. Schure Library
New York Institute of Technology
Old Westbury, NY 11568**



Please send resume and salary requirement to: Elliot Wasserman, **Yeshiva University**, Personnel Department, 2495 Amsterdam Avenue, New York, NY 10033. EOE.

REFERENCE/CIRCULATION LIBRARIAN. Search reopened. ALA-accredited MLS degree required. Supervisory ability and communication skills necessary. Interest in computerized systems desired. Duties include direct reference, bibliographic instruction, reference collection development, circulation supervision, circulation policy decisions, work with automated circulation system, maintenance of collection, some night and weekend work. Salary minimum \$18,000, negotiable and competitive. Faculty rank, tenure track position. Send application/resume and three references to: Gwen Creswell, James Earl Carter Library, **Georgia Southwestern College**, Americus, GA 31709, by July 18, 1988. Affirmative Action, Equal Opportunity Employer.

REFERENCE/DATA ARCHIVE LIBRARIAN. The University of Missouri-Columbia is seeking qualified applicants for the position of Reference/Data Archive Librarian. Principal responsibilities include providing library services relating to non-bibliographic textual and numeric data files, including administration, budgeting and accounting for these services; collection development; reference; referral; and liaison functions with appropriate agencies on and off campus. These machine-readable data files may include tapes acquired from the U.S. Government, the Inter-University Consortium for Political and Social Research, other archive agencies, and from individual or institutional researchers. They may be numeric files, textual-numeric, or full text and include public opinion polls and surveys, election studies, studies in economic behavior, historical surveys, and legislative roll call data, as examples. Coordination of library services with other campus units (e.g. computing facilities, academic departments, and campus statistical research units) will constitute an important function. Also provides general reference services in central reference department. Requires minimum of a master's degree from an ALA-accredited library school; ability to communicate effectively with faculty, students, staff, and computer specialists; potential to work independently with textual and numeric data files. Prefer background in and understanding of the quantitative social sciences; reference experience in an academic or research library; experience working with textual and numeric data files; experience with micro-computers; basic programming experience. Minimum Salary: \$18,000 + for 12 months with usual fringe benefits, depending on qualifications and experience. Available: September 1, 1988. Send letter of application, names of three references and resume to: Pat Burbridge, Personnel Coordinator, 104 Ellis Library (CN), **University of Missouri-Columbia**, Columbia, MO 65201. To ensure consideration, applications should be received by July 15, 1988. The University of Missouri-Columbia is an equal opportunity, affirmative action employer and hires only U.S. citizens and lawfully authorized alien workers.

REFERENCE LIBRARIAN/BUSINESS SUBJECT SPECIALIST, Assistant Professor (tenure-leading). (Search reopened.) Central Reference Services Department starting October 1, 1988. 1) Serve on the Reference/Information Desk. 2) Select materials for the general library collection for the College of Business Administration and in Actuarial Science. (Includes collection management, assessment, and fund management.) 3) Provide user education in assigned subject area(s). 4) Liaison with faculty, staff, and students in the College of Business Administration and affiliated agencies. 5) Online searching in the humanities and social sciences. Required: MLS from a program accredited by the American Library Association; strong interpersonal skills; demonstrated oral and written communication skills; business degree or equivalent experience. Preferred: Experience in online searching; experience in reference service; graduate degree in the social sciences or humanities; reading knowledge of one or more foreign language(s). \$19,000 minimum for a 12-month contract. Salary may be higher depending upon the qualifications of the successful applicant. Apply with full resume plus names and current addresses/telephone numbers of three references by August 15, 1988, to: Kent Hendrickson, Dean of Libraries, 106 Love Library, **University of Nebraska-Lincoln**, Lincoln, NE 68588-0410. Affirmative Action, Equal Opportunity Employer.

REFERENCE LIBRARIAN, HUMANITIES AND VISUAL ARTS. Progressive college library supporting programs in liberal, fine, and the performing arts seeks librarian for general reference service, with emphasis on Humanities and Visual Arts. Extensive bibliographic instruction and online searching activity. Library has automated cata-

log and is moving toward end-user online searching. Beside reference duties, responsibilities include collection development in humanities fields and supervision of slide collection, liaison with appropriate teaching departments, and participation in college governance. Stimulating professional environment; faculty status. Requirements: Master's degree from accredited library school. Preference to candidates with additional master's degree in relevant field and/or academic library experience. Salary commensurate with qualifications; hiring range \$21,000-\$26,000. Excellent fringe benefits. Review of application begins July 30, 1988. Please send resume, letter of application, and names of three references to: Richard Silver, Affirmative Action Officer, **State University of New York College at Purchase**, Purchase, NY 10577. Affirmative Action, Equal Opportunity Employer.

REFERENCE LIBRARIAN in a library serving a multi-ethnic university population of 12,000 in the San Francisco Bay Area. Responsibilities: general reference service, bibliographic instruction, database searching, reference collection development, other related duties as assigned. Evening and weekend duty included. Required: ALA-accredited MLS. At least two years of full-time academic library experience performing general reference, bibliographic instruction, and database searching. Demonstrated professional commitment. Temporary 12-24 month appointment (with possibility of reappointment) plus staff benefits at Assistant or Senior Assistant Librarian rank, depending upon experience and qualifications (\$31,680-\$34,740). Progressive professional and/or scholarly development required for reappointment. Apply by August 8, 1988. Send letter of application with resume to: Melissa Rose, Library Director, **California State University, Hayward**, Hayward, CA 94542. CSUH is an equal op-



LIBRARY DIRECTOR Smithsonian Institution

The Smithsonian Institution is seeking candidates for the position of Director of Smithsonian Libraries, Washington, D.C. This position is in the Federal civil service with salary of \$64,397 to \$72,500 per annum.

Smithsonian Libraries constitute a major research library complex, supporting the research, curatorial, exhibition, publication, and public service programs of the Institution. Its collection of approximately 1,000,000 volumes, including 20,000 serial subscriptions, is available to Smithsonian and other scholars through a system of 36 library locations in the Washington metropolitan area and at Smithsonian facilities outside of Washington, D.C.

Candidates should have a high degree of professional competence in library/information science; substantial experience in the administration of a research library serving a large, complex organization; and demonstrated administrative and managerial ability.

Closing date for application **August 31, 1988**. Send Standard Form 171, Application for Federal Employment, and curriculum vitae to:

**Office of Personnel Administration
Smithsonian Institution
Washington, D.C. 20560
Attn: EX-04-88 (CR)**

For further information, telephone: Vincent Roots, (202) 357-3317.

An Equal Opportunity Employer.



portunity, affirmative action, Title IX employer. Applications from women and minorities welcomed.

REFERENCE LIBRARIAN. Indiana University Southeast, New Albany (Louisville, Kentucky, metropolitan area), one of 8 campuses in Indiana University system. Under supervision of Head of Readers Services, Reference Librarian provides reference and bibliographic instruction services; supervises interlibrary loan; coordinates online searching. ALA/MLS required. Also required: knowledge of online searching, OCLC, excellent interpersonal skills, strong service orientation. Must be able to meet the requirements of a tenure track appointment. Salary \$18,000/12 months. TIAA/CREF, liberal benefits. Send letter of application, resume and names and addresses of 3 references to: Nancy Totten, Chair, Search and Screen Committee, Box 88-3, c/o Personnel Office, **Indiana University Southeast**, 4201 Grant Line Road, New Albany, IN 47150. Applications received by July 20, 1988, will be given first consideration. Indiana University is an Affirmative Action, Equal Opportunity Employer.

REFERENCE LIBRARIAN. Responsibilities include general reference service, introductory and subject-oriented bibliographic instruction, and teaching an introduction to the Library course. Some evening and weekend hours. Will be part of a staff of eleven reference librarians in a setting including the use of OCLC, and online and CD databases. NOTIS implementation in progress. May be assigned collection development and faculty liaison responsibilities depending on areas of expertise and need. ALA-accredited MLS; at least two years of professional academic library experience, including bibliographic instruction and general reference work; and demonstrated interpersonal communication skills. Second advanced degree desirable. This is a tenure-track faculty position. Reappointment and promotion dependent upon evaluation of demonstrated progress towards and achievement in meeting library and university criteria based on professional competence and growth, scholarly and creative activity, and appropriate university and public service. Minimum of \$18,000 (Instructor) or \$21,000 (Assistant Professor) for ten-month academic year. Opportunity for summer employment exists. C.M.U. is a state university with an enrollment of 17,000 students and over 650 full-time faculty. Submit letter of application specifying position, a resume, and the names, addresses and phone numbers of three references. Applications received prior to July 15, 1988, will be given priority consideration. Send to: Chairperson, Selection Committee, 207 Park Library, **Central Michigan University**, Mount Pleasant, MI 48859; (517) 774-6419. CMU is an affirmative action and equal opportunity institution.

REFERENCE/LIAISON LIBRARIAN, Assistant Professor (tenure-leading), Branch Services Department, starting October 1, 1988. 1. Serve on reference/information desk. 2. Select materials for library collections in assigned subject areas serving the College of Home Economics (Consumer Science and Education; Human Development and the Family; Human Nutrition and Foodservice Management; and Textiles, Clothing and Design); Barkley Center (Special Education and Communication Disorders); and the College of Agriculture (Agricultural Communications, Agricultural Economics, and Agricultural Education). 3. Conduct online searching in the social sciences and humanities related to collection development assignments. 4. Provide user education in assigned subject areas. 5. Provide liaison with faculty, students, and staff in assigned areas. Required: MLS from an ALA-accredited library school, excellent interpersonal skills, degree in one of assigned subject areas or relevant work experience. Preferred: Graduate degree in one of assigned subject areas, experience in online searching, reference experience, user education experience. \$19,000 minimum for a 12-month contract. Salary may be higher depending upon the qualifications of the successful applicant. Apply with full resume plus names and current addresses/telephone numbers of three references by August 15, 1988, to: Kent Hendrickson, Dean of Libraries, 106 Love Library, **University of Nebraska-Lincoln**, Lincoln, NE 68588-0410. Affirmative Action, Equal Opportunity Employer.

SERIALS CATALOG LIBRARIAN. Requirements: MLS (ALA-accredited). Experience in serials cataloging, including original cataloging, copy cataloging and catalog maintenance; experience with OCLC or other bibliographic utility; ability to work with foreign language material. Desired Qualifications: Successful supervisory experience, including training and evaluating personnel; working knowledge of authority practices, Anglo-American catalog rules and LC rule interpretations, OCLC/MARC formats and CONSER stan-

dards; experience with an online catalog; reading knowledge of Romance languages, German and/or Russian; familiarity with Dewey Decimal classification; familiarity with ANSI/NISO serial holdings standards and with USNP newspaper cataloging standards; strong communication and interpersonal skills; good planning and organizational skills. Responsibilities: Responsible for original and copy cataloging of serials in all formats; coordinates the operations of the serials cataloging unit; trains and supervises 4 clerical staff plus student assistants; directs and revises staff cataloging and catalog maintenance activities in both manual and online environments; serves as resource person for all library faculty, professional and clerical staff in matters relating to serials cataloging and catalog maintenance policies and procedures. Status and benefits: Exempt Professional. Twelve month appointment with annual vacation of 22 days. Flexible benefit programs with open enrollments annually. Group life, medical and disability insurance programs are in effect as are TIAA/CREF retirement and Social Security coverage. Salary \$20,000 and up depending upon qualifications. Deadline: September 1, 1988, or until position is filled. Send resume and list of references to: Thomas L. Haworth, Personnel Officer, Libraries, Stewart Center, **Purdue University**, West Lafayette, IN 47907. An Equal Opportunity, Affirmative Action Employer.

SERIALS LIBRARIAN, Cataloging Department. Senior Assistant librarian rank: \$23,000-\$26,000. Calendar year appointment. Position now open. Excellent benefits. Accredited MLS required; 3-5 years experience with MARC serials format, AACR2, LC classification/LCSH, and OCLC. Member of Cataloging Department of 4 professionals, 5 support staff. Responsible for all serials cataloging and maintenance of serials holdings list, assists with other department duties. Participates in night/weekend public service desk rotation. Applications accepted until August 1, 1988. Send resume with cover letter and names of three references to: R. Delaine Baker, Affirmative Action Officer, 301C Netzer Administration Building, **State University of New York College, Oneonta**, NY 13820. An equal opportunity, affirmative action employer.

SOUTHEAST ASIA RESEARCH BIBLIOGRAPHER (Search Extended). Duties include Southeast Asia reference, bibliographic instruction, collection assessment, compilation of research tools, and assisting the Head of Southeast Asia Collection. Master of Library Science degree from an ALA-accredited program (or foreign equivalent), strong academic or experiential background in Southeast Asia Studies, excellent English oral and written communications skills, and mastery of a Southeast Asian language (preferably Indonesian/Malaysian) required. Other Southeast Asian or appropriate Asian or European languages and academic library experience desirable. Full-time, 12-month position; salary \$22,000-\$25,000. Send application letter, current vita, and three references to: Lian The-Mulliner, Head, Southeast Asia Collection, **Ohio University** Libraries, Athens, OH 45701-2978, by September 1, 1988. AA/EO Employer.

URBAN PLANNING BIBLIOGRAPHER AND REFERENCE LIBRARIAN, Avery Architectural and Fine Arts Library. Reports directly to the Avery Librarian. Primary responsibilities involve the continued development of a research collection in urban planning, housing and real estate development. Duties include overseeing all library activities in the above subject fields, such as acquisitions, in-depth reference, bibliographic instruction and preservation; coordination of these activities with related units in the Columbia University Libraries (business/economics, social science/international affairs and social work libraries); and liaison with the faculty and students of the Division of Urban Planning. The incumbent also provides general reference service in the Avery Architectural and Fine Arts Library and selects and indexes articles in urban planning and real estate journals for the Avery Index to Architectural Periodicals. In addition to an accredited MLS, requirements are: one to three years of relevant professional experience; a strong background in the social sciences with preferential consideration to applicants with an advanced degree; evidence of professional activity and initiative; the ability to communicate and write effectively; and working knowledge of at least one foreign language. Salary ranges are currently: Librarian I: \$25,000-\$32,500; Librarian II: \$27,000-\$36,450. Excellent benefits include assistance with University housing and tuition exemption for self and family. Submit resume, listing three references, to: Kathleen Wiltshire, Director of Personnel, Box 35 Butler Library, **Columbia University**, 535 West 114th Street, New York, NY 10027. Deadline for applications is August 30, 1988. Please specify "Urban Planning Bibliographer" on application. An Affirmative Action, Equal Opportunity Employer.

LATE JOB LISTINGS

ARCHIVIST. The Hoover Institution at Stanford University, a specialized library and archival repository and research center on 20th century social, economic, and political change, announces an opening for the position of Archivist. Responsible for the administration of the Hoover Institution Archives and its archival programs, including acquisitions, arrangement and description of materials, reference and access, public programs and publications, security and preservation. Qualifications include substantial administrative experience directing a major archival or manuscript repository or other historical organization; MLS and graduate degree in modern U.S., European, or Russian history, or their equivalent in training and experience; demonstrated effective management skills; thorough knowledge of archival theory and practices; familiarity with archival automation; and established professional record. Salary \$40,000-\$55,000. Complete vacancy listing available upon request. Send letter of application, resume, and names of three references to: Charles G. Palm, Associate Director, **Hoover Institution**, Stanford, CA 94305. Application deadline: August 31, 1988. Stanford University is an equal opportunity employer through affirmative action.

ASSISTANT DIRECTOR, Automated Systems. Serves as Assistant Director of the CSU Pomona campus library. Provides the Director with technical and administrative support in automated systems. Works closely with the Director and the Library Department Heads on local needs assessment, planning, development, and implementation of micro-, mini-, and mainframe-based systems in support of library functions and programs. Carries out assignments in accordance with established priorities as determined by the Director and the Library administrative team. Participates in overall Library planning, budget preparation and the formulation of Library policies. Recommends new programs and procedures as appropriate. Has administrative responsibility for the overall operations of the Library services and facilities in the absence of the Director and assumes other duties as assigned by the Library Director. Salary: Commensurate with qualifications and experience. Required: 1) ALA-accredited MLS degree or MS in computer/information science from an ALA-accredited library program; 2) three years post-MLS experience in library automation (or an equivalent combination of education and experience from which comparable knowledge and abilities can be acquired). Request detailed job description, position announcement and application form by sending a letter of inquiry and complete resume to: Search Committee, **California State Polytechnic University, Pomona**, CA 91768. A completed application form must be postmarked by October 28, 1988. EEO/AA/Title IX, Section 504 Employer. Employment at Cal Poly Pomona is subject to federal laws that require you to present to the University documents which verify your identity and your legal rights to work in the United States.

ASSISTANT UNIVERSITY LIBRARIAN FOR PUBLIC SERVICES. Loyola University of Chicago invites applications and nominations for the position of Assistant University Librarian for Public Services. This position is responsible for directing and coordinating a public services program which meets the growing instructional and research needs of the university. The Assistant University Librarian for Public Services will be responsible for developing appropriate means for coordinating services and strengthening communication between the public service units of the university's two main libraries, Cudahy Library on the Lake Shore Campus and Lewis Towers Library in downtown Chicago on the Water Tower Campus. The AUL for Public Services reports to the Associate University Librarian and participates as a senior administrator in the overall management of the library system including long-range planning, budget development, resource allocation and policy

development. The public services division consists of 4 departments with 15 professionals and 22 support staff with responsibilities for reference, circulation, government documents, library instruction, interlibrary loan, database searching, end-user support, periodicals information, library publications and audiovisual services. The university library system serves 16,000 students and 1,400 faculty. The libraries will add the millionth volume in 1989 and have a materials budget of \$2 million. The libraries have automated with NOTIS. Qualifications include: ALA-accredited MLS degree; significant public service, supervisory and administrative experience in an academic research library; excellent communication and interpersonal skills; ability to work effectively in a multi-campus system; knowledge of and interest in using technology to improve services. Salary commensurate with qualifications and experience. Base salary \$37,000. Librarians have limited faculty status, are eligible for librarian sabbatical leaves after 3 years, earn 20 days of vacation and have a standard package of fringe benefits including university contributions to TIAA/CREF. Applications received by August 1, 1988, will receive first consideration, but applications will continue to be accepted until the position is filled. Qualified applicants should send letter of application, resume and the names, addresses and phone numbers of three references to: Ellen J. Waite, University Librarian, Cudahy Library, **Loyola University of Chicago**, 6525 North Sheridan Road, Chicago, IL 60626. Loyola University of Chicago is an affirmative action educator and employer.

AUTOMATION PROJECT MANAGER, Baker Library, Harvard Business School. Reports to the Associate Librarian for Administration and works closely with the Associate Librarian for Information Systems. Provides supervision of the activities necessary to complete the implementation of the integrated library software system. Identifies and solves related problems for the Library. Provides a liaison between technical support in the Division of Computer Services and the library; provides training and technical assistance in using the system to the library staff. Represents Baker on various ad hoc University Library committees concerned with automated systems. Qualifications: MLS from ALA-accredited school or equivalent combination of advanced degree with 3-5 years related work experience. Excellent understanding of library systems. Previous experience with the library system IDIs TECHLIB/STACS highly desirable. Good interpersonal skills and willingness to participate as a team member in a dynamic organization. Librarian II \$24,560; Librarian III \$30,200 (minimum but negotiable based on qualification and experience). Send application letter and resume with names, addresses, and telephone numbers of three current references to: Emma Bradford Perry, Associate Librarian for Administration, Baker Library, **Harvard Business School**, Boston, MA 02163. Harvard University is an equal opportunity employer.

BASQUE STUDIES LIBRARIAN. The University of Nevada-Reno Library seeks creative, dedicated librarian with a strong commitment to public service and familiarity with technical services to be responsible for internationally known Basque Studies Library of 20,000 volumes. Duties include promotion of the collection, collection development, reference, and other public services. Required qualifications: ALA-accredited MLS. Good knowledge of the Spanish language. Strong supervisory, interpersonal and communication skills. Faculty status requires that librarians meet faculty standards for appointment, promotion and tenure. Desirable qualifications: Knowledge of French and the Basque language. Familiarity with Iberian history and culture. Experience in grantwriting. Appropriate professional experience, preferably in an academic or research library. Salary open, depending upon qualifications and experience (minimum \$29,288). 12-month appointment; TIAA/CREF; 24 days vacation. Position available August 15, 1988. Mountains, desert, lakes, 5 hours by car from San Francisco. Send resume and names and addresses of three references

to: Mary B. Ansari, Head of Administrative Services, **University of Nevada-Reno** Library, Reno, NV 89557-0044. Closing date September 15, 1988, or until position is filled. AA/EOE. UNR employs only individuals lawfully authorized to work in the United States.

BUSINESS/GENERAL REFERENCE LIBRARIAN with a Collection Management Assignment. Senior Assistant Librarian. Tenure-track position. \$33,192-\$43,896 for 12 months; 10-month option available with proportionate salary reduction. Required: ALA-accredited MLS degree, 3 years experience as a business reference librarian in an academic, public or special library; a combination of: *a*) baccalaureate major or minor in business management; *b*) demonstrated success with database searching; *c*) collection management experience as a business bibliographer; *d*) demonstrated ability in bibliographic instruction. Demonstrated ability to work effectively, independently, and cooperatively with others. Demonstrated oral and written communication skills. Preferred: MBA degree from an accredited institution and recent experience in a comparable position. Request position announcement/description and application form by sending a letter of inquiry and complete resume to: Laura Smith, Chair, Search Committee, c/o Library Secretary, **California State Polytechnic University**, 3801 West Temple Avenue, Pomona, CA 91768. A completed application form must be postmarked by September 30, 1988. EEO/AA/Title IX, Section 504 Employer. Employment at Cal Poly Pomona is subject to federal laws that require you to present to the University documents which verify your identity and your legal right to work in the United States.

CATALOG LIBRARIAN, Gelman Library, George Washington University. Appointment salary minimum: (negotiable, based on qualifications and experience): \$22,000. Position description: Serves as the resource person on cataloging problems and issues; performs original and difficult copy cataloging of general library materials including nonprint materials; develops policies and procedures in consultation with the department head; trains new catalogers. In addition, the incumbent, like all librarians in the Gelman Library, will serve as subject specialist on selected academic disciplines depending on background and experience. The Gelman Library catalogs approximately 25,000 titles annually, and is an OCLC enhance library. The Cataloging and Systems department consists of 6 librarians and 10 support staff. The incumbent will be a member of the Original Cataloging Unit and report to the department head. Qualifications required: ALA MLS; knowledge of AACR2, LCSH, LC classification, and MARC formats; minimum 2 years professional cataloging experience; familiarity with LC cataloging practices and rule interpretations; good oral and written communication skills. Qualifications desirable: Previous supervisory experience; reading knowledge of at least one foreign language (German and Russian preferred); experience with OCLC; and experience in cataloging serials and nonprint materials. Closing date is September 6, 1988, for this appointment. Deadline for applications: For full consideration, please send current resume and names and addresses of three references by September 6, 1988, to: Andrea W. Stewart, Executive Associate, Gelman Library, **George Washington University**, 2130 H Street, N.W., Washington, DC 20052. GWU is an equal opportunity, affirmative action employer.

CATALOG LIBRARIAN, University Libraries, Boston College. This position is responsible for original and complex copy cataloging of monographic materials, including nonprint items and scores, using OCLC and the integrated online system. Performs name, subject and series authority work. Serves as a resource for cataloging assistants and participates in departmental planning. Qualifications: ALA-accredited MLS; 1-2 years cataloging experience; knowledge of LC classification, LC subject headings, AACR2, OCLC and MARC

formats; reading knowledge of one or more foreign languages; experience with integrated online systems highly desirable. Salary from \$22,000. Boston College offers its 14,000 students and almost 700 faculty the advantages of a strong liberal arts institution with outstanding graduate and professional programs. The new O'Neill Library provides an attractive and intensely used environment for study and teaching. Among other technologies, the library uses the GEAC, OCLC and Faxon SC-10 systems, and is currently installing the NOTIS system for operation in the Fall of 1989. Benefits for Boston College librarians include 22 days vacation, tuition remission and health, dental and other insurance programs. To apply, send resume and names of three references to: Richard Jefferson, Employment Manager, Department of Human Resources, **Boston College**, Chestnut Hill, MA 02167. Applications received by August 1, 1988, will receive priority consideration. Boston College is an equal opportunity, affirmative action employer.

DIRECTOR OF LIBRARY, Marian College. Catholic, co-educational, four year liberal arts and professional studies, 1,100 students. Responsibilities include planning, budgeting, policy formation and administration, overall staff direction (two professionals, 1.5 clerical, 30 student assistants), leadership with academic departments for collection development, collaboration with area librarians. Reports to Academic Dean. ALA-accredited MLS and several years academic library experience required. Must possess highly developed communication and interpersonal skills and service orientation. Experience with library automation and online data searching. Application deadline July 20th, 1988, or until filled. Minimum salary of \$27,000 (12 months) depending upon qualifications and experience. TIAA/CREF and health insurance available. Send letter, resume, names, addresses and telephone numbers of three references to: Sister Claire Whalen, Academic Dean, **Marian College**, 3200 Cold Spring Road, Indianapolis, IN 46222. AA/EOE.

DIRECTOR OF LIBRARY PUBLIC SERVICES. Meriam Library, Information Services. The California State University, Chico, is seeking a Director of Library Public Services. The person occupying this position serves as a member of a management team headed by the Associate Vice President for Information Services. Information Services at Chico integrates the major campus information functions. It is divided into the following divisions: Library Public Services, Library Collections, Computing and Telecommunications, and Instructional Media. Within this structure traditional library services are shared between a director of Library Collections, who is responsible for the development and access to the library collection, and the director of Library Public Services, who is responsible for the Library's public service programs. The Director of Library Public Services reports to the Associate Vice President for Information Services and provides leadership in the formulation and implementation of a strong and evolving program of public library services supporting the university's curricular and research needs. The Director is responsible for the assignment and supervision of personnel within Library Public Services, which includes General Reference; Consultative Services (User Education, Online Searching, Regional Services and Inter-Library Loan); and Special Resources (Government Publications, Maps, Curriculum Materials, and Special Collections). As an important representative of the Library, the Director is expected to participate in university and CSU systemwide committees and activities, as assigned. The incumbent is responsible for formulating, administering and evaluating library public services policies and operations, in preparing and justifying budget proposals, and in preparing reports and analyses for campus, systemwide and external agencies. The Director will provide collegial leadership and guidance to Library Public Services personnel, promoting a workplace atmosphere conducive to job satisfaction and productivity. An aggressive leader in technological innovation

(CLSI's alpha development site for the CL CAT online catalog, CD-ROMs, facsimili, etc.), the Meriam Library offers a high quality and diversified program of library services to an on-campus and regional user community of faculty, students, and staff. Qualifications: an MLS from an ALA-accredited library school; significant administrative (at least 5 years) and public services experience in a large academic library; evidence of effective and innovative accomplishments; experience with personnel and fiscal management; excellent skills in writing, oral communications and interpersonal relations; ability to work effectively within an environment of interaction and consultation with colleagues and clients; ability to establish and maintain cooperative working relationships with others in a unionized setting. Capacity to lead and manage change. Knowledge of the needs of academic library patrons, through work experience; personal scholarly activity; and participation in national library organizations. Successful grantsmanship, other research experience, and additional advanced degree(s) are highly desired. The CSU, Chico Library contains a million volumes in its main collection, including 400,000 government documents, has extensive microfilm and technical report collections, and subscribes to 6,200 serials. It serves a resident campus of over 800 teaching and research faculty and 15,000 students, most of whom are full-time, including master's-level graduate students. The Library has a staff of more than 80, including 23 full-time librarians. The Library has had a full online catalog for five years and is currently implementing a next generation system. The city of Chico is located in Northern California at the edge of the Sierra Nevada Mountains, within four hours' drive of San Francisco. Chico is a dynamic city of 65,000 which has been designated one of the 50 best locations to live in the U.S. Tree-lined boulevards and the second largest city park in the country are reminders of Chico's history and Spanish land-grant heritage. Appointment will be made under the university's management personnel plan at Administrator III level with compensation commensurate with qualifications, but not less than \$55,000. Submit letter of application, resume, and names, telephone numbers and addresses of three professional references by September 15, 1988, to: James May, Associate Vice President for Information Services, **California State University, Chico**, Chico, CA 95929-0290. An Equal Opportunity, Affirmative Action Employer. CSU, Chico employs only individuals lawfully authorized to work in the United States.

HEAD, GOVERNMENT PUBLICATIONS LIBRARY. University of Minnesota, Humanities/Social Science Libraries. The Government Publications Library is one of ten specialized units within the Reference and Information Services Division of the Humanities/Social Sciences Libraries. It is a regional depository for United States federal government documents and it also houses publications from the state of Minnesota, the United Nations, intergovernmental organizations, Canada and certain other foreign countries. Responsibilities: 1. Administer and participate in all activities of the Government Publications Library, including reference services, collection development, and materials processing. Oversee 5.75 full-time staff, currently consisting of 1 professional librarian, 3 library assistants III, 1 secretary, and .75 senior office assistant. 2. Serve as Regional Depository Librarian. Implement all current requirements of the U.S. Superintendent of Documents. 3. Participate in planning and policy making both for the Unit and for the Reference and Information Services Division. Serve as a member of the assembly of Division Unit Heads, which reports to the Head, Reference and Information Services Division. Required Qualifications: Applicants must have a master's degree in Library Science; minimum of 3 years professional library experience, including work with government documents; demonstrated supervisory and administrative skills; and good oral and written communications skills. Preferred Qualifications: Supervisory experience in a large research library; knowledge of trends and issues in government

publications; and an additional advanced degree in an academic discipline. Appointment will be made at either the Assistant or Associate Librarian rank. Minimum salary will be \$27,000. Send letter of application, resume, and names and addresses of three references, to: Barbara Doyle, Personnel Officer, **University of Minnesota-Twin Cities**, 453 Wilson Library, 309 19th Avenue South, Minneapolis, MN 55455. Applications must be postmarked no later than August 19, 1988. Please cite job listing *UL175* on application. The University of Minnesota is an equal opportunity educator and employer, and specifically invites and encourages applications from women and minorities. Note: The Immigration Reform and Control Act of 1986 requires all new employees to submit verification of identity and authorization to work in the United States at time of hire.

HEAD OF GOVERNMENT DOCUMENTS/MICROFORMS DEPARTMENT, O'Neill Library, Boston College. This position will provide creative leadership by planning and directing an active, service oriented department consisting of a staff of 1 professional, 3 clerical and 15 student employees and a collection of over one million microforms and a selective U.S. Depository Library of 120,000 documents and maps. Provides reference assistance in the department, including some weekend, evening and holiday hours, plans for growth and direction of collections and works with faculty in developing programs to encourage their use. Participates on NOTIS automation task forces and plans for other uses of automation in the department. Serves on Department Heads Committee, Bibliographers Council and other library committees. Reports to the Assistant University Librarian for Access Services. Qualifications: The successful candidate will have an ALA-accredited MLS and at least 3 years of appropriate experience in an academic or depository library. Demonstrated commitment to public service and excellent interpersonal and communication skills are required. Successful supervisory experience is strongly preferred and practical knowledge of micrographics and equipment and experience with documents collections is desirable. Salary low to mid \$30s, depending upon qualifications. Boston College offers its 14,000 students and almost 700 faculty the advantages of a strong liberal arts institution with outstanding graduate and professional programs. The new O'Neill Library provides an attractive and intensely used environment for study and teaching. The library administration is committed to developing leadership, planning and management skills at all levels of the library staff. Benefits for Boston College Librarians include 22 days vacation, tuition remission and health, dental and other insurance programs. To apply, send resume and names of three references to: Richard Jefferson, Employment Manager, Department of Human Resources, **Boston College**, Chestnut Hill, MA 02167. Boston College is an equal opportunity, affirmative action employer.

HEAD OF TECHNICAL SERVICES, Health Sciences Library. Search Reopened. The Columbia University Health Sciences Library is developing new services and computer-based systems as components of Columbia's integrated academic information management system (IAIMS). We are seeking a librarian to participate in development and implementation activities. Reporting to the Assistant Health Sciences Librarian for Access and Technical Services, this section head administers the operation of all HSL Technical Services, including acquisitions, serials control, cataloging, binding and materials processing, contributing to design and construction of new databases for IAIMS project. The incumbent is responsible for initiating, directing, and coordinating a wide range of activities, including: workflow evaluation and change to optimize current and future automation; coordination of activities with other HSL sections, with the central library's Technical Services units, and with outside networks; supervision of 13 FTE staff, including two other librarians. Participates in planning the University Library's computer system and in

overall HSL planning and administration. All technical services functions are automated. In addition to an accredited MLS, requirements are: minimum of three years of relevant experience in a large academic library or equivalent; strong interpersonal and communication skills; sound grasp of automation and of technical services principles and techniques and standards; planning and organization skills; demonstrated ability to coordinate workflow and to train and manage staff: experience with networks, automated bibliographic data systems and online operations. Salary ranges are currently: Librarian II: \$30,500-\$41,175; Librarian III: \$33,500-\$48,575. Excellent benefits include assistance with University housing and tuition exemption for self and family. Send resume, listing three references, to: Kathleen Wiltshire, Director of Personnel, Box 35 Butler Library, **Columbia University**, 535 West 114th Street, New York, NY 10027. Applications will be accepted until the position is filled. Applications received by August 31, 1988, will receive priority. An Equal Opportunity, Affirmative Action Employer.

HEAD, RECORDS MAINTENANCE. University of Georgia Libraries. (salary minimum: \$19,500.) Recent graduates may have the opportunity to participate in an intensive professional development program. Duties: The Records Maintenance Section of the Cataloging Department is comprised of the Head and eight full time support staff. The Head supervises staff in two units (Database Maintenance and Marking/MARVEL Entry) who are responsible for performing pre-cataloging name authority work for the Acquired Cataloging Section; coordinating name authority work by other staff both in the Department and in other areas of the Libraries; updating cataloging information in MARVEL (the Libraries' in-house integrated system); preparing OCLC cards for filing and/or distribution; coordinating filing in the Libraries' central card catalogs; building OCLC data files and maintaining the quality of data in the Libraries' catalogs; cataloging Reading for Pleasure books and University of Georgia theses and dissertations; preparing newly acquired materials for shelving; making corrections to previously cataloged materials, etc. The Head of the Records Maintenance Section serves as a resource person in the areas of marking, authority control, and card catalog and online database maintenance both within the Department and in other areas of the Libraries and reports directly to the Head of the Cataloging Department. The Cataloging Department has 13 professional and 24 support staff positions and catalogs over 50,000 books, serials, and nonbook items yearly. Some evening and/or weekend work may be required. Qualifications: MLS from ALA-accredited library school; minimum one year technical services experience, preferably with cataloging or database management and in a large academic or research library; knowledge of AACR, AACR2, Library of Congress classification and subject headings, and authority control principles; familiarity with OCLC cataloging and the MARC format; ability to work with broad range of languages; effective written and oral communication skills; ability to establish and maintain effective working relationships; supervisory experience preferred; knowledge of automated systems (in addition to OCLC) applicable to technical services desired; strong interest in academic librarianship desired. Application procedure: Send letter of application by August 26, 1988, including resume and names of three references to: Florence E. King, Personnel Librarian, **University of Georgia Libraries**, Athens, GA 30602. This position will be filled only if suitable applicants are found. An Equal Opportunity, Affirmative Action Institution.

HEAD, SCIENCES AND TECHNOLOGY DEPARTMENT. Tenure-track, 12-month faculty appointment. Reporting to Assistant Director for Public Services, is responsible for organization, supervision, evaluation and training of department personnel; planning/ coordinating ongoing activities and new initiatives; managing department budget. The Department is responsible for

providing library services for the following major subject areas: Agriculture and Forestry, Engineering, Physical Sciences, and Biomedical Sciences. Services include reference assistance; staffing the Science Reference Desk; instruction; access to information in electronic format (including database searching); collection development; and supervision and maintenance of three branch libraries. Also serves as subject area librarian for one or more subject areas. ALA-accredited MLS degree. Three to five years professional experience, including supervision. Subject knowledge in an area served by department. Experience related to responsibilities of reference, collection development, instruction and searching--and an awareness of the application of automation to these services. Demonstrated interpersonal and leadership skills. Salary commensurate with experience and qualifications; minimum \$30,000. Send letter of application, resume, evidence of ALA-accredited MLS degree and names, addresses and telephone numbers of three references to: Ruth Ludwig, **Colorado State University** Libraries, 106 Morgan Library, Fort Collins, CO 80523, by July 29, 1988.

HEAD, TECHNICAL SERVICES. Librarian II or III for Baker Library, Harvard Business School. The person selected for this position will report to the Associate Librarian for Administration and will manage all aspects of technical services including acquisitions, cataloging (some original cataloging), serials and binding; coordinate collection development and management; provide assistance in planning and implementing automation; hire, train, supervise and evaluate technical service staff of 1 or 2 professionals and 10 support staff; prepare and monitor department budget; develop and review policy statements and plan other activities related to technical services. Requirements: ALA-accredited MLS, additional advanced degree preferred with 5 or more years of progressive experience in an academic, special or corporate business library. Strong academic background in business, economics, or social sciences preferred; demonstrated competence in technical services; good interpersonal skills required; excellent oral and written communication skills essential. The library has a full-time staff of over 40 FTEs with 14 professionals, a collection of approximately 540,000 volumes and 6,000 active serials with an annual acquisition budget of \$575,000. Librarian II \$24,560; Librarian III \$30,200 (minimum but negotiable based on qualifications and experience). Send application letter and resume with names, addresses, and telephone numbers of three current references to: Emma Bradford Perry, Associate Librarian for Administration, Baker Library, **Harvard Business School**, Boston, MA 02163. Harvard University is an equal opportunity employer.

HISTORY AND GEOGRAPHY BIBLIOGRAPHER. Selects material to support instruction and research in history and geography. Responsible for collection evaluation and acquisition fund management and specialized bibliographic instruction or other teaching. Cultivates strong working relations with other departmental selectors. Qualifications: Advanced degree in history required; Master's degree from an ALA-accredited school desired; Ph.D desired. Strong reading knowledge of at least two modern European languages; commitment to bibliographic instruction and/or research; selection responsibility for history materials in a research library preferred. Salary: \$10,500-\$14,500 (for .5 FTE) based on experience and qualifications. Send letter of application and resume, including names of three references, to: Lance Query, Assistant University Librarian for Planning and Administration, **Northwestern University** Library, Evanston, IL 60208. EEO/AA.

LIBRARY DIRECTOR. The University of Dubuque, University of Dubuque Theological Seminary (Presbyterian) and Wartburg Theological Seminary (Lutheran) comprise the schools of theology in Dubuque and are accepting

applications for the position of Director of the STD-UD Library. Candidates should hold the MLS degree from an ALA-accredited institution, demonstrated ability to manage and direct a staff, and the willingness to serve faculty and students. A background in theology or experience in a theological library is desirable but not required. Salary and rank are negotiable; range \$25,000-\$30,000. Inquiries should be sent to: Ralph F. Smith, **Wartburg Theological Seminary**, 333 Wartburg Place, Dubuque, IA 52001.

MULTICULTURAL SERVICES LIBRARIAN. University of California, Santa Cruz. Assistant/Associate Librarian. Reports to Head, Reference. Responsible for providing leadership in library services for the active and growing campus multicultural community. Provides general social sciences/humanities reference service (12-15 hours/week on the reference desk, online searching, library instruction). May be responsible for collection development in multicultural studies or other subject areas. Qualifications: MLS or equivalent; demonstrated ability to communicate with, establish ties with, and develop an intensive outreach program to the campus multicultural community; broad interest in the social sciences/humanities and in working with students/faculty; ability to work at the reference desk, provide library instruction, perform online searches. Appointment range: \$25,380-\$32,472. Position available September 1, 1988. Final filing date: July 31, 1988. Send narrative statement of qualifications, resume, names of three references to: Katherine Beiers, University Library, **University of California, Santa Cruz**, CA 95064. UCSC is an EEO, AA, IRCA employer.

RARE BOOKS CATALOGER for theology, scripture commentary, etc. Two-year position, possibly third. Responsible for original cataloging, authority files, reader supervision. Required: MLS from accredited program, AACR2, MARC tagging, Latin. Preferred: background in theology or classics, OCLC, 1-2 years experience, second language (Italian or French). Salary: \$25,000 with benefits. Resume with 3 references by September 15, 1988, to: Ellen Gaffney, Director, **Saint Joseph Seminary**, Dunwoodie, Yonkers, NY 10704.

RARE BOOK CATALOGER. Responsible for original and derived RLIN cataloging of pre-1860 Americana. Occasional reference duties. Reports to Chief Rare Book Cataloger. Requirements: MLS, preferably with training in RLIN cataloging, descriptive bibliography, and rare book librarianship. The position is grant-funded through 1989 and is expected to continue pending further funding. Starting date: September 1, 1988. Salary: \$18,500 minimum; good benefits. Apply to: James Green, **Library Company of Philadelphia**, 1314 Locust Street, Philadelphia, PA 19107. AA/EOE.

REFERENCE LIBRARIAN. The Meriam Library of California State University, Chico, is seeking an innovative librarian to perform a full range of reference and information duties. An individual is sought who can demonstrate effectiveness and commitment to public service and can demonstrate experience and background in the current information technologies in use in academic libraries today. These include online public catalog, CD-ROM, microcomputer-based programs and processes, or telecommunications. Assignments in specialized reference service and collection development will be made in subject areas according to library needs and the successful candidate's experience and education. Required are excellent oral and written communication skills, the ability to work effectively and cooperatively with the academic community, and an ALA/MLS. Desirable qualifications include the ability to plan and organize projects systematically and to follow through from implementation to completion and potential for continuing professional growth. Candidates with proven effectiveness in academic library reference work and successful experience with CD-ROM or other microcomputer-based systems will be given

preference. Evening and weekend work will be required. Appointment will be at the Assistant to Senior Assistant Librarian rank (Salary Range: \$28,884-\$43,896). This is a tenure-track position and offers excellent benefits. By September 1, 1988, send letter of application with 1) a complete statement of qualifications; 2) resume of education and complete relevant experience; and 3) the names, addresses and telephone numbers of three professional references to: William A. Jones, Acting Library Director for Public Services, **California State University, Chico**, Chico, CA 959290-0295. Affirmative Action, Equal Opportunity Employer. CSU, Chico employs only individuals lawfully authorized to work in the United States.

REFERENCE LIBRARIAN/BUSINESS. (Search extended). Librarian I or II for Baker Library, Harvard Business School. Provides general reference and bibliographic assistance primarily to Harvard Business School faculty, MBA students, HBS alumni and other library patrons utilizing both printed sources and online databases. Assists in reference collection development, prepares and revises short bibliographies for publication. Participates in short and long range planning strategy for technological changes, staffing and client services. Qualifications: MLS from ALA-accredited school; strong academic background in business, economics or social sciences; 2 years relevant reference experience preferably in academic, special library and/or related business environment; familiarity with business reference sources and online searching required. Excellent interpersonal and organizational skills essential. Librarian I \$20,600. Librarian II \$24,560 (minimum but negotiable based on qualification and experience). Send application letter and resume with names, addresses, and telephone numbers of three current references to: Emma Bradford Perry, Associate Librarian for Administration, Baker Library, **Harvard Business School**, Boston, MA 02163. Harvard University is an equal opportunity employer.

SCIENCE/ENGINEERING REFERENCE LIBRARIAN, the Milton S. Eisenhower Library, Johns Hopkins University. Science/Engineering Reference Librarian. Provides reference service in the fields of science and engineering. Participates in the library's bibliographic instruction program and conducts computerized literature searches for faculty and students. Assists in developing the Science Reference Collections. Provides reference services in the Humanities and Social Sciences including some evening and weekend hours. Qualifications: MLS from an ALA-accredited library school. Bachelor's degree in a science preferred. A minimum of one year or relevant science reference experience in an academic library including experience in online database searching in the sciences and engineering. Ability to conduct seminars and instructional programs on the use of the library and its resources. Reading knowledge of a foreign language desirable. Good written and verbal communication skills. Salary dependent upon education and experience. Minimum \$22,947. Please submit letter of application, resume and three letters of reference from individuals familiar with your professional qualifications by July 29, 1988, to: The **Johns Hopkins University**, 34th and Charles Streets, Baltimore, MD 21218, Attention: Edward S. Warfield, 146 Garland Hall. AA/EOE. Excellent benefits including life and health insurance, and dental and tuition plans for staff member, spouse and dependent children.

SLAVIC AND EAST EUROPE BIBLIOGRAPHER. This position is responsible for the development of a strong research collection of materials about the Soviet Union and East Central Europe, to meet the information needs of faculty, students and others in the Columbia community. The incumbent will coordinate collection development and will represent the Libraries at relevant Research Libraries Group meetings; act as liaison with faculty; and assist in the management, preservation and evaluation of the collection. Reference

responsibilities relate primarily to the Soviet Union/Eastern Europe area and include consultations by appointment, assistance in the use of information sources in many formats, bibliographic instruction and class lectures, database searching and preparation of publications. Requirements are: Ph.D. (or equivalent) in a subject relevant to understanding of this area of the world; excellent language skills in Russian and reading ability in one or more other Slavic languages; intimate knowledge of the history, politics, economics and cultures of the area; significant experience in acquiring Slavic research materials; excellent verbal and written communications skills; and flexibility to work effectively and creatively in a complex environment. Prior successful experience as a Slavic bibliographer may substitute for the Ph.D. An accredited MLS and additional foreign language skills are preferred. Salary ranges are currently: Librarian I: \$25,000-\$32,500; Librarian II: \$27,000-\$36,450; Librarian III: \$30,000-\$43,500. Excellent benefits include tuition exemption for self and family and assistance with University housing. Send resume, listing three references, to: Kathleen Wiltshire, Director of Personnel, Box 35 Butler Library, **Columbia University**, 535 West 114th Street, New York, NY 10027. This position is available February 1, 1989. Applications received by August 31, 1988, will receive priority consideration. An Affirmative Action, Equal Opportunity Employer.

TECHNOLOGY BRANCH LIBRARIAN. Assistant/Associate Professor position, tenure-track, to begin October 1, 1988. Responsible for 3 branch libraries (Engineering/Math, Physics, and Chemistry) totalling approximately 83,000 volumes and 1,000 periodical titles. Allocate resources and establish branch plans and programs. Provide online database searching, bibliographic instruction, and in-depth reference services. Maintain close liaison with academic departments in relevant areas. ALA-accredited MLS and academic degree in physical sciences desirable, master's preferred, or demonstrated equivalent in experience. Supervisory and administrative competence required. Experience with microcomputers, automation, and online searching highly desirable. Salary range \$24,000-\$33,000; faculty rank dependent on experience/qualifications. Send letter of application, resume, and names, addresses, and phone numbers of 3 references by August 1, 1988, to: Diane R. Tebbetts, Associate University Librarian, Dimond Library, **University of New Hampshire**, Durham, NH 03824; (603) 862-1540. Non-citizens must include current visa status. UNH is an AA/EEO Employer.

TWO POSITIONS. 1) Senior Reference Librarian. Provides reference service to Museum Staff, School Faculty and students, Institute members and visiting curators. Manages circulation and ILL operation including supervision of 5 FTE. Qualifications: ALA-MLS, art history or related humanities degree, successful reference experience including work with online databases. Available 9/1/88 or as arranged, salary from \$21,640 based on qualifications and experience. 2) Serials Librarian. Unit head responsible for acquisitions, cataloging, public service for collection of 1500 current titles, supervises 2.5 FTE, provides scheduled general reference service to library clientele. Qualifications: ALA-MLS, experience in a university or museum art library, foreign languages, demonstrated knowledge of art history, cataloging experience. Available 7/1/88 or as arranged, salary from \$24,010 as above. Applications, with names of three references, to: J.P. Brown, Director, Ryerson & Burnham Libraries, **Art Institute of Chicago**, Chicago, IL 60603.

Vital Statistics

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Library Statistics of Colleges and Universities, 1985: National Summaries, State Summaries, Institutional Tables. Statistics on 3,000 academic libraries surveyed by the Center for Educational Statistics. Contains data on collections, operating expenditures, staff, and institutional indices of library operating expenditures, books and bound serials and FTE library staff. \$30.00pb; ACRL member \$24.00 240p. 0-8389-7147-4 1987

ACRL University Library Statistics 1985-86 and 1986 "100 Libraries" Statistical Survey. Data and rankings of 149 university, college, community and junior college libraries on collections, expenditures, personnel, and interlibrary loans. \$30.00pb; ACRL member \$24.00 110p. 0-8389-7144-x 1987

Quantitative Criteria for Academic Research Libraries, by *Kendon L. Stubbs*. Data from 3,000 academic libraries answers the question, "What is an academic research library?" In tables arranged by state, each institution is ranked by a component score. \$19.00pb; ACRL member \$15.00 135p. 0-8389-6788-4 1984



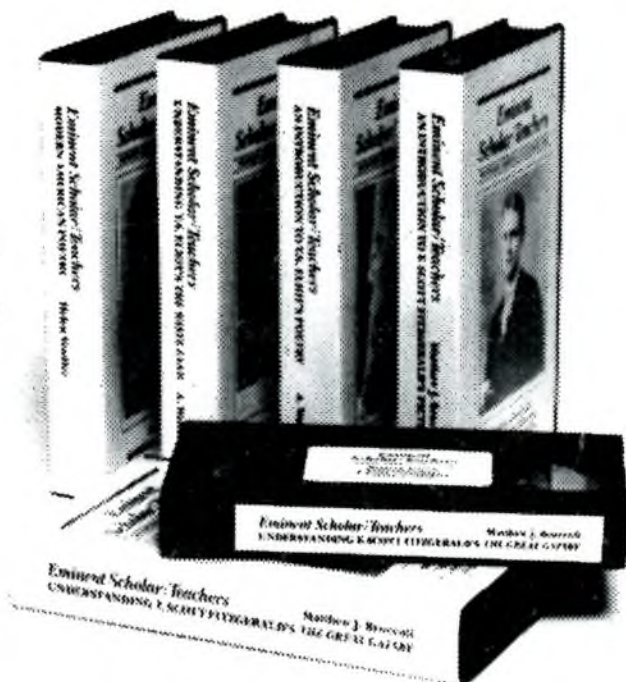
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