

The theme is "A National Information Policy: Economic Implications for Information Providers." For registration information, contact NFAIS, 112 South 16th Street, 12th Floor, Philadelphia, PA 19102; (215) 563-2406.

April

16-18—Videotex: Videotex '84, sponsored by London Online Inc., will be held at the Hyatt Regency, Chicago. The conference will focus on marketing, information products and services, and technology. Contact: Videotex '84, London Online Inc., Suite 3314, 1133 Avenue of the Americas, New York, NY 10036; (212) 398-1177.

23-26—Catholic Libraries: 63d Annual Convention, Catholic Library Association, Boston Park Plaza Hotel. The convention theme is "Freedom Our Heritage, Peace Our Challenge." Contact: John T. Corrigan, CLA Headquarters, 461 West Lancaster Avenue, Haverford, PA 19041; (215) 649-5251. ■■



Statement of Ownership and Management

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Extent and Nature of Circulation

("Average" figures denote the number of copies printed each issue during the preceding twelve months; "Actual" figures denote number of copies of single issue published nearest to filing date—the September 1983 issue.) Total number of copies printed: Average, 12,250; Actual, 11,535. Sales through dealers and carriers, street vendors, and counter sales: not applicable. Mail subscriptions: Average, 8,696; Actual, 8,810. Total paid circulation: Average, 8,696; Actual, 8,810. Free distribution by mail, carrier, or other means, samples, complimentary, and other free copies: Average, 1,172; Actual, 1,169. Total distribution: Average, 9,868; Actual, 9,979. Copies not distributed: Office use, left over, unaccounted, spoiled after printing: Average, 2,382; Actual, 1,556. Returns from news agents: not applicable. Total (sum of previous entries): Average, 12,250; Actual, 11,535.

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THE CLASSIFIED ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g. September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$4.00 per line for ACRL members, \$5.00 for others. Late job notices are \$10.00 per line for members, \$12.00 for others. Organizations submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$10 will be charged for ads taken over the phone (except late job notices or display ads).

Guidelines: For ads which list an application deadline, that date must be no sooner than the last day of the month in which the notice appears (e.g., October 31 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

Fast Job Listing Service: A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *C&RL News*, as well as ads which, because of narrow deadlines, will not appear in *C&RL News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

Contact: *Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.*

FOR SALE

ELSEVIER ANTIQUARIAN DEPARTMENT. Periodicals and rare books on **Life- and Earth Sciences**. Over 1 million volumes on stock. Catalogues available on demand. Please write to: Lippijnstraat 4, 1055 KJ Amsterdam, The Netherlands.

POSITIONS OPEN

BIOMEDICAL COLLECTION DEVELOPMENT LIBRARIAN, Dartmouth College Library. Dartmouth College Library is seeking qualified candidates for the newly created position of collection development librarian for the Dana Biomedical Library which serves the Dartmouth College Medical School, the Dartmouth Hitchcock Medical Center, and the Dartmouth College Department of Biomedical Sciences. Under the direction of the biomedical librarian, is responsible for collection development and maintenance of the collections in the life sciences and the medical sciences, and coordinates technical services activities in Dana Biomedical Library with the centralized technical services of the Dartmouth College Library System. Supervises the work of the serials assistant, participates in the provision of reference service. Qualifications: ALA/MLS, 2 years experience in a health sciences library, academic background in the biological sciences, familiarity with the medical sciences literature, knowledge of computer-based systems (OCLC, RLIN, NLM). Salary and rank commensurate with background and experience, \$15,500 minimum. Send resume and names of 3 references by November 30, 1983, to: Phyllis E. Jaynes, Director of User Services, 115 Baker St., Dartmouth College Library, Hanover, NH 03755. Dartmouth College is an AA/EEO/M/F employer.

BRITISH-AMERICAN STUDIES BIBLIOGRAPHER. Responsible for selection of materials to support instruction and research in English language and literature, other literature in English, American

and British history and culture. Selection of current and retrospective monographs and serials. Acquiring and evaluating gift collections. Able to cultivate strong work relations with academic departments. Work closely with other bibliographers, librarians, and the Acquisitions and Cataloging Departments. Work with potential donors required. Responsible for evaluation of collections in addition to budgetary management. MLS required from accredited library school. Minimum six years relevant experience in British-American studies. Advanced subject degree(s), scholarly record, competency in foreign languages and pertinent collection development experience. Knowledge of publishing industry, antiquarian book trade and effective communication skills required. \$26,940 minimum based on 1982/83 academic salary schedule. Salary commensurate with qualifications. Faculty status, calendar year appointment, TIAA/CREF, life/health insurance, 22 days vacation. Submit resumes and three current reference sources by November 30, 1983, to Shirley W. Bolles (APP. 72), Alexander Library, Rutgers University, New Brunswick, NJ 08903. An equal opportunity, affirmative action employer.

BUSINESS LIBRARIAN. Two Positions. Applications are invited from qualified persons. Primary responsibility is to provide reference services including desk service, instruction, online data base searching, and preparation of reference guides. Additional duties involve computerized circulation activities and interaction with three library support staff and student aides. Other duties as assigned. Work with the Head of the Business Library to develop activities, policies, and procedures. Some evening and possibly some weekend assignments. The Business Library serves the College of Business with an enrollment of 5,000 undergraduate and graduate students. Required: ALA-accredited MLS degree. College course work in business and/or business library experience. A good knowledge of business literature. Some acquaintance with online database searching. Available January 1, 1984. Instructor rank. Salary range begins at \$14,500 for twelve months. Two year term appointment. May be renewed. Full faculty status. Annual vacation of 20 days, all designated university holidays, 10 days professional development leave. Send letter of application, resume, academic credentials and placement file by December 1, 1983, to: Carl H. Sachtleben, Director of Libraries, Western Michigan University, Dwight B. Waldo Library, Kalamazoo, MI 49008. EEO, AA employer.

CATALOG LIBRARIANS (2) at the Brown University Library. One Catalog Librarian responsible for original cataloging of music monographs, scores, sound recordings, and Romance language literature. One temporary Catalog Librarian responsible for original cataloging of monographs in the subject areas of art history, classics and bibliography; this position is a temporary, 12 month appointment with the possibility of becoming permanent. Requirements for both positions: MLS degree from an ALA-accredited library school; two years relevant professional experience; knowledge of AACR2, LC rule interpretations and the MARC format; familiarity with OCLC or RLIN. The Music Catalog Librarian should have a background in music and a reading knowledge of German and Italian; a knowledge of additional Romance languages is desirable. The temporary Catalog Librarian should have an academic background or work experience in art, history or bibliography, with a reading knowledge of German, one Romance language, and Latin or Greek. Appointment range: \$17,853-\$23,016, based upon experience. Interested candidates should send letter of application, resume and names of three references by November 20, 1983, to: Gloria Hagberg, Brown University Library, Providence, RI 02912. An equal opportunity, affirmative action employer.

CATALOG LIBRARIAN. Duties include original cataloging and editing OCLC copy in all MARC formats. MLS from ALA-accredited school required. Two to three years experience preferred, especially with working knowledge of LC classification, AACR2 and OCLC. Knowledge of at least one European language highly desirable. Twelve-month appointment, proposed effective date: April 1984. Faculty rank and salary commensurate with qualifications; \$16,500 minimum; TIAA/CREF and University mandated benefits. Send resume and names of three references by December 16, 1983, to Raymond A. Frankle, Director, J. Murrey Atkins Library, the University of North Carolina at Charlotte, UNCC, Charlotte, NC 28223. The University of North Carolina at Charlotte is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

CATALOGER, ORIGINAL CATALOGING DEPARTMENT. Facilitates the processing of monographic materials by assigning LC classification numbers and subject headings, establishing AACR2 form of name for corporate and difficult personal names, and interpreting AACR2 and LC practice for clerical and beginning professional staff. Participates in meetings of original catalogers and in development of Processing divisional policies, procedures, and plans. Qualifications: ALA/MLS; minimum 2 years cataloging experience, which should include original cataloging, plus monographic cataloging experience with AACR2, LC and LCSH in an academic environment; experience with OCLC or equivalent and name authority files highly desirable. Salary negotiable, minimum \$16,500. Available immediately. Texas A&M University has an enrollment of 36,000 and is located in the Bryan-College Station community of 90,000 residents, 100 miles from Houston and Austin. Library holdings consist of 1.4

million volumes, 15,347 subscriptions, and 2.2 million microforms. The Library staff includes 54 librarians and 141 classified employees. Librarians hold faculty status and are expected to meet promotion and tenure requirements of the University. Benefits: up to \$70/month paid on health, life, and disability insurance package; 88% of Social Security paid for first \$16,500 of salary; choice of retirement plans including TIAA-CREF, tax deferred annuity program available; no state or local income taxes; 10.5-month appointment, faculty rank; 14 state holidays. To apply, contact: Susan S. Lytle, Head, Personnel Operations, University Library, Texas A&M University, College Station, TX 77843. An AA/EEO employer.

CATALOGER. (Search reopened). Performs original cataloging and cataloging with copy using OCLC; catalog maintenance, including authority work; some reference duties. Participates with the Head of Catalog Section, in formulation of cataloging policies and procedures. Knowledge of OCLC, AACR2, LC classification and subject headings essential; ability to catalog foreign language materials. Qualifications: MLS. Salary: \$16,000, TIAA/CREF and usual fringe benefits. Interviewing at Midwinter ALA January 7-10. Send resume and names of three references by January 11, 1984, to: Willis E. Bridgam, Librarian, Amherst College, Amherst, MA 01002. EOE, AA, M/F/H.

DIRECTOR

Western Washington University Wilson Library

Western Washington University is a comprehensive university with over 9,000 students and 425 faculty. The Library contains 475,000 volumes, 600,000 units of microform and subscribes to over 4,000 periodicals. There are 13 faculty, 45 staff, and a materials budget of over \$800,000. The Library is an RLIN member and has access to all major data bases. There is a branch music library and an educational media service.

The Director of the Wilson Library reports to the Provost and is a member of the Deans Council. Position is available July 1, 1984, following the retirement of the present director. Salary is dependent on qualifications and experience; minimum \$30,000.

Criteria for selection shall include: an appropriate graduate degree; record of scholarly accomplishment and professional service; successful progressive administrative experience in comparable or larger university libraries; a record of constructive interaction with university and wider communities; experience with automated systems, collection development, personnel, budget and space management; a strong commitment to library support for teaching, scholarship and service to all members of the academic community; service at several university libraries and teaching experience desired.

Letters of application (or nomination), including a professional resume and the names and addresses of three references, should be sent **by January 12, 1984**, to:

**Dean Daniel Larner
Chair, Library Director Search Committee
Fairhaven College
Western Washington University
Bellingham, WA 98225**

Western Washington University is an equal opportunity, affirmative action employer.

DIRECTOR OF LIBRARIES. The University of Wisconsin-Madison. The Director of Libraries is the chief executive and manager of the General Library System (GLS) of the University of Wisconsin-Madison. The Director is responsible for management of centralized services for GLS libraries and for direction of the central staff and individual library directors. The Director is the principal representative and advisor for the Chancellor and Vice Chancellor on university library coordination and policy development, is a member of the Chancellor's Administrative Council, chairs the campus-wide administrative library planning body, and serves as the primary campus link with other libraries throughout the University of Wisconsin System and the state. The Director of Libraries must have demonstrated management skills and leadership ability. Management experience within a system of libraries, plus competence in and understanding of library functions, is desired. A master of library science or earned doctorate is preferred. Appointment to the faculty or academic staff is dependent upon qualifications. Salary: \$45,000 +. The University of Wisconsin-Madison is an affirmative action, equal opportunity employer. Send nominations or applications, accompanied by resume, to: Robert Lampman, Chair, Director of Libraries Search and Screen Committee, Office of the Secretary of the Faculty, The University of Wisconsin-Madison, 134 Bascom Hall, 500 Lincoln Drive, Madison, WI 53706.

DIRECTOR OF MINITEX (Search extended). The Director of Minnetex (Minnesota Interlibrary Telecommunications Exchange) represents MINITEX in appropriate state, regional, and national forums, and is expected to provide effective and innovative leadership, on behalf of MINITEX and its participants, in furthering interlibrary cooperation at the state, regional, and national levels. Applicants for this position must have demonstrated skills in management, planning, communication, and interpersonal relations. They must have a sophisticated knowledge of interlibrary cooperation and networking, including developments that are currently taking place in this area. They must be able to work effectively with library administrators, librarians, and others in a complex cooperative environment. At least three years of significant management responsibility in a library—preferably a large academic library—or a library network is required, as is the MLS. The Director of MINITEX is responsible for managing a regional interlibrary cooperative program, which has as its mission to facilitate resource sharing among libraries in Minnesota and North and South Dakota in order to strengthen the library services provided to the user and to contribute to the effectiveness of library services in individual libraries. MINITEX is a program of the Minnesota Higher Education Coordinating Board (MHECB), which provides its basic funding. Additional funding is provided by the Minnesota Office of Public Libraries and Interlibrary Cooperation and by North Dakota and South Dakota, under contract with MHECB. At the present time, more than 150 academic, state agency, and public libraries in Minnesota, North Dakota, and South Dakota participate in the various MINITEX activities. MHECB contracts with the University of Minnesota for management of MINITEX. MINITEX currently has five major programmatic activities: document delivery, backup reference service, periodical exchange, coordination of and training for OCLC participation, and maintenance of a regional union list of serials (MULS). The Director of MINITEX has responsibility for management of these programs, each of which is headed by a coordinator who reports to the MINITEX Director. The MINITEX Director, in turn, reports to the Director of the University of Minnesota Libraries, under the agreement between the University and MHECB. MINITEX is located in Wilson Library on the University of Minnesota campus. It has an annual operating budget of approximately \$850,000 and a staff of approximately 32 FTE, including four professionals. With regard to policy and program priorities, the Director of MINITEX is responsible to the Director of Program Planning and Coordination at MHECB. A MINITEX Advisory Committee, comprised of representatives of the various types of libraries who participate in the program and the agencies with whom MHECB contracts for MINITEX services, advises the MINITEX Director and the MHECB Director of Program Planning and Coordination regarding MINITEX policy and program directions. The MHECB is ultimately responsible for MINITEX policy. The Director of MINITEX holds an academic-administrative appointment in the University of Minnesota Libraries. Salary is negotiable, with a base of \$40,000. A full range of benefits is provided. Deadline for a postmark of applications is December 15, 1983. Applicants should send a resume, a sample of their writing, and the names and addresses of three references with their relationship to the applicant, to the University Libraries Personnel Officer. Applications should be sent to: Robert L. Wright, Personnel Officer, University Libraries, 499 Wilson Library, 309 South 19th Avenue, Minneapolis, MN 55455. The University of Minnesota is an equal opportunity educator and employer and specifically invites and encourages applications from women and minorities.

DIRECTOR OF RESEARCH LIBRARY. Colonial Williamsburg Foundation. Responsibilities: 1) Administer the research library and special collections (manuscripts, rare books, other research materials) of the historical museum; develop collections; establish standards and promote programs for conservation, automated bibliographic access, and reader services; manage fiscal resources, including outside funding; supervise and coordinate staff (professional, paraprofessional, and clerical) and volunteers; head foundation-wide library services committee; and maintain donor re-

lations. 2) Publicize the research collections through books, articles, and lectures. 3) Plan for and design expanding library network, including consolidating library services, automated systems, and personnel and space growth. 4) Be accountable for the security of the collections. Salary: mid-twenties. Qualifications. Required: ALA-accredited fifth-year degree in library science; minimum of four years administrative experience of increasing responsibility in an academic or special collections environment; advanced degree in colonial history or the humanities; demonstrated ability to speak and write effectively. Desired: Demonstrated fund-raising ability, including successful grants; experience in library/archival conservation programs; research interest in an area of Colonial Williamsburg's collections. Send letter of inquiry and resume to: Barbara Wielicki, Director of Employment, Colonial Williamsburg Foundation, P.O. Box C, Williamsburg, VA 23187. Application deadline: 31 December 1983. The Colonial Williamsburg Foundation is an equal opportunity, affirmative action employer.

HEAD, CATALOGING DEPARTMENT. Administers Cataloging Department which is responsible for monographic and non-print original and copy cataloging, authority control, catalog maintenance, and retrospective conversion. Supervises 14 staff members, including 4 professional librarians. Plays a major role in continuing implementation of GEAC online library system. Reports to the Associate Director for Technical Services. Required: ALA-accredited MLS; minimum of 5 years experience in cataloging in a large academic library; excellent communication skills; experience with LC classification and subject headings, AACR2 and authority control; experience with cataloging using a bibliographic utility, preferably OCLC; demonstrated successful supervisory experience; demonstrated ability to plan and implement new programs; ability to work with materials in foreign languages. 12-month appointment, 24 days annual leave, tuition remission, usual benefits. Minimum salary \$25,000. Assistant or associate professor, d.o.q. Send letter of application, resume, and names of 3 references by December 5, 1983, to: Jill Keally, Personnel Librarian, The University of Tennessee Library, Knoxville, TN 37996-1000. UTK is an EEO, affirmative action, Title IX, Section 504 employer.

HEAD LIBRARIAN/BIBLIOGRAPHER. Direct the program of service and collection development of Swain Library of Chemistry and Chemical Engineering. Duties include managing the library and its research collections, providing graduate and research reference service, and serving as member of Collection Development Council and other committees as necessary. MLS from an ALA-accredited school or equivalent in training/experience required, along with 5-6 years in building research level collections, demonstrated ability in coordinating resources/services, excellent interpersonal/written skills, and experience in supervision/administration and automated data and reference services. Reading ability in a non-English Western European language, preferably German, is required. Send cover letter and resume with 3 references by November 30, 1983, to Carolyn Henderson, Library Personnel Officer, Stanford University Libraries, Stanford, CA 94305. Cite #245A on all correspondence. We are an equal opportunity employer through affirmative action.

HEAD OF PUBLIC SERVICES (Librarian III). Land grant university library serving over 9,000 students; member of Tri-College University (North Dakota State University, Moorhead State University, Concordia College); participant in Minnesota State University System's online library catalog. Responsible for the administration of all public service operations. Coordinates public services' activities with other library divisions and with the Tri-College libraries. Reports to the Library Director and participates in general policy formation and administration of Library. Requirements include: no less than 5 years progressively responsible professional experience in an academic library including automation and supervisory responsibility; comprehensive knowledge of and experience in public services; strong leadership and management skills; ability to work effectively with university community; degree from accredited MLS program or equivalent. Salary range: \$20,580-\$24,937. TIAA/CREF. Blue Cross-Blue Shield. Submit letter of application, resume, and 3 current references to: Personnel Office, North Dakota State University, Fargo, ND 58105. Application deadline: December 15, 1983. NDSU is an equal opportunity institution.

HEAD OF PUBLIC SERVICES. Responsible for administration of all areas of public service in a 380,000-volume library serving 7,000 students. Coordinates and supervises professional and support staff in Interlibrary Loan, Circulation, Reference, Data Base Search, Media Center, Documents, and Maps. Provides reference service. Responsible for one of the public service functions. Qualifications: ALA-accredited MLS, 3-5 years professional academic experience in public service, administrative and supervisory skills, familiarity with automated library systems is desirable. Faculty status, tenure-track position. Salary from \$22,000 depending on qualifications. Send letter of application, resume, and three letters of recommendation, to the Director's Office, Olson Library, Northern Michigan University, Marquette, MI 49855. Deadline: December 15. An AA/EO employer.

HEAD, SCIENCE LIBRARIES. Librarian IV, MIT Libraries. Under the Assistant Director for Public Services, administers the MIT Science Library and its branches, Lindgren (Earth and Planetary Sci-

ences) and Schering-Plough (Health Sciences), and the Chemistry Reading Room. Supervises a staff of eight librarians and eight support staff. Participates in and oversees the provision of reference services and bibliographic instruction, and the development of collections in astronomy, biology, chemistry and chemical engineering, earth and planetary sciences, materials sciences, mathematics, medical sciences, meteorology, neuroscience, nuclear engineering, nutrition, oceanography, and physics. Serves as a member of the Divisional Librarians Group which coordinates the public services of the MIT Libraries and as a member of Library Council. Qualifications: MLS from an accredited library school required. Minimum of seven years increasingly responsible professional experience in an academic library required. Demonstrated effective management skills required. Experience in reference services and collection management in a science or engineering research library as well as demonstrated knowledge of the applications of technology are essential. Graduate or undergraduate degree in science highly desirable. Salary: \$25,500 +, depending on experience. Interested individuals should send resumes including the names of three references by December 15, 1983, to: Search Committee for Science Librarian, The Libraries, Room 14S-216, Massachusetts Institute of Technology, Cambridge, MA 02139. MIT is an equal opportunity employer with an affirmative action plan and welcomes applications from qualified women and minority candidates.

INSTRUCTIONAL SERVICES LIBRARIAN. This individual reports to the Public Services Librarian and is responsible for planning, developing and implementing all library instructional programs; online bibliographic data-base searching; and assisting with reference inquiries. Requires accredited MLS; additional masters degree desired. Must be able to participate in a dynamic library management team, supervise staff, work cooperatively with faculty, students, staff and general public. This is a permanent nine month, tenure-track faculty appointment. Minimum monthly salary of \$2,638. UAJ is one of three university campus centers in the University of Alaska System. It is a small but growing institution located in the splendor of Southeast Alaska. Please send complete credential file, including letters of reference, by December 15, 1983, to: Fran Barnes, Administrative Secretary, Library & Media Services, University of Alaska, Juneau, 11120 Glacier Highway, Juneau, AK 99801. The University of

Alaska is an EO/AA employer and educational institution.

LIBRARY DIRECTOR, California State College, Bakersfield. Responsible for all library operations. Directs professional staff of seven and support staff of thirteen. Qualifications: ALA/MLS and an additional advanced degree required. Successful library managerial experience required, with both public and technical services experience desirable. Experience with library automation required. College library experience desirable. The successful candidate will possess the ability to communicate and work effectively with the administration, faculty, staff, students and community and the ability to promote and present the library position to the campus community and within the State University system. Active participation in the library profession required. Salary: \$39,756 to \$48,072. Position available on or about April 1, 1984. Send letters of application, resume and the names of three professional references to Chair, Search and Nominating Committee, Office of the Vice President, California State College, Bakersfield, 9001 Stockdale Hwy., Bakersfield, CA 93311. Applications must be received by December 30, 1983. CSB is an affirmative action, equal opportunity, Title IX, M/F/H/D employer.

MANAGEMENT REFERENCE LIBRARIAN. Specializes in full range of information and reference services for students and faculty of Northwestern University's Kellogg Graduate School of Management, and participates in general social sciences and humanities reference programs. Assists in planning and development of the Management Services departmental programs, and participates in other activities of the Department, which is staffed by the Department Head, two Management Reference Librarians and an Administrative Assistant. MLS from accredited library school required. Academic background in economics or other business-related discipline and advanced degree preferred. Business reference or general reference experience, and training in computerized literature searching desirable. Starting salary range: \$16,000-\$18,000, depending upon qualifications. Send letter of application and resume and have library school credentials, including transcripts, forwarded to: Lance Query, Personnel Librarian, Northwestern University Library, Evanston, IL 60201. Applications received by November 30, 1983, will be considered. An equal opportunity, affirmative action employer.

HEAD LIBRARIAN AND CHAIR Skidmore College

Skidmore College invites applications and nominations for the position of Head Librarian and Chair of the Library Department. This individual is responsible as Head Librarian for administering the total operation of the Lucy Scribner Library, including budget preparation, personnel administration, policy development, collection building, public relations, resource sharing, and networking; and as Chair of the Library Department is responsible for the evaluation and development of its professional staff. Librarians at Skidmore have full faculty rank and status.

Skidmore College is a private, coeducational, undergraduate liberal arts college located in Saratoga Springs, N.Y. Its enrollment is approximately 2,100 full-time students.

The Lucy Scribner Library contains over 300,000 volumes and employs 8 professionals and 12.5 FTE support staff. The library is a member of the Capital District Library Council, serving as the area's major resource library for art and art history; participates in OCLC; provides computerized information retrieval services; and is a designated depository for U.S. government documents.

The successful candidate will meet the following minimum requirements: 1) ALA-accredited MLS; a second graduate degree (preferably a doctorate) highly desirable. 2) 8 years of professional experience with a minimum of 5 years in a progressively responsible administrative capacity in an academic library. 3) Demonstrated experience in both public and technical services areas of the library. 4) Strong communication skills and demonstrated ability to work effectively and supportively with faculty, staff, students, administration, alumni, and donors. 5) Ability to guide and oversee new developments in information technology. 6) Evidence of professional and scholarly achievement.

The appointment will be at one of the senior professorial ranks with salary in the range of \$35,000-\$42,000, depending on qualifications and experience. Fringe benefits are competitive. Position available on or before July 1, 1984.

Applications should include current resume including names, telephone numbers, and addresses of all references. Applicants should arrange to have 3 references, directed specifically to the candidate's qualifications for this position, mailed by the referees to the Dean of Faculty. Applications should include a statement stressing the candidate's perception of the role of the library in undergraduate education.

Screening of applicants will begin on December 1. Initial interviews will be conducted at the ALA Midwinter meeting, January 1984. Appointment expected to be made by March 1, 1984.

Applications and references should be sent to: **Dean of Faculty, Skidmore College, Saratoga Springs, NY 12866.**

Skidmore College is an equal opportunity, affirmative action employer.

ORIGINAL CATALOGER, SPECIAL COLLECTIONS MATERIAL. Catalogs and classifies monographs and arranges for cataloging of serials located in the Special Collections Division. Assigns LC subject headings and classification numbers; verifies cooperative cataloging from OCLC; tags and revises OCLC input. Solves cataloging problems, monitors workflow, and consults with Special Collections and Processing division heads on related activities. Provides input on hiring of Special Collections staff who process materials. Participates in meetings of Original Catalogers and in development of Processing divisional policies, procedures and plans. Qualifications: ALA/MLS; minimum of 2 years of MLS professional cataloging experience, including familiarity with AACR2, OCLC, and LC classification and subject headings; supervisory experience preferred. Salary negotiable, minimum \$16,500. Available immediately. Texas A&M University has an enrollment of 36,000 and is located in the Bryan-College Station community of 90,000 residents, 100 miles from Houston and Austin. Library holdings consist of 1.4 million volumes, 15,347 subscriptions, and 2.2 million microforms. The Library staff includes 54 librarians and 141 classified employees. Librarians hold faculty status and are expected to meet promotion and tenure requirements of the University. Benefits: up to \$70/month paid on health, life and disability insurance package; 88% of Social Security paid for first \$16,500 of salary; choice of retirement plans including TIAA-CREF, tax deferred annuity program available; no state or local income taxes; 10.5-month appointment, faculty rank; 14 state holidays. To apply, contact: Susan S. Lytle, Head, Personnel Operations, University Library, Texas A&M University, College Station, TX 77843. An AA/EEO employer.

PRESERVATION INTERN. This is a one-year position funded by a grant from the Mellon Foundation to support research-library preservation programs nationally. Four other institutions have also received preservation intern grants from the Mellon Foundation: Library of Congress, New York Public Library, Stanford University Libraries, and Yale University Libraries. The intern will report to the Preservation Department and, after orientation in the Preservation Department, will be assigned to one or more departmental libraries, which will be chosen in consultation with the Library Services Group. Every effort will be made to assign the intern to subject areas of individual interest. The primary responsibilities will involve surveying the condition of specific collections, monitoring environmental conditions, assessing current preservation procedures and determining needs in order to design a practical preservation program, and preparing a proposal for the funding of any identified special needs. The intern will have the opportunity to participate in planning sessions, policy discussions, and other library-wide preservation activities. In addition to an accredited MLS, requirements are knowledge of preservation practices and demonstrated expertise in executing conservation procedures and techniques, as demonstrated through previous relevant experience and/or successful completion of a formal program in the conservation of research library materials. A working knowledge of one Romance and one Germanic language is desirable. Submit resume, listing 3 references and salary requirements, to: Box 35, Butler Library, Columbia University Libraries, 535 West 114th Street, New York, NY 10027. Annual salary: \$18,500. This is a 12-month position, available on or about January 1, 1984. Deadline for applications is November 30, 1983. An affirmative action, equal opportunity employer.

REFERENCE LIBRARIAN. Applications are invited for the position of Assistant Librarian in Reference at the James P. Adams Library. Twelve month faculty tenure line appointment. Requires a masters degree in library science and at least two years of full-time library experience in reference services with online searching and a bibliographic instruction program. Appointment at rank of Instructor or Assistant Professor depending on qualifications. Applications must be received by 4:30 p.m. on December 16, 1983. Send letter of application with resume and three current letters of reference to Office of Personnel Services, Rhode Island College, 600 Mount Pleasant Avenue, Providence, RI 02908. Attention: Director of the Library. An affirmative action, equal opportunity employer.

REFERENCE LIBRARIAN, COMMUNICATION & LEISURE STUDIES SUBJECT SPECIALIST. Responsibilities include reference service; computer literature searching; orientation and instruction; collection development; faculty liaison. Qualifications: ALA/MLS; demonstrated communication skills, degree (preferably graduate) in a behavioral science relevant to Communication, Journalism/Telecommunication, or Leisure Studies. Preference will also be given to candidates with training and/or experience in reference, computer literature searching, library instruction or collection development. Salary: from \$16,300, dependent on qualifications. Statement of qualifications, current resume, and names, addresses and telephone numbers of four recent references should be sent by November 30, 1983, to: Constance Corey, Hayden Library, Arizona State University, Tempe AZ 85287. ASU is a committed equal opportunity, affirmative action employer.

REFERENCE LIBRARIAN, SOCIAL SCIENCES. Search extended. Provides comprehensive reference service with emphasis on the social sciences, for a centralized reference collection. Prepares bibliographies and guides to the literature for use in staff training, classroom instruction, and bibliographic instruction. Serves as

Reference Division liaison with departments in College of Education and develops and maintains Curriculum Collection. Prepares computer-produced index to the Curriculum Collection and participates in provision of automated information retrieval services. Qualifications: ALA/MLS; degree in education or minimum 2 years of teaching experience at elementary or secondary school level. Second masters degree in education-related field or 2 years of pre-MLS library experience preferred. Must possess effective communication skills, positive public service attitude, and ability to work effectively with others. Salary: \$15,000. Available immediately. Texas A&M University has an enrollment of 36,000 and is located in the Bryan-College Station community of 90,000 residents, 100 miles from Houston and Austin. Library holdings consist of 1.4 million volumes, 15,347 subscriptions, and 2.2 million microforms. The Library staff includes 54 librarians and 141 classified employees. Librarians hold faculty status and are expected to meet promotion and tenure requirements of the University. Benefits: up to \$70/month paid on health, life and disability insurance package; 88% of Social Security paid for first \$16,500 of salary; choice of retirement plans including TIAA-CREF, tax deferred annuity program available; no state or local income taxes; 10.5-month appointment, faculty rank; 14 state holidays. To apply, contact: Susan S. Lytle, Head, Personnel Operations, University Library, Texas A&M University, College Station, TX 77843. An AA/EEO employer.

SCIENCE CATALOGER. The position reports to the Original Cataloging Unit supervisor in the Cataloging Department. It is responsible for original cataloging of monographs in English and either German or French with emphasis on science materials. Cataloging is performed using the OCLC system, Library of Congress classification and subject headings, and the AACR2 descriptive cataloging code. Requirements: MLS degree from an ALA-accredited library school or its historical antecedent; reading knowledge of either German or French; two years library cataloging experience using OCLC, LC classification and subject headings and AACR2 cataloging code; fifteen semester hours of course credit in a natural or physical science. Preferences: additional academic course work or a bachelors degree in a natural or physical science; additional cataloging experience; additional foreign language; science cataloging experience. This is a 12-month appointment with faculty rank and prerequisites including TIAA/CREF and liberal annual and sick leave benefits. Salary range: \$18,000-\$22,000. Apply by December 1, 1983, to: Paul Sheldon, Chairman, Science Cataloger Search Committee, University Libraries, University of Colorado, Boulder, CO 80309. Telephone: (303) 492-7463. Include resume with names of three references, their current titles, addresses and telephone numbers. The University of Colorado is an affirmative action, equal opportunity and Section 504 employer.

SCIENCE ENGINEERING REFERENCE LIBRARIAN (2 positions). The University of Arizona is seeking 2 professional librarians to provide reference, online searching, and bibliographic instruction services in its Science Engineering Library. Additional responsibilities include collection development, faculty liaison work, and the possibility of coordinating one or more service activities within the Science Engineering Library. A separate branch of the university library, the Science Engineering Library occupies a 5-story building in the center of campus and houses a collection of 350,000 volumes and over one million microforms, covering all fields of the pure and applied sciences, except clinical medicine. Required: ALA-accredited degree; either an academic background in the sciences, or public service experience in an academic science library or special library; good communication and interpersonal skills. Preferred online searching and bibliographic instruction experience. Desired: working knowledge of Spanish, German, or Russian. Positions available February 1, 1984. Minimum salary is \$16,500; higher salary is negotiable depending on qualifications and experience. Librarians at the University of Arizona have 12-month appointments, are voting members of the faculty, have 22 days vacation and 12 days sick leave. Usual fringe benefits available. Application deadline: November 30, 1983. Send resume, including list of three references, to: W. David Laird, University Librarian, University of Arizona Library, Tucson, AZ 85721. An equal opportunity, affirmative action, Title IX, Section 504 employer.

SCIENCE REFERENCE LIBRARIAN, subject specialist for mathematics, physics and astronomy. Responsibilities include reference service; online literature searching; orientation and instruction; collection development; faculty liaison. Qualifications: ALA/MLS or foreign equivalent; strong background in science (academic training and/or experience); demonstrated communication skills. Preferred: undergraduate or graduate degree in mathematics or physics; experience in reference and collection development; training in and/or experience with Lockheed, BRS, SDC. Salary: from \$16,300, dependent on qualifications. Statement of qualification, current resume, and names, addresses and telephone numbers of three recent references should be sent by November 30, 1983, to Constance Corey, Hayden Library, Arizona State University, Tempe, AZ 85287. ASU is a committed equal opportunity, affirmative action employer.

SERIALS LIBRARIAN. Responsible for management of collection

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of over 1,300 serial titles. Some reference and instruction responsibilities. Seeking "generalist" who is enthusiastic about working with students and faculty at an undergraduate liberal arts college. Qualifications: ALA-accredited MLS, 2-3 years relevant experience. Preference given to Science or Business background. Minimum salary: \$17,000. Send resume with 3 references by December 15, to: Catherine W. Chmura, Library Director, Siena College, Loudonville, NY 12211.

SOCIAL SCIENCE/SCIENCE CATALOG LIBRARIAN (Reopened). The University of Arizona is seeking a professional librarian responsible for the original cataloging of monographs in selected subject areas including geography, geology, statistics, economics, and technology. UA is a large academic research library. Requirements: an ALA-accredited degree; working knowledge of AACR2; experience with LC classification; experience with OCLC or a similar utility; at least one foreign language. Advanced degree in a science or social science field is desirable. Salary range is \$16,500-\$21,000. Professional librarians have faculty status but 12-month appointments, earn 22 days of vacation a year, and have a standard package of holidays and other benefits. Send letter of application, resume and the names of three referees by December 1, 1983, to: W. David Laird, University Librarian, University of Arizona Library, Tucson, AZ 85721. The University is an EEO/AA employer.

SYSTEMS DEVELOPMENT OFFICER. California Institute of Technology is an independent, privately-supported institution which is considered one of the world's major research centers. We are presently embarking upon a major effort to introduce technology into the management of our library and information retrieval operations and are seeking a Systems Development Officer to direct this project. Responsibilities will include developing plans and specifications for our comprehensive library automation program, evaluating and recommending hardware and software, directing the implementation of specific computer applications, and undertaking or supervising special studies or research related to library automation and information retrieval. The qualified applicant must possess a masters degree in library or information science or an appropriate advanced degree. Must demonstrate knowledge, experience and achievement in library systems development and possess skills in planning, written and oral communications and interpersonal relations. At least 3-5 years experience in an academic or research library is required. We offer a salary commensurate with experience, with a minimum of \$40,000. For consideration, please send a letter of application with resume and at least three references, to: Glenn L. Brudvig, Director of Information Resources, Millikan Library, California Institute of Technology, Pasadena, CA 91125. We are an equal opportunity, affirmative action employer.

LATE JOB LISTINGS

SERIALS CONVERSION PROJECT LIBRARIAN. Librarian I. (Temporary position) Responsible for technical processing required for creation of machine readable records for serial titles held in MSU Libraries. Involves problem solving, some recataloging, and creation of local data records. Will train and supervise clerical and student staff. Required: MLS degree; working knowledge of one or more European languages; broad academic background. Preferred: serial cataloging experience; knowledge of OCLC system. Expectation that project will be funded for two years. Salary: \$16,000-\$21,000 depending on experience. Resume plus 3 references by November 30, 1983, to: Carolyn J. McMillen, Assistant Director for Technical Services, Michigan State University Libraries, East Lansing, MI 48824-1048. MSU is an affirmative action, equal opportunity institution.

DIRECTOR OF LIBRARIES. Loyola University invites nominations and resumes for the position of Director of Libraries. Loyola has 4 campuses and a diverse educational program in 10 colleges and schools, including both day and evening divisions; student enrollment of 16,000 and faculty of 1398. Each campus has a library. The total collection is 820,000 volumes. Responsibilities include budget preparation, administration and collection development. Reports to the Senior Vice President and Dean of Faculties. In addition to appropriate educational background, candidates should have administrative experience in academic libraries, evidence of continuing professional development, and good interpersonal skills. Detailed job description and qualification requirements available upon request. Salary: \$40,000-\$50,000. Contact: Francis Doyle, Loyola University Law School, 1 E. Pearson St., Chicago, IL 60611 by December 15th. Loyola University is an equal opportunity, affirmative action employer and invites and encourages application from women and minorities.

DATA PROCESSING LIBRARIAN. Will participate in the development of an automated library information system and maintain the efficient operation of all ongoing automation projects. Desirable qualifications are: working experience in Assembler language, PLI and Cobol; knowledge of interactive applications and text processing applications. Must have MLS from an ALA-accredited library school or graduate degree in a computer science, mathematics, linguistics, philosophy or other information science related discipline. Minimum salary: \$17,064. Send letter of application, resume, and names of 3 references, to: Virginia F. Toliver, Director of Library Planning, Budget and Personnel, Washington University Libraries, St. Louis, MO 63130, by December 15, 1983. An equal opportunity, affirmative action employer.

UNIVERSITY ARCHIVIST. Responsible for the archival records and services of the State University of New York at Albany. Acquires, arranges, describes, preserves, and provides access to the records and papers pertaining to the institutional history and the university community. Promotes use of the collections through programs of instruction and research. Coordinates the SUNYA records management program: advises campus administrators concerning the creation, maintenance and disposition of records and papers and meeting the requirement of laws and regulations in the maintenance and disposition of official records. Reports to the Head of the Special Collections Department. Participates in all work of the department and provides reference services as needed. Library faculty at SUNYA are expected to fulfill faculty obligations in the areas of contributions to the advancement of the profession and university services as well as specific library assignments. Qualifications: MLS from an ALA-accredited library school. One to two years archival experience. Candidate with Ph.D in subject area may receive preference and if qualified be asked to teach. Ability to communicate effectively with faculty, staff, students, and alumni. Salary and rank commensurate with education and experience: salary from \$18,000, depending on qualifications. Send letter of application, current resume, and names of three references, to: Kevin McCarthy, Library Personnel Officer, State University of New York at Albany, 1400 Washington Avenue, Albany, NY 12222. Inquiries should be received by November 30, 1983. State University of New York at Albany is an equal opportunity, affirmative action employer. Applications from women, minorities, and handicapped are especially welcome.

ASSISTANT LIBRARIAN, Cataloging. Responsible for all cataloging and processing and for card catalog supervision. Shares reference work, nights and weekend duties. Requires MLS from ALA-accredited school and at least two years experience, preferably in a college library. Must be familiar with OCLC, AACR2, and LC classification. Starting salary, \$12,361-\$15,500 plus liberal benefits. Available January, 1984. Send application, resume and names of at least three references by November 30, to: Mary L. Bucher, Chairperson, Library Search Committee, Southworth Library, SUNY Agricultural & Technical College, Canton, NY 13617. AA/EOE.

DIRECTOR OF LIBRARIES. Hope College invites nominations and applications for the position of Director of Libraries. Hope College is a liberal arts college affiliated with the Reformed Church in America and is located in Holland, Michigan, 130 miles from Chicago. The libraries contain about 200,000 volumes; are staffed by 15 persons, 4 professionals; and have an annual budget in excess of \$600,000. The libraries are committed to interlibrary cooperation and are active in OCLC, MLC, and regional networking. A major building program is in the early stages of planning. The director is responsible for overall planning, policy making, and coordinating of all library activities including budgeting, personnel, and collection development. Salary: \$30,000 +. Requirements: MLS from an ALA-accredited institution and an advanced degree (Ph.D preferred) in another discipline; demonstrated skill in creative development and management of resources and in application of current library technology. It is desirable to have experience with reference service and bibliographic instruction. The ability to work effectively with students, faculty, and staff is essential. Consideration of applicants will begin on December 5, 1983. Submit letter of application and interest, curriculum vitae, and three letters of reference, to: Provost David Marker, Hope College, Holland, MI 49423; (616) 392-5111, ext. 2010. An equal opportunity employer.

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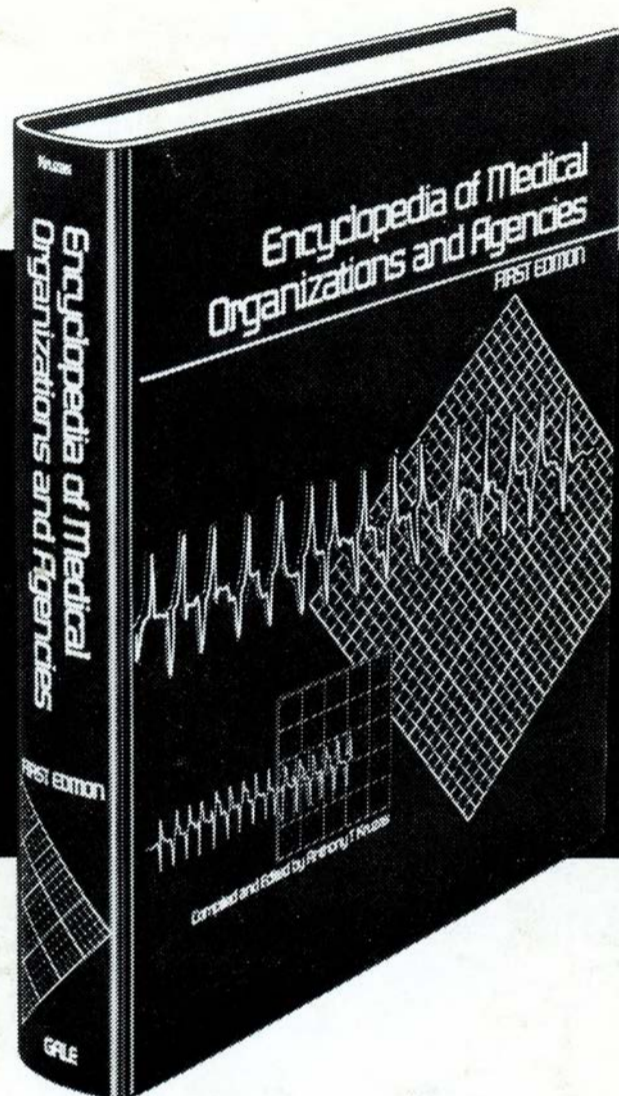
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