

THE CLASSIFIED ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$8.75 per line for institutions that are ACRL members, \$10.75 for others. Late job notices are \$20.50 per line for institutions that are ACRL members, \$24.95 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$395 to \$745 based upon size. Please call for sizes and rates.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

Internet: C&RL News classified ads are accessible on the World Wide Web at <http://www.ala.org/acrl/c&rlnew2.html>. Ads will be placed approximately 2-3 weeks before the printed edition of C&RL News is published.

Contact: Jack Helbig, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: jhelbig@ala.org.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual life-style, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

BOOKS BOUGHT AND SOLD

USED SCI-TECH BOOKS PURCHASED. Physics, math, all engineering, electricity, and electronics, skilled trades, antiquarian tech. Sorry, no serials or life sciences. Quality older editions, duplicates, unneeded gifts, superseded titles always sought. Ex library OK. No quantities too great; will travel when appropriate. For more information please contact: Collier Brown or Kirsten Berg at **Powell's Technical Bookstore**, 33 NW Park Ave., Portland, OR 97209; phone: (800) 225-6911; fax: (503) 228-0505; e-mail to: kirsten@technical.powells.com.

POSITIONS OPEN

ADMINISTRATIVE LIBRARIAN. Western Carolina University is searching for a self-motivated, enthusiastic, and service-oriented librarian to assist the University Librarian in several areas. Initially these will include: Planning and implementing regular and systematic evaluation of library services and resources; informing the university community of these services and resources; advising the University Librarian and library staff concerning state and university personnel

CATALOGER

Saint Louis University Law Library

Retrospective Conversion/Reclass Cataloger.

REQUIREMENTS: ALA-accredited MLS; two years professional cataloging experience, working with LC classing, LCSH, AACR2, OCLC, and LC rule interpretations; serials cataloging. Commitment to high accuracy and output. Ability to work with older serials and monographs.

DESIRABLE: Reading knowledge of western European languages. Familiarity with a local ILS (Ill preferred). Experience with name authority creation and maintenance. Knowledge of CONSER serials practice. Duties: Retrospective conversion and reclassification of serials and some monographs, including many foreign-language titles. Prepare non-CONSER serial records for CONSER authentication or create new serials records for the CONSER database. Creation or editing of related name authority records including series headings for NACO. Some revision of other catalogers' work. Editing existing records in local database. Reclass of existing materials from temporary classification scheme to LC. Perform other duties related to modification of existing records in local database.

Generous health, vacation, and retirement benefits to qualified applicants. Non-tenure-track adjunct faculty appointment. Position funded annually.

SALARY: \$26,000 minimum. Available immediately. Closes **December 30, 1997**.

Apply to:

William Toombs
Saint Louis University Law Library
3700 Lindell
St. Louis, MO 63108

Saint Louis University is an AA/EEO employer.

policy and procedures. More detailed information concerning these responsibilities and the position can be found at http://www.wcu.edu/human_res/epa/. The person in this position will also serve as library liaison to an instructional department and participate in bibliographic instruction. Required: Master's degree in library science from an ALA-accredited school, at least four years professional experience in a library; supervisory experience. Preferred: Evidence of well-developed planning, project management, problem-solving, and organizational skills; strong written and oral communication skills; and an ability to work effectively with library staff and the university community. 12-month, faculty-rank, tenure-track position available July 1, 1998. Salary: \$37,000-\$39,000. Applications received by January 30, 1998, will be given first consideration. Please send letter of application, resume, and names and phone numbers of three references to: Gloria Stockton, Hunter Library, **Western Carolina University**, Cullowhee, NC 28723. Hunter Library has an operating budget of \$2.5 million, a permanent FTE staff of 44, including 16 librarians, and serves a student body of approximately 6,000; <http://www.wcu.edu/library/hunter.html>. Western Carolina University, located between the Great Smoky Mountains and the Blue Ridge Mountains, 52 miles west



Associate Dean of Information Services

Connecticut College, a highly selective private liberal arts college, seeks an Associate Dean of Information Services. The Associate Dean will provide guidance for the daily operations of Information Services including libraries, computing, media and technology planning. IS has a staff of 56 and a budget of approximately \$5,000,000. The AD represents the College and the Dean at professional functions. More specifically, the successful candidate will possess:

- A vision for integrated information services
- An ability to lead and inspire people in a rapidly changing environment
- An ability to be an advocate for the IS staff and their clients
- Experience with technology innovation
- An understanding of the special needs of a scholarly community.

Responsibilities include supervising all staff and daily operations. The ideal candidate must have experience with decision making in a highly collaborative environment as well as excellent communication, supervisory and leadership skills. Master's degree and knowledge of computing services and libraries in an academic setting required; must have the ability to work as a team player.

The college has recently completed a technology strategic plan and allocated \$584,000 for 1997/98 initiatives. The academic programs of the College have been enhanced by the recently created Centers for International Studies and the Liberal Arts, Conservation Biology, Arts and Technology, and Community Challenges. All campus buildings are connected with a fiber optic network and dorm rooms provide voice/data ports. Through the CTW Library Consortium which links the collections of Connecticut College, Trinity College and Wesleyan University in a SIRSI client-server system, the College offers the resources of a research library. The College is beginning implementation of PeopleSoft as its campus-wide system.

Review of applications will begin on December 12. **Please send resume, cover letter and names of three references to Connecticut College, Box 5251, 270 Mohegan Avenue, New London, CT 06320. For information: [HTTP://camel@conncoll.edu](http://camel@conncoll.edu)**

Connecticut College

*Connecticut College is actively seeking to diversify its staff and faculty.
An Affirmative Action/Equal Opportunity Employer.*

of Asheville, North Carolina, and two and a half hours north of Atlanta, is one of the 16 senior institutions of the University of North Carolina, and is an affirmative action, equal opportunity employer.

ASSISTANT/ASSOCIATE/FULL LIBRARIAN ELECTRONIC RESOURCES COORDINATOR. Arizona State University. General summary: This is a full-time, continuing appointment-track (Academic Professional) position requiring professional development and service. The position serves as a member of the Collection Development Team, which reports directly to the Dean of the Libraries. Uses excellent interpersonal skills working in a collaborative, team environment. Shows flexibility in carrying out assignments in response to changing circumstances. Essential functions: The person in this position is responsible for coordinating and overseeing the budget,

selection, and dissemination of electronic library resources for the university libraries. Participates in professional development and service activities. This position is responsible for advancing the libraries' strategic plan in the area of electronic information. Contributes to team governance and operations. Qualifications: Required: ALA-accredited master of library/information science degree. A minimum of five years post-MLS experience in an academic research library. Experience accessing, ordering, or implementing electronic library technologies in a customer service environment. Demonstrated analytical and organizational skills. Demonstrated understanding of library systems hardware and software that are used to support electronic resources. Excellent communication skills. Rank dependent upon quality and level of professional preparation and experience. Preferred: Successful experience negotiating library

DIRECTOR

Division of Biomedical Information Sciences/Welch Library The Johns Hopkins University School of Medicine

The Johns Hopkins University School of Medicine is seeking a director to lead the Welch Library/Division of Biomedical Information Services.

Applicants should have demonstrated leadership qualities, outstanding abilities in organization management, and expertise in biomedical information systems, and library science.

Please send letter of application, curriculum vitae, and bibliography to:

Martin D. Abeloff, M.D.
Chairman, Division of Biomedical Information Sciences/Welch Library
Johns Hopkins University
School of Medicine
720 Rutland Ave., SOM 102
Baltimore, MD 21205-2196

An Affirmative action, equal opportunity employer.

licenses associated with electronic technologies. Experience in collection development in an academic or research library. Experience in reference or bibliographic instruction in an academic or research library. Experience in analysis of library collection and needs. Minimum salary: \$35,000. Application deadline: Monday, December 29, 1997. Application procedure: Send letter, resume, and names, addresses, and phone numbers of four recent professional references to: Kurt R. Murphy, Assistant Dean for Personnel, University Libraries, **Arizona State University**, Box 871006, Tempe, AZ 85287-1006. For more information, e-mail karie@asuvm.inre.asu.edu, telephone (602) 965-4914, or fax (602) 965-9169. Full position description is available upon request. ASU is an EO/AA employer and actively seeks diversity among applicants and promotes a diverse work force.

CATALOG LIBRARIAN. Responsibilities: Contributes to planning and process improvement for the department and functions in a leadership role during the planning and implementation of the libraries' new integrated online system. Serves as a resource person for clerical copy catalogers and database maintenance staff in matters relating to cataloging and authorities. Responsible for original and complex copy cataloging of monographs and serials in all subject areas and formats, including electronic resources; bibliographic problem resolution; and authority control. Serves as a resource person to all library faculty, administrative/professional and clerical staff in matters relating to cataloging and database maintenance policies and procedures. Participates in the development of cataloging policies and procedures. Participates in library committees, teams, and task forces as required. Reports to the Head of Technical Services. Required qualifications: ALA-accredited MLS degree; cataloging experience in an academic or research library; reading knowledge of one or more modern foreign languages. Desired qualifications: Ability to work effectively in a changing organization and to provide leadership in the transition to a networked environment. Familiarity with the role of the cataloger's workstation in technical services operations. Good communication and interpersonal skills; good analytical and problem-solving skills. Strong service orientation. Experience in training staff. Two years professional experience in an academic or research library, reading knowledge of western European languages and/or Russian; working knowledge of AACR cataloging rules, LC rule interpretations, LC subject headings, authority practices, MARC formats, and CONSER standards. Demonstrated experience with one of the national bibliographic utilities (OCLC preferred) and a local integrated system. Familiarity with Dewey Decimal classification. Familiarity with ANSI holdings standards. Salary: \$26,000 and up, depending upon qualifications. Status and benefits: Exempt professional. Appointment on a fiscal year basis, with annual vacation of 22 working days. Flexible benefit programs with open enrollments annually. Group life, medical, and disability insurance programs are in effect, as are TIAA/CREF and Social Security coverage. Application process: Please send a statement of

Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1989, issue of *Library Journal*, the *ALA Survey of Librarian Salaries*, the annual *ARL Salary Survey*, or the annual *CUPA Administrative Compensation Survey*) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

Connecticut	\$31,273
Delaware	\$22,500+
Illinois	\$27,400#
Indiana	varies*
Iowa	\$24,533
Louisiana	\$22,000
Maine	varies*
Massachusetts	\$27,554*
New Jersey	\$31,868
New York	varies*
North Carolina	\$24,367+
Ohio	\$25,198+
Pennsylvania	\$26,400
Rhode Island	\$29,800
South Carolina	varies*
South Dakota	\$22,000
Texas	\$26,000
Vermont	\$26,464
West Virginia	\$22,000
Wisconsin	\$25,830

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

+Salary minimums for public librarians only.
#Option for local formula.

HEAD OF ACCESS SERVICES

University of California, Santa Cruz

TITLE: Head of Access Services.

RANK: Associate Librarian.

HIRING SALARY: \$37,932-\$44,544.

POSITION AVAILABLE: January 15, 1998.

The Library of the University of California, Santa Cruz, seeks a Head of Access Services. The incumbent is responsible for providing daily and long-term planning and direction for the Access Services Section, which has a staff of 16 career FTE and 13.5 student FTE. The Head of Access Services coordinates access services throughout the university library and provides direct supervision to three staff members, who are each responsible for one of three section units: Circulation, Reserves, and ILL/Document Delivery. As one of seven section heads in the library, the Head of Access Services serves as a member of the Library Management Group and reports to the University Librarian.

RESPONSIBILITIES: The Head of Access Services is responsible for management of access services, including automated circulation, interlibrary loan, document delivery, print and electronic reserves, stacks maintenance and security; determines access policies in cooperation with other library sections; collects and analyzes statistics, prepares reports, and formulates automation recommendations. The successful candidate will be responsible for the organization of the Access Services Section to meet the challenge of advances in access technology and maintenance of traditional service. The incumbent also participates in campus liaison activities and represents the campus in UC-system, consortia, and professional organizations. Depending on qualifications, may serve at the reference desk or as a collection selector.

QUALIFICATIONS: Required: MLS from an ALA-accredited library school; five years relevant experience; demonstrated increasing administrative responsibilities and successful management skills; evidence of a strong service orientation; superior communication and interpersonal skills; ability to work with a diverse community within a changing environment; significant supervisory experience; significant experience with information technology systems in a library setting.

PREFERRED: Substantial experience in an academic or research library; evidence of successful innovation in providing library services; significant experience in interlibrary loan and/or document delivery.

THE CAMPUS AND THE LIBRARY: One of the nine campuses of the University of California, UC Santa Cruz is located in a redwood-forest setting overlooking the ocean, 75 miles from San Francisco, 25 miles from "Silicon Valley", at the north end of the agriculturally rich Monterey Bay area. Campus enrollment of about 10,000 students, of which 1,000 are graduate students. The library collection of more than one million volumes is growing at a rate of 30,000 volumes annually. The library has a full-time equivalent staff of 140, of which 31 are librarians.

TO APPLY: Applicants should supply a complete statement of their qualifications, a resume of their education and experience, as well as the names, addresses, telephone numbers, and e-mail addresses of three references.

Please refer to position #T97-26 in your reply.

All letters and documents should be addressed to:

Kate McGirr
AUL-Human Resources
University Library
University of California, Santa Cruz
1156 High St.
Santa Cruz, CA 95064
phone: (408) 459-2076
fax: (408) 459-8206
e-mail: liboff@scilibx.ucsc.edu

Closing Date: The deadline for application is **December 20, 1997.**

UCSC is an equal employment opportunity, affirmative action employer.



THE UNIVERSITY OF CONNECTICUT LIBRARIES

CIRCULATION SYSTEMS APPLICATIONS LIBRARIAN- UNIVERSITY LIBRARIAN II (Search # 98A192)

Reporting to the Head of Access Services, this newly created position, a member of the Circulation Services Core Team, will manage and serve as the Libraries' expert on functional applications of the circulation module (currently NOTIS).

Duties include: problem solving, training staff system-wide, and recommending and implementing improvements to circulation systems applications; participating in circulation systems projects related to NOTIS releases and evaluating and recommending a new integrated library management system; leading in the development of the Access Services WWW presence, monitoring patron file activity from patron load reports; monitoring billing and adjustment activities; advising the Head of Access Services on technology planning; working 5-7 hours/week at the main circulation desk; and serving as the technical resource on the Circulation/Reciprocal Loan Team.

Minimum qualifications include: ALA-accredited MLS and 3-6 years relevant experience; working knowledge of circulation, reserve, and interlibrary loan functions in an automated integrated library management system; demonstrated with mainframe and PC systems and products and WWW authoring and editing tools; project management skills; strong public service orientation and experience; excellent oral, written and interpersonal communication skills; ability to work independently and function effectively in a team-based environment; willingness to work evening and/or weekend hours as needed.

Desirable qualifications include: academic/research library experience; demonstrated experience with the system architecture and functional applications of the NOTIS LMS circulation module; and experience with the creation and maintenance of WWW forms and script.

Babbidge Library, the main library at Storrs, is currently undergoing \$40 million in renovations that will provide users with a modern, technologically advanced facility when construction is completed in the Fall of 1998. The Stamford Campus is being relocated to downtown Stamford, a Connecticut suburb of New York City, in 1998. The Stamford Campus has been targeted in the University's strategic plan as an exciting opportunity to integrate educational programs with the growing corporate and commercial sector in the Stamford area of Fairfield County.

Salary range for both positions: \$36,146 - \$46,990, commensurate with experience.

Application Procedures: Submit a letter of application, resume, and the names, addresses, and telephone numbers of three professional references to: **Brintley Franklin, Associate Director for Administrative Services, University of Connecticut Libraries, Box U-5A, 369 Fairfield Road, Storrs, CT 06269-1005.** Screening will begin immediately and continue until the position is filled.

At the University of Connecticut, our commitment to excellence is complemented by our commitment to building a culturally diverse staff. We actively encourage minorities and people with disabilities to apply.

interest, resume, and the names of three references to: Thomas L. Haworth, Personnel Administrator, **Purdue University Libraries, 1530 Stewart Cir., Rm. 265, West Lafayette, IN 47907-1530.** Deadline: Applications will be accepted until the position is filled. Priority consideration will be given to applications received by January 15, 1998. An equal opportunity, affirmative action employer.

DIRECTOR OF THE LIBRARY. Hiram College invites applications for the position of Director of the Library. The college, founded in 1850, is an independent, coeducational, Baccalaureate I institution located 35 miles southeast of Cleveland in northeastern Ohio. Committed to academic excellence, Hiram has a Phi Beta Kappa chapter and two years ago completed a new library building with electronic capabilities. Hiram is a charter member of OCLC, a new member of OhioLink, and participates in the Cleveland Area Metropolitan Library System and the East Central Consortium of Colleges and Academic Libraries. The library staff of 11, including six professionals, maintains a collection of over 170,000 volumes and 850 periodical subscriptions. The college, with 850 traditional students, 275 additional FTE students in its Weekend College, and 75 faculty members, places the faculty-student relationship at the center of its mission and expresses this mission through such innovations as its interdisciplinary curriculum and excellent study abroad programs. The Director's responsibilities include the expanded development, organization, and operation of the library and campus media services. Applicants must have a master's degree in library or information science from an ALA-accredited institution; a Ph.D. or an additional graduate subject degree outside the discipline is preferred. It is essential that candidates for the Director's position demonstrate highly successful prior administrative experience in academic libraries. Furthermore, individuals with proven public relations, communications, and consensus-building skills are sought. Public service experience with an understanding of computer applications in the public domain is desired. Candidates with experience in consortia or other resource-sharing arrangements are particularly encouraged to apply. Familiarity with the philosophy of a liberal arts education and the ability to work in a small, cooperative environment are essential. The Director of the Library reports to the Vice President and Academic Dean of the College. Salary is competitive and benefits are excellent. Interested

applicants should submit a letter of introduction, resume, and three references to: Linda Rea, Library Search Committee Chairperson, **Hiram College, Hiram, OH 44234.** Review of applications will begin December 1997, and will continue until the position is filled, ideally by May 15, 1998. Hiram College is an equal opportunity employer, committed to excellence through diversity.

ELECTRONIC SERVICES LIBRARIAN. The University of Illinois at Chicago (UIC) invites applications for the position of Electronic Services Librarian. This tenure-track position has been established to support the development of electronic, multimedia, and Internet services and resources in the university library. The Electronic Services Librarian will serve as liaison to the UIC faculty for electronic information, Internet resources, and the use of technology in teaching and research. Based in the Systems Department, the Electronic Services Librarian will work closely with the Collections Development Department and public services units as well as staff from the Computer Center. Responsibilities: Under the direction of the Manager of Library Systems (jointly with the Assistant University Librarian for the Health Sciences for services to the health sciences community), has responsibility for the identification, selection, creation, and development of electronic and multimedia resources supporting instruction, research, and patient care at UIC. Provides leadership in planning and managing electronic services responsible to the needs of the university library staff and the UIC faculty. In coordination with bibliographers, is the university library liaison to the UIC faculty for the Internet, including guidance on issues of copyright and intellectual property in the electronic environment. Manages day-to-day operations and public services of the Information Technology Arcade (and other similar facilities), including scheduling, multimedia development and evaluation, and consulting services. Advises library faculty and staff in instructional programs and participates in staff development. Serves as coordinator of Internet Services, including instruction in locating, using, and developing dynamic resources on the Internet. Develops and manages electronic resources, including Internet-based applications such as discussion groups, gophers, and WWW servers. Participates in library-wide committees and task forces as well as planning activities. Weekend and evening hours required. Minimum qualifications: Master's degree from a program

The University of Connecticut Libraries, members of the Association of Research Libraries, are currently recruiting for two librarian positions. These positions offer exceptional opportunities for applicants to become members of a library staff that has recently organized into team-based structures to support the Libraries' strategic directions, including academic partnerships, user services shaped by user feedback, networked information services, and the development and preservation of research collections.

For further information about the UConn Libraries or the following positions, see our home page at <http://www.lib.uconn.edu> or visit us in the ALA Placement Office at the ALA Midwinter Meeting in New Orleans.

REFERENCE LIBRARIAN/CITI LIAISON, STAMFORD CAMPUS- UNIVERSITY LIBRARIAN II (Search # 98A193)

Reporting to the Director of the Jeremy Richard Library (JRL) in Stamford, this newly created position, a member of the Regional Campus Libraries Team, will provide reference and research assistance, subject specific instruction, and serve as the UConn Libraries liaison to the University's Connecticut Information Technology Institute (CITI) program.

Duties include: providing reference and research services; conducting library instruction classes and orientations, including the development of bibliographies, guides, handouts, and computer aids; serving as the JRL's expert user for information technology; selecting and deselection materials for the reference and general collections and in specific subject areas; serving as the CITI liaison and liaison to other UConn academic departments as assigned; and filling in at the JRL circulation desk as needed.

Minimum qualifications include: ALA-accredited MLS and 3-6 years relevant experience, including 2 or more years as a reference librarian, an information technology background developed through academic study or work experience; knowledge of computer applications in libraries; working knowledge of circulation-related functions; excellent oral, written, and interpersonal communication skills; ability to work independently and function effectively in a team-based environment; ability to work evening and/or weekend hours.

Desirable qualifications include: academic/research library reference or information technology experience, demonstrated teaching and instructional skills; and technological expertise in client/server internet applications.

University Setting: The University of Connecticut, established in 1881, is a Carnegie Research I University. It was recently cited as one of the top 20 public national universities and is engaged in UConn 2000, an ambitious ten year \$1 billion campus building project. The main campus, situated in Storrs on 3100 acres of woodlands and rolling hills, is located approximately 30 miles from Hartford, the state capital, and midway between Boston and New York City. There are approximately 21,750 students system-wide.

UNIVERSITY OF CONNECTICUT

accredited by ALA; two years increasing experience with electronic information resources and services in a large research university library setting or other relevant experience. Experience in collection development or public services and working with an integrated network and media authoring. Demonstrated success in Internet training and support services. Knowledge of current and emerging technologies and understanding of their potential implications and opportunities in the university library, on the campus, and for remote users. Problem-solving experience and the ability to communicate clearly, knowledgeably, and personally in both a team environment and individually. Evidence of interest in professional involvement within academic librarianship. Ability to meet university standards in research and publication commensurate with tenure. Additional desirable qualifications: Experience working with networked information, database management and client/servers. Familiarity with Mac, PC (DOS and Windows), IBM mainframe, and UNIX operating systems. Knowledge of and experience with health sciences resources and services. Evidence of effective collaboration. Comfortable in a rapidly changing environment. Salary, rank, contract: Faculty appointments in the UIC Library begin at \$33,000. Salaries are competitive and based on education and experience; faculty status, 12-month appointment; 24 days vacation; 12 days annual sick leave with additional disability benefits; 11 paid holidays; medical insurance (contribution based on annual salary; coverage for dependents may be purchased); two dental plans available; life insurance paid for by the state; participation in the State Universities Retirement System compulsory (8 percent of salary is withheld and is tax exempt until withdrawal); no Social Security coverage but Medicare payment required; physical examination at University Health Service is required upon appointment. For fullest consideration, apply by February 6, 1998, with cover letter, supporting resume, and the names of at least three references to: Annie Marie Ford, Personnel Librarian, University of Illinois at Chicago, Box 8198, Chicago, IL 60680. The University of Illinois at Chicago is an affirmative action, equal opportunity employer.

GOVERNMENT INFORMATION/URBAN STUDIES LIBRARIAN. Social Sciences and Humanities Library, University of California, San Diego (<http://orpheus.ucsd.edu/govinfo.htm>). Assistant Librarian II-

VI, \$32,424-\$39,720, or Associate Librarian I-IV, \$37,932-\$44,544. The Social Sciences and Humanities Library (<http://gort.ucsd.edu/ssh/ssh1.html>) houses the research collections for the social sciences and humanities, which include government publications. The library provides a full range of services for the collections, including information and reference services, bibliographic instruction, and online searching. Career-track position in the Research Services Section of SSHL. Participates in collection development/management, with emphasis on state and local government documents, urban studies, and other social science subjects that may be assigned. Works closely with bibliographers in related disciplines. Provides in-depth reference service and consultation for all documents collections (federal, international, state, and local), and urban studies; serves as library liaison to Urban Studies program and other subject areas as assigned. Provides general reference assistance at a combined social sciences/humanities and government documents reference desk; some evening and weekend hours required. Participates in library user outreach and instructional programs, and library staff training, with special emphasis on promoting government information in electronic formats. Required: MLS from an ALA-accredited institution. Minimum two years experience in reference service for government documents. Working knowledge of U.S. depository guidelines and practices. Strong background in working with statistical sources and numeric data. Demonstrated success in application of computerized resources for government information. Demonstrated commitment to public service. Ability to communicate effectively with staff and patrons. Demonstrated potential to excel as a team member in a dynamic, technology-intensive, and challenging academic library environment. Excellent oral and written communication skills. Experience in bibliographic instruction and staff training. Evidence of research and/or professional activities. Preferred: Strong academic background in a social science discipline. Experience working with a social sciences and humanities reference collection. Working knowledge of Spanish language. Appointment at the higher rank requires substantial relevant experience and superior qualifications. Consideration of applications will begin February 6, 1998 and continue until the position is filled. Submit via electronic mail, facsimile or regular mail a letter of application, a resume, and a list of three references to: Debra Ambrose, Recruitment Coordinator, Library Human Resources,

DIRECTOR, LIBRARY RESOURCE SHARING DIVISION (Search Extended)



The Texas State Library and Archives Commission

The Texas State Library and Archives Commission seeks an experienced and dynamic professional to manage its statewide library resource sharing programs serving both academic and public libraries. These programs include traditional methodologies like interlibrary loan and reciprocal borrowing privileges, as well as the delivery of electronic information, library and archival materials, and government agency publications in both print and electronic form. The programs include TexShare (<http://tcsul.texshare.utexas.edu>), the Texas State Electronic Library (<http://link.tsl.state.tx.us>), the TexNet Interlibrary Loan Network, and the Government Information Clearing House.

REQUIRED QUALIFICATIONS: Master's degree in library or information science from an ALA-accredited program; six years successful professional experience in library or information services; three years of successful management experience, including supervision and budget. (See full position description for additional required and preferred characteristics.)

The position reports to the Assistant State Librarian and supervises staff of 10 to 11 FTE. Salary dependent on qualifications and experience; \$41,016 minimum. Position will remain open until filled. To ensure full consideration, completed applications should be received by **February 1, 1998**.

Interested individuals should contact the commission's Personnel Office at (512) 463-5474 or consult our Web site (www.tsl.state.tx.us) for a complete position description and application forms.

The Texas State Library and Archives Commission is a diverse agency, with a staff of 206 FTE and an annual budget of \$20 million, having broad responsibilities for encouraging and coordinating the development of library services, and for managing state and local government records.

MF EOE D.

0175H-2, **University of California, San Diego**, 9500 Gilman Dr., La Jolla, CA 92093-0175; telephone: (619) 534-1279; confidential facsimile: (619) 534-8634; dambrose@ucsd.edu. AA/EEO.

HEAD, REFERENCE DEPARTMENT. Florida Atlantic University Library seeks a dynamic librarian to serve as Head, Reference Department. Responsibilities include: Supervision and professional development of five librarians and two support staff; assessment and development of the reference collection; management of the library liaison program with colleges; coordination of general and course-related library instruction; and participation in all aspects of reference service, including some evening and weekend assignments. **Required:** ALA-accredited MLS; minimum of five years professional and three years supervisory library experience in an automated academic library reference department; experience with traditional and electronic resources such as CD-ROMs, World Wide Web products, Internet, and online formats; collection development and bibliographic instruction experience; evidence of successful administrative and supervisory experience; ability to communicate effectively. **Preferred:** Demonstrated commitment to active participation in the library profession. **Salary:** Minimum: \$40,000. Library's homepage may be browsed at <http://www.fau.edu/library/homehome.htm>. Send letter of application, resume, and the names of three references to: Chair, Head, Reference Department Search Committee, **Florida Atlantic University Library**, 777 Glades Rd., P.O. Box 3092, Boca Raton, FL 33431. Applications must be postmarked not later than February 1, 1998. Florida Atlantic University is an equal opportunity, equal access, affirmative action institution.

INTERLIBRARY LOAN/DOCUMENT DELIVERY LIBRARIAN. A 12-month, tenure-track position with the University of Kansas Libraries. The KU Libraries are seeking a dynamic librarian to manage interlibrary loan operations and to plan, design, and implement enhanced document delivery services (full position description available). **Requirements:** Master's degree from an ALA-accredited program. Relevant experience in an academic or research library. Knowledge of issues relating to resource sharing in the academic library environment. Commitment to responsive and innovative user service. Famil-

ilarity with interlibrary loan and document delivery processes. Strong planning, organizational, and analytical skills. Ability to build teams and lead staff successfully through major change. Ability to work effectively with diverse colleagues and clients. Excellent communication skills. **Preferred:** Relevant professional experience in an academic or research library. Successful supervisory experience. Ability to evaluate alternative modes of information access and delivery and introduce new processes and technologies in the workplace. Annual salary: \$29,000-\$36,000, dependent upon qualifications. Excellent benefits. To apply, submit letter of application addressing each of the position qualifications, resume, copies of undergraduate and graduate transcripts, and names of three references to: Sandra Gilliland, Assistant to the Dean, **University of Kansas Libraries**, 502 Watson Library, Lawrence, KS 66045-2800. Applications postmarked by January 9, 1998, will be given first consideration. An AA/EEO employer.

JAPANESE MATERIALS LIBRARIAN. Asia Library, University of Michigan Library. Under the direction of the Head of Technical Services, Asia Library, the successful candidate will perform original cataloging, copy cataloging, and record maintenance for Japanese materials, as well as provide public services support, and assist in the development of electronic resources and services as related to East Asian studies. Specific duties include producing original MARC records for all types of Japanese-language materials by examining and determining the entries according to AACR2 and LCRIs; performing authority work on name headings and series titles; performing subject analysis and providing LC subject headings and classification numbers; performing descriptive cataloging in Japanese and roman transliteration; and completing holdings information. Will also produce MARC records by reviewing and updating other libraries' partial records. Additional duties include training and supervising the work performed by student assistants, providing public services assistance (reference/information services, patron assistance), and assisting in development of electronic resources for East Asian studies and patrons. **Qualifications required:** ALA-accredited MLS. Proficiency in both Japanese and English language skills. Demonstrated oral and written communication skills. Proficiency in library-related

DEAN OF THE LIBRARY

San Diego State University

The Dean of the Library reports to the Vice President for Academic Affairs and, as a member of the Academic Deans' Conference, participates in academic planning for the university. The Dean provides leadership and vision in the management of library programs, resources, and services. S/he ensures that print and electronic information resources support and enhance the educational and research programs of the campus; provides direction and leadership in the planning, development, implementation, and ongoing operation of academic computing services; works with other library directors within the region to envision, plan, and implement collaborative ventures; leads library fundraising efforts; is responsible for a budget over \$7 million; and creates a supportive environment for over 100 faculty and staff employees.

San Diego State University is the largest of the 23 campuses in the California State University system, with an ethnically diverse student body of approximately 29,000 students and 2,000 faculty. SDSU is the only campus in the CSU system to be designated a Doctoral University II by the Carnegie Foundation. Now in its centennial year, it offers bachelor's degrees in 76 areas, master's degree in 54, and the doctorate in 10. (Additional information is available at <http://www.sdsu.edu>.) In support of this mission, the library has built a collection of over one million volumes, provides access to numerous electronic resources and offers a variety of user-focused services. In 1996 the library opened its 114,000 square foot addition, which includes over 100 public workstations, two electronic classrooms, and a state-of-the-art Media Center. The library also provides many academic computing services.

QUALIFICATIONS: An ALA-accredited master's degree. Five to ten years experience with increasing responsibility in administration of an academic or research library, academic technology, and related services. Fundraising experience. Superior written and oral communication skills. Ability to work collaboratively and to work effectively in a multicultural campus and community setting. A strong record of professional and scholarly activities.

APPLICATIONS: Send letter stating qualifications, curriculum vitae, and names, current addresses, and telephone numbers of three references. Nominations encouraged. Preferred starting date is July 1998.

Apply to:

**Vice President for Academic Affairs
Search Committee for Dean of the Library
San Diego State University
5500 Campanile Dr.
San Diego, CA 92182-8010**

SDSU is an equal opportunity, Title IX employer and does not discriminate against persons on the basis of race, religion, national origin, sexual orientation, gender, marital status, age, or disability.

computer applications and skills. Demonstrated ability to work effectively with a culturally diverse staff. Desired: Substantial knowledge of East Asian studies as an academic discipline. Some professional work experience in an American research library. Knowledge of current Japanese studies electronic resources. Rank, salary, leave, and benefits: Rank of Assistant Librarian. Final salary dependent on years of previous relevant professional experience (minimum salary: \$29,500), 24 working days of vacation per year; 15 days of sick leave per year, with provisions for extended benefits. Excellent benefits package; TIAA/CREF retirement plan. To apply: Send cover letter and copy of resume to: Lucy Cohen, Library Human Resources, 404 Hatcher Graduate Library North, University of Michigan, Ann Arbor, MI 48109-1205. Application deadline: Applications received by January 15, 1998, will be given first consideration. The University of Michigan is a nondiscriminatory, affirmative action employer.

JAPANESE STUDIES LIBRARIAN. (Search reopened.) The University of Iowa Libraries, Iowa City, Iowa. Position description: The Japanese Studies Librarian will have a primary assignment as bibliographer and cataloger for Japanese studies and a potential secondary assignment as an adjunct faculty member in an appropriate academic department. Will select materials in all formats and in Japanese, English, and other European languages relating to Japanese studies; provide bibliographic and reference assistance; coordi-

nate and implement user education; review copy cataloging performed by library assistants and students; perform original and adapt complex copy cataloging in all formats for materials in Japanese and other languages as appropriate; involvement with preservation and conservation of relevant materials; represent the university libraries on campus as member of the Center for Asian and Pacific Studies; work with appropriate faculty to support interest in East Asia throughout the university and the state; represent the university libraries at pertinent meetings and conferences. Qualified candidates may have the opportunity to serve as an adjunct faculty in an appropriate department and teach one course per year, in a subject to be determined according to the interests and background of the successful applicant. Qualifications: Required: MLS from an ALA-accredited library school or equivalent; high level of professional competency in written and spoken Japanese; excellent ability to communicate with students and faculty; knowledge of East Asian studies as an academic discipline; substantial knowledge of or experience with LC classification, LCSH, AACR2, and MARC formats; demonstrated ability to work effectively with faculty and library colleagues; commitment to professional involvement. Desired: Some knowledge of Korean and European languages; experience in an academic or research library; advanced work in Japanese studies. Salary and appointment: Appointment rank and salary will be based on relevant experience and educational background. Appointment will be made

DIRECTOR, LIBRARY LEARNING COMPLEX (#MBDL-9809)

California State University, Monterey Bay

CSUMB seeks an experienced and visionary leader for the position of Director, Library Learning Complex. The Director is the chief administrator of the library (currently staffed by seven FTE librarians and eight FTE support staff) and has responsibility for program development, coordination and evaluation of library services across the campus. The Director will be expected to lead the university library of the future in educating and serving the information needs of undergraduate students, faculty, and staff. The Director is also a member of the Deans' Council and participates in academic planning for the university. Salary for this 12-month Administrator III position is commensurate with the background and experience of the individual selected. CSUMB offers excellent fringe benefits.

MINIMUM QUALIFICATIONS: Candidates must possess an MLIS from an ALA-accredited institution as well as demonstrated management experience in one or more senior administrative positions in an academic library setting. Experience must include fiscal planning, program planning, personnel and facilities management. Candidates must also possess comprehensive knowledge of library automation, advanced information technologies, and the full range of library operations, including the management of nonprint collections. Also required are strong interpersonal skills, including experience with decision making in a highly collaborative environment and the ability to work with diverse constituencies both within and outside the university.

PREFERRED KNOWLEDGE, ABILITIES, AND PERSPECTIVES: A vision of a future world of integrated information services with a creative and open approach toward realizing that vision; broad knowledge of and comfort with developing technology and its potential; the ability to lead, empower, and inspire people in a rapidly changing environment; receptiveness to, and the desire to be an advocate for, the people whose work she or he oversees; a strong background in, and commitment to, public service; academic credentials and a record grounded in an academic discipline; an understanding of the special needs of a scholarly community and the language of academics, based upon personal intellectual pursuits of significant breadth and depth; the ability to foster an environment of mutual concern, respect, and trust for library faculty and staff; a healthy sense of humor.

CSUMB, founded in 1994, is a comprehensive university which values academic quality and the integration of learning, working, and residential living in a multicultural and interdisciplinary community. The campus is located on scenic and historic Monterey Bay, on land which was formerly part of the Fort Ord army base. The Library Learning Complex, a unit within the university's Division of Academic Affairs, provides innovative library and information services to the campus. Additional information about the library can be found at <http://library.monterey.edu>.

APPLICATION PROCESS: Each application should include two copies of the candidate's resume, letter of application, and the names, addresses, telephone numbers, and e-mail addresses, of three professional references.

Send to:

**Recruitment/Office of Academic Personnel
CSUMB
100 Campus Center
Seaside, CA 93955-8001
phone: (408) 582-3569
fax: (408) 582-3811
CRS/TDD users: (800) 735-2929**

E-mail applications are encouraged and may be forwarded to: faculty_recruitment@monterey.edu. Should you require accommodation with the application process, contact (408) 582-3574.

While the position is open until filled, the priority screening date is **January 30, 1998**. The preferred starting date is no later than July 1, 1998. The complete position vacancy announcement may be viewed at www.monterey.edu/general/jobs.html.

California State University, Monterey Bay, is an equal opportunity, affirmative action, and ADA employer committed to excellence through diversity.

at the Librarian I, II, or III level. Starting salary range: \$25,000-\$43,000. The university offers an attractive package of benefits including 25 days of paid vacation per year, TIAA/CREF retirement, and a flexible selection of medical, life, dental, and vision insurance, childcare credit, and other additional benefits. Application Procedures: Applications must be received by January 30, 1998. Qualified individuals should submit a letter of application, resume, and the names, addresses, and telephone numbers of three references to: Janice Simmons-Welburn, Coordinator for Personnel and Diversity Programs, **University of Iowa Libraries**, Iowa City, IA 52242-1420; (319) 335-5871. The University of Iowa is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

LIBRARIAN—PHYSICS RESEARCH CONSULTANT. The **National Institute of Standards and Technology (NIST)**, Office of Information Services (OIS), is seeking an expert librarian in physics to consult with NIST scientists and engineers in promoting U.S. economic growth by working with industry to develop and apply technology, measurements, and standards. The incumbent will market OIS resources and services; contribute to the reference, instructional, and collection development services; and identify electronic tools to contribute to the research process. The Research Consultant must possess a solid working knowledge of physics to assist researchers with the available discipline-specific research tools and to disseminate knowledge of these tools within the NIST research community. Incumbent also must have technical competencies and experience in the use of networked information resources; experience in providing reference liaison and instruction; knowledge of the information needs of the scholars and researchers in physics; demonstrated ability to initiate, plan, justify, and implement effective programs and services; excellent communication and interpersonal skills. Minimum qualification requirements: (A) Applicants must meet minimum qualifications for Librarian: possess an MLS or equivalent professional library service experience and possess at least one year of specialized experience equivalent to the GS-9 level that equipped the applicant with the particular knowledge, skills, and abilities to perform successfully the duties of the position; or (B) have completed all the requirements for a doctoral degree (or equivalent) or three full academic years of graduate education related to this position AND meet the required selective factors of this position. Appointment is at the ZA-1410-III level (equivalent to the GS-11/12 level); salary range \$38,330-\$59,725. Request vacancy announcement NIST-97-2317/EB via hotline, (301) 926-4851, or at www.usajobs.opm.gov with instructions for applying and for specific requirements, including mandatory selective/qualifying criteria. Closes January 2, 1998. The Department of Commerce/NIST is an equal employment, affirmative action employer located in Gaithersburg, Maryland, U.S. citizenship is required.

LIBRARIAN—REFERENCE. Tenure-track Instructor/Assistant Professor (12-month) position. Duties consist of providing comprehensive reference assistance, including one evening per week and rotating weekend hours, bibliographic instruction, and collection development. An ALA-accredited master's degree is required; subject expertise in criminal justice/social sciences is preferred. Salary commensurate with qualifications. Applications will be reviewed and accepted until the position is filled. Send letter with current resume and names and addresses of three professional references to: Ann Holder, Newton Gresham Library, **Sam Houston State University**, Huntsville, TX 77341-2281. SHSU is an affirmative action, equal opportunity employer.

LIBRARY. Azusa Pacific University invites applications and nominations for the following position. Library: Possess an ALA-accredited degree in library science and experience in both administration of public services and bibliographic instruction, including electronic resources. Preferred candidates should have a graduate degree in nursing, allied health sciences, or psychology, and a knowledge of teaching graduates and undergraduates. Position is available January 1, 1998. Applicants should submit a letter of inquiry briefly addressing the qualifications listed above; vita; and names, addresses, and phone numbers of three references to: Patricia S. Anderson, Provost, **Azusa Pacific University**, 901 E. Alosta Ave., PO Box 7000, Azusa, CA 91702-7000. In addition, prospective candidates should include a statement of their Christian commitment. Review of applicants will begin immediately and continue until position is filled. Azusa Pacific is a Christian, coeducational, liberal arts university accredited by the Western Association of Schools and Colleges, offering more than 40 areas of undergraduate study, 17 master's degrees, and three doctorates. As an evangelical Christian institution, Azusa Pacific affirms the supremacy of Christ in all areas of life and expects its employees to model Christian values in their

Head Manuscripts Librarian

The Library of the American Philosophical Society plans to fill the position of Head Manuscripts Librarian late in 1997 or early 1998. The responsibilities of this position include the direction of the Manuscripts Department; providing knowledgeable services to scholarly researchers; and assisting the Library's Director (the Librarian) in adding acquisitions to the Society's outstanding collection of more than 6 million manuscripts, drawings and photographs, and audio recordings in the history of American science and technology, their European backgrounds, and early American history and culture to 1850. The Society is a member of the Independent Research Libraries Association and the Research Libraries Group. The Manuscript holdings can be accessed through the RLIN AMC data base and the Society's website at <http://www.amphilsoc.org>. A detailed job description is available upon request. Candidates should hold the MLS from an ALA accredited program; an MA in history, history of science, anthropology or other field relevant to the Library's collections; possess library computer skills; and also have a minimum of five years library work experience. Some of these requirements may be waived for candidates with extensive, germane professional experience. The salary is competitive, benefits and vacations excellent, and professional development expected and supported. Applications will be accepted until the position is filled. Candidates should submit the following materials: an application letter, a current curriculum vitae, and the names and addresses of three references to:



Dr. Edward C. Carter II
Librarian
American Philosophical Society
105 South Fifth Street
Philadelphia, PA 19106-3386
Fax: 215-440-8579

SCIENCE REFERENCE LIBRARIAN

Georgetown University

RESPONSIBILITIES: The Science Reference Librarian delivers research and reference services in the sciences, with a strong emphasis on planning, coordinating, and promoting Blommer Science Library instruction and orientation programs; designing and writing user aids, and training materials; developing and maintaining the Science Library's homepage. Serves as the liaison for collection development for one or more scientific disciplines. Two evenings per week and occasional weekend assignments required. Responsible for the Science Library in the absence of the Science Librarian.

REQUIRED QUALIFICATIONS: ALA-accredited MLS; ability to communicate well both orally and in writing; demonstrated initiative; ability to work with all levels of patrons and staff; strong service ethic; familiarity with the structure of knowledge in the scientific disciplines; experience teaching researchers and students how to choose and use information resources. Desired: Two years professional science reference experience; demonstrated experience with scientific database searching, especially chemical information and structure searching; bachelor's degree in chemistry, biology, or physics; working knowledge of German language; academic or special library experience.

SALARY AND BENEFITS: \$32,000 minimum. Salary beyond minimum will depend on qualifications and experience. Academic status. Generous vacation, insurance, and retirement plans.

APPLICATION DEADLINE: Review of applications will begin **January 15, 1998**, and will continue until position is filled.

TO APPLY: Send cover letter, resume, and names, addresses, and telephone numbers of four references to:

**Phyllis Barrow
Room 523, Lauinger Library
Georgetown University
3700 O St. NW
Washington, DC 20057-1174**

*Georgetown University is an affirmative action,
equal opportunity employer.*

professional and nonprofessional activities. Employees must be able to communicate their Christian faith verbally and in writing. Azusa Pacific University does not discriminate on the basis of race, color, national origin, gender, age, disability, status as a veteran, or other characteristics protected by law in any of its policies, practices, or procedures. Women and minorities are encouraged to apply.

LIBRARY SYSTEMS COORDINATOR. The University of Illinois at Chicago Library seeks an innovative professional for the position of Library Systems Coordinator. The Library Systems Coordinator reports to the Manager of Library Systems and will be responsible for the continuing design, development, and implementation of automation in the university library, which includes: providing ongoing support for existing library automation efforts, including OCLC, NOTIS, ILLINET online, IBIS, and serial Z39.50 accessible files; communicating information about system changes to library staff; documenting system problems for the suppliers of library systems, including the UIC Computer Center; representing the library at users groups and systems meetings; planning for implementation of the library's next-generation system, DRA. Weekend and evening hours required. The university library has a creative program of adapting technology to support library programs. The development of the Integrated Library Information System using the campuswide network (ADN) was begun in 1982 and now consists of the local integrated system (NOTIS), a statewide resource-sharing system (ILLINET Online), a journal database search system (IBIS), and more than two dozen other electronic information sources. The library is involved actively in campus programs to expand the application of technology to the research process, including providing centralized access to machine-readable data files, supporting the development of the scholars' workstation, and investigating applications of new technology for document delivery. The library's automation efforts are also addressed at improving the educational mission of the university through such projects as automating course reserves and making access to bibliographic databases widely available. Minimum qualifications: Master's degree from a program accredited by the ALA; two years of experience in an academic or research library; demonstrated experience with one or more library mainframe-based systems; demonstrated understanding of current and developing information technologies; excellent oral, written, and interpersonal communication skills. Additional desirable qualifications: Knowledge of SAS and HTML; previous work in UNIX, AIX or Solaris preferred; familiarity with NOTIS and DRA. Knowledge of telecommunications or local area networks. Salary, rank, contract: Salary commensurate with experience; minimum salary \$32,000; 12-month appointment; 24 days vacation; 12 days annual sick leave with additional disability benefits; 11 paid holidays; paid medical insurance (contribution based on annual salary; coverage for dependents may be purchased); two dental plans available; life insurance paid for by the state; participation in the State Universities Retirement System compulsory (8 per cent of salary is withheld and is tax exempt until withdrawal); no Social Security coverage but Medicare payment required; physical examination at University Health Service is required upon appointment. For fullest consideration, apply by February 6, 1998, with cover letter, supporting resume and the names of at least three references, to: Annie Marie Ford, Personnel Librarian, University of Illinois at Chicago, Box 8198, Chicago, IL 60680. The University of Illinois at Chicago is an affirmative action, equal opportunity employer.

MUSIC AND THEATRE ARTS LIBRARIAN. University Library, California State University, Long Beach. Tenure-track position available June 1, 1998. The Music and Theatre Arts Librarian will provide course instruction and develop instructional materials, will develop the library's collections and services for assigned disciplines, will work in a cooperative centralized reference environment which requires evening and weekend hours, will be active in library and university committees, and will participate in professional activities and research, including publication. Librarians have full faculty status and are represented by the California Faculty Association. A graduate degree from an ALA-accredited institution or equivalent professional library degree is required. Appointment and salary will be commensurate with qualifications and experience (\$43,584-\$69,708). Review of candidates will begin December 10, 1997. For further information and to request an application packet, contact the university library, at (562) 985-7839, or by e-mail at nancyk@csulb.edu. EO/AA/Title IX employer.

MUSIC/SPECIAL MATERIALS CATALOGER. The University of Akron University Libraries invite applications for the 12-month, tenure-track position of Assistant Professor of Bibliography, reporting to the Head of the Cataloging Department. Responsibilities for this position will include: Original and complex copy cataloging of scores,

Head, Serials Cataloging Section UCLA LIBRARY

The Cataloging Department, located in the University Research Library (URL), is the largest of the seven cataloging centers in the UCLA Library system. It is primarily responsible for cataloging and preparing annually more than 90,000 monographs, serials, audiovisual materials, computer files (including selected Internet resources), and government documents for URL, which serves the social sciences, humanities, and education; for the College Library, which serves undergraduates; and for branch libraries serving the fine arts, music, and management. The department is organized into five sections: Authority, Serials Cataloging, Monographic Cataloging, Rapid Cataloging, and Records Management and Physical Processing. Within the department, the Serials Cataloging Section is responsible for cataloging serials titles in print, microform, and electronic formats for all roman-alphabet languages, for coordinating the cataloging of non-roman-alphabet serials, excluding CJK, and for updating and maintaining existing serials records in OCLC and UCLA's integrated information system. Cataloging is done directly in OCLC in accordance with AACR2, LCRI, LCSH, and the Library of Congress classification schedules. Serials records are usually created in accordance with the CONSER program's standards. Serials catalogers also contribute authority records to NACO. The library has recently chosen a vendor for its local system and expects to migrate to the new client/server system in 1998. It is anticipated that workflow and concomitant responsibilities will undergo significant changes with the new system.

DUTIES: Under the general supervision of the Head of URL Cataloging, manages the Serials Cataloging Section, including ongoing review and revision of policies and procedures in a highly automated and changing environment, setting standards and monitoring output and quality of the work, and performing serials cataloging according to CONSER/NACO standards. In addition to the Head, the section is staffed by one FTE librarian and two FTE staff, with additional specialized language assistance from other sections and units. Has personal responsibility for the selection, supervision, and evaluation of the members of the Serials Cataloging Section. Coordinates training of staff in AACR2, MARC bibliographic, holdings, and authorities formats, CONSER, NACO, LC classification and subject analysis. Serves as a liaison with other library units, especially the Serials Department and bibliographers. Consults with other cataloging agencies, on and off campus, on serials issues, and explores opportunities for increased coordination and cooperation. Coordinates the section's CONSER and NACO operations and participates in cataloging meetings and standards setting on a national level. Keeps apprised of developments and provides leadership, locally and nationally, in developing policies and standards for providing access to both print-based and electronic serials. Participates actively as a member of the Cataloging Department's management team, advising the Department Head on serials and related series issues and helping with the ongoing evaluation of priorities and the division of responsibilities within the department.

QUALIFICATIONS: Required: Demonstrated managerial, planning, leadership, communication, and interpersonal skills, with a minimum of three years successful experience as a supervisor/trainer in a library, preferably an academic or research library. Ability to work with a variety of foreign languages, with reading knowledge of at least two, one or more of which would preferably be a non-roman-alphabet language, excluding Chinese, Japanese, or Korean. General background in the social sciences or the humanities as demonstrated by college course work. Thorough knowledge of the USMARC formats for serials, with a minimum of three years experience cataloging serials and at least five years cataloging experience using an integrated library system. Thorough knowledge of/experience with AACR2, LCRI, LCSH and Library of Congress classification. Experience with a bibliographic utility, preferably OCLC. Knowledge of Program for Cooperative Cataloging standards, especially CONSER. Knowledge of national cataloging trends and issues and an awareness of and commitment to the use of new technological cataloging tools. Strong commitment to enhancing service through teamwork, workflow efficiencies, and responsiveness to clients. Demonstrated problem-solving, workflow analysis, and project leadership skills. Ability to work well in a changing environment within a large organization, demonstrating flexibility, initiative, and creativity. Demonstrated ability to work with staff, students, and faculty of culturally diverse backgrounds. Demonstrated commitment to professional development and service. Preferred: Knowledge of/experience with pre-ISBD and ISBD cataloging codes. Recent experience cataloging materials in the social sciences or humanities. Salary: \$37,932-\$54,636

Anyone wishing to be considered for this position should write to:

Rita A. Scherrei
Associate University Librarian for Personnel and Administrative Services
University Research Library, UCLA
11334 URL, Box 951575
Los Angeles, CA 90095-1575

The application letter should include a complete statement of qualifications, a full resume of education and relevant experience, and the names and addresses of at least three persons who are knowledgeable about the applicant's qualifications for this position. Candidates applying by **February 1, 1998** will be given first consideration.

SECTION HEAD, SERIALS LIBRARIAN

The University of Texas at El Paso Library

DESCRIPTION: The University of Texas at El Paso Library seeks a Librarian Section Head for the Serials Section in the Technical Services Division. We are looking for a dynamic, service-oriented supervisor of a section consisting of three units: Current Periodicals and Microforms (CPM), Serials Check-in, and Bindery/Mailroom. The library is migrating to the Innovative Interfaces Inc. system. The Section Head Librarian is responsible for the serials public service desk, serials control, bindery activities, and library mail. The incumbent works closely with Technical Services staff and the Associate University Librarian for Technical Services in setting serials policies and procedures, and in developing unit goals and objectives. The Section Head Librarian plans, implements, and evaluates unit activities. The supervisory responsibilities include hiring, training, and evaluating seven classified staff plus student workers. As a professional librarian, the incumbent participates in collection development activities and is involved in librarywide planning.

QUALIFICATIONS: Required: MLS from ALA-accredited library school. Minimum of three years progressively responsible experience as a professional librarian in an academic library, one year of which includes work with serials in a technical services position. Demonstrated leadership ability and commitment to public services principles. Minimum of one year supervisory experience. Experience with automated serials control systems, III preferable. Excellent interpersonal skills; ability to deal with change; ability to work collaboratively and as a team leader; excellent written and oral communication skills; flexibility; demonstrated problem-solving ability; proficiency in microcomputer skills. Desirable: A subject master's degree; experience working with serials vendors and negotiating service charges; public service experience with periodicals; knowledge of bindery procedures and national binding standards; knowledge of serials cataloging and MARC format for serials holdings; acquisitions and collection development experience, including evaluating serials for format and access decisions; working knowledge of at least one modern European language, Spanish preferred.

More information about the library and the university may be found at the library's Web homepage: www.utep.edu/~library.

SALARY AND BENEFITS: \$30,000 minimum. Comprehensive benefits package, choice of retirement plans and health care options. Texas has no state income tax.

APPLICATIONS: Send letter of application, resume, and names, addresses, and phone numbers of three references to:

Lydia Limas, Administrative Assistant
University Library
University of Texas at El Paso
El Paso, TX 79968-0582
phone: (915) 747-5683
fax: (915) 747-5345

The University of Texas at El Paso does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or provision of services.

sound recordings, music monographs, and special music collections in English and foreign languages. We are also seeking experience in cataloging special materials including audio and video recordings, CD-ROMs, interactive multimedia, computer software, other electronic resources, or archival materials, in other subject areas. This person will contribute to the formulation of cataloging policies and procedures, and will assist in the training of paraprofessional staff for the cataloging of music and special materials. The successful candidate will be required to meet university faculty tenure requirements of research and service. Required: MLS from an ALA-accredited program; a minimum of two years professional cataloging experience, including the cataloging of music materials in a variety of formats; broad knowledge of music and music literature; working knowledge of cataloging principles and procedures, including AACR2, LC subject headings and classification, and USMARC formats; working knowledge of standard bibliographic and other reference tools for music and nonbook materials; cataloging experience in an integrated library automation system; working knowledge of at least one modern European language; effective oral, written, and group communication skills; the ability to work effectively with culturally diverse faculty, staff,

and patrons. Preferred: Advanced course work or baccalaureate degree in music strongly preferred; experience cataloging special materials in a variety of formats; cataloging experience in an academic or special library; cataloging experience using OCLC and the Innovative Interfaces online library system; working knowledge of German, Italian, or Portuguese languages; evidence of research and scholarly or professional development. Salary and benefits: \$30,000 minimum, 22 days of vacation, tuition assistance, and a standard benefits package. The University of Akron is the third-largest state-assisted university in Ohio. UA's 1010 academic colleges offer 24,000 students more than 300 undergraduate and master's degree programs and options, 17 doctoral degree programs, and four law degree programs. Located in a metropolitan area of 500,000 people, only 30 miles south of Cleveland, the University of Akron has the advantages of city life but combines them with the area's exceptional natural resources. Consideration of candidates will begin February 1, 1998, and continue until position is filled. Send cover letter and resume, including names, addresses, telephone numbers, telefax numbers, and e-mail addresses of three references, to: Delmus E. Williams, Dean, University Libraries, **The University of Akron**, Akron, OH 44325-1701.

2 POSITIONS AVAILABLE

Purdue University Libraries

USER INSTRUCTION LIBRARIAN (SEARCH REOPENED).

RESPONSIBILITIES: Assumes major role in ongoing planning and development of systemwide information literacy curriculum, including course development and evaluation. Develops instructional materials including interactive Web-based or multimedia formats, and teaches in a variety of settings and formats. Acts as a liaison between the libraries and other faculty to promote effective use of available reference services and information literacy skills. Provides assistance and guidance in the use of the Undergraduate Library and library collections to individuals and groups, including hours at general reference desk with some weekend and evening hours. Serves as a resource person for support staff in the delivery of reference and instructional services. Participates in the planning activities of the Undergraduate Library and the libraries. Reports to the Undergraduate Librarian/User Instruction Coordinator. Members of the libraries faculty must meet Purdue requirements for promotion and tenure. Requirements: Master's degree in library science (ALA-accredited). Experience in teaching and instructions design. Demonstrated knowledge of the application of new technologies to the delivery of instruction. Excellent communication and presentation skills. Strong commitment to public services and information literacy.

DESIRED QUALIFICATIONS: Degree in education. Knowledge of communication and information technologies. Vision and leadership to facilitate libraries faculty teams in curriculum development and the integration of current and emerging technologies as they contribute to users' instructional needs. Candidates should be self-motivated, flexible team players, comfortable with change.

REFERENCE AND INSTRUCTION LIBRARIAN (SEARCH RE-OPENED)

RESPONSIBILITIES: Contributes to the overall mission of the Undergraduate Library. Provides assistance and guidance in the use of the Undergraduate Library and library collections to individuals and groups, including hours at general reference desk, with some weekend and evening hours. Assists in the development and delivery of the libraries' information literacy program, including teaching a credit course. Develops instructional materials in print, interactive Web-based, or multimedia formats. Contributes to library's collection development for both reference and general collections. Participates in general management support and supervision of departmental staff. Participates in the planning activities of the Undergraduate Library and the libraries. Reports to the Undergraduate Librarian. Members of the libraries faculty must meet Purdue requirements for promotion and tenure. Requirements: Master's degree in library science (ALA-accredited). Recent professional experience in reference services and/or teaching. Strong service orientation and commitment to undergraduate needs. Excellent communication and presentation skills.

DESIRED QUALIFICATIONS: Demonstrated interest in applying current and emerging technologies to meet the changing needs of library users with the goal of fostering user self-sufficiency. Knowledge of the application of new technologies to the design and delivery of instruction. Knowledge of issues and trends in information literacy. Candidates should be self-motivated, flexible team players, comfortable with change.

SALARY: \$30,000 and up, depending upon qualifications.

STATUS AND BENEFITS: Faculty status and responsibilities. Rank of Assistant Professor. 12-month appointment with annual vacation of 22 working days. Flexible benefit programs with open enrollments annually. Group life, medical, and disability insurance programs are in effect, as are flexible spending accounts. TIAA/CREF retirement, and Social Security coverage.

APPLICATION PROCESS: Send statement of interest, resume, and list of references to:

**Thomas L. Haworth
Personnel Administrator
Purdue University Libraries
1530 Stewart Ctr.
West Lafayette, IN 47907-1530**

Applications will be accepted until the position is filled. Priority consideration will be given to applications received by **January 15, 1998**.

An equal opportunity, affirmative action employer.

DIRECTOR OF THE UNIVERSITY LIBRARY



LAWRENCE
UNIVERSITY

Lawrence University, a highly selective liberal arts college and conservatory of music with 1,200 students and 110 full-time faculty members, seeks applications and nominations for the position of Director of the University Library, to begin July 1998.

The Director will bring a vision of the library as a vital component of the teaching and learning enterprise and will possess strong interpersonal and communication skills; capacity to exercise energetic leadership with commitment to collaborative decision making; expertise in electronic information systems; thorough knowledge of all aspects of library operations; commitment to the professional development of library staff capacity to represent the university effectively in consortial and other professional associations and to contribute to fundraising strategies and grant writing; ability to contribute creatively to the university's adaptation to ongoing changes in both management of a library and the role of the library in the university; understanding of the special needs of academic communities generally and liberal arts colleges particularly clear dedication to supporting the scholarly and pedagogical mission of the faculty. Minimum qualifications include an ALA-accredited MLS and significant experience in the high-level administration of an academic library.

The Director of the Library holds a 12-month appointment and academic rank (not on the tenure track) and reports to the Dean of the Faculty, the chief academic officer. Library staff currently includes six librarians with academic rank and six support staff. The Seeley G. Mudd Library's collection of nearly 360,000 items includes 20,000 musical scores and recordings and 1,350 periodical subscriptions. Additional resources for student research include a media center, government documents, a microform collection, and a Civil War collection. Electronic services include a fully integrated online system with campuswide access to Internet resources through the university's Web site at <http://cwis.lawrence.edu>.

Complete applications should include a letter of interest, resume, and three letters of reference sent separately. Lawrence reserves the right to contact additional individuals familiar with the candidate's work.

Nominations and applications should be sent to:

Cherie L. Scott
Library Director Search Committee
Office of the Dean of the Faculty
Lawrence University
Appleton, WI 54912

Deadline for applications is **January 15, 1998**, consideration of applications will begin immediately.

AA/EOE.

PHILOSOPHY/HISTORY OF SCIENCE BIBLIOGRAPHER AND REFERENCE LIBRARIAN. Social Sciences and Humanities Library, University of California, San Diego (<http://orpheus.ucsd.edu/govinfo.htm>). Assistant Librarian II-VI, \$32,424-\$39,720, or Associate Librarian I-IV, \$37,932-\$44,544. The Social Sciences and Humanities Library (<http://gort.ucsd.edu/ek/sshl/sshl.html>) houses the research collections for the social sciences and humanities, which include government publications. The library provides a full range of services for the collections, including information and reference services, bibliographic instruction, and online searching. Career-track position in the Research Services Section of SSSL. Participates in collection development and management, with emphasis on philosophy; and history, philosophy, and sociology of science. Other bibliographic subjects may also be assigned. Works closely with bibliographers in related disciplines. Provides in-depth reference service and consultation; serves as library liaison to academic departments in assigned subject areas. Provides general reference assistance at a combined social sciences/humanities and government documents reference desk; some evening and weekend hours required. Participates in library user outreach and instructional programs. Required: MLS from an ALA-accredited institution. Minimum two years reference experience in the social sciences and humanities in an academic or research library. Demonstrated experience with a wide range of electronic resources. Demonstrated commitment to

public service. Ability to communicate effectively with staff and patrons. Demonstrated potential to excel as a team member in a dynamic, technology-intensive, and challenging academic library environment. Experience in bibliographic instruction. Evidence of research and/or professional activities. Excellent oral and written communication skills. Superior working knowledge of French and/or German. Strongly preferred: Advanced academic degree in philosophy or related discipline. Appointment at the higher rank requires substantial relevant experience and superior qualifications. Consideration of applications will begin February 6, 1998, and continue until the position is filled. Submit via electronic mail, facsimile, or regular mail a letter of application, a resume, and a list of three references to: Debra Ambrose, Recruitment Coordinator, Library Human Resources, 0175H-2, University of California, San Diego, 9500 Gilman Dr., La Jolla, CA 92093-0175; telephone: (619) 534-1279; confidential facsimile: (619) 534-8634; dambrose@ucsd.edu. AA/EOE.

PHYSICAL SCIENCES LIBRARIAN. University Library, California State University, Long Beach. Tenure-track position available June 1, 1998. The Physical Sciences Librarian will provide course instruction and develop instructional materials, will develop the library's collections and services for assigned disciplines, will work in a cooperative centralized reference environment which requires evening and weekend hours, will be active in library and university commit-

DIRECTOR OF ACADEMIC LIBRARY SERVICES

East Carolina University

East Carolina University invites applications and nominations for Director of Academic Library Services. With almost 18,000 students, ECU is the third-largest institution in the University of North Carolina system. Located in Greenville, North Carolina, ECU is the primary educational resource and the cultural, economic, and medical center for the eastern region of the state. More information about the university is available at <http://www.ecu.edu>.

ACADEMIC LIBRARY SERVICES: Academic Library Services (ALS) supports the ECU community's mission of teaching, research, and service. ALS encompasses Joyner Library and the Music Library and has more than one million volumes; 1.6 million microforms; an extensive collection of maps, manuscripts, and archival records; a staff of 117, including 33 faculty; and SOLINET membership. ALS has a networked computing environment which includes its Horizon integrated library system and a Web server for access to Internet and inhouse resources. A \$35 million expansion and renovation project, scheduled for completion in 1998, will double the size of the Joyner Library building, which includes interactive TV studios and distance education facilities. ALS actively participates in planning and developing NC LIVE, a statewide network of electronic information resources/databases.

RESPONSIBILITIES: The Director will serve as senior administrative officer of ALS; report directly to the Vice Chancellor for Academic Affairs; and serve on the University Administrative Council. The Director will also work with faculty and staff in developing and implementing a vision for the library's future, help complete the internal restructuring now in progress, seek extramural support, lead library development initiatives, provide technological leadership for the library, promote a service ethic, and help develop quality collections and services commensurate with a Doctoral II institution.

TERMS OF APPOINTMENT: Competitive salary; calendar-year contract; professorial rank with tenure. The position is vacant and the appointment date negotiable.

QUALIFICATIONS: Requirements include an ALA-accredited master's and an earned doctorate or compelling alternate qualifications; progressively responsible experience in academic or research libraries; a demonstrated record of professional and scholarly activity, grant procurement, and development; and leadership ability. Preference will be given to individuals with superior communication and interpersonal skills as well as a commitment to service, automation, staff development, participatory management, and shared governance. The successful candidate will have the skills to lead the library to a future that creatively integrates emerging technologies and programs with traditional library collections and services.

TIMETABLE AND PROCEDURE: Screening will begin **December 1, 1997**. Applications will be accepted until the position is filled. Send an application or nomination letter summarizing qualifications, a curriculum vitae, and names of at least three current references to:

Nominating Committee for Director of Academic Library Services
Administrative Office
J. Y. Joyner Library
East Carolina University
Greenville, NC 27858-4353
Fax: (919) 328-6892

For further information about the position, write to Diane Kester, Executive Secretary for the Nominating Committee, kesterd@mail.ecu.edu.

East Carolina University is an EO/AA university and accommodates individuals with disabilities. Applicants must comply with the Immigration Reform and Control Act. Official transcripts are required upon employment.

tees, and will participate in professional activities and research, including publication. Librarians have full faculty status and are represented by the California Faculty Association. A graduate degree from an ALA-accredited institution or equivalent professional library degree is required. Appointment and salary will be commensurate with qualifications and experience (\$43,584-\$69,708). Review of candidates will begin January 15, 1998. For further information or to request an application packet, contact the University Library at (562) 985-7839, or by e-mail at nancyk@csulb.edu. EO/AA/Title IX employer.

PUBLIC SERVICES LIBRARIAN. The University of South Carolina Spartanburg seeks qualified applicants for a tenure-track, twelve-month Public Services Librarian, for appointment at the rank of Assistant Librarian. Responsibilities include reference service, with heavy emphasis on integrating electronic services: e-mail reference, Internet, electronic databases, and Web-based services. Additional duties include library instruction and collection development. Must have an ALA-accredited library degree, must show potential for earning tenure/promotion as a library faculty member. Salary commensurate with qualifications; excellent benefits. Should have two

ASSISTANT DIRECTOR FOR ACCESS AND COLLECTION DEVELOPMENT

Washington State University Libraries

POSITION AVAILABLE: This is a newly created position resulting from an extensive planning process. Under the direction of the Director of Libraries, provides leadership in the development, evaluation, and preservation of general collections on the Pullman campus, and in access to local and remote resources. Is responsible for the libraries' collection budget and monitors spending activities. Is actively involved in negotiating license agreements for electronic resources and in working with consortia. Supervises the heads of interlibrary loan/extended campus library services and circulation/reserve on the Pullman campus and helps coordinate services for maximum user benefit. Coordinates copy services on the Pullman campus. Serves on the Director's Cabinet (includes the Director, Associate and Assistant Directors), the Library Council (includes Director's Cabinet members plus elected members of the library staff and faculty and staff union representative), and the Collection Development Committee.

QUALIFICATIONS: Required: ALA-accredited MLS or its foreign equivalent at time of hire; minimum of seven years of progressively responsible experience with large academic/research library collection development and management, and knowledge of new and emerging information technologies; knowledge of trends in scholarly communication in higher education; supervisory and budget management experience; strong leadership, communication, and decision-making skills. Demonstrated ability to work collaboratively in a diverse environment. Demonstrated record of professional and scholarly activity. Preferred: Experience in negotiating license agreements for electronic resources and experience working with consortia. Knowledge of current trends in document delivery. Knowledge of trends in library services for distance learners. Advanced degree/certificate. Salary: From \$60,000, commensurate with qualifications and experience. Rank: Librarian 2 or above; faculty status. Other benefits: TIAA/CREF; broad insurance program; 22 days vacation, 12 days sick leave per year.

APPLICATION: Send letter of application, resume, and names and complete mailing addresses of three references to:

Donna L. McCool
Associate Director for Administrative Services
Library Administrative Office
Washington State University
PO Box 645610
Pullman, WA 99164-5610

Application review begins **January 30, 1998.**

WSU Libraries' homepage address: <http://www.wsulibs.wsu.edu>.

WSU is an EEO employer. Protected group members are encouraged to apply.

years public service experience, preferably in an academic library. Mail letter of application, including qualifications for the position, resume, and names and addresses of at least three references to: Chair, Search Committee, Public Services Librarian, **University of South Carolina Spartanburg**, 800 University Way, Spartanburg, SC 29303. USCS is an EO/AA institution. Position available January 16, 1998. Review of applications begins immediately and continues until position is filled.

REFERENCE LIBRARIAN AND BIBLIOGRAPHER BUSINESS AND ECONOMICS. The University of Rochester's Management Library seeks an energetic reference librarian to provide personalized information and instructional services in business and economics; coordinate the integration of electronic and Internet resources, including authoring the library's Web pages and delivering the library's special collections electronically; serve as Economics Bibliographer and maintain a collegial relationship with the Economics Department. Rotates in section's weekend and evening schedule. In the absence of the Section Head, administers the section. Qualifications: Required: MLS from ALA-accredited program; educational background in the social sciences; knowledge of electronic information products, including Internet resources, CD-ROMs, and online services; Windows competency; excellent written and oral communication skills; ability to prioritize. Preferred: MBA or graduate degree in social sciences, preferably economics; academic public service experi-

ence; knowledge of business or economics sources; previous experience in Web page design. Salary minimum \$28,000. Benefits include: medical, dental, long-term disability, life insurances; retirement plan; sick leave; four weeks paid vacation; 11 paid holidays; tuition benefits. The Management Library, located within Rush Rhees Library, primarily serves the William E. Simon School of Business and the Economics Department, both of which are ranked nationally in the top 25 in their respective disciplines. For an overview of the Management Library, visit our Web site at <http://rodent.lib.rochester.edu/mgt/>. The University of Rochester is a private institution with library membership in OCLC, RLG, ARL, and CRL. Send letter of application, resume, and the names, addresses, and telephone numbers of three references to: Human Resources Director, Rush Rhees Library, **University of Rochester**, River Campus, Rochester, NY 14627; phone: (716) 275-4461; fax: (716) 244-1358. The University of Rochester is an equal opportunity employer. Review of applications is underway and will continue until the position is filled.

REFERENCE LIBRARIAN AND SELECTOR FOR THE PERFORMING ARTS. New York University Libraries. Subject specialist for the performing arts (preferably cinema, plus dance, theater, radio, and television). Selects and assesses performing arts resources in print and nonprint formats. Other responsibilities include reference assistance; library instruction covering traditional, online, and Internet resources; faculty liaison. Requires ALA-accredited MLS (subject

master's required for tenure); two years successful public service and/or collection development experience in an academic or special library; extensive knowledge of the performing arts; successful experience in media materials evaluation, selection, and acquisition; experience with electronic information retrieval, electronic texts, Internet, and other networked resources; excellent oral and written communication skills; strong service orientation. Knowledge of one or more western European languages desirable. Faculty status, excellent benefits. Minimum: \$34,000. To ensure consideration, send resume and letter of application, including names, addresses, and telephone numbers of three references, by December 31, 1997, to: Janet Kozlowski, Library Personnel Director, NYU Libraries, 70 Washington Square South, New York, NY 10012. Preliminary interviews at ALA Midwinter Meeting. NYU encourages applications from women and members of minority groups.

REFERENCE LIBRARIAN/ANTHROPOLOGY/ETHNIC STUDIES BIBLIOGRAPHER. General summary: This is a full-time, continuing-appointment-track (Academic Professional) position requiring professional development and service. The position serves as a member of the Hayden Reference Team, which reports directly to the Associate Dean of Library Services. Uses excellent communication and interpersonal skills working in a collaborative, team environment. Essential functions: Serves as Reference Librarian/Bibliographer for anthropology and ethnic-American studies, participating in the following areas of responsibility: reference service, collection development, faculty liaison, specialized public services (database searching, orientation and instruction, specialized reference), and Reference Services Team management. Participates in professional development and service activities. Reports to Reference Services Team Leader. Qualifications: Required: ALA-accredited master of library/information sciences degree. Anthropological background derived from completion of a bachelor's or higher degree and/or from a minimum of two years professional anthropological research experience. Academic training and/or experience in reference work. Experience and/or training in the use of electronic reference resources. Preferred: Reference experience in an academic or research setting. Evidence of four-fields graduate anthropological training or experience. Training and/or experience in collection development or library instruction. Demonstrated knowledge of the bibliography of anthropology and ethnic-American studies. Evidence of reading knowledge of Spanish. Minimum salary: \$28,000. Application deadline: Friday, January 16, 1998. Application procedure: Send letter, resume, and names, addresses, and phone numbers of four recent professional references to: Kurt R. Murphy, Assistant Dean for Personnel, University Libraries, Arizona State University, Box 871006, Tempe, AZ 85287-1006. For more information, e-mail karie@asuvm.inre.asu.edu, telephone (602) 965-4914, or fax (602) 965-9169. Full position description is available upon request. ASU is an EO/AAE employer and actively seeks diversity among applicants and promotes a diverse work force.

REFERENCE LIBRARIAN/HISTORY BIBLIOGRAPHER. University of Rochester seeks a librarian to deliver traditional and innovative information services in support of instruction, research, and writing for faculty and graduate and undergraduate students. Reports to the Head of Reference Department. Responsibilities: Provides general and specialized reference services, including rotating evening and weekend hours. Serves as one of two history bibliographers, developing and managing the library's collection in European history, along with Asia and Africa. Develops specialized guides and Web pages. Conducts instructional sessions. Qualifications: Required: MLS from ALA-accredited program; undergraduate or graduate work in history; knowledge of electronic information products; knowledge of or experience with instructional technology; ability to communicate effectively with faculty and students about the library's collections in all formats; public service experience in an academic library; strong presentation, organization, and collaboration skills. Preferred: Graduate degree in history; strong computer skills in a Windows environment; knowledge of African American history; reading knowledge of one or more foreign languages; experience in teaching. University of Rochester is a private, national research university with 9,000 students and 1,000 faculty. The History Department has about 25 faculty and about 60 graduate students, and grants a Ph.D. Library memberships include: OCLC, RLG, ARL, and CRL. See the university's homepage: <http://www.rochester.edu>. Salary commensurate with background and experience. Visit the library's homepage (<http://rodent.lib.rochester.edu/main/new/history.htm>) for a longer description. Send letter of application, resume, three references' names and addresses to: History Bibliographer Search Committee, Dean's Office, Rush Rhees Library, University of Rochester, RC Box 27055, Rochester, NY 14627; phone: (716) 275-4461; fax: (716) 244-1258.

University of Rochester is an equal opportunity employer. Review of applications will begin December 15, 1997.

SOCIAL WORK LIBRARIAN, AND MANAGER, COMPREHENSIVE INFORMATION RESOURCE CENTER. University of Michigan. Duties: Reporting to the Head, Social Sciences Group, the successful candidate will be responsible for the administration and management of the Social Work Library (SWL) and Comprehensive Information Resource Center (CIRC). This includes: providing leadership in developing and managing operations, services, and activities in the SWL and CIRC and supervising staff performing day-to-day tasks; managing facilities and services in the CIRC on behalf of School of Social Work (SSW) and university library; evaluating and implementing new and effective information resources, technologies, or services; and participating in activities of Social Sciences Group and other library units. The successful candidate will also be responsible for information and research services, including developing and implementing effective means to provide a wide range of services to library users, providing reference assistance to faculty, staff, and students in the SSW, and developing strong and ongoing working relationships with faculty and staff in the SSW, as well as a comprehensive understanding of instructional programs and outreach activities of the SSW. The successful candidate will also be responsible for resource and collection development in both print and electronic formats in the SWL in support of the instructional and research programs of the school, and will act as liaison between the Social Work faculty and the university library. Qualifications: Required: ALA-accredited MLS (or equivalent from another country). Undergraduate degree in a social or health science. Minimum of four years of experience in an academic research institution. Demonstrated experience with electronic information. Demonstrated experience in developing electronic resources. Knowledge of and experience with distributed computing systems, local and wide area networks, and operating systems, including NT and UNIX. Demonstrated ability in management, organizational development, and budgeting. Knowledge of statistics and experience with statistical software packages. Demonstrated ability to work creatively and proactively in assessing needs and developing effective solutions, and to work effectively in a team environment. Excellent oral and written communication skills and interpersonal skills, and the ability to work effectively in a diverse cultural and intellectual environment. Rank, salary, and leave: Rank of Associate or Senior Associate Librarian dependent, on final classification. Minimum salary of \$33,000-\$38,000 (depending on final classification and prior relevant experience); 24 working days of vacation per year; 15 days of sick leave per year, with provisions for extended benefits. To apply: Send letter and resume to: Lucy Cohen, Library Human Resources, 404 Hatcher Graduate Library North, University of Michigan, Ann Arbor, MI 48109-1205. Application deadline: Applications received by January 15, 1998, will be given first consideration. The University of Michigan is a nondiscriminatory, affirmative action employer.

TECHNICAL SERVICES LIBRARIAN. Illinois Wesleyan University seeks applicants for a tenure-track position. IWU is a nationally ranked undergraduate university of 1,900 students that strives to provide a high-quality liberal arts education. The library emphasizes the use and integration of technology in all aspects of library research. An aggressive development of the book collection is part of the University strategic plan. This 12-month appointment reporting to the University Librarian is a faculty position with expectations for service and scholarship. Primary responsibility is administration and coordination of the Technical Services department. Technical Services includes serials, acquisitions, cataloging, processing, and maintenance of library materials. Position supervises three staff and numerous student assistants. Will participate in redesigning workflow and planning the local implementation of DRA as part of the statewide academic consortium. Will participate in all aspects of library services, including reference rotation, library instruction, and faculty liaison program in assigned subject areas. Requirements: MLS from an ALA-accredited program. Technical services experience in an automated environment, including acquisition procedures, cataloging, and serials control. Experience with supervision, instruction, and providing reference service. Ability to work independently and collegially; excellent interpersonal and communication skills; interest in innovation and adoption of library technology; strong organizational and problem-solving skills; and a commitment to the service role of the library in the academic setting. Preferred: Additional graduate degree; knowledge of the budgeting process; experience working with a client/server library automation system. Screening of candidates will begin on January 1, 1998, and continue until the position is filled, with appointment expected by August 1, 1998. Send letter of application, vita, and three letters of reference to: Search

Committee, University Librarian, **Illinois Wesleyan University**, Sheehan Library PO Box 2899, Bloomington, IL 61702-2899. Visit the library Web site: <http://www.iwu.edu/library>. Illinois Wesleyan is an equal opportunity employer and encourages women and minorities to apply.

TECHNICAL SERVICES LIBRARIAN. Martin P. Catherwood Library, School of Industrial and Labor Relations, Cornell University. The Catherwood Library has a staff of 29 and holds the major academic collection in industrial and labor relations (192,000 volumes). It serves the New York State School of Industrial and Labor Relations, with 50 faculty, an undergraduate enrollment of 718, and 125 graduate students. Responsibilities: As a member of the Martin P. Catherwood Library Technical Services team, this person has a shared responsibility for original cataloging of all serial and monographic materials in a variety of formats, including print, visual, and electronic. This person is responsible for cataloging special collections materials, including archival, manuscript, and photograph collections housed in the Kheel Center for Labor-Management Docu-

mentation and Archives, using the RLIN-AMC format, and for their subsequent conversion for the CUL online catalog. Keeping abreast of current developments in the field of industrial and labor relations is also required. Qualifications: Required: MLS from ALA-accredited school, with two to three years cataloging experience at the professional level. Excellent communication and interpersonal skills, and accuracy and attention to detail. Experience cataloging in an online environment essential. Willingness to experiment with emerging technologies to provide information access, and to collaborate on implementation of new systems to deliver information to users. Desired: Experience cataloging rare books and manuscripts. Applications requested by December 15, 1997, but accepted until position is filled. Apply to: Susan Markowitz, Assistant Director, Library Human Resources, 201 Olin Library, **Cornell University**, Ithaca, NY 14853-5301. Please send cover letter, resume, and the names, addresses, and phone numbers of three references. Cornell University is an affirmative action, equal opportunity employer strongly committed to diversity. We value qualified candidates who can bring to our community a variety of backgrounds and experiences.

Late Job Listings

DIRECTOR OF LIBRARY. Framingham State College invites applications for the position of Director of Library Services at the Henry Whittemore Library. Reporting directly to the Provost/Academic Vice-President, the Director is responsible for the planning and direction of the library and its services, for supervising the library staff of 10 professional librarians, 8.5 FTE paraprofessionals, and 12 FTE student staff members, and for preparing and implementing the library budget. The salary for the 12-month position is commensurate with qualifications and experience, with excellent fringe benefits provided. The college, located 20 miles west of Boston, enrolls approximately 3,800 undergraduate and 1,500 graduate students. The library collections include 200,000 book volumes, 600,000 units of microforms, 1,600 periodical subscriptions, and a variety of electronic resources. Additional information about the college and library may be found at <http://www.framingham.edu>. Minimum qualifications are a MLS degree from an ALA-accredited institution, five years of post-MLS professional experience in an academic or research library environment, demonstrated ability to direct technology-based programs and services, and strong leadership and communication skills. A second master's degree is preferred. Applicants should send a statement of interest, curriculum vitae, and names, addresses, and telephone numbers of three references, postmarked by December 20, 1997, to: Judy C. Klaas, Chair of Library Director Search Committee, **Framingham State College**, 100 State St., P.O. Box 9101, Framingham, MA 01701-9101. Framingham State College is an affirmative action, equal opportunity employer. Applications are especially invited and encouraged from women, people of color, and persons with disabilities.

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John Espley has served the library community for almost 25 years. He actively participates in numerous ALA committees including MARBI. As head of customer services and principal librarian for VTLS, John has earned the respect of the entire VTLS staff and of his colleagues in the industry.

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