

CLASSIFIED Ads

Career opportunities
from across the country

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$9.75 per line for institutions that are ACRL members, \$11.85 for others. Late job notices are \$22.70 per line for institutions that are ACRL members, \$27.50 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$450 to \$840 based upon size. Please call for sizes and rates. Or see our Web site: <http://www.ala.org/acrl/advert2.html>.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude

discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

Internet: C&RL News classified ads are accessible on the Web at <http://www.ala.org/acrl/c&rlnews2.html>. Ads will be placed approximately 2-3 weeks before the printed edition of C&RL News is published.

Contact: Elise Parker, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312)280-2520; e-mail: c&rlnewsads@ala.org.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual lifestyle, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

POSITIONS OPEN

ACQUISITIONS LIBRARIAN/ASSISTANT PROFESSOR. Olin Library, Rollins College invites applications for a service-oriented librarian to join its technical services team. Primary responsibilities include leading a staff of three people involved in acquisition of monographs, serials, and electronic resources, binding, and associated fiscal activities; maintaining business relationships with vendors; negotiating and managing contracts and licenses for digital information products; maintaining awareness of trends in scholarly communications and publishing; supervising the processing of gift materials; hiring, training, and evaluating staff; and participating in reference desk service. This is an entry-level faculty position with tenure-track status or a 24-month visiting appointment depending on qualifications. An MLS from an ALA-accredited program and a second master's degree are required for tenure-track appointment. Candidates not meeting the educational criteria for tenure-track appointment will be considered for a visiting appointment. Other requirements include: demonstrated experience in acquisitions and supervision or equivalent; excellent written and oral communication skills; ability to work collaboratively and to maintain effective relationships with all members of the college community; commitment to professional growth and scholarly activity; experience with OCLC and at least one integrated online system; and familiarity with spreadsheet and database programs. Research, publication, and service are required to satisfy criteria for continuing appointment, promotion, and tenure. Salary: \$30,000 to \$36,000 annually depending on qualifications; standard benefits package available. Rollins College is an independent, private liberal arts institution with a total FTE enrollment of 2,800 located in Winter Park, Florida. The Olin Library houses a collection of 280,000 volumes, 1,500 periodicals, 72,000 government documents, numerous electronic databases, and two state-of-the-art information technology laboratories. Web site: www.rollins.edu/olin/. To apply, submit a letter of application, a current vita, and the names, addresses, telephone numbers, and e-mail addresses of three references to: Edna McClellan, Chair, Search Committee, Olin Library, Rollins College, 1000 Holt Avenue-2678, Winter Park, FL 32789-4499. Review of applications will begin immediately and continue until the position is filled. Rollins College is an equal opportunity employer.

CATALOGER(MONOGRAPHS). University of Oklahoma. Duties: Under the general direction of the Head of the Catalog Department, this Cataloger uses the OCLC, RLIN, and the library management system to perform original cataloging of monographs in music and several other subjects and in a variety of languages in both book and nonbook formats. This individual works with name, series, and subject authority control and supervises copy cataloger(s). This tenure-track position is governed by the University's policies for research or creative achievement and professional service as outlined by the Faculty Handbook. Qualifications: Required: MLS from ALA-accredited library school; knowledge of AACR2, MARC formats, and LC classification and subject headings; familiarity with automated cataloging systems, and bibliographic knowledge of one or

Salary guide

Listed below are the latest minimum starting salary figures recommended by state library associations for professional library posts in these states. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. Job seekers and employers should consider these recommended minimums when evaluating professional vacancies. For additional information on librarian salaries, contact ALA Office for Library Personnel Resources.

| | |
|----------------|------------|
| Connecticut | \$34,172 |
| Delaware | \$22,500** |
| Illinois | \$30,096* |
| Indiana | varies* |
| Iowa | \$23,911 |
| Louisiana | \$22,000 |
| Maine | varies* |
| Massachusetts | \$31,362* |
| New Jersey | \$33,785 |
| North Carolina | \$27,641** |
| Ohio | \$25,198** |
| Pennsylvania | \$28,120* |
| Rhode Island | \$29,800 |
| South Carolina | varies* |
| South Dakota | \$22,000 |
| Texas | \$28,000 |
| Vermont | \$26,464 |
| West Virginia | \$22,000 |
| Wisconsin | \$32,240 |

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on variables such as comparable salaries for public school teachers in each community, or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

**These recommendations apply only to public librarians.

more modern European languages. Desirable: Broad educational background including music; music cataloging experience; second master's degree; NACO experience; evidence of research or creative achievement; and effective communication skills and supervisory experience. First screening date: May 15, 2001. Search will remain open until filled. Salary: \$36,000. Benefits: TIAA-CREF; state retirement system; 33 days' paid leave; University holidays; comprehensive medical protection; and group life insurance and reduced tuition. University Libraries: A member of the Association

THREE POSITIONS AVAILABLE

California State University, Hayward

REQUIRED QUALIFICATIONS FOR ALL THREE POSITIONS: ALA-accredited MLS; ability to work collaboratively; effective oral and written communication skills; strong commitment to public service; and demonstrated commitment to engage in research and/or continued professional development.

Associate University Librarian (Management Position)

Position No.: 01-030

RESPONSIBILITIES: The Associate University Librarian assists the University Librarian in library operations, facilities planning, assessment activities, and personnel matters, including position reviews, performance appraisals, and recruitment of nonfaculty library employees. He/she also provides leadership of, planning for, and coordination of Technical Services (Acquisitions, Bibliographic Control, and Physical Processing).

QUALIFICATIONS: Required: A strong record (six to eight years of progressively more responsible experience) of leadership and accomplishment in management in an academic library, including a minimum of three to five years' supervisory and administrative responsibilities in Technical Services.

SALARY: Salary is commensurate with qualifications and experience.

Collection Development Coordinator (tenure-track, 12-month)

Position No.: 01-02 LIBR-COLLECTION-TT

RESPONSIBILITIES: Reporting directly to the University Librarian, the successful candidate manages an approximately \$1.2 million budget to acquire materials in all formats, and coordinates with individual library faculty members who are responsible for selecting library materials for their assigned subject areas. Additional responsibilities include serving as the Library's liaison to one or more academic departments, serving at the reference desk, and teaching a section of the Library's credit-bearing information competence courses on a rotating basis.

QUALIFICATIONS: Required: Six to eight years of progressively responsible experience in collection development in an academic library, with three to five years of library materials budget planning for a minimum annual budget of \$750,000.

RANK AND SALARY: Associate Librarian. Minimum salary: \$65,000.

E-Resources/Government Documents Librarian (tenure-track, 12-month)

Position No.: 01-02 LIBR-GOVPUBL-TT

RESPONSIBILITIES: Reporting to the Coordinator of Instructional and Interpretive Services, the successful candidate has responsibility for planning and coordinating successful access to electronic resources and collection development responsibility for the government documents collection. He/she coordinates access to, training for, and use of electronic resources; reviews and monitors the Government Publications Depository Profile and sets future direction for management of the documents collection, as well as promoting use of the materials. He/she participates in the full range of reference and instructional responsibilities.

QUALIFICATIONS: Required: Recent experience with, demonstrated knowledge of, and technical agility with Web-based and Internet resources and tools; demonstrated ability in classroom teaching; familiarity with the principles of information competence; and flexibility to handle a variety of general reference activities at a busy centralized desk.

RANK AND SALARY: Senior Assistant Librarian. Minimum salary: \$47,000.

Full description for each position is available at: <http://www.library.csuhayward.edu>.

APPLICATIONS: Send a letter of application summarizing experience in relation to the position qualifications, résumé, and the names, addresses, e-mail addresses, and telephone numbers of three references to:

**Office of the University Librarian
California State University, Hayward
25800 Carlos Bee Boulevard
Hayward, CA 94542**

Fax: (510) 885-2049; e-mail: bgianni@csuhayward.edu

Application review will begin on **May 1, 2001**, and will continue until all positions are filled. All positions are available beginning July 1, 2001.

Note: Must have work authorization. CSUH is an equal opportunity employer.



DEAN

LIBRARY AND INFORMATION RESOURCES Wildwood Campus

Reporting to the Vice President for Instruction and Educational Services (VP), is directly responsible for the management and supervision of the Library and Information Resources Division, which encompasses the four College libraries. Responsibilities include staff/resource management/development; service planning and development; instructional planning/operation; program articulation and inter-institutional cooperation; improvement/development of services/operations; and development of policies related to these services. Requires a Master's degree in Library/Information Science from an ALA accredited institution (earned doctorate preferred); five years of progressively responsible academic library/administrative experience, preferably in a community college; excellent communication skills; the ability to work with a diverse community of students, faculty, and staff in a student-centered environment; supervisory/administrative experience; demonstration of a thorough understanding of academic library service; experience in cooperative activities among libraries at a regional/national level; and demonstrated ability to manage a growing digital library (<http://lib2.hacc.edu>) and other information technologies. Available July 1, 2001, annual salary for this position is between \$61,920 and \$69,660, based on experience. Excellent fringe benefit package. Applicant review begins April 16, 2001. Submit letter of interest, resume, and unofficial transcripts to Harrisburg Area Community College, Office of Human Resources, PIN 145-132-135, One HACC Drive, Harrisburg, PA 17110. AA/EOE

www.hacc.edu

Library



San José State
UNIVERSITY

INTERESTED IN CREATING A LIBRARY THAT SETS A MODEL FOR THE NEW CENTURY?

Systems Director

San Jose State University, with the San Jose Public Library, will build a shared state-of-the-art library facility to open in 2003. If you are energized by leading edge opportunities and excited about forging models and paradigms for libraries in the new millennium, Dr. Patricia Breivik, Dean of the University Library, invites you to visit our web site at www.library.sjsu.edu/ employment/ for detailed position descriptions and application procedures. You may contact us at 408-924-2788 or lib-pers@email.sjsu.edu.

SJSU Library, located in San Jose CA, has extended its search for Library Systems Director; a faculty appointment requiring an ALA accredited MLS or its equivalent. Starting salary depends upon qualifications and experience. Annual salary range: \$53,460 - \$100,884. Applications will be accepted until the position is filled.

SJSU is an Equal Opportunity/Affirmative Action employer.

Reasonable accommodations are available for applicants with disabilities.

MULTIPLE FORMAT ORIGINAL CATALOGER

University of North Carolina J. Murrey Atkins Library

The University of North Carolina J. Murrey Atkins Library announces an exciting opportunity to become part of our team. We need a Multiple Format Original Cataloger.

We are seeking a highly qualified and motivated individual to work in our new state-of-the-art facility and to join a library staff that is defining and implementing a set of re-focused services. This is a full-time, tenure-track position with excellent benefits packages. Salary is competitive and dependent upon education and experience.

For application and additional information, visit our Web site:
<http://libweb.uncc.edu/library/positions/>.

Members of minority groups, persons with disabilities, and women are encouraged to apply for this position. Affirmative action, equal opportunity employer.

of Research Libraries, the Research Libraries Group, the Big 12plus Library Consortium, AMIGOS Library Services, and the Oklahoma Library Technology Network, the University Libraries consists of the Bizzell Memorial Library, six branch libraries, and three special libraries; the History of Science; the Western History; and the Bass Business History collections. The library system contains more than 4.1 million volumes and 16,000 serial subscriptions in its general collections. The University Libraries is currently benefiting from a 10-year program to increase library funding by one million dollars per year. The University Libraries is committed to the integration of electronic resources with traditional library resources to create a superior learning environment. The Libraries operate the SI RSI library management system for local holdings and accesses major electronic databases through OCLC First Search, Searchbank/Infotrac, Lexis-Nexis, Bell & Howell ProQuest, the Center for Research Libraries, and JSTOR. The University Libraries is a NACO contributing library. More information about the University of Oklahoma Libraries and its services may be found at: <http://libraries.ou.edu>. Founded in 1890, the University of Oklahoma is in the heart of Norman, Oklahoma, an attractive community of 90,000 within the Oklahoma City metropolitan area. Norman is noted for its low cost of living, quality schools and friendliness. Employment: Librarians have faculty status, privileges, responsibilities, the rank of assistant professor or above, and are eligible for tenure. Application: Send letter of application with résumé, a list of publications, and the names of three references including current supervisor to: Donald C. Hudson, Director of Administrative Services, University Libraries, University of Oklahoma, Norman, OK 73019; (405) 325-2611. Oklahoma University is an equal opportunity, affirmative action employer. We encourage women and minority applicants and we are responsive to the needs of dual career couples.

CATALOGER(ONLINE PROCESSING UNIT, University of Oklahoma. Duties: Under the direction of the Head of the Catalog Department, Cataloger, Online Processing Unit coordinates the monographic copy cataloging and online processing functions; supervises copy cataloger(s); uses OCLC, RUN, and the library management system to perform original cataloging of monographs in several subjects and in a variety of languages in both book and nonbook formats. This individual works with name, series, and subject authority control and other general assignments. This tenure-track position is governed by the University's policies for research or creative achievement and professional service as outlined by the Faculty Handbook. Qualifications: Required: MLS from ALA-accredited library school; knowledge of AACR2, MARC formats, LC classification and



PUBLIC SERVICE LIBRARIANS

Indiana University Purdue University Indianapolis

Indiana University Purdue University Indianapolis (IUPUI) is a leading urban university campus where achievement-oriented students receive degrees from Indiana University or Purdue University. Located in the heart of Indiana's capital city, just blocks from the State House and centers of business, art, and education, IUPUI reflects the dynamic spirit of a growing city. IUPUI offers the largest range of academic programs and has received more sponsored research funding than any other campus in Indiana. The University Library at IUPUI is among the most technologically sophisticated academic libraries in the

United States. It is the centerpiece of a campus strategy to provide the latest information resources and services for students, faculty, and the Central Indiana community. The Library is a team-based organization which focuses on the innovative application of technology and new forms of engagement with the campus and the community.

The University Library seeks two enthusiastic, user-oriented and technologically knowledgeable librarians. The successful candidates will serve as members of a client-focused team. In this role, they will provide reference and collection development services. They will also provide instruction and assistance in integrating information and research skills into the curriculum of the university. Some evening and weekend work may be required.

QUALIFICATIONS:

Required: ALA-accredited library degree; excellent verbal and written communication skills; demonstrated ability to work effectively with diverse clientele in a fast-paced, team-oriented environment.

Preferred: Experience as a librarian in an academic library or research setting; academic or work experience in education, biology, general science, or engineering; proficiency with computer technology and digital information resources; knowledge of emerging trends in libraries and higher education; experience in providing library reference services; and teaching experience or experience in developing curriculum materials.

RANK AND SALARY: The positions are 12-month, tenure-track appointments at the Assistant or Associate Librarian rank. Salary minimums: Assistant \$35,000; Associate \$40,000.

STARTING DATE: Both positions will be available July 1, 2001.

Review of applications will continue until filled. Applications received before **April 15, 2001**, will be guaranteed full consideration. Applications should include cover letter indicating specific position of interest, résumé, and names, telephone numbers, and addresses (e-mail if possible) of four references. Send applications to:

Mary Stanley, Director of Business Affairs/Human Resources
IUPUI University Library
755 West Michigan Street
Indianapolis, IN 46202-5195
Phone: (317) 274-0487

IUPUI University Library has a commitment to providing excellent public services to students, faculty, and the general community. For more information about IUPUI University Library, visit our Web site at: www.ulib.iupui.edu.

IUPUI also has a commitment to the principle of diversity and is actively seeking to increase the racial and ethnic diversity of our staff. We encourage applications from women and underrepresented groups.

Indiana University Purdue University Indianapolis (IUPUI) is an affirmative action, equal opportunity institution. Individuals who require a reasonable accommodation in order to participate in the application process must notify Mary Stanley, at the above address and telephone number, a reasonable time in advance.

subject headings; familiarity with automated cataloging systems; bibliographic knowledge of one or more Modern European languages. Desirable: Broad educational background; second master's degree; NACO experience; evidence of research or creative achievement; and effective communication skills and supervisory experience. First screening date: May 15, 2001. Search will remain open until filled. Salary: \$36,000. Benefits: TIAA/CREF; state retirement system; 33 days' paid leave; short-term

disability leave; University holidays; comprehensive medical protection; and group life insurance. University Libraries: A member of the Association of Research Libraries, the Research Libraries Group, the Big 12plus Library Consortium, AMIGOS Library Services, and the Oklahoma Library Technology Network, the University of Oklahoma Libraries consists of the Bizzell Memorial Library, six branch libraries, and three special libraries: the History of Science, the Western History, and the Bass Business

INFORMATION SERVICES LIBRARIAN

Lake Land College

Lake Land College seeks an energetic, knowledgeable, and innovative professional to join the staff of the Virgil H. Judge Learning Resource Center. Duties will include providing reference, library orientation, and information services for the user community; planning, conducting, and publicizing a program to improve information literacy skills across the College curricula; assist in the development of library Web pages and Web-based library services; and collection development. The position reports to the Director of the Learning Resource Center. For a complete job description, visit: <http://www.lakeland.cc.il.us/library/ISL/ISLjobdesc.html>.

REQUIREMENTS: ALA-accredited MLS or equivalent. Previous academic reference and instructional experience preferred. Experience with electronic information resources and excellent interpersonal and presentation skills strongly desired. Previous Web page design experience a plus.

The Information Services Librarian is a tenure-track, Academic Support Faculty position with placement on the faculty salary scale commensurate with education and experience. Benefits include life insurance, health and dental insurance, tuition waiver, and retirement plan. Review of applications will begin **April 16, 2001**, and continue until a qualified candidate is selected. Position begins August 22, 2001.

A complete application will include a letter of application, résumé, a Lake Land College application, transcripts and/or credentials, and the names and phone numbers of three professional references. To obtain an application packet, contact:

**Personnel Office
Lake Land College
5001 Lake Land Boulevard
Mattoon, IL 61938
(217) 234-5410**

For information about Lake Land College, please see our Web site at: <http://www.lakeland.cc.il.us>.

Lake Land College is an equal opportunity, affirmative action employer.

History collections. The library system contains more than 4.1 million volumes and 16,000 serial subscriptions in its general collections. The University Libraries is currently benefiting from a 10-year program to increase library funding by one million dollars per year. The University Libraries is committed to the integration of electronic resources with traditional library resources to create a superior learning environment. The Libraries operate the SIRSI library management system for local holdings and accesses major electronic databases through OCLC First Search, Searchbank/Infotrac, Lexis-Nexis, Bell & Howell ProQuest, the Center for Research Libraries, and JSTOR. The University Libraries is a NACO contributing library. More information about the University of Oklahoma Libraries and its services may be found at: <http://libraries.ou.edu>. Founded in 1890, the University of Oklahoma is in the heart of Norman, Oklahoma, an attractive community of 90,000 within the Oklahoma City metropolitan area. Norman is noted for its low cost of living, quality schools, and friendliness. Employment: Librarians have faculty status, privileges, responsibilities, the rank of assistant professor or above, and are eligible for tenure. Application: Send letter of application with résumé, a list of publications, and the names of three references including current supervisor to: Donald C. Hudson, Director of Administrative Services, University Libraries, University of Oklahoma, Norman, OK73019; (405)325-2611. Oklahoma University is an equal opportunity, affirmative action employer. We encourage women and minority applicants and we are responsive to the needs of dual career couples.

CHIEF PUBLIC SERVICES LIBRARIAN. (Search continued)The Peru State College Library invites applications from service-oriented, energetic, experienced librarians prepared for significant, challenging responsibility. Primary duties include planning and implementing user-services initiatives, supporting an active information-literacy program with a strong electronic-resources emphasis for on-campus and extended-learning students and faculty, supervising and providing reference and circulation services and activities, providing budget and planning expertise, and serving on college and professional committees. A successful candidate should foster teamwork, possess creative problem-solving skills, have strong organizational and analytical abilities, and engage in professional-

service activities. Peru State College is planning a new library building for completion in early 2003. Candidates must have an MLS from an ALA-accredited program and three or more years of substantial professional and public service responsibility, preferably in an academic library. Web page management and subject collection development experience very desirable. This is a full-time, year-round professional staff position. Salary Minimum: High \$30s. Start date negotiable; position available immediately. Review of applications will begin April 17, 2001, and will continue until the position is filled. Send a letter addressing your qualifications and background for this position, résumé, and names with addresses (including e-mail addresses, if available) and telephone numbers of three current references to: Director of Human Resources, Peru State College, P.O. Box 10, Peru, NE68421. Please visit our Web site at: www.peru.edu. Peru State College is committed to equal opportunity and affirmative action. Women, underrepresented minorities, and individuals with disabilities are strongly encouraged to apply.

CHIEF TECHNICAL SERVICES LIBRARIAN. (Search continued) The Peru State College Library seeks applications from highly-motivated, versatile, senior-level candidates prepared to assume the challenging role of Chief Technical Services Librarian. Plan and manage all aspects of technical services, including acquisitions, cataloging, database maintenance, management of license agreements, serials management, and materials processing in all formats. Primary duties include administration and supervision of technical services and special collections, implementing new service initiatives, coordination of the Nebraska State College system Innovative Interfaces integrated system on at three-year consortial rotation, providing budgetary and planning expertise, and serving on college and professional committees. A successful candidate should foster teamwork, possess creative problem-solving skills, have strong organizational and analytical abilities, and engage in professional-service activities. Peru State College is planning a new library building scheduled for completion in early 2003. Candidates must have an MLS from an ALA-accredited program and three or more years of substantive professional library experience (cataloging and acquisitions), preferably in an academic library; knowledge of current cataloging standards and national

COLLEGE LIBRARIAN

Occidental College

Occidental College seeks an experienced, dynamic, and creative leader for its College Librarian. The College is embarking upon an ambitious program to merge the Library and Information Technology Services, and we expect the new College Librarian to play a major role in this initiative as well as to oversee a reinvigoration of the traditional Library functions. The position reports to the Chief Information Officer and has faculty status at the college. Specific responsibilities include the collaborative development of the library's collections and services, allocation and control of the library's budget, management of the library's human resources, and identification of opportunities for the use of new technologies. The College Librarian will participate in library and campus committees, nurture and develop consortial relationships with other libraries, and direct successful grant-writing and fund raising efforts.

QUALIFICATIONS:

An ALA-accredited master's degree and a second advanced degree in an academic discipline are required. We also expect candidates to have demonstrated leadership and management skills in an academic library. Experience in a private college library is highly preferred. Candidates must have an informed vision of the library in the 21st century and skills to advocate for and communicate that vision. Demonstrated achievements in fund raising, applications of technology, and consortial arrangements are particularly desired. Naturally, we expect the College Librarian to understand the special place of the library in a liberal arts college and to work collegially with faculty, students, and staff. The successful candidate will have demonstrated a service orientation and excellent written and oral communication skills.

THE COLLEGE:

Occidental College is a small, highly selective, private liberal arts college located in Los Angeles. The College has a long tradition of excellence and equity and is consistently rated the most diverse small college in the country. It is also one of the most successful colleges at combining teaching and scholarship by its faculty, and in supporting research by its undergraduates. For more information about the College and the library, visit our Web site at: www.oxy.edu.

THE PROCESS

Applicants should send a letter describing their qualification relating to the position, a curriculum vitae, and the names, addresses, telephone numbers, and e-mail addresses of three current references to:

**Librarian Search Committee
Human Resources
Occidental College
1600 Campus Road
Los Angeles, CA 90041**

We anticipate completing the search by the end of May 2001; however, the search will continue until the position is filled. Occidental College is proud of its outstanding record in the diversity of its student body, its faculty, and its staff. We are committed to improving that record.

trends in technical services; and experience in LC classification, OCLC, and an automated integrated library system. Innovative Interfaces experience, Web page management, subject collection development experience, and professional involvement highly desirable. This is a full-time, year-round professional staff position. Salary Minimum: High \$30s. Start date negotiable; position available immediately. Review of applications will begin April 17, 2001, and will continue until the position is filled. Send a letter addressing your qualifications and background for this position, résumé, and names with addresses (including e-mail addresses, if available) and telephone numbers of three current references to: Director of Human Resources, Peru State College, P.O. Box 10, Peru, NE 68421. Please visit our Website at www.peru.edu. Peru State College is committed to equal opportunity and affirmative action. Women, underrepresented minorities, and individuals with disabilities are strongly encouraged to apply.

DEAN OF LIBRARIES. Northwest Missouri State University. The Dean of Libraries directs a full-service library with state-of-the-art virtual services; supports and encourages the library's long-standing team-managed environment; and guides the alignment of the library's processes and policies. For more information about the library and this position, visit our

Web site at: <http://www.nwmissouri.edu/library/>. Requires an MLS with additional graduate work preferred; five or more years of increasingly responsible managerial experience in a college or university library setting; a record of publications and presentations in the field; a strong team or participative management style; excellent communication and interpersonal skills; experience in human resources development, teaching, or related fields; a firm commitment to quality; and a clear, practical understanding of organizational dynamics and teamwork. Submit a letter of application, a current résumé, and the names, addresses, telephone numbers, and e-mail addresses of three current references pertinent to the position to: Roger Von Holzen, Owens Library 246, Northwest Missouri State University, Maryville, MO 64468; e-mail: rvh@mail.nwmissouri.edu. Position is available July 2001. Review of applications will begin May 1, 2001. Northwestisan equal opportunity employer and encourages women and minorities to apply.

DEAN OF LIBRARY AND LEARNING SERVICES. Marymount University of Arlington, Virginia, invites applications and nominations for the position of Dean of Library and Learning Services. The Dean reports to the Vice President for Academic Affairs, holds faculty rank, and is responsible for all aspects of leadership and management of the programs, staff, and



Reference Librarian-Business/Management Reference Librarian-Political Science/ Public Administration Assistant Conservator

Three Positions: Syracuse University Library

Syracuse University Library seeks innovative, team-oriented, and technologically capable applicants to fill three newly-defined positions. Detailed position descriptions and desired qualifications are at <http://libwww.syr.edu/information/employment/>

REFERENCE LIBRARIAN-BUSINESS/MANAGEMENT. Syracuse University Library seeks an energetic, team-oriented librarian with two or more years of professional experience, excellent technological skills, a strong service orientation, and a background in business or a related field to serve as a reference specialist and selector for business and related subject areas. Reporting to the Head, Reference Department, this individual also will provide reference, information, and instructional services in the humanities and the social sciences. As a member of the Reference Department, this individual will work with a team of 10 librarians and six support staff in an active, student-centered research library environment. This individual also will work under the direction of the Associate University Librarian for Collection Development as a member of a team of librarians responsible for collection development activities. The SU Library uses Endeavor's Voyager system and subscribes to hundreds of electronic databases via Web-based services including OCLC/First Search, RLIN, Pro-Quest, Disclosure, Lexis-Nexis, and the Gale Group. Salary: Minimum: \$40,000 (Associate Librarian); \$36,000 (Senior Assistant Librarian); \$35,000 (Assistant Librarian).

REFERENCE LIBRARIAN-POLITICAL SCIENCE/PUBLIC ADMINISTRATION. Syracuse University Library seeks a technologically capable librarian with two or more years of professional experience, a strong service orientation, and a background in political science or a related field to serve as a reference specialist and selector for political science, international relations, public administration, and economics. Reporting to the Head, Reference Department, this individual also will provide reference, information, and instructional services in the humanities and the social sciences. As a member of the Reference Department, this individual will work with a team of 10 librarians and six support staff in an active, student-centered research library environment. This individual also will work under the direction of the Associate University Librarian for Collection Development as a member of a team of librarians responsible for collection development activities. Salary: Minimum: \$40,000 (Associate Librarian); \$36,000 (Senior Assistant Librarian); \$35,000 (Assistant Librarian).

ASSISTANT CONSERVATOR. The Assistant Conservator is responsible for the conservation treatment of rare and unique items from the Library's Department of Special Collections in a production setting. This individual will work in accordance with accepted professional standards. In consultation with the Conservator, the Assistant Conservator will identify and determine the condition and treatment of rare and unique items. Other duties include: assisting the Conservator in planning and organizing unit activities; surveying collections; identifying treatment options for materials selected for conservation; maintaining tools and equipment. They will also assist with environmental monitoring and disaster response/recovery activities. Salary: \$23,000-\$44,000.

The University's generous benefits package includes an 11% contribution to TIAA/CREF, health and dental plans, tuition remission, adoption assistance, insurance, and other work/life options and benefits.

Contact: Send letter of application, resume and names of three references, to: Search Committee for (name of position), Syracuse University Library, Office of Human Resources, Syracuse University, Syracuse, NY 13244-5300. Applications received by March 30, 2001 will receive first consideration.

SYRACUSE UNIVERSITY IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

HEAD OF REFERENCE SERVICES

Oregon State University (Revised and extended)

Oregon State University Libraries seeks a highly motivated, experienced, and creative librarian to lead the Reference Services Department. This is an exciting opportunity to work with a dynamic group of library faculty and staff in a beautiful, recently renovated and expanded facility.

Oregon State University (OSU) is one of only 10 universities to hold land, sea, and space grant designation and is a Carnegie Doctoral/Research-Extensive status institution. OSU is located in Corvallis, Oregon, a community of 50,000 residents, including 17,000 students, situated in the Willamette Valley between Portland and Eugene. Ocean beaches, lakes, rivers, and mountains are all within a 100-mile drive.

MAJOR RESPONSIBILITIES:

Reporting to the Associate University Librarian for Public Services and Innovative Technologies, the Head of Reference Services develops strategic directions for reference and instructional services; supervises and coordinates a group of 17 FTE library faculty/reference bibliographers, professional staff, and students; manages an annual operating budget of \$1 million; ensures the successful integration of services in the Information Commons, the government information service, and the library's instruction programs to on-campus and distance users; and identifies, evaluates, and promotes new technologies. For more information about the OSU Libraries, visit: www.osulibrary.orst.edu.

QUALIFICATIONS:

MLS from an ALA-accredited program or equivalent; minimum of five years' increasingly responsible, recent experience in reference and instruction in an academic library; excellent teaching skills and broad familiarity with reference sources, issues, and trends; demonstrated decision-making and organizations skills; full range of supervisory experience; and demonstrated ability to meet the responsibilities and requirements of a tenure-track appointment, including research and involvement in professional organizations.

EMPLOYMENT CONDITIONS: Full-time, 12-month, tenure-track faculty appointment. Rank of Assistant or Associate Professor depending on education/qualifications. Minimum annual salary: \$60,000, plus an excellent benefits package.

APPLICATION: For a complete job description, visit: <http://osu.orst.edu/dept/IS/admin/jobs.htm>. Submit a letter of application, current résumé, and names, addresses, and telephone numbers of three references to:

**Melissa Maloney
121 Valley Library
Oregon State University
Corvallis, OR 97331-4501**

For full consideration, apply by **May 18, 2001**.

OSU is an affirmative action, equal employment opportunity employer and has a policy of being responsive to the needs of dual career couples.

services of the Library and Learning Services. Salary is competitive and commensurate with experience. Marymount is an independent, comprehensive, Catholic university that emphasizes excellence in teaching, attention to the individual, and values and ethics across the curriculum. The University enrolls 2,100 undergraduate and 1,600 graduate students. For further information, see the University Web site. Consideration of applications will begin March 5, 2001. For official application, contact Personnel Services: (703) 284-1680; fax: (703) 284-3818; e-mail: jobs@marymount.edu; Web: www.marymount.edu. Include résumé, cover letter, salary requirements, list of four references and philosophy statement with official application. Applications will be accepted until the position is closed or filled. Current authorization to work in U.S. required. Position #1001. Affirmative action, equal opportunity employer.

DIGITAL INITIATIVES LIBRARIAN. Assistant professor, tenure leading. General Information: The University of Nebraska-Lincoln is Nebraska's only land-grant University and its major comprehensive institution of higher education. A Carnegie Research I institution, the University offers 36 doctoral programs and 78 master's programs. The total 1999-2000 fall enrollment at the University was 22,142 students. A member of the

Association of Research Libraries, the Libraries' system and services are extensive, and serials. The Libraries offer both in-house and remote access to a wide variety of electronic resources. The Innovative Research Information System (IRIS) currently includes the Libraries' electronic catalog, general and specialized journal indexes, full-text electronic journals, and a host of Internet resources. Love Memorial Library is the largest library facility; in addition, there are agriculture, architecture, chemistry, engineering, geology, biological sciences, mathematics, music, and physics libraries. Responsibilities: This position reports to the Chair of the Special Collections and Preservation Department and is responsible for: managing the University of Nebraska-Lincoln Libraries Electronic Text Center and providing outreach services that promote the creation of digital texts on campus; collaborating with faculty on digital library initiatives, working closely with an electronic text steering committee in the Libraries and a faculty advisory board; becoming a recognized resource person for the campus; providing instruction on digital technologies and standards; assisting faculty and graduate students with project design and management; and supervising one FTE state-funded position and various grant-funded personnel. Additional responsibilities may include providing refer-



SCIENCE LIBRARIAN

Syracuse University Library

Position Summary: Syracuse University Library is seeking an innovative and team-oriented librarian with excellent technological skills, engineering/computer sciences or related subject background, and a strong service orientation. The position reports to the head, Science and Technology Libraries. The successful candidate will join a multi-disciplinary team of science librarians who are in the process of redefining services and developing new initiatives. The Library has begun implementing a forward-looking strategic plan, and the University has just approved the library's plan for a major building expansion that will incorporate science collections and services with the humanities and social sciences. Science and Technology Libraries staff includes six librarians, a supervisor, and eight support staff in the Science and Technology Library, and Mathematics, Geology, and Physics branches. The SU Library, with collections of nearly three million volumes, is actively pursuing electronic and digital initiatives.

Responsibilities:

Provides a full range of multi-disciplinary reference, consultative, and user education services to students and faculty in the sciences and engineering (print, electronic, web, digital, multimedia resources); builds and manages electronic and print undergraduate and research collections for engineering and computer science; serves as a liaison to science faculty with an emphasis on engineering, computer sciences, and/or other assigned disciplines; participates in departmental, library, and university initiatives in the sciences. See: <http://libwww.syr.edu/information/employment/> for a full position description.

Qualifications:

Required: ALA-accredited master's degree in library/information science; academic background and/or equivalent library public service experience in engineering or science.

Salary and Benefits: Commensurate with education and experience. Minimum salary: \$40,000 (Associate Librarian); \$34,000 (Senior Assistant Librarian); \$33,000 (Assistant Librarian). The University's generous benefits package includes an 11 % contribution to TIAA/CREF, health and dental plans, tuition remission, adoption assistance, insurance, and other work/life options and benefits.

Contact: Send letter of application, resume, and names of three references to: **Search Committee for Science Librarian, Syracuse University Library, Syracuse University, Office of Human Resources, Skytop Building, Syracuse, NY 13244-5300. First Consideration Application Deadline Extended.** Applications received by April 16, 2001 will receive first consideration.

**SYRACUSE UNIVERSITY IS AN EQUAL OPPORTUNITY/
AFFIRMATIVE ACTION EMPLOYER**

ASSOCIATE DIRECTOR FOR INFORMATION SERVICES

Stephen F. Austin State University

Ralph W. Steen Library of Stephen F. Austin State University (SFASU) seeks an energetic and progressive leader to head its Information Services Division. Reporting to the Library Director, the ADIS has administrative responsibility for the departments of Reference; Circulation, including interlibrary loan; and the East Texas Research Center (special collections). The ADIS provides oversight and leadership in the integration of acquisition and access programs to ensure the timely delivery of information to users and administers materials budget and electronic service allocations librarywide. Library instruction is a major function of the division and includes direct instruction by librarians and course-integrated instruction with the goal of creating an information-literate student body. Information Services Division full-time staff includes eight librarian and 10 support positions.

REQUIRED:

Master's degree in Library or Information Science from an ALA-accredited institution and at least three years of administrative experience in an academic library at the level of department head or above. The successful applicant will provide evidence of substantial knowledge and/or experience with regard to library instruction, collection development management, assessment, supervision, and electronic information services, and will be thoroughly proficient in the use of word processing and spreadsheets for planning and management. Excellent interpersonal, written, and oral communication skills are requisite.

SALARY AND BENEFITS:

Minimum salary \$60,000 depending upon qualifications and experience. This is a faculty, tenure-track position. No state or local income tax. Standard state benefits package, including annual vacation and sick leave, paid holidays, retirement plans, and health insurance. Deferred compensation and tax-sheltered annuity programs also available.

RECRUITING SCHEDULE:

Applicants should submit a résumé and cover letter explaining their qualifications with regard to the job requirements enumerated above to:

Alvin C. Cage, Library Director
Stephen F. Austin State University, Box 13055
Nacogdoches, TX 75962-3055

Review of applications will begin **June 1, 2001**, but applications will be accepted until position is filled. Position available September 1, 2001.

SFASU is an affirmative action, equal employment opportunity employer.

Visit our library Web site at: <http://libweb.sfasu.edu>.

ence services in the humanities or social sciences. Qualifications: Required: A master's degree in library and/or information science accredited by ALA; an understanding of digital library environments, including a knowledge of current issues, practices, technologies, and standards; excellent written and oral communication skills; and demonstrated ability to work collaboratively. Preferred: A strong liberal arts background; familiarity with SGML, XML, EAD, and TEI-Lite, and with electronic archiving issues; supervisory experience; reference and/or instruction experience; and imaging experience. Salary: \$34,250 for a 12-month appointment. Salary dependent upon the qualifications of the successful candidate. Starting date: July 1, 2001. Appointment date is negotiable. Application Deadline: May 15, 2001. Applications postmarked after this date will not be considered. Candidates should submit a letter of application and current résumé, which explicitly address how their education, relevant experience, and other relevant qualifications meet the responsibilities and qualifications for this vacancy. The University and the Libraries have a strong commitment to achieving diversity among faculty and staff. We are particularly interested in receiving applications from members of underrepresented groups. Highly motivated librarians who are committed to library service by providing bibliographic description and access to library materials and who have strong interpersonal, bibliographic, and technical skills are urged to apply. The candidate should also submit the names, current addresses, and current telephone numbers of three references who are knowledgeable of the candidate's qualifications for this vacancy to: Larry L. Kahle, Associate Dean, 318 Love Library,

University of Nebraska-Lincoln, P.O. Box 880410, Lincoln, NE 68588-0410. For more information about the UNL Libraries, visit our home page at: <http://iris.unl.edu>. The University of Nebraska is committed to a pluralistic campus community through affirmative action and equal opportunity and is responsive to the needs of dual career couples. We assure reasonable accommodation under the Americans with Disabilities Act; contact Larry Kahle at (402) 472-2526 for assistance.

DIRECTOR OF LIBRARIES. Bluffton College seeks a full-time Director of Libraries beginning August 1, 2001. Responsibilities include leadership and coordination of planning, budgeting, managing the collections, and staffing of Musselman Library, including the Mennonite Historical Library, the Bluffton College Archives, and other collections on campus; direct the library's integration of technology through its participation in the OPAL and Ohio LINK consortia; represent library matters to administration, serve as liaison with library publics, and interact effectively with faculty and others in promoting the mission of the library. Graduate degree from an ALA-accredited program required; Ph.D. preferred; administrative and supervisory experience in an academic setting expected. Bluffton College is a growing, Mennonite-related college committed to and shaped by the historic peace churches traditions (see www.bluffton.edu/about/employment/index.html). Send letter of interest, curriculum vitae, three letters of reference submitted directly from the referee, and official transcripts to: Elaine Suderman, Administrative Assistant for Academic Affairs, Bluffton College, 280 West College Avenue, Bluffton, OH 45817-1196. Equal

CHAIR, ACCESS SERVICES (ASSOCIATE UNIVERSITY LIBRARIAN)

University of Florida

Provides leadership in development, coordination, and provision of services that facilitate user access to information resources in the George Smathers Libraries. Responsible for interlibrary loan, document delivery, and storage collection management for all Smathers Libraries and for circulation, reserves, and stack management services for the humanities and social science collections in Library West. Provides guidance in access services areas for all Smathers Libraries. Works with Chairs of Collection Management, Documents, Humanities and Social Sciences Services Departments and Facilities Planning Officer to enhance and coordinate delivery of user services in Library West.

REQUIREMENTS: MLS/MLIS from an ALA-accredited library school. Demonstrated effective experience as a supervisor and the ability to lead and develop staff. Ability to meet tenure requirements. Prefer: Experience managing an access services, circulation, stack management, or interlibrary loan unit, preferably in an academic library. Space planning experience, preferably in a large library setting.

The University of Florida is the state's oldest, largest, and most picturesque campus, easily accessible to two coastal beachfronts and only a short drive away from major attractions. The University of Florida is a member of the Association of American Universities and offers the Ph.D. in 86 fields and master's degree in 105 fields. The George A. Smathers Libraries are members of the Research Libraries Group, SOLINET, and the Center for Research libraries. For more information on the Libraries visit: <http://www.uflib.ufl.edu>. For additional information on the Access Services Department, please visit: <http://web.uflib.ufl.edu/accsrv.html>.

UF offers a generous benefit package, including 22 vacation days, nine paid holidays, and 13 sick days annually, insurance, retirement options, tuition fee waiver, and no state or local income tax.

Salary: \$45,000 minimum depending on rank.

Deadline: April 30, 2001.

Please send letter of application, résumé, and the names, addresses, and phone numbers of three references to:

**Library Personnel Officer
University of Florida
370 Library West
P.O. Box 117001
Gainesville, FL32611**

Equal opportunity, affirmative action employer.

opportunity employer. Members of underrepresented groups are encouraged to apply.

DIRECTOR OF LIBRARIES. University of South Florida, St. Petersburg. This is a non-tenured, 12-month appointment. Salary is competitive and negotiable. The library, located on Bayboro Harbor in downtown St. Petersburg, serves 3,500 students including master's and marine science doctoral students. Library staff includes 7 professional and 12 support staff. Responsibilities: Management of the library; budgetary accountability; leadership and program innovation; planning and evaluation; faculty and intercampus relations; public relations; and fund development. The library participates in selected centralized services administered by the USF Dean of Libraries. Qualifications: MLS from an ALA-accredited program; eight years' progressively responsible academic library experience; record of scholarly and professional achievement commensurate for appointment to the rank of University Librarian; knowledge of collection development; public and technical services in all formats, including distance learning and instructional technologies; ability to work productively with library constituencies, including inter-campus and community groups; and effective organizational, interpersonal, and communication skills. Send letter of application, vita, and names of three references to: Chair, Director of Library Search Committee, Office of the Dean, University of South Florida, 140 7th Avenue South, St. Petersburg, FL 33701. Deadline: Review of credentials begins immediately and will continue until the position is filled. According to Florida law, applications and meetings

regarding this position are open to the public. All positions are contingent on funding. USF is an equal opportunity/affirmative action institution. For disability accommodations, contact (727) 553-1151/TDD (813) 974-1510 a minimum of five working days in advance.

DIVISION HEAD, CATALOGING AND RECORDS MAINTENANCE.

Illinois State University's Milner Library seeks a division head for its Cataloging and Records Maintenance Division to join its staff of dedicated professionals. This is a full-time, tenure-track position in the Cataloging and Records Maintenance Division of Milner Library, reporting to the Dean of University Libraries. University and Library: As Illinois' oldest public university, Illinois State University offers an outstanding education to 17,500 undergraduates in 35 disciplines, and 2,500 graduate students in diverse master's and doctoral programs. Milner Library supports those programs with a service-focused staff of 110, a 425,000-square-foot building opened in 1976 that houses 1.4million volumes, extensive Web-based and graphical interface networks and services supported by a Systems division of 15, and traditionally based technical support units that utilize OCLC, DRA, INNOPAC, GOBI, and other utilities. Illinois State is located in Normal/Bloomington, a growing community of 100,000 two hours from Chicago and three hours from St. Louis or Indianapolis. Responsibilities: Serves as supervisor and resource for three colleague cataloging faculty and 18 classified staff. Has overall administrative responsibility for the Division, including planning and development, organization, and personnel management and evaluation. As head, is responsible for creation/control



The University of Hong Kong is a leading international comprehensive research university in the Asia-Pacific region, with more than 100 teaching departments and sub-divisions of studies and learning, and more than 60 research institutes and centres. There is currently an enrolment of more than 17,000 students (6,500 at postgraduate level). Research students are from more than 48 countries. The medium of instruction is English. The University is committed to its vision of globalisation, together with excellence in scholarship and research.

Deputy Librarian/Senior Sub-Librarian

Applications are invited for the following posts: (a) Deputy Librarian, (b) Deputy Librarian/Senior Sub-Librarian in the University Libraries (Ref: RF-2000/2001-289), tenable from 1 June 2001, to take charge of (a) Reader Services and (b) the Fung Ping Shan Library. The appointments will initially be made on a fixed-term basis of two to three years, with a possibility of renewal.

The University Libraries East Asian collection comprises over 600,000 volumes, 3,800 current serial titles, 200 current newspapers and 76 electronic databases, mostly Chinese, and accessions total around 30,000 volumes a year. The University Libraries use Innopac for both Western and East Asian collections.

For post (a), applicants should have a good University degree plus a recognised professional qualification in library and information science (MLS or equivalent), with extensive experience in an academic library, of which at least 5 years should have been in a senior management position carrying considerable responsibility. The Deputy Librarian, in addition to assisting the Librarian in general administration and management (personnel, budget control etc) and in planning and developing the library system, is expected to co-ordinate system-wide operations and services, and to oversee library public services and branch libraries. Knowledge of the latest trends and developments in information technology is a definite advantage. Strong interpersonal and written communication skills and fluency in English and Chinese are desirable.

For post (b), applicants for appointment as Senior Sub-Librarian should have a good University degree and a relevant professional qualification in Librarianship (MLS or equivalent) plus at least 5 years' appropriate experience at a senior level, preferably in an East-Asian library. A strong academic background in Chinese studies with higher qualifications or a record of publishing in this area will be a distinct advantage. Experience with CJK automated systems and digital databases is desirable. Proficiency in English and Chinese, and good communication, organizational and management skills are essential. An exceptionally well-qualified and experienced applicant may be appointed as Deputy Librarian. The appointee will be responsible for the administration of the Fung Ping Shan Library, including collection development, reference and all other public services, user education, technical processing, and strategic planning. He/she is expected to demonstrate vision and leadership in furthering the development of the Fung Ping Shan Library and to play an active role in Chinese collaborative projects in the region and internationally.

The Libraries reserve the right to make the appointment at a lower level.

Annual salaries [attracting 15% (taxable) terminal gratuity] are on the following scales, with starting salary depending on qualifications and experience: Deputy Librarian: HK\$861,180 - HK\$1,156,860 (9 points) (US\$110,418 - US\$148,328; US Dollar equivalents as at 19 February 2001); Senior Sub-Librarian: HK\$861,180 - HK\$1,046,400 (6 points) (US\$110,418 - US\$134,166).

At current rates, salaries tax will not exceed 15% of gross income. The appointment carries leave, medical and dental benefits, an allowance for children's education in Hong Kong, and where appropriate, a financial subsidy under the Home Financing Scheme for reimbursing either the actual rental payment or the mortgage repayment up to the relevant maximum entitlement may be provided.

Further particulars and application forms can be obtained at <http://www.hku.hk/apptunit/>; or from the Appointments Unit (Senior), Registry, The University of Hong Kong, Hong Kong (Fax: (852) 2540 6735 or 2559 2058; E-mail: apptunit@reg.hku.hk). Applicants are requested to approach not more than three referees who are able and willing to comment on their suitability for the post in question and request that these confidential references be sent directly to the Appointments Unit within a week of the closing date. Closes 21 April 2001.

*The University is an equal opportunity employer and
enjoys a smoke-free environment*



HEAD, SPECIAL COLLECTIONS AND ARCHIVES

The Nimitz Library U. S. Naval Academy

The Nimitz Library, United States Naval Academy, is seeking a user-oriented administrator with energy, initiative, enthusiasm, and appropriate experience to head its Special Collections and Archives Division. For additional details about the position, including required qualifications and information

that applicants need to provide, consult the official position announcement at <http://www.usna.edu/JobInfo>, or at the Library's address below, after April 1, 2001.

The Naval Academy is the Navy's undergraduate college, with 4,150 students, more than 500 civilian and military faculty, and 18 major fields of study in three academic divisions (seven in Engineering, seven in Math and Science, and four in the Humanities/Social Sciences). The Academy has produced four Rhodes Scholars in the last eight years alone.

The Nimitz Library has a user-oriented staff of 41 FTE (including 18 professional librarians) and some 535,000 volumes of books and bound periodicals, plus government documents, microforms, and a growing array of electronic resources. "Library Excellence" is one of the initiatives in the Naval Academy's new Strategic Plan, and consequently the Library has begun receiving significant budgetary increases for acquisitions. For additional information, see: <http://www.usna.edu/Library>.

Reporting to the Librarian/Associate Dean for Information, the Head of Special Collections and Archives will oversee a staff of five (4.5 FTE), including three librarians, an archivist, and an archives assistant. Special Collections contains some 34,000 volumes and approximately 550 linear feet of manuscripts; the latter include the papers of William A. Moffett (pioneer in naval aviation) and Albert Michelson (USNA 1878, the first American to win the Nobel Prize in Physics). The Edward Steichen Photography Collection numbers more than 30,000 World War II original combat prints and also about 900 original works by well-known photographers such as Alfred Stieglitz, Margaret Bourke-White, Edward Weston, Dorothea Lange, and Ansel Adams. The USNA Archives is a branch of the National Archives; it contains the records of the Academy since the institution's founding in 1845, including some 25,000 photographs and the architectural drawings of Ernest Flagg. The Special Collections and Archives Division is launching a significant digitization program.

Located in Annapolis, the capital of Maryland and "America's sailing capital," the Naval Academy is 30 miles from both Washington, D.C. and Baltimore in the beautiful Chesapeake Bay area.

Minimum salary is \$53,156 (first step of GS-12 pay grade); higher salary possible, depending on experience or other qualifications.

HOW TO APPLY: Send a detailed curriculum vitae, and preferably a cover letter as well, to the address specified in the official announcement. Applications must contain all the elements required by the official announcement. Candidates are also encouraged to provide the information that is recommended in that announcement, which will be found at <http://www.usna.edu/JobInfo> or <http://www.usna.edu/Library>, after April 1, 2001.

Direct questions about the Nimitz Library or the position to:

Richard H. Werking
Librarian/Associate Dean for Information
U.S. Naval Academy
E-mail; rwerking@usna.edu or phone: (410) 293-6901

The Naval Academy is an equal opportunity, affirmative action employer.

of all cataloging records for library and two K-12 lab schools; preorder searching; online catalog maintenance, using OCLC and Illinois Library Computer System. Does original cataloging, assists with complex copy cataloging when necessary, revises cataloging for LTA copy catalogers when their work will result in original or upgraded OCLC records. Works occasionally at the General Reference and Documents Desk (including some evening and weekend hours). Participates in the Library's general instruction programs. Required Qualifications: An applicant is required to have an ALA-accredited master's and completed second advanced de-

gree. Five years' experience as academic librarian; original cataloging experience in an academic library; experience using computer technology in library operations. Working knowledge of general cataloging forms, processes, and techniques, and familiarity with basic cataloging tools, specifically MARC bibliographic, authority, and holding formats, LC classification, AACR2, LC rule interpretations, LC subject heading practice, and ALA filing rules. Technical knowledge of/experience working with OCLC. Experience in cataloging within a consortial environment. Strong commitment to customer service. Ability to work effectively with all levels

SENIOR CATALOG LIBRARIAN

University of Maryland, Baltimore County

University of Maryland, Baltimore County (UMBC), an honors university serving approximately 9,000 undergraduate and 1,500 graduate students, is one of two public universities in Maryland to achieve the "doctoral/research university-extensive" Carnegie classification. Located just outside Baltimore and 45 minutes from Washington, D.C., the campus is growing rapidly under dynamic leadership. The University's ongoing commitment to strengthen the Library has led to investment in extensive technological development and online resources (see www.umbc.edu/library), complementing a superb facility enlarged and renovated in 1995 and holding more than 800,000 volumes.

We now seek a senior cataloger to lead and manage staff responsible for providing description and access for library materials. The cataloger performs original and some complex copy cataloging of library materials in book and other formats and manages copy cataloging activities. Collaborates in establishing cataloging policy and procedures in the context of national and international standards. Ensures the integrity of the bibliographic data in the online catalog. Participates in team management of Technical Services and collaborates in providing access to the library's developing electronic collections.

QUALIFICATIONS:

ALA-accredited MLS; professional cataloging experience in an academic or research library in an automated environment; experience with AACR2r, LC subject headings and classification, USMARC formats, and a major bibliographic utility; ability to work collaboratively in a team environment and to manage a variety of priorities; ability to work effectively in a production-environment; supervisory experience; and strong communication, organizational, and problem-solving skills. Reading knowledge of one or more foreign languages preferred.

SALARY AND BENEFITS:

Position is a 12-month library faculty appointment at anticipated rank of either Librarian II or III. Rank and salary commensurate with qualifications. Comprehensive benefits. The successful candidate will be expected to meet library and university requirements for reappointment, promotion, and permanent status.

Review of applications begins **May 11, 2001**, and continues until the position is filled. Send letter of application, résumé, and names of three references to:

**Jonathan LeBreton
Associate Director
Library 353, UMBC
1000 Hilltop Circle
Baltimore, MD 21250**

UMBC is an affirmative action, equal opportunity employer.

of patrons and colleagues. Excellent interpersonal, written, and oral communication skills. Ability to work collaboratively in a strongly collegial and participative environment and to manage diverse assignments in a rapidly changing organization, and to meet university requirements for tenure, including an established record of scholarship and service. Aptitude for accuracy and detail. Preferred Qualifications: Reading knowledge of a foreign language. Technical knowledge of/experience working with DRA Classic. Salary and Benefits: \$40,000 at the rank of assistant professor, negotiable depending on education and qualifications. Twenty-four days' vacation, 12 days' sick leave, and 11 paid holidays per year. Self-managed, portable, or state retirement plan. Medical, dental, and life insurance plans. Position Available: July 1, 2001. Application Deadline: April 15, 2001. To Apply: To assure full consideration, please submit letter of application, résumé, and the names of at least three references by April 15, 2001, to: CRM Division Head Search Committee, Milner Library, Illinois State University, Campus Box 8900, Normal, IL, 61790-8900. For more information on Milner Library, contact our Web site at: www.mlb.ilstu.edu. Illinois State is an affirmative action, equal opportunity university encouraging diversity.

ELECTRONIC AND INFORMATION RESOURCES LIBRARIAN. University of Maine at Fort Kent (UMFK). Requirements: ALA-accredited MLS or MLIS. The University is seeking a highly motivated, self-starting, team-oriented individual with very strong computer and excellent written, oral, and interpersonal skills. Knowledge of Web, HTML, database management systems, word processing, scanning, graphics, electronic

resources, networking, and asynchronous learning and teaching strongly desired. The University of Maine at Fort Kent, a member of the seven-campus University of Maine System, is a small, coeducational, multipurpose institution offering baccalaureate and associate degree programs. Located in the St. John River Valley in northern Maine, the town of Fort Kent has a population of 5,000. The unique geographic location across the river from New Brunswick, Canada, provides opportunities for international educational experiences. Duties of this position include: Reference services, Maine state government documents, special collections, bibliographic instruction, and Web development. Salary and Benefits: Competitive and commensurate with experience. To Apply: Send letter of application, current résumé, and contact information for three professional references to: Electronic and Information Resources Librarian Search Committee, University of Maine at Fort Kent, 25 Pleasant Street, Fort Kent, ME 04743-1292; fax: (207) 834-7843. Additional information available by telephone: (207)834-7844; e-mail: umfkjobs@maine.edu; or online at: www.umfk.maine.edu/jobs.ReviewofapplicationsbeginsApril 30,2001, and will continue until position is filled. UMFK is an equal employment opportunity, affirmative action employer committed to employing a well-qualified, diverse staff.

GEOGRAPHIC INFORMATION SYSTEMS SPECIALIST. (Search reopened) St. Lawrence University invites applications and nominations for a GIS Specialist to provide expertise and leadership in expanding and promoting GIS services and coordinating the libraries' map collections. This is a 12-month appointment. Salary from the mid-\$30s, commensurate

HEAD, CATALOG-BINDERY DIVISION

**University of California, Los Angeles
Louise M. Darling Biomedical Library**

The UCLA Louise M. Darling Biomedical Library seeks applicants for the Head of their Catalog-Bindery Division. Reporting to the Deputy Director, the Catalog-Bindery Division Head provides leadership and management, including the setting of goals and priorities. Supervise both professional academic and nonprofessional staff (4.75 FTE). Perform original cataloging of texts, monographs, serials, serial analytics, audiovisual materials, electronic resources, CD-ROMs, and early imprints in the clinical and preclinical sciences, the allied health fields, Psychology, and the life sciences. Make policy decisions about integrating Medical Subject Headings (MeSH) and the National Library of Medicine Classification with the Library of Congress' subject headings and classification. Participate actively in formulating cataloging policies for the UCLA Library as a member of the Advisory Committee on Cataloging. Contribute as a Division Head to librarywide planning of the Biomedical Library. Monitor the bindery and general assistance budgets, perform long-range planning, and prepare annual and special reports.

QUALIFICATIONS: MLS from an ALA-accredited library school normally required. Demonstrated excellent managerial, planning, communication, supervisory skills, experience in an academic or research library, and the ability to work in a team environment. Direct knowledge of and experience with MARC21 and the Anglo-American Cataloguing Rules. Experience with the application and interpretation of Library of Congress subject headings and classification. Direct knowledge of and experience with one of the national bibliographic utilities, preferably OCLC. Experience with a local integrated library system. Knowledge of national cataloging standards, and issues and trends in technical services and automation. Direct knowledge of the National Library of Medicine Classification and Medical Subject Headings (MeSH) preferred.

SALARY RANGE: \$42,780-\$82,008.

Anyone wishing to be considered for the position should write to:

**Karen Murray
Administrative Specialist
Charles E. Young Research Library
UCLA
11334YRL, Box 951575
Los Angeles, CA 90095-1575**

Candidates applying by **April 20, 2001**, will be given first consideration. For full description of duties and qualifications and application procedures, see Web site:

www.library.ucla.edu/admin/staffserv/openposn.htm

with qualifications and experience. Search reopened. The GIS Specialist will work with faculty and students in classrooms and in the library's GIS computer lab, offering instruction and assistance with spatial analysis and applications of geospatial data, and contributing to related curriculum development. Reporting to the University Librarian, the GIS Specialist will work closely with faculty associated with the University's Integrated Science Education Initiative (ISEI) and with the GIS/GPS Science Instrumentation Technician. A principal component of GIS service at St. Lawrence University is the development of a Natural History Database of georeferenced spatial data for a 76-acre preserve adjacent to campus. The GIS/Map Librarian will over see the planning, design, and implementation of the Natural History Database; maintain quality control of data and metadata; and ensure ongoing and archival access to data via the campus network. In addition, the GIS Specialist will coordinate the overall selection and organization of the libraries' geospatial data collections. As a member of the Library professional staff, the GIS Specialist will also participate in the planning and provision of GIS-related reference and public service activities in Launders Science Library. The GIS Specialist will be a member of the Libraries' Systems Team, a GIS liaison with the Information Technology Department, and a participant in campus committee work. Applicants must have a master's degree in an appropriate subject field. An ALA-accredited MLS is preferred. Two years' academic or work experience with geospatial and numeric data resources; demonstrated commitment to patron service; excellent communication skills; ability to excel in an instructional setting; demonstrated ability to provide leadership in project management; high degree of computer literacy and interest in new technologies and their

applications in academic libraries; and demonstrated familiarity with geospatial software such as ArcView, ARC/INFO, ERDAS, or Idrisi. Application review will begin immediately. Send letter of application, résumé, and names and telephone numbers of three references to: Bart Harloe, University Librarian, St. Lawrence University, Canton, NY 13617. St. Lawrence University, chartered in 1856, is the oldest continuously coeducational institution of higher learning in New York State. See the SLU homepage at <http://web.stlawu.edu> and the SLU Library homepage at <http://web.stlawu.edu/library/index.html>. SLU is an affirmative action, equal employment opportunity employer. Women, minorities, veterans, and persons with disabilities are encouraged to apply.

HEAD, LIBRARY MEDIA SERVICES. (Assistant Professor, tenure-track) The University of Arkansas at Little Rock invites applications for the newly created faculty position of Head, Library Media Services. The successful candidate will manage media/multimedia services and its collections. Position available immediately. Responsible to the library director for the operation of the library's media/multimedia services; responsibilities include planning, organizing, and promoting the use of Library Media Services Department collections and services, and working cooperatively with others to coordinate services and develop collections within established library priorities; supervises and coordinates the recruitment, selection, performance planning, and annual evaluation of Media Services Department support staff consisting of full-time classified staff and student/extra labor employees; operates and maintains the campus CCTV system; develops and maintains the library's nonprint

ENGINEERING SUBJECT SPECIALIST/ REFERENCE LIBRARIAN



Santa Clara University

Santa Clara University (www.scu.edu) is seeking a creative, service-oriented librarian to fill the position of Engineering Subject Specialist/Reference Librarian. The Engineering Subject Specialist/Reference Librarian provides specialized reference, research consultation, and collection development for graduate and undergraduate programs in applied mathematics, civil engineering, computer engineering, electrical engineering, engineering management and leadership, and mechanical engineering. The Engineering Librarian works collaboratively with the engineering faculty to support instructional programs and faculty scholarship. He or she shares responsibility for general reference support and participates in an established instructional program with other librarians. The position reports to the Head, Instruction and Research Services.

REQUIRED:

MLS or equivalent from ALA-accredited program, strong interpersonal and communication skills, and ability to work collaboratively with others in a dynamic, rapidly changing environment. Preferred: One to two years' library experience in engineering collection development, instructional experience, and experience using information resources in a broad range of subject areas. Will consider candidates with academic background in engineering or computer science, in lieu of library experience. Desirable: Second master's, knowledge of a modern foreign language.

Initial appointment at rank of Assistant Librarian (\$33,600 to \$50,400), Senior Assistant (\$38,000 to \$57,000), or Associate Librarian (\$42,800 to \$64,200), depending upon qualifications.

Santa Clara University, the oldest institution of higher learning in California, is a Jesuit university, which educates men and women for competence, conscience, and compassion. The campus is located 46 miles from San Francisco, near the southern tip of San Francisco Bay, in an area rich in opportunities for learning and in the midst of one of the nation's greatest concentrations of high technology industry (Silicon Valley) and professional and scientific activity. Orradre Library has a staff of 37 (14 librarians), serving a student body of approximately 6,700 FTE.

To Apply: Send a letter of application, complete résumé, names of three references, and salary history to:

**Elizabeth M. Salzer
University Librarian
Santa Clara University
500 El Camino Real
Santa Clara, CA 95053-0500**

Applications received by **April 30, 2001**, will receive full consideration.
Position will remain open until filled.

Santa Clara University is an equal opportunity, affirmative action employer.

collections; addresses preservation and copyright issues in collaboration with the collection development librarian; develops procedures related to the use of media collections and services; provides training and assistance to the campus community on the use of media/multimedia equipment and software; assists faculty with the integration of media materials into the curriculum; addresses the needs of persons with disabilities as they apply to media resources; evaluates the effectiveness of services; determines fiscal requirements and prepares budgetary recommendations; and represents department and library on appropriate library and campus committees. Required Qualifications: ALA-accredited MLS or equivalent graduate degree in educational media, library media administration, and media technology or related field; documented evidence of successful management of library media/multimedia operations; knowledge of video distribution, satellite reception, and copyright for nonprint materials; latest trends in AMV technologies and video production; strong technological skills and knowledge of computer hardware/software and media equipment; ability to work with a diverse population; excellent oral, written, and interpersonal skills and a strong commitment to service. Preferred: Experience with Innovative Interfaces library system

and Windows NT; minimum of three years' professional library media services experience, preferably in an academic library; experience with HTML or other Web editing software; and teaching experience. Salary and Benefits: \$32,500 minimum for a 12-month faculty tenure-track position at the rank of Assistant Professor. Salary based upon successful candidate's qualifications and experience. Competitive benefits of 22 days of paid vacation plus holidays; TIAA-CREF; dental and health insurance; and disability and life insurance also available. Applicants should supply a letter of application which includes a complete statement of their qualifications, a résumé of their education and experience, copies of transcripts, as well as the names, addresses, e-mail addresses, and telephone numbers of three references to: Donna Rose, Chair, Head, Library Media Services Search Committee, University of Arkansas at Little Rock, Ottenheimer Library, 2801 S. University, Little Rock, AR 72204; phone: (501) 569-8817; fax: (501) 566-3017; e-mail: dkrose@ualr.edu. First consideration of applications begins immediately and continues until the position is filled. The University of Arkansas at Little Rock serves a campus population of 11,000 with a faculty of over 400. The institution offers degrees at the associate level through the Ph.D. For



TWO POSITIONS AVAILABLE

Wake Forest University

Wake Forest University is seeking applications for two positions on the Special Collections Team: University Archivist and Special Collections Librarian.

University Archivist

The University Archivist, reporting to the Special Collections Team Leader, is responsible for the administration of the Wake Forest University Archives and related collections. Essential functions are to supervise and perform accessioning, processing, and preservation of archival material and preparation of finding aids; engage in active outreach to university departments; develop and implement collection development policies and processing procedures; provide reference service and bibliographic instruction in Archives collections; develop and implement program for creation of digital archives and automated access to archival material; supervise, train, and evaluate one full-time employee and varying numbers of student assistants; and provide computer training for incoming students.

QUALIFICATIONS: Required: MLS from an ALA-accredited school with coursework in archives administration and at least two years of professional experience in an archival setting. Demonstrated knowledge of current archival theory and practice; experience with automated library and archival systems; excellent organizational abilities and communication skills; and ability to work productively in a collaborative team environment. Preferred: Additional advanced degree in American history or related discipline is highly desired.

Special Collections Librarian

The Special Collections Librarian is responsible for processing and cataloging materials, developing Web pages, and providing reference services for Special Collections. Essential functions are to arrange and describe manuscript and archival collections; perform complex copy cataloging and reclassification of special monographic collections; make collections and finding aids available on the library Web page; participate in Special Collections digitization projects; provide reference services and bibliographic instruction in Special Collections; and provide computer training for incoming students.

QUALIFICATIONS: Required: MLS from an ALA-accredited school with coursework in special collections or archival management. Familiarity with current archival theory and practice, automated library systems, Web page authoring tools, and current cataloging standards; excellent organizational abilities, communication skills, and attention to detail; ability to work productively in a collaborative team environment. Preferred: Advanced degree in literature or history and work experience in an academic special collections setting is highly desired.

These 12-month professional positions carry excellent benefits including 20 days' vacation, health care, choice of retirement plans, and tuition concession. Salary placement is commensurate with experience and qualifications.

Wake Forest University, located in the beautiful western piedmont of North Carolina, is a private university where academic excellence is consistently recognized through rankings in the top tier of the country's finest liberal arts institutions. Wake Forest offers a rare combination—the academic and technological resources, facilities, and Division I athletic programs associated with a large university, with the compact campus, small classes, and individual attention only a smaller school can provide. The Z. Smith Reynolds Library enjoys strong support, with an operating budget of \$5 million and a collection of over one million volumes. The Library plays the lead role in developing and delivering computer and information technology training on campus. For more information, visit our Web site at: <http://www.wfu.edu/Library>.

TO APPLY: Send letter of application, résumé, and names, addresses, telephone numbers, and e-mail addresses of three references to:

**Staff Employment Manager
Office of Human Resources
Post Office Box #7424
Wake Forest University
Winston-Salem, NC 27109**

Applications accepted until the position is filled, with a projected appointment date of July 1, 2001.

Wake Forest University is an affirmative action, equal opportunity employer.

HEAD, TECHNICAL SERVICES AND DIGITAL ACCESS

University of Tennessee

This tenure-track faculty position reports to the Dean of Libraries and serves on the Library Management Group. The Head, Technical Services and Digital Access is expected to play a major leadership role in the deployment of 21st century library services at the University of Tennessee including advancements in digital research library development and access. The Head will provide leadership with other key faculty in the University of Tennessee's investigation of innovative next-generation library systems. The Head will provide leadership in the identification and deployment of the latest digital access methods and in the creation and architecture of access points to scholarly resources in all formats needed by the research university community. The Head, Technical Services and Digital Access administers and supervises all aspects of the Technical Services Unit for the University of Tennessee Libraries including acquisitions, cataloging, serials, database maintenance, and technical services-related online system management. Currently the Technical Services Unit consists of five FTE faculty positions, two FTE exempt positions, and 23.5 FTE staff positions. The Technical Services Unit has implemented an innovative team-based organization where staff is cross-trained in the major technical services functions. The University and the Libraries have a strong commitment to achieving diversity among faculty and staff.

DUTIES AND RESPONSIBILITIES:

The Head leads the Technical Services Unit in providing superior service for the acquisition of, access to, and control of scholarly resources using a variety of methods including outsourcing where feasible. Currently the Technical Services Unit adds approximately 85,000 volumes per year (in all formats) to the UT catalog. The University of Tennessee Libraries features and values its highly collaborative working environment. The Head works closely with all UT Libraries team leaders but especially with the Collection Development and Management Team, the Preservation Team, and the Systems Team to provide seamless service to the collections and Web resources. UT Libraries is an innovative, service-oriented library and the Head, Technical Services and Digital Access will play an important role in outreach and discipline-based services to support teaching and research including involvement with user education and research support services for students and faculty, and identification of publicly available scholarly resources administered by other collegiate units and research centers so that they can be accessed by students and faculty. The Head will play an active role in the academic life of the campus. The Head, as a faculty member, will pursue an active and ongoing program of professional development and research appropriate for his/her rank at the university. The Head will provide leadership and support for faculty reporting to him/her. The Head will represent the University of Tennessee on a state, regional, national, and international level for matters related to technical services and access to scholarship in all formats.

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more information about UALR and the Ottenheimer Library, visit the campus homepage at: <http://www.ualr.edu>. The University of Arkansas at Little Rock is an equal employment opportunity, affirmative action, ADA employer. Under Arkansas law, all applications are subject to disclosure.

INSTRUCTION LIBRARIAN. Ingram Library, State University of West Georgia, seeks a dynamic, innovative librarian with a strong user orientation for the position of Instruction Librarian. The successful candidate will be a member of the Instructional Services Division staff of eight FTE librarians and one support staff who report to the Head of Instructional Services. Twelve-month, tenure-track position, with target appointment at Instructor/Assistant Professor/Librarian rank. Responsibilities: Participate in an active library instruction program, which includes the following: teaching a credit course in library research in Web-based and classroom format; developing Web-based tutorials; developing and teaching bibliographic instruction classes; delivering reference service, with some nights and weekends; performing collection development and serving as liaison for assigned departments. Required Qualifications: ALA-accredited MLS/MLIS; second graduate degree required for tenure and for appointment/promotion above Instructor rank; ability to fulfill standard promotion/tenure requirements; outstanding interpersonal, communication, and organizational skills; ability to work creatively and collaboratively with others; knowledge of and experience with a wide array of traditional and electronic sources; ability to create Web pages. Preferred Qualifications: Reference experience in an academic library; teaching experience which includes electronic design and delivery methods. Salary and Benefits: Salary Range: \$32,000 to \$36,000 expected hiring range, depending on qualifications/experience; standard benefits package including 21 days' vacation, 12 paid holidays, retirement (including state/optional programs), health/dental insurance, 403(b). Library, University & Community Information: Ingram Library's Web site: <http://www.westga.edu/~library>; University's Web

site: <http://www.westga.edu>; Carrollton community Web site: <http://www.carroll-ga.org>. Applications: Review of applications will begin May 1, 2001, and continue until the position is filled. Send letter of application, vita, transcripts, and names, phone numbers, and e-mail addresses of three professional references to: Shirley O. Lankford, Chair, Instruction Search Committee, Ingram Library, State University of West Georgia, Carrollton, GA 30118; (770) 838-3154. Unofficial transcripts are sufficient for application, but offer of employment will be contingent on presentation of official transcripts. Candidates passing beyond first review must submit three current letters of reference. The names of applicants and nominees, résumés, and other non-evaluative material are subject to public inspection under the Georgia Open Records Act. Affirmative action, equal employment opportunity employer.

LIBRARIAN (GENERALIST). Soka University of America (SUA), Aliso Viejo, California, is seeking a Librarian. This is a rare opportunity to be on the start-up team to develop a new liberal arts university currently under construction on 103 acres in Southern California. SUA will open to its first freshmen in fall 2001. This Librarian will share the responsibility for assisting in reference, instruction, and collection development, and other duties as assigned. Opportunity exists to gain broad administrative experience. The department is presently focusing on developing an opening day collection of both text and electronic materials and implementing an online system. The Daisaku and Kaneko Ikeda Library at Soka University of America: SUA's new four-story, 124,000-square-foot library is designed for 225,000 volumes eventually and state-of-the-art computer technology. It will also feature a large rare book facility. Candidates should have: Master's degree in Library Science from an ALA-accredited program; experience in reference and/or library instruction; an enthusiasm for working with students, faculty, and other University personnel; demonstrated understanding and sensitivity regarding cultural traditions, language barriers, and

(continued from previous page)

REQUIRED QUALIFICATIONS:

Master's in Library Science from an ALA-accredited institution. Significant experience in one or more areas of technical services and broad knowledge of related areas. Experience with integrated online library systems and with the application of cataloging standards and practices. Experience in supervision and management. Knowledge of emerging areas of librarianship, particularly those related to technical services and scholarship access. Knowledge of metadata application and Web-based services and collections. Ability to work in a team-based environment valuing innovation, collaboration, and flexibility. Ability to lead in an atmosphere of continuous change. Excellent interpersonal, oral, and written communication skills. Demonstrated commitment to user-based services. Solid understanding of the research university environment. Strong record of professional accomplishments and commitment to ongoing development.

PREFERRED QUALIFICATIONS:

Management experience in a research library technical services department. Acquisitions experience and/or expertise are particularly sought. Experience with Web-based systems and with integration of access points for Web and "catalog" resources. Knowledge of emerging online systems for the comprehensive digital research library.

SALARY AND BENEFITS:

Salary is competitive: minimum \$55,000 for associate professor or professor. Librarians have faculty rank and status and must meet University requirements for promotion and tenure. The University of Tennessee offers excellent benefits, including 24 days of vacation.

Send letter of application, a current résumé, and the names, addresses, e-mail addresses, and telephone numbers of three recent references to:

Jill Keally
Head, Library Support Services
1015 Volunteer Boulevard
Knoxville, TN 37996-1000
Fax: (865) 974-4696

Review of applications will begin May 15, 2001, and will continue until the position is filled. Additional information about this position and the UT community is available at: <http://toltec.lib.utk.edu/~lss/search/techserv.html>.

The University of Tennessee is an EEO/AA/Title V/Title IX/Section 504/ADA/ADEA institution in the provision of its education and employment programs and services.

differential experiences in pre-collegiate academic preparation; strong evidence of a spirit of collegiality and a strong service orientation; high ethical and professional standards. Soka University of America, Aliso Viejo, is a selective, independent, coeducational institution. The University will offer a comparative study of Eastern and Western perspectives integrated across a traditional liberal arts curriculum. SUA will seek to draw approximately a third of its students from many countries outside the U. S. The University is open to students of all beliefs and is committed to diversity in its academic community. Ultimately, the University plans to serve 1,200 residential, undergraduate students. Graduate programs, including the doctorate, are planned for the future. The student-faculty ratio will be 9:1. SUA is located in the beautiful planned community of Aliso Viejo, adjacent to a 3,400-acre wilderness park, two miles from the Pacific Ocean, and midway between Los Angeles and San Diego. Salary will be commensurate with qualifications and experience. Review of applications will begin immediately. Deadline for all applications is April 16, 2001. Send a letter of application along with résumé and the names, addresses, and phone numbers of three professional references to: Katherine King, Human Resources Manager, Re: Librarian Search, Soka University of America, 1 University Drive, Aliso Viejo, CA 92656-4105. For more information, please see our Web site at: www.soka.edu. Soka University of America is an equal opportunity employer.

LRC INFORMATION SYSTEMS SPECIALIST/SYSTEMS LIBRARIAN. The County College of Morris, a two-year community college in northwest New Jersey, seeks a systems librarian with an ALA-accredited MLS or MSIS for its Learning Resource Center (LRC). Duties will include coordinating LRC computer systems and services, monitoring the work of LRC technical staff, and working with librarians and faculty in developing computer-based instructional resources and electronic library services, including maintaining the LRC Web site. For more information about the

LRC's systems and services, see: <http://www.ccm.edu/library>. A minimum of two years' experience in library information systems is required, as are solid understanding of the use of computers and computer systems in library setting; knowledge of networks, databases, and emerging technologies; well-developed problem-solving and organizational skills, the ability to exercise sound judgment, and excellent communication and interpersonal skills. Some working experience in a higher education setting is preferred. We offer a competitive salary and a comprehensive benefits package. Please send your résumé with salary requirements to: Human Resources Department/SL-CRL, County College of Morris, 214 Center Grove Road, Randolph, NJ 07869-2086; fax: (973) 328-5067; TDD: (973) 328-5034 (for hearing impaired). Check out all of our Job Opportunities by selecting the Human Resources button at: www.ccm.edu. CCM is an equal opportunity employer, committed to excellence through diversity.

PUBLIC SERVICES LIBRARIAN, EVENING/WEEKEND SUPERVISOR. University of Scranton, Harry and Jeanette Weinberg Memorial Library. Entry-level, non-tenure-track position. The University of Scranton seeks a public services oriented librarian to join its Reference Staff. Responsibilities include the provision of Library Public Services during evening and weekend hours. Specific duties include Reference, User Education for individuals and classes, Electronic Reference Service, and the maintenance of an atmosphere conducive to study. One-year, non-tenure-track faculty appointment as lecturer, renewable for one additional year. Hours: Sunday through Thursday, 3:30 p.m. to 11:30 p.m. Salary: \$28,000. Position reports to Assistant Director for Public Services/Collection Development. Qualifications: ALA-accredited MLS and library experience. Required knowledge and understanding of: reference sources and techniques; theory and techniques of database searching; and familiarity with searching Internet-based services and the World Wide Web. The



EDUCATION LIBRARIAN I/III/III

Wayne State University
Purdy/Kresge Library

Wayne State University is a Carnegie Research University I with a demonstrated commitment to teaching and learning excellence. The university's enrollment of 31,000 students (18,000 undergraduates) makes it the 21st largest university in the United States. The university is located in an attractive urban setting, surrounded by museums, theaters, and corporate offices easily accessible from several Detroit-area interstate freeways and Canada. The University Library System includes five libraries, media services, a graduate library and information science program, the University Press, and the Office for Teaching and Learning.

POSITION AND RESPONSIBILITIES:

The Purdy/Kresge Library supports the research and instructional programs in the humanities, social sciences, and business for the upper-level undergraduates, graduate students and faculty. The Education Librarian position is responsible for providing research, consultation, instructional services, and collection development for the four divisions of the College of Education. This position develops, manages, and promotes the use of electronic and print collections in education disciplines. The Librarian provides general reference services, including some evenings and weekends, to library patrons.

APPLICATION:

Please mail or fax a letter of interest, résumé, and the names, addresses, and telephone numbers of at least three references to:

Sharon Almeranti
Administrative Officer for Human Resources
Wayne State University
3100 David Adamany Undergraduate Library
Detroit, MI 48202
Phone: (313) 577-5525

Applications accepted until position is filled; however, those received within three weeks of the date of publication will be given first consideration.

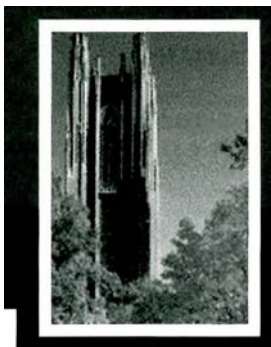
Wayne State University is an equal opportunity, affirmative action employer. All buildings, structures, and vehicles at WSU are smoke-free. Wayne State University—People working together to provide quality service.

University of Scranton, located in northeastern Pennsylvania near the Pocono Mountains, is a highly selective Catholic and Jesuit institution of 5,100 students. The University is committed to liberal arts education and offers strong professional and pre-professional programs. Application: Interested candidates should submit a letter of application, list of three references for contact, and current vita to: Charles E. Kratz, Library Director, Weinberg Memorial Library, The University of Scranton, Scranton, PA 18510-4634. Review of applications will begin immediately and continue until the position is filled. Starting date is June 1, 2001. The University of Scranton is an affirmative action, equal employment opportunity employer/educator.

PUBLIC SERVICES LIBRARIAN/USER INSTRUCTION COORDINATOR. University of North Carolina at Asheville, D. Hiden Ramsey Library. Primary Responsibilities: Ramsey Library seeks a self-motivated, intellectually curious, creative colleague to join a collegial, diverse, and committed team involved with reference, instruction, collection development, Web development, and faculty liaison responsibilities. Public Services Librarians work collaboratively with all library personnel to meet the information needs of the academic community. The User Instruction Coordinator will play a lead role in developing and administering the library's instructional programs, including a required course in library use, bibliographic instruction, and one-on-one consultation with students and faculty in the use of electronic resources and the Web. A major focus of this position will be developing and promoting Web-based teaching and learning across the curriculum and incorporating the latest instructional technologies into the library's educational programs. This position serves as a key member of the library's Web team, providing input on Web design and content and guidance on user interfaces. Duties include regularly scheduled reference desk hours, including some nights and weekends. The incumbent will also serve as bibliographer and liaison to assigned academic departments depending upon subject background and personal

interests. Appointment includes the expectation of full participation in faculty governance, University committees, student life, and a continuing contribution to the profession. Qualifications: Required: ALA-accredited MLS; additional graduate degree; successful experience or training in library user education and/or instructional technology; successful experience or training in Web design; successful experience or training in the use of traditional and electronic reference sources; a commitment to undergraduate education and the values of the liberal arts; and excellent communication skills. Preferred: Experience or training in the use of Web authoring tools (Frontpage, Dreamweaver, etc.), courseware products (WebCT, Blackboard, etc.), and desktop publishing software; and experience or training in library collection development. Rank/Benefits: Assistant or Associate Professor (depending upon qualifications); 12-month, tenure-track appointment, salary commensurate with qualifications and experience; 20 days' vacation and 12 days' sick leave per year; choice of state or optional retirement plans; state pays employee's medical insurance premiums. For full position announcement, see: <http://bullpup.lib.unca.edu/library/libdir/position.html>. Screening of applications begins April 30, 2001, and continues until the position is filled. Submit a cover letter, current résumé, and the names, addresses, phone numbers, and e-mail addresses of three professional references to: Lynne Olin, Library Administration, D. Hiden Ramsey Library, CPO#1500, UNC-Asheville, Asheville, NC 28804-8504. For more information, visit the library's Web site at: <http://bullpup.lib.unca.edu/library/>.

READERS' SERVICES LIBRARIAN. The University of Dubuque, a private university affiliated with Presbyterian Church (USA), is seeking qualified candidates for a full-time Readers' Services Librarian. This position will be responsible for helping expand a strong bibliographic instruction program, developing reference resources, providing reference assistance, managing Circulation Services, and other duties related to the position. Qualifications include: graduate degree in Librarianship with



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WWW.WELLESLEY.EDU

Preservation and Collection Management Specialist IS/LIBRARY

As member of the Library Collection Management Group, the Preservation and Collection Management Specialist provides leadership in planning and implementing the Library's preservation program. Collaborates with the Senior Library Associate/Conservation in the Library's "state-of-the-art" conservation facility. Guides use of emerging technologies, including digital preservation. Also serves as a subject specialist with responsibility for selecting materials in specific areas; acts as the Library's primary contact with faculty and students in related departments and programs.

Requirements: ALA-accredited MLS or other advanced academic degree, 3-5 years of experience in academic libraries, minimum 2 years in preservation administration. Exceptional communication, group and analytical skills, ability to work independently and collaborative; academic background in the humanities and knowledge of one or more languages preferred.

About Wellesley College Library: www.wellesley.edu/Library

- *Collection of 1.3 million items in main library (including Archives and Special Collections) and science, astronomy, art, and music branch libraries.*
- *Received first "Excellence in Academic Libraries" award for 4-year colleges from ACRL in 2000.*
- *Endowed funds are dedicated to the preservation program.*

If interested, send cover letter and resume to: Human Resources Office, Code: C&RL, Wellesley College, Wellesley, MA 02481, or by e-mail: working@wellesley.edu. Applications will be accepted until the position is filled.

Wellesley College is an AA/EEO employer.

enthusiasm for books, libraries, and computers; strong organizational and communication skills; and an ability to work well with diverse users. Please submit letter of application and résumé to: Director of Human Resources, Readers' Services Librarian Search, University of Dubuque, 2000 University Avenue, Dubuque, IA 52001. Affirmative action, equal opportunity employer.

READERS' SERVICES LIBRARIAN. School of The Art Institute of Chicago. The school: For many years, The School of the Art Institute of Chicago has consistently ranked as one of the top BFA/MFA programs in the country. The school's Flaxman Library is a circulating library supporting the curriculum and serving a student population of 2,141 FTE. Collections include more than 65,000 bound volumes, 350 periodical subscriptions, as well as film, video, audio, archival, and artists' book collections. We are located in downtown Chicago. Duties: Proactive liaison with students and faculty of the school; provides leadership for the Readers' Services team in developing priorities, policies, and procedures; supervises and participates in all Readers' Services functions (reference, instruction, circulation, course reserves, and interlibrary loan); provides training for Readers' Services staff in

job-related areas, including information technology and automated systems; collaborates with staff in developing new models of reference and instructional services (including Web-based formats), selecting electronic resources, and managing general library collections; keeps current with ILCISO/ILLINET state-wide consortium; and assists in management of library budget, statistics, and other duties as assigned. Supervises: One professional, three para-professionals, and up to 15 student workers. Reports to library director. Full-time (35 hours per week) position; some nights and weekends may be required. Qualifications: Must have an ALA-accredited MLS with undergraduate degree in a field relevant to the curriculum of the school; should have at least three years' experience in a professional supervisory position; high degree of proficiency with automated library systems required; must have expertise in the use of art information sources (print and electronic) and the Web; excellent interpersonal skills; and record of successful supervisory experience. Desirable: Academic library and consortia experience; advanced degree in art; and experience with DRA integrated systems. Details: Grade 08; minimum salary \$42,800 annually; and excellent benefits. Send résumé with job code MC/305CR to: Sheila Donatelli, Art Institute of Chicago, 111 S. Michigan, Chicago, IL 60603; e-mail: aic.jobs@artic.edu; or fax: (312) 851-0141.



SERIALS CATALOGER

UNIVERSITY OF MICHIGAN

Serials Cataloging is a unit of the Acquisitions/Serials Division of Technical and Access Services within the University of Michigan Library system. Unit staff catalog 6,000 serial publications per year with a growing emphasis on cataloging electronic serials. The unit participates in the national cooperative cataloging programs, CONSER, and NACO. Essential requirements for this position are a thorough understanding of the peculiarities of print and electronic serial publications, a thorough knowledge of the principles of and techniques for the bibliographic control of serials, skill in the application of local, national,

and international cataloging standards, and substantial research judgment and initiative. Effective communication with peers, superiors, and subordinate staff, and the curiosity and adaptability to keep abreast of changes in cataloging rules, procedures, and technology are also required. Further details may be found at: <http://www.lib.umich.edu/libhom/humresA/AC-SERCAT.htm>.

Under the general direction of the Head of the Serials Cataloging Unit, the successful candidate for this challenging position in a major academic research library will:

- Independently catalog serials of moderate to high difficulty in all formats, in all subjects, and in all Western European languages.
- Have primary responsibility for overseeing a consistent flow of Special Collections' Labadie Collection of anarchist and social protest literature cataloging.
- Perform original cataloging of electronic serial publications, both remote access (online) and direct access formats (CD-ROM).
- Create original cataloging records or edit and upgrade OCLC database records to conform to CONSER and local standards.
- Perform original cataloging of non-print serial publications in any number of micro- formats.
- Investigate and resolve problems referred by Head or other library staff and patrons.

QUALIFICATIONS: Required: ALA-accredited master's degree in library science; two or more years of progressively advancing serials cataloging or extensive serials processing experience, preferably in a large academic library; working knowledge of at least two non-English Western European languages; familiarity and experience with network-based or local automated bibliographic systems, preferably OCLC; and good interpersonal skills and oral and written communication skills.

RANK: Rank is anticipated at either Assistant Librarian or Associate Librarian depending on experience and qualifications.

SALARY AND LEAVE: Final rank and salary dependent on qualifications and experience. (Minimum annual salary at Assistant Librarian is \$33,500, Associate Librarian is \$37,000.) Professional positions receive 24 working days of vacation a year and 15 days of sick leave a year with provisions for extended benefits.

TO APPLY: Send cover letter and copy of résumé to:

Lucy Cohen
Library Human Resources
404 Hatcher Graduate Library North
University of Michigan
Ann Arbor, MI 48109-1205

Contact (734) 764-2546 for further information.

APPLICATION DEADLINE: Applications received by May 18, 2001, will be given first consideration.

The University of Michigan is a nondiscriminatory, affirmative action employer.

REFERENCE LIBRARIANS. (Lecturer Rank) Two full-time, temporary, non-tenure-track positions available August 2001 in the Meriam Library Reference Department, California State University (CSU), Chico. Minimum qualifications include ALA-accredited master's degree or foreign equivalent, excellent interpersonal and communication skills, and ability to work successfully in collegial, team-based environment. Preferred qualifications include experience or interest in academic library public services and enthusiasm for working with undergraduates in an electronic learning environment. Background or interest in history or humanities preferred for one position; background or interest in geography, health services, or other social sciences discipline preferred for the

other position. Starting Salary: \$38,652. Responsibilities include reference service, library instruction, collection development, and faculty liaison. For detailed position information, see Library Web page: <http://www.csuchico.edu/library>. As a University that educates students of various ethnic and cultural backgrounds, we value a diverse faculty and staff. CSU, Chico welcomes applicants who are knowledgeable about and interested in working within a cross-cultural learning environment. Send by April 30, 2001, a letter of application, current vita, and the names, telephone numbers, and addresses of three references to: Carolyn Dusenbury, Director for Library Services, Meriam Library, CSU, Chico, Chico, CA 95929. Or submit by e-mail to: jkssimmons@csuchico.edu. Review of

HEAD, PRESERVATION REFORMATTING PROGRAM

New York Public Library

The Barbara Goldsmith Preservation Division at the New York Public Library, New York City, is looking for a Head of Preservation Reformatting.

Under the direction of the Chief Librarian for Preservation, this position is responsible for managing the staff and administering the operations of the Microfilm Preparation unit, including managing workflow and preparation of materials for the Goldsmith Preservation Laboratory and outside vendors. The head also acts as liaison between all divisions within the Research Libraries' centers in the coordinating of all microfilming or preservation photocopying; works with all divisions in the development, planning, and execution of all grants and special projects related to preservation reformatting; and serves as liaison between the Preservation Division and the Digital Library Program in the coordination of joint reformatting projects. In addition, this position is responsible for ensuring compliance with national professional standards for quality archival microfilming and the safe handling of collection materials identified for filming; selecting, training, supervising, and evaluating staff; documenting policies and procedures; and contributing to policy decisions regarding microfilming and preservation photocopying. The head will monitor budgets and records, compile production statistics and other written reports, and serve as a representative for The Research Libraries at national and international meetings and conferences.

The successful candidate must have an ALA-accredited MLS degree and certification in preservation or equivalent professional experience in preservation activities. The candidate must successfully demonstrate professional experience in a large research library or archive including at least one year's experience in the area of preservation microfilming. In addition, the candidate must successfully demonstrate knowledge of preservation technology, reformatting cost factors, and productivity issues. Candidate must also successfully demonstrate knowledge of database management and bibliographic control procedures. Experience in training, supervising, and evaluating staff must be successfully demonstrated. Also required are excellent interpersonal, oral, and written communication skills as well as well-developed analytic skills. Experience working with budgets, bibliographic records, and production statistics must also be demonstrated.

The minimum salary is \$49,080.

TO APPLY: Please send a résumé and cover letter to:

**The New York Public Library
Human Resources Department AM-PAD
188 Madison Avenue, 5th Floor
New York, New York 10016-4314
E-mail: hrd@nypl.org**

Only candidates selected for further consideration will be contacted.

Visit us at: www.nypl.org.

New York Public Library is an equal opportunity employer.

applications will begin on May 1, 2001. For disability-related accommodations, call: (530) 898-6192 or TDD (530) 898-4666. EOE/AA/ADA. CSUC only employs individuals lawfully authorized to work in the U.S.

REFERENCE LIBRARIANS. Copley Library at the University of San Diego (USD) has two positions for reference/instruction librarians. Under the direction of the Head of Public Services, each will provide general academic reference service including some evening and weekend duty. Responsibilities will include teaching library research methods classes and course-integrated bibliographic instruction. Each will assume liaison responsibilities including collection development for a department within the humanities, social sciences, or sciences or for a professional school. Librarians in Copley Library have faculty appointments and are expected to excel in librarianship, have research programs, and otherwise meet reappointment, promotion, and tenure criteria. A master's degree from an ALA-accredited school or foreign equivalent is required. A second master's degree is required by the sixth year before consideration for tenure. Candidates must have excellent speaking, writing, and teaching skills and familiarity with print and electronic resources and new technologies. A science background is preferred for one of the appointments. New MLS

graduates and experienced librarians are welcome to apply. Applicants will be considered for both positions. Salary range begins at \$42,000 annually. Benefits include health, life insurance, retirement plans, and tuition remission. USD is a private, independent Roman Catholic university with 6,800 students in the College of Arts and Sciences and schools of nursing, education, business administration and law. The university's Web site is: www.acusd.edu. Send letter of application, résumé, and names, addresses, and telephone numbers of three to five professional references to: Steve Staninger, Head of Public Services, Copley Library, University of San Diego, 5998 Alcalá Park, San Diego, CA 92110. Consideration will begin on April 20, 2001. USD is an equal opportunity employer.

REFERENCE/INSTRUCTION LIBRARIAN. Dawes Memorial Library, Marietta College, seeks an innovative and energetic librarian to join its team. This position affords the opportunity to work in an environment where creativity and new program initiatives are encouraged. This person must be a flexible team member who can collaborate effectively on projects and programs. Responsibilities include providing reference services (some evening hours and weekend rotation), participating in development of print

LATIN AMERICAN AND IBERIAN STUDIES LIBRARIAN

University of California, Santa Barbara

The University of California, Santa Barbara, one of nine campuses of the University of California system, is seeking a Latin American and Iberian Studies Librarian. Reporting to the Head of Area Studies, and working closely with the Head of Information Services, the librarian works individually and as part of a team to provide reference, instruction, and collection development services to students, faculty, staff, and the university community. Duties include scheduled reference service with some evening and weekend assignments, research consultation, electronic reference, and online searching.

Has responsibility for all aspects of collection management and development for Spanish, Portuguese, and Latin American literature and culture, including selection of information resources, monitoring approval plans, preservation and weeding decisions, faculty liaison, collection interpretation, evaluation, budgetary management, and resource sharing.

Designs and teaches course-integrated classes and library credit-bearing courses in information research methods. Has responsibility for the development and maintenance of printed and electronic guides to specialized library resources.

REQUIRED QUALIFICATIONS: ALA-accredited MLS; demonstrated speaking and reading knowledge of Spanish; academic background and/or knowledge of the literature and history of Latin America and the Iberian Peninsula; reference experience in general and/or specialized reference services; experience developing and delivering library instruction to specific classes or to students and faculty; experience in collection development and management; experience with print and electronic information resources; a strong commitment to excellence in public service and the ability to work effectively in a collaborative and culturally diverse environment; demonstrated initiative and flexibility; ability to work with faculty, students, and staff; and excellent oral, written, and interpersonal communication skills.

PREFERRED QUALIFICATIONS: Experience designing and maintaining Web sites and pages; and reading/working knowledge of Portuguese.

HIRING RANGE: \$42,780 to 55,984 based on qualifications and experience.

Consideration of applications begins **April 15, 2001**, and continues until the position is filled. Send résumé and names and addresses of three references to:

**Detrice Bankhead
Associate University Librarian
Human Resources
Davidson Library
University of California
Santa Barbara, CA 93106**

For the complete job announcement, visit: <http://www.library.ucsb.edu>.

The University of California is an affirmative action, equal opportunity employer committed to diversity in the workplace and invites applications from candidates who can contribute in this area.

and electronic reference collection, and serving as liaison to several academic departments. This person will develop and promote instructional programs in information literacy, participate in teaching general and subject-specific instruction sessions, and design instructional materials in all formats. Position includes some supervisory duties. Marietta College, a nationally recognized liberal arts institution, is located in an historic southeastern Ohio river town. A member of OhioLINK, a statewide academic consortium, Dawes Library maintains a collection of more than 250,000 volumes and nonprint materials. Qualifications: ALA-accredited MLS degree required. Two years' experience in academic reference and instruction services preferred. The candidate must have a current knowledge of print and electronic resources and of the application of new technologies to the design and delivery of instruction. Experience with software and technology related to Web-based instruction is a plus. S/he must possess demonstrated teaching ability and a commitment to student learning. Excellent oral, written, organizational, and supervisory skills are essential. Minimum salary is \$30,000 plus benefits package for 12 months and 20 vacation days. Position carries faculty status. Review of applications begins April 20, 2001, and will continue until position is filled. Preferred starting date is July 1, 2001. Please send a current

résumé and names of three references to: Sandra B. Neyman, College Librarian, Dawes Memorial Library, Marietta College, Marietta, OH 45750. Marietta College is committed to excellence through diversity. Interested persons, regardless of race, color, national origin, sex, age, disability, or sexual orientation, are encouraged to apply.

SCIENCE/PATENTS REFERENCE LIBRARIAN. (Assistant Librarian rank). Louisiana State University Libraries seeks an energetic and creative individual needed to provide information services and resource development for engineering disciplines, administer the patent and trademark depository library program, and participate in the delivery of reference and instruction services at a combined general/government documents service desk. The individual is expected to meet requirements for promotion and tenure. For detailed description of the position, go to: <http://www.lib.lsu.edu/lib/jobs/index.html>. Qualifications: Required: MLS from an ALA-accredited library school; undergraduate degree or course work in an engineering or related science, relevant work experience, or a strong interest in pursuing a career in science and technology librarianship; strong computer skills, including the ability to create Web pages; ability to work both

FIVE POSITIONS AVAILABLE

University of Nevada, Las Vegas

The University of Nevada, Las Vegas, invites applicants for the following new positions in Lied Library, its newly dedicated, world-class academic research facility. Over 300,000 square feet of space encompasses a variety of solitary and collaborative study and work areas, including an Information Commons, a suite of state-of-the-art library instruction rooms, dedicated areas for both graduate students and academic faculty, a high-density automated materials storage and retrieval system, a multimedia desktop distribution system, and The Book and Bean café. If you prize professional growth in a collaborative environment and have superior credentials, come and work with us.

Head, Media Resources Department

Serve as multimedia specialist and continue to develop media resources collections and services for the library's users. Responsibilities include supervision of the department's senior staff member and indirect supervision of five additional staff; daily management of the department's services, collections, and equipment; coordination and creation of interactive multimedia instructional materials, and evaluation and implementation of new and emerging multimedia technologies.

Knowledge Manager (Cataloging Section)

Performs a variety of original and copy cataloging and database maintenance activities, including but not limited to serials, special collections, music, and electronic resources. Additional responsibilities include developing policies and procedures for cataloging materials not currently represented in the online catalog, and exploring the application of non-MARC cataloging and metadata standards such as Dublin Core and Encoded Archival Description.

Remote Services Librarian (Public Services)

Coordinate the library's efforts to respond to the rapidly expanding needs of remote users and support UNLV's small but growing distance-learning program. Responsibilities include the development of effective service policies and procedures; identification and provision of research and instructional services, including digital reference service, to all remote users; and reconciliation of electronic resources access and delivery issues.

Librarian for Business (Public Services)

Provide collection development, reference, and instruction services to faculty, students, and staff, especially in the areas of business and hospitality; serve as the library's liaison to the Colleges of Business and Hotel Administration; evaluate existing electronic, serial, and monographic collections in business and hospitality; develop content for subject-area Web pages; and provide general and specialized reference service.

Government Publications Librarian (Public Services)

Provide user assistance at two general reference desks, with an emphasis on in-depth assistance with government research, including participation in the Libraries' instructional programs; become increasing responsible for the development and management of the Libraries' Nevada state and local government publications collections, including the institution of outreach activities to state and local government agencies.

All positions are tenure-track at the rank of Assistant Professor and require an ALA-accredited degree or international equivalent. Positions are contingent upon funding. Complete information for each position is available at: www.unlv.edu/Human_Resources/Employment_Svcs/.

UNLV is a premier urban university located in the vibrant city of Las Vegas and is surrounded by the Mojave Desert. UNLV is the state's largest comprehensive doctoral degree-granting institution with approximately 22,000 students and more than 2000 faculty and staff.

The University of Nevada, Las Vegas, is an equal opportunity, affirmative action employer.

Persons are selected on the basis of ability without regard to race, color, sex, age, national origin, sexual orientation, religion, disability or veteran status.

independently and collegially in a demanding and rapidly changing environment; excellent interpersonal, communication, and organizational skills; and evidence of ability to meet tenure requirements. Preferred: Advanced science degree and/or relevant experience in the sciences; familiarity with current bibliographic and reference sources in the sciences; experience in collection development, reference work, and/or bibliographic instruction in an academic library; record of ability to develop and implement effective, innovative public service, instructional, or outreach projects, services, or programs. Knowledge of

patent and trademark information retrieval. Salary and Benefits: \$31,500 per fiscal year minimum, dependent upon qualifications and experience; 12-month, tenure-track appointment; excellent benefits. Application: Review of applications will begin May 1, 2001, and will continue until position is filled. Candidates should submit a letter of application, résumé, and names, addresses, and telephone numbers of three references to: Caroline Wire, Assistant to the Dean, 295 Middleton Library, Louisiana State University, Baton Rouge, LA 70803. Ref #004867.

TECHNICAL SERVICES LIBRARIAN (LIBRARIAN III)

Rowan University

DESCRIPTION: Responsible for cataloging of book, nonbook, and electronic media using OCLC and Data Research Associates (DRA) software. Includes maintenance of automated authority file. Will coordinate project of cataloging and linking all electronic journals and full-text databases. Will assist at the reference desk and also assist in supervising staff and student assistants assigned to office.

QUALIFICATIONS: MLS and appropriate cataloging experience using AACR2, OCLC, and LC Subject Headings; excellent organizational and communication skills; strong user-oriented philosophy; and computer expertise. Prefer DRA experience with LC classification.

SALARY: Competitive.

STARTING DATE: July 1, 2001 (or mutually agreed upon time).

PROCEDURE: Send letter of application by **April 20, 2001**, to:

**Nicholas Yovnello, Assistant Director
Campbell Library
Rowan University
201 Mullica Hill Rd
Glassboro, NJ 08028-1701**

SERIALS LIBRARIAN/ASSISTANT PROFESSOR. The Mississippi State University Libraries seek applicants for the tenure-track position of Assistant Professor/Serials Librarian. Qualifications: ALA-accredited MLS; familiarity with the serials trade and with current trends in serials management and control; and experience with an automated library system and a bibliographic utility (preferably OCLC). High level of familiarity with computers and Windows NT. Knowledge of serials cataloging (print and electronic) and experience with the DRA Serials and Acquisitions modules preferred. Reports to the Coordinator of Serials. Salary:

\$32,000 to \$34,000 commensurate with qualifications and experience. See full description at: <http://library.msstate.edu/jobopen.htm>. Applications accepted through March 9, 2001, or until suitable applicant is found. Submit application, résumé, and the names, addresses, phone numbers, and e-mail addresses of three current professional references to: Debra Fair brother, Administrative Assistant to the Dean, Mississippi State University Libraries, P.O. Box 5408, Mississippi State, MS 39762. Mississippi State University is an equal opportunity, affirmative action employer.

Late Job Listings

HEAD OF INFORMATION SERVICES. The University of California, Riverside, is seeking a creative and dynamic librarian capable of providing vision and direction to the Information Services Department in the Science Library. This person reports to the AUL for the Sciences. The Head of Information Services plans, administers, participates in, and promotes reference, instruction, and research services in a busy, electronically rich setting. Responsibilities include supervising eight librarians, overseeing the Map Collection with a staff of two, and selecting resources in one or more areas of the sciences. Within the team environment, the incumbent serves as departmental liaison with the Library Systems department. Required: Graduate library degree; minimum of four years of progressively responsible experience in reference services in a library with significant print and electronic holdings in the sciences; demonstrated experience in planning and managing Web-based reference projects/services; experience in collection development; excellent organizational, leadership, communication, and interpersonal skills; supervisory experience; and a commitment to professional development. Preferred: Degree in a scientific, engineering, or related discipline; familiarity with the logic and concepts involved in programming and database management; demonstrated knowledge of markup languages and Web technologies. The successful candidate will be appointed to the librarian series at a salary level appropriate to the candidate's qualifications and experience. Appointment range: \$42,780 to \$88,404. Applicants should send a letter of application, a complete résumé, and the names of three references by May 7, 2001, to: Winn-Malin, 1505 Purdue Avenue, #301, Los Angeles, CA 90025.

HEAD OF LIBRARY INFORMATION TECHNOLOGY. (Search re-opened) Indiana University- South Bend. Entry-level position with primary responsibility for leading the library in planning and developing all automation activities. Works with other staff to investigate,

evaluate, and recommend appropriate library information technology innovations. Responsible for the implementation and maintenance of electronic systems and local database programs. Supervises one part-time technician. Provides training and consultation in new technologies. Serves as liaison with the campus Office of Information Technologies and the IU Library Information Technology Services in Bloomington and Indianapolis. Will also participate in providing general reference services approximately seven hours/week plus serving in the weekend rotation (approximately one day/month). Reports to the director of library services. Required: ALA-MLS; demonstrated expertise in working with desktop computers, networks, CD-ROM LAN, the Internet, and other emerging technologies; ability to plan, organize, implement, and evaluate specific projects; ability to work well as a team member and independently and relate effectively with varied clientele; strong service orientation and interest in library users' values and needs; knowledge of print and electronic reference sources; must possess strong oral and written communication skills and a sense of humor; and must be able to meet the responsibilities of a tenure track appointment. Preferred: degree or significant experience in computer science or related field and relevant experience in an academic library. Twelve-month appointment beginning July 1,2001, will be at the assistant librarian rank. Salary: \$33,500 to \$40,000. Review of applications will begin May 15,2001, and will continue until filled. Send letter of application with résumé and letters from three current references to: Linda Fisher, Head of Government Publications, Franklin D. Schurz Library, **Indiana University South Bend**, P.O. Box 7111, South Bend, IN 46634; e-mail: Lfisher@iusb.edu or fax: (219) 237-4472. IUSB is committed to employing quality faculty who will enhance the rich diversity of our academic community.

PROJECT COORDINATOR, MUSEUM/LIBRARY CONSORTIUM. The Baltimore Art Resource Online Consortium (BAROC) was formed as a means to address common research needs in the Baltimore arts community. The consortium is seeking a project coordinator to facilitate a team effort to implement a Web site/database project. Responsibilities: Under the direction and supervision of the BAROC team, the project coordinator will facilitate the planning and implementation of a modular Web site that will profile participating art institutions and make their libraries' online catalogs available, house a Database of Maryland Artists and other regional digital initiatives, and offer services to artists and art researchers via interactive Web pages, bulletin boards, and other similar utilities. The BAROC project coordinator will also be involved in managing the project's budget, work with the team to secure long-term funding, and facilitate the implementation of a library management system at two member museum libraries. It is essential that the coordinator be detail-oriented and demonstrate innovation and creativity within a cooperative, collegial team setting. Note: The duration of this position is two years with potential for renewal. Required Qualifications: Bachelor's degree in arts administration, business administration, library/information science, or a related field; demonstrated experience managing an arts-related project; ability to excel as a member of a consortial team; ability to plan and implement a multitask project cooperatively; ability to facilitate and to participate fully in group decision making; facility with technology; basic knowledge of Web page design; strong interpersonal and communication skills; and strong writing skills. For complete project information and preferred qualifications, please visit the library's Web site at: <http://milton.mse.jhu.edu/employemV/S012193.html>. Review of applications will begin on April 20, 2001. Send résumé, indicating Job #SALA2193 on cover letter, via e-mail: hwdjobs@jhu.edu; fax:(410) 516-2314; or mail to: **Johns Hopkins University**, Homewood Human Resources, 119 Garland Hall, Baltimore, MD 21218. Approximate starting salary range \$30,960 to \$38,695. The Sheridan Libraries are strongly committed to diversity. A strategic goal of the Libraries is to "work toward achieving diversity when recruiting new and promoting existing staff." We offer excellent benefits, including tuition remission, in a smoke-free/drug-free environment. Affirmative action, equal opportunity employer.

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