

THE

CLASSIFIED

ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$7.10 per line for institutions that are ACRL members, \$9.00 for others. Late job notices are \$17.25 per line for institutions that are ACRL members, \$20.50 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$320 to \$610 based upon size. Please call for sizes and rates.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

Internet: C&RL News classified ads are now accessible on the Internet through the gopher server at the University of Illinois at Chicago. Ads will be placed on the gopher approximately 2-3 weeks before the printed edition of C&RL News is published. To reach C&RL NewsNet you can locate the University of Illinois at Chicago in the menu of all servers maintained on gopher at the University of Minnesota. Alternatively, you can connect your favorite gopher client directly to host "gopher.uic.edu 70". Select "The Library" from the menu and then select "C&RL NewsNet" from the next menu.

Contact: Jack Helbig, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: U21808@UICVM.uic.edu.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual lifestyle, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

POSITIONS OPEN

ACQUISITIONS LIBRARIAN. The University of Scranton seeks an Acquisitions Librarian to join its library staff. Responsibilities include planning, organizing, and directing acquisition services for the ordering, receiving, and invoicing of monographs, standing orders, approval plans, and the Core Collection Development Project; monitoring orders and controlling expenditures for allocation; evaluating and selecting vendors; planning for and implementing procedures for electronic ordering; participating in the bibliographic instruction program; and supervising Acquisitions Department staff. Qualifications: ALA-accredited MLS and two years of successful experience in acquisitions in an academic library. Experience with acquisitions systems (automation experience preferred); experience in acquisition of out-of-print books and in evaluation of vendor performance; familiarity with fund accounting, approval plans, the foreign and domestic book trade, and related bibliographic tools. Strong supervisory,

UNIVERSITY OF

CONNECTICUT

University Libraries

Head, Archives and Special Collections Department and Director, Senator Thomas J. Dodd Research Center

Reporting to the Director of University Libraries, the incumbent will participate in a range of duties including planning, supervision of staff, collection development, research assistance, and fund raising. This position will also work closely with the Directors of the Center for Oral History and the Center for Judaic Studies, and Contemporary Jewish Life, which will also be housed in the Dodd Research Center, ensuring that routine administrative services are provided for them, and that programmatic planning for the Dodd Center is coordinated. Construction of the Thomas J. Dodd Research Center, which will house rare and unique research materials, is expected to begin in 1994 and is expected to open on the Storrs Campus in early 1996. **Duties and responsibilities will include** participating in library-wide planning and policy matters; establishing and maintaining contacts with appropriate University academic departments and programs; managing and directing the Archives & Special Collections Department staff; developing grant proposals, coordinating contacts with donors, soliciting additions to the collections, and coordinating the development and fund-raising activities of the Archives & Special Collections Department; preparing budget requests and managing the Department's expenditures; and assuming curatorial responsibility for one or more of the Department's collections. **Minimum qualifications include** graduate degree in English, history, library science, or another academic discipline closely related to the collections, programs, and services of the Archives & Special Collections Department; minimum of eight years of relevant professional experience, demonstrating a working knowledge of archival and special collections functions, and including experience in the administration of archives and/or special collections at a major research institution; record of achievement in fund-raising, procurement of grants, solicitation of collections, and other development activities; the ability to work effectively with a variety of library users, donors, and library and University staff; demonstrated managerial, organizational, and leadership skills; and strong record of active professional achievement including participation in professional associations and continuing contributions to the literature of archives/librarianship and/or an appropriate academic discipline. A combination of degrees from two or more disciplines and/or a Ph.D. in a relevant subject area is desirable. The anticipated starting date is Fall 1994, and the anticipated salary range is mid-\$50,000's. **Screening of applications will begin April 15, 1994 and continue until the position is filled. To apply, send a letter of application, resume, and the names, titles, addresses, and telephone numbers of three professional references to: Brinley Franklin, Associate Director for Administrative Services, University of Connecticut Libraries, Box U-5A, Storrs, CT 06269-1005. The University of Connecticut actively solicits applications from minorities, women, and people with disabilities. (Search #A4238)**



UNIVERSITY LIBRARY DIRECTOR

Washburn University

Washburn University invites applications for the position of Director of the University Library (Mabee Library). Washburn University, with an enrollment of 6,500 students, is located in Topeka, Kansas, the state's capital city. Washburn is an urban university dedicated to excellence in undergraduate education.

The Director is the chief administrator of the library, responsible for its overall management and reports to the Vice President for Academic Affairs. The Director and seven full-time professional librarians have faculty status, serving on major faculty committees and eligible for research and sabbatical funds.

The Director will supervise a staff of 7.5 librarians, 11 clerical and paraprofessionals, 30 part-time student assistants, and a collection of 320,000 volumes (including holdings of the Curriculum Resources Center in the Department of Education), with 1,800 current periodical titles, extensive electronic information resources, and fully integrated systems automation by Innovative Interfaces, Inc. The online catalog includes the holdings of the School of Law Library, approximately 237,000 volumes.

Applicants to the position must have:

- An ALA-accredited MLS. (Preference given to candidates with a second master's degree or earned doctorate.)
- Five years progressively responsible academic library experience.
- Substantial experience with and knowledge of emerging electronic information technology and its implications for the university community.
- Appreciation for the new, interactive, multimedia technologies and their applicability to academic instruction and research.
- A commitment to participatory management and user-oriented library service.
- Strong interpersonal skill in achieving cooperative, productive working relationships with library staff, faculty, students, and other libraries.
- The necessary vision to provide leadership in program review, budget management, and the planning for expansion of library space and resources.
- The ability to interact effectively with all segments of the academic community and to serve as an articulate advocate for the library's central role in the educational mission of the university.

Salary is commensurate with qualifications and experience.

Applications should include a curriculum vitae, letter of interest, and names and addresses of three references. Review of applications will begin **April 1, 1994**, and will continue until the position is filled.

Send applications to:

Wayne M. Sheley
Vice President, Academic Affairs
Washburn University
1700 College
Topeka, KS 66621

Washburn University is an affirmative action, equal opportunity employer.

The Metropolitan Museum of Art
ARTHUR K. WATSON
CHIEF LIBRARIAN

Assume overall management of the Watson Library, the Museum's central research facility including acquisition, organization and preservation of all appropriate research materials (excluding photographs and slides) as well as provision of suitable access and service to Library users. Position reports to Director of the Museum. Appointment beginning July 1, 1994. Responsibilities include:

- Direction and management of operations OF THE WATSON LIBRARY; oversees acquisitions, cataloging, conservation and library systems for dependent departmental libraries; establishment of policies and procedures; preparation of Library budgets; hiring, development, and evaluation of staff; assessment of existing programs and plans; development of new programs; and planning for optimum use of library resources, staffing and space.
- Secures funding for library programs and special projects.
- Works with Acquisitions Librarian/Bibliographer and Serials Librarian to select books, catalogues, journals, and other research materials for purchase, exchange or gift.
- Works with Head of Cataloging in overseeing cataloging policies and procedures.
- Works with Book Conservation Librarian to develop and maintain a preservation program for library collections.
- Working with Coordinated Systems Librarian to plan to plan and implement integrated on line information systems serving the Library staff and readers, Museum departments, and the wider scholarly community, e.g. WATSONLINE, Internet.
- Works with Reader Services Librarian and Serials Librarian to plan and implement services to Library patrons, e.g., references service, database searching.
- Confers with curatorial staff, management, and other departments; maintains liaison with other Museum libraries, e.g., Cloisters Library, and outside operations, e.g., Research Libraries Group.

QUALIFICATIONS: 10-15 years senior library management experience, preferably in a museum; substantive knowledge of library systems; masters degree in Library Systems; masters degree in Library Science; BA and/or MA in art history or fine arts; knowledge of German and a Romance language.

We offer salary commensurate with experience, excellent benefits and an outstanding opportunity to join ranks with one of the most prestigious art libraries in the world.

Send resume in confidence to: **Manager of Employment, The Metropolitan Museum of Art, 1000 Fifth Avenue, New York, NY 10028-0198.**

The Metropolitan Museum of Art is an equal opportunity employer

interpersonal, and oral/written skills. Second subject area master's preferred. Twelve-month faculty appointment as instructor, tenure-track. Salary \$28,000. Position reports to Assistant Director for Technical Services/Library Systems. The University of Scranton is a highly selective Catholic and Jesuit institution of 5,100 students, located in northeastern Pennsylvania near the Pocono Mountains. The University is committed to liberal arts education and offers strong professional and preprofessional programs. It has a highly talented faculty and places a strong emphasis on student input in addressing the needs of its community. The University of Scranton is a regional university of national prominence. The Library moved into a new 80,000-sq.-ft. building in June 1992. The new facility is equipped with state-of-the-art technology and is connected to a campus network. The search will remain open until the position is filled. Applications: interested candidates should submit a letter of application, list of 3 references for contact, and current vita to: Charles E. Kratz, Library Director, Harry & Jeanette Weinberg Memorial Library, University of Scranton, Scranton, PA 18510-4700. Review of applications will begin on March 21, 1994. The University of Scranton is an AA/EEO employer/educator.

ASSISTANT MANAGEMENT AND ECONOMICS LIBRARIAN. Requirements: MLS (ALA-accredited). Two years professional reference experience in economics, agricultural economics, business, or social

sciences. Desired qualifications: Reference experience requiring knowledge of print and computer-based sources; familiarity with literature of business and economics; some knowledge of government documents; ability to develop information literacy program for bibliographic instruction and one-on-one reference service. Subject degree in economics or related field. Responsibilities: Share in management of library. Participate in delivery of an active program of reference, bibliographic instruction, and collection development with primary responsibility for economics and agricultural economics areas. Salary: \$27,000 and up depending upon qualifications. Status and benefits: Send letter, resume, and list of references to: Thomas L. Haworth, Personnel Officer, 1530 Stewart Center, **Purdue University Libraries, West Lafayette, IN 47907-1530.** Review of applications will commence April 10, 1994, and continue until position is filled. An equal opportunity, affirmative action employer.

ASSISTANT UNIVERSITY ARCHIVIST, Northwestern University Library. Responsible for arrangement and description (processing) of official university records of enduring value and papers of faculty, administrators, staff, students, and alumni. Supervises and coordinates student assistants. Responsible for administering and servicing collection of 250,000 photographs and all other non-textual records held by the University Archives. Engages in acquisitions and

ACQUISITIONS LIBRARIAN (Search reopened)

Bard College

Bard College seeks an Acquisitions Librarian to manage all aspects of ordering and purchasing library materials, record keeping, materials budget monitoring and reporting. Supervises two FTE; maintains Innovative Interfaces acquisition subsystem; active part of management team.

MINIMUM REQUIREMENTS: ALA-accredited MLS; 1-2 year's experience in technical services in academic or large public library; demonstrated acquisitions experience in automated environment is very desirable (especially INNOPAC); demonstrated supervisory experience; excellent oral and communication skills; salary mid-\$20s.

Please send cover letter and three references to:

Seth Goldberg
Manager of Human Resources
Bard College
Annandale-on-Hudson, NY 12504

Bard College is an affirmative action, equal opportunity employer.

field work that often entails some physical labor. Provides user services as needed. Prepares and mounts exhibits. Carries out other duties as assigned. Qualifications: Master's degree in history, archival administration, library science or other field related to archives, or equivalent previous archival training and experience. Certified Archivist (CA) or willingness to prepare for and take the archival certification examination. Some familiarity with archival automation. Excellent communication and interpersonal skills. Willingness and sufficient physical strength to work with archival materials in bulk. Salary: \$25,500 minimum. Availability: Applications must be received by April 15, 1994. Send letter of application and resume, including names and addresses of three references to Peter Devlin, Personnel Librarian, **Northwestern University Library**, 1935 Sheridan Road, Evanston, IL 60208-2300. Northwestern University is an equal opportunity, affirmative action employer. Employment eligibility verification required upon hire.

AUTHORITIES LIBRARIAN (Search Reopened). Under the direction of the Assistant Director for Collection Management Services, oversees authority control in an online environment (NOTIS); works with systems personnel in the management of authority control systems and procedures; performs original cataloging of library materials in special formats (video, sound recordings, machine-readable data, etc.); serves as coordinator for the four member Cataloging Enhancement/Database Maintenance Team. Approximately 55% time will be spent on authority control, 35% time on cataloging and 10% time on coordinating activities. Will contribute to the university in the areas of educational mission, scholarship, creative activities, and service. Required qualifications: ALA-accredited MLS. Performance of authority work in an online environment with demonstrated understanding of online indexing, cross reference structures, and procedures for maintaining the integrity of an automated catalog. Two years professional experience with cataloging and/or database maintenance. Experience using MARC formats, AACR2r, LCSH, LCRI, and LC classification. Ability to organize work efficiently and demonstrated evidence of problem-solving skills; flexibility and ability to work harmoniously with colleagues. Must have effective oral and written communication skills, the ability to work in a demanding and rapidly changing environment, and a public service orientation. Preferred qualifications:

Experience in cataloging special formats, especially audiovisual and computer formats; experience with NOTIS; broad exposure to several languages, sufficient for cataloging purposes. Seeking a person who would like to work as part of a management team of five persons who are responsible for the administration of collection development, acquisitions, cataloging, end processing, and preservation. Rank and salary: Library Assistant Professor, nontenure track, 12-month appointment. Minimum salary: \$28,000. Benefits: Several retirement options including TIAA/CREF paid health insurance; generous sick leave; 22 days vacation; university holidays. Send letter of application, professional resume, and names, addresses, and phone numbers of three references to: Chair, Authorities Librarian Search Committee, Bailey/Howe Library, **University of Vermont**, Burlington, VT 05405-0036. Applications received by March 25, 1994, will be given preference. UVM is an EEO, AA employer and actively seeks applications from minorities, women, and disabled persons.

CATALOG LIBRARIAN, Bowdoin College Library. The Bowdoin College Library seeks a Catalog Librarian to join our newly consolidated Technical Services Department. This broadly defined position reflects recent staff reorganization efforts to emphasize service to the campus community and support of the educational mission of the college. The Catalog Librarian, who reports to the Technical Services Librarian, is responsible for: Original cataloging and classification in all formats and subject areas on OCLC; training and supervision of cataloging paraprofessionals; authority control and problem-solving in the online integrated system (innovative); planning and coordina-

Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers, and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1989, issue of *Library Journal*, the *ALA Survey of Librarian Salaries*, the annual *ARL Salary Survey*, or the annual *CUPA Administrative Compensation Survey*) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

Connecticut	\$28,900
Delaware	\$22,500+
Illinois	\$27,400#
Indiana	varies*
Iowa	\$21,588
Louisiana	\$22,000
Maine	varies*
Massachusetts	\$27,554*
New Jersey	\$24,200
New York	varies*
North Carolina	\$22,491
Ohio	\$25,198+
Pennsylvania	\$23,700*
Rhode Island	\$26,500
South Carolina	varies*
South Dakota	\$20,000
Texas	\$25,000
Vermont	\$22,500
West Virginia	\$22,000
Wisconsin	\$25,830

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

+Salary minimums for public librarians only.

#Option for local formula

tion of cataloging projects. All librarians share reference desk responsibilities and academic department liaison assignments, and are expected to be professionally active and to contribute to general library and college service. Bowdoin college is a 200-year-old selective, undergraduate, liberal arts college with 1,450 students; the library collections include 815,000 volumes and 2,000 current periodical titles; the seacoast town of Brunswick is located 30 minutes from Portland and 2-1/2 hours from Boston. Required qualifications: ALA-accredited MLS; effective interpersonal and teaching skills; aptitude for independent problem solving; minimum two years cataloging experience using OCLC (or comparable bibliographic utility); working knowledge of LC classification, LCSH, AACRII, MARC; reading knowledge of at least one foreign language. Candidates must possess: strong service orientation, initiative and flexibility, and a commitment to professional growth; ability to work effectively with faculty and students; enthusiasm for working in a technical services team setting, which emphasizes cross-training and shared decision making; understanding of broad library issues and interest in effecting change in an increasingly automated environment. Highly desirable qualifications: experience with integrated online systems, especially innovative; supervisory experience. Competitive salary (from \$28,000, depending on qualifications and experience) and benefits. Applications accepted until position filled; those received before March 17, 1994, receive first consideration. Submit a resume and three references, and a letter of application expressing why this position is of interest to you to: **Bowdoin College**, Human Resources Department, Brunswick, ME 04011. Fax: (207) 725-3083. Bowdoin College is committed to equal opportunity through affirmative action.

COLLECTION MANAGEMENT LIBRARIAN. (Visiting Library Faculty Appointment.) Responsibilities include analysis, evaluation, management, and development of collections and some reference duties. MLS required; second advanced degree highly desirable. Several years relevant experience preferred. Minimum salary: \$32,000. Two-year appointment; available September 1, 1994. Send vitae and names and addresses of three references to: Eugene T. Neely, Dean of Libraries, **Adelphi University**, Garden City, NY 11530. EEO, AA, M/F employer.

DIRECTOR OF LIBRARY SUPPORT SERVICES. Provide leadership in administration of circulation, interlibrary loan, and all technical services. Work with Media and Computer Departments to provide campuswide information services. ALA-accredited MLS and three or more years of supervisory experience required. Ability to meet university regulations for faculty status. Minimum salary: \$38,000. Application review process begins March 15, 1994; beginning date negotiable. Submit resume and references to: Chairman, Director Search Committee, **Regent University Library**, Virginia Beach, VA 23464-5041. Regent University is a graduate-level, evangelical Christian institution.

HEAD, CIRCULATION SERVICES. Responsible for the management of Circulation Services in the Hodges Library. Circulation Services is comprised of circulation, reserve, current periodicals, stacks maintenance, and the document delivery service. Hodges Library averages 350,000 circulations a year and about one million in-house uses of library materials. Responsible for the coordination of circulation policies and procedures for the university libraries, including the branches. Works with unit supervisors to provide leadership for a team of 35 full-time staff. Participates in overall management of the libraries as a member of the Library Management Group. Handles patrons' complaints and appeals relating to fines. Provides leadership in developing innovative circulation services. Advises and reports to the Associate Dean for Access Services. Required qualifications: ALA-accredited MLS degree; several years of professional experience in public services; successful management and supervisory experience. Excellent communication and interpersonal skills. Strong service orientation and the ability to work effectively with faculty, students, and staff. Preferred: Knowledge of new technologies and applications for circulation services. Experience in public services in an academic or research library. Successful progressive professional public services experience. Tenure-track position. Library faculty must meet university requirements for promotion and tenure. Twenty-four days annual leave, tuition remission, usual benefits. Assistant or Associate Professor rank. Salary: Assistant Professor: \$25,000 minimum; Associate Professor: \$30,000 minimum. Send letter of application, current resume, and names, addresses, and telephone numbers of three recent references to: Joyce Jackson, Human Resources, **The University of Tennessee Libraries**, 1015 Volunteer Boulevard, Knoxville, TN 37996-1000. Review of applications will begin May 1, 1994, and will continue until the position is filled. UTK is an EEO, AA, Title IX, Section 504, ADA employer.

INSTRUCTIONAL SERVICES LIBRARIAN

WESTERN MICHIGAN UNIVERSITY

Western Michigan University Libraries Kalamazoo, Michigan

One librarian can make a difference. Join a dynamic faculty committed to quality instructional services. This newly created position plans and coordinates all library instructional programs. Participates in general reference services and scholarly activities. Tenure-track position, reporting to the Head of Central Reference Services.

QUALIFICATIONS: Required: ALA-accredited MLS. Academic library instruction experience. Knowledge of instructional technology. Experience with computer-based resources and services. Demonstrated interpersonal communication skills. Preferred: Teaching experience and academic library reference experience. Subject master's or other advanced degree in area relevant to instruction.

COMPENSATION: Minimum of \$29,498 for Assistant Professor and \$37,193 for Associate Professor plus liberal fringe benefits. Rank and salary commensurate with qualifications and experience.

PROCEDURES: Letter, resume, names, and phone numbers of three references should be sent to:

Regina E. Buckner
Director, Operational Services
Waldo Library
Western Michigan University
Kalamazoo, MI 49008

Applications received by **March 31, 1994**, will receive first consideration. Review will continue until the position is filled.

WMU is a dynamic and growing Carnegie Doctoral I University with 20 doctoral programs and enrollment of 26,555 students, 25% at the graduate level. Six colleges employ 756 faculty members.

Kalamazoo offers rich cultural and recreational activities located less than three hours from Chicago or Detroit. Kalamazoo is situated in the fastest growing part of the state.

WMU is an equal opportunity, affirmative action employer and encourages qualified women and members of minority groups to apply.



UNIVERSITY OF DUBLIN

TRINITY COLLEGE

LIBRARIAN

Applications are invited for the statutory post of Librarian, which will become vacant following the appointment of Mr. Peter Fox as University Librarian of the University of Cambridge.

The Library

Trinity College Library is the largest in Ireland. It is a research library of international repute, its collections having been built up since the end of the sixteenth century. Since 1801 it has been a designated library under successive Copyright Acts. Its current bookstock exceeds 3m volumes and there are extensive collections of manuscripts maps and music. The Library serves a population of some 10,000 students and 500 academic staff. It operates from six buildings on campus and has extensive off-site storage facilities. Cataloguing is computer based.

Responsibilities of Librarian

Responsibilities of the Librarian include planning; formulating and implementing policies; managing personnel, budgets, facilities and collections; participating in academic planning, and furthering the creative use of modern technologies in the context of a university library.

Candidates

Candidates must hold appropriate qualifications, and have experience of managing a large and complex library.

Strong communication and leadership skills are essential. Salary is on a professionally related scale.

Further particulars are available from:

Michael Gleeson
Secretary to the College
West Theatre
Trinity College
Dublin 2.

Tel : 702 1123

Fax : 671 0037

E-Mail mgleeson@advaxl.tcd.ie

Preferred closing date : Friday, 18 March 1994

Trinity College is an equal opportunities Employer.

HEAD, MEDIA AND TEACHING RESOURCES. East Carolina University Joyner Library. Responsibilities: Head, Media and Teaching Resources Department. The department includes the Media Center, housing the library's audiovisual collection and the microcomputer lab and the teaching resources center containing both Pre-K-12 curriculum materials and the library's Pre-K-12 literature collection. The department head reports to the Director of Academic Library Services and is responsible for the department's reference services, collection development, and bibliographic instruction; liaison with the teacher education units on campus and their coordinating council, and supervision of departmental staff and student assistants. Qualifications: ALA-accredited master's degree, supervisory experience, a minimum of three years experience working with Pre-K-12 curriculum and resources in a school library or classroom setting, experience in the use of electronic education resources and microcomputers, effective oral and written communications skills. Preferred: Knowledge of children's and young adult literature, experience in instructional design, a second graduate degree in a relevant discipline, and knowledge of North Carolina curriculum and state-adopted resources. Twelve-month tenure-track faculty position with appointment at the rank of Assistant Professor. Salary: \$35,000 minimum, depending on qualifications and experience. Professional achievement, service, and research/creative activity are required for tenure and promotion. East Carolina University's libraries serve a campus community of over 17,000 students and 1,300 faculty. The university is a constituent institution of the sixteen-campus University of North Carolina System. Screening will begin May 1, 1994, and continue until the position is filled. Send letter of application, resume, copies of all transcripts, and three current letters of reference to: Head, Media and Teaching Resources, Pat Elks, Administrative Assistant, Joyner Library, East Carolina University, Greenville, NC 27858-4353. Official transcripts from each college or university attended will be required prior to any offer of employment. An equal opportunity, affirmative action employer. We accommodate individuals with disabilities. Applicants must comply with the Immigration Reform and Control Act.

HEAD, MUSIC LIBRARY. Suny at Stony Brook. Responsible for administering a university music library which includes 58,000 books and scores, 23,000 sound recordings, and 8,000 microforms, and which supports a highly ranked music department that offers degrees through the doctoral level in music history, theory, composition, and performance. Direct collection development: Select all music materials; monitor acquisitions process and collection development policy; evaluate, accept, and weed gifts. Direct public services: Contribute to graduate research methods course and supply reference service, prepare bibliographic aids, conduct orientation sessions, provide bibliographic assistance to undergraduate and graduate music classes, and support faculty teaching and research activities. Supervise music cataloging operations which are shared by Music Library and Bibliographic Access Services staff. Oversee day-to-day operations of library, including circulation, stacks, and catalog maintenance, compilation of library statistics, as well as use and repair of 85-carrel listening facility. Music library staff also includes a music cataloger, four support staff, and nine student assistants. Required: ALA-accredited MLS, undergraduate music major, knowledge of one major European language, at least three years' professional experience in an academic or research music library position, including some supervisory or administrative experience. Strongly preferred: Collection development and/or public services experience; master's degree in music, especially in music history; demonstrated familiarity with automated resources and services. Desirable: Knowledge of at least one additional major European language. Salary commensurate with education and experience: Minimum \$35,000. Twelve-month, faculty status, tenure-track appointment; generous benefits. Library faculty are expected to fulfill faculty obligations in the areas of contributions to the advancement of the profession and university services as well as specific library assignments, in order to qualify for tenure and higher academic ranks. Resumes will be accepted until the position is filled, but those received by March 31, 1994, will be given first consideration. Send resume and names of three references to: Germaine Hoynos, Library Director's Office, Melville Library, SUNY at Stony Brook, Stony Brook, NY 11794-3300. SUNY at Stony Brook is an affirmative action, equal opportunity educator and employer. Women and minorities are encouraged to apply.

LIBRARY (Information Services). July 1, 1994, tenure-track, Instructor or Assistant Professor to coordinate electronic information access; investigate, implement, train staff/users in new electronic information sources; and to provide evening reference service. Master's degree from ALA-accredited institution and demonstrated knowledge of electronic library sources and services required. Prefer person with experience (reference, instruction, and/or training) in an academic

ASSOCIATE DIRECTOR FOR TECHNICAL SERVICES (12-month Position)

**Kean College of New Jersey
Nancy Thompson Library**

POSITION DESCRIPTION: Responsible for coordination and supervision of technical services departments, including Acquisitions, Cataloging, Interlibrary Loan, and Serials. Also provides public services, which may include evening and/or weekend assignment; instruction in collection use; bibliographic assistance.

PROFESSIONAL QUALIFICATIONS: At least six years professional library practice demonstrating administrative, supervisory, and coordinating experience, including background in application of automated and electronic information technology within a library context. ALA-accredited MLS degree plus second master's degree or experience equivalent to second master's (minimum of five additional years professional library experience). Working knowledge of NOTIS, automated serials systems, and PRISM version of OCLC.

APPLICATION: Candidacy review begins on or about **March 1, 1994**, and continues until appointment is made. Send letter of application; current resume; names, addresses, and telephone numbers of three references who can comment on candidate's professional qualifications.

APPLY TO:

**Barbara Simpson
Director of Library Services
Kean College of New Jersey
Morris Avenue
Union, NJ 07083**

SALARY RANGE: \$44,789-\$64,943, commensurate with qualifications and experience.

BENEFITS: Comprehensive benefits program included.

*Kean College is an EEO, AA institution.
Appropriately qualified minority and women
candidates are welcome and encouraged to apply.*

ASSISTANT DIRECTOR FOR ACCESS SERVICES, COLLECTIONS MANAGEMENT, AND ELECTRONIC RESOURCES

University of Michigan

The University of Michigan Library seeks applications and nominations for this newly defined position. Formerly, this Assistant Director had responsibilities for collection management only. One of three Assistant Directors reporting to the Dean of the University Library, the Assistant Director for Access Services, Collection Management, and Electronic Resources will be responsible for management/ leadership of an \$8.7-million materials budget, various access services (including, but not limited to, interlibrary loan, fee-based activities, remote storage facility), exchange and gifts, preservation, electronic resources, and cross-functional teams using principles of total quality management. The Preservation Unit at UM is considered one of the nation's largest. Selection of materials is accomplished via 53 staff members with selection responsibilities who, for those duties, will report to a Collection Management and Development Committee that reports to the Assistant Director. The Assistant Director serves as a member of the Dean's Executive Council and Cabinet.

QUALIFICATIONS: A graduate degree in library or information science from an ALA-accredited program; demonstrated leadership/management of either access services, collection management, or electronic resources in a research university library for at least five years; demonstrated experience with budget preparation, implementation, and management; refined planning skills; the ability to work effectively with local, regional, and national resources sharing entities; the ability to articulate the importance of a research collection reflecting traditional and electronic formats; the ability to work effectively with faculty in collection development and providing access to remote resources; a proven track record for getting work done in a timely manner; an understanding and appreciation of the importance of preserving the human record; demonstrated commitment to affirmative action; the ability to work effectively with teams (including members from different library units); the desire to work with the Dean and other Assistant Directors collaboratively as a highly effective team; and experience in formulating and implementing policies. Preferred: Collection development/management experience, additional graduate degree, and a distinguished professional record/national reputation.

SALARY AND BENEFITS: \$70,000 minimum, depending on qualifications and experience. Benefits include 24 working days of vacation a year and 15 days of sick leave a year with provision for extended benefits.

RETIREMENT PLAN: TIAA/CREF

APPLY BY: Sending letters of application and complete resume with the names, addresses, and telephone numbers of five references to:

**Maurice Wheeler
Staff Development Officer
411 Hatcher Graduate Library North
University of Michigan
Ann Arbor, MI 48109-1205**

POSITION AVAILABLE: Screen of applications will begin on **April 1, 1994**, and continue until the position is filled.

The University of Michigan is a nondiscriminatory, affirmative action employer.

library. Send letter of application, 250-500 word vision statement of role of electronic sources in academic reference service, resume, transcripts (unofficial copies acceptable for initial screening), and three letters of reference to: Lori Buchanan, Chair, Library Search Committee, APSU Box 4595, **Austin Peay State University**, Clarksville, TN 37044. Women, minorities, and members of other protected groups are encouraged to apply. Review of applications will begin March 15, 1994, and continue until position is filled. APSU is an affirmative action, equal opportunity employer.

LIBRARY DIRECTOR. Sioux Falls College, an American Baptist Church-related institution, invites applications for the position of Director. ALA-accredited MLS degree preferred. Responsibilities include planning, development, coordination, and administration of all library programs, operations, and services. Reports to Provost/VP for Academic Affairs. The ideal candidate will demonstrate superior communication and interpersonal skills in building productive, cooperative working relationships with colleagues, faculty, students, and staff, and in successfully representing the library to the administration and campus at large. Prefer

managerial experience in an academic library. Needs experience with online and other electronic information technologies, and an understanding of and commitment to the distinctive educational and religious mission of a Christian liberal arts college. Sioux Falls College is a predominantly undergraduate teaching institution with two graduate professionals programs in education and business. The library is a member of the statewide library automation system (PALS-based) and MINITEX, provides stand-alone and network access to CD-ROM databases, and has full Internet access through the campus network. Application review will begin March 21, 1994. Position will remain open until filled. Send application letter, vita, and three letters of reference to: Richard Mayer, Provost, **Sioux Falls College**, 1501 South Prairie, Sioux Falls, SD 57105-1699. Sioux Falls College does not discriminate on the basis of sex, race, age, disability, national, or ethnic origin, or status as a veteran in its programs, policies, or procedures. We encourage qualified minorities and women to apply.

MUSIC CATALOGING/GENERAL REFERENCE LIBRARIAN. St. Olaf College, Northfield, Minnesota. Ten-month sabbatical replace-

TRENTON STATE COLLEGE

MUSIC/ART/MEDIA LIBRARIAN

Anticipated vacancy: Full-time, tenure track. To provide public services and develop collections in Music, Art and non-print media. To manage the music listening room and media viewing room. General reference and database searching. Scholarship and activity in professional associations expected for tenure. Salary range: \$31,827 - \$47,745.22 Req'd.: ALA-accredited Master's degree; three years of professional library experience; supervisory experience; excellent oral and written communication skills; excellent interpersonal, problem-solving and planning skills; expertise in music; some knowledge of non-print media. A second graduate degree, preferably in music, is highly desirable. Please send cover letter, resume and names and phone numbers of three references to: Patricia Butcher, Search Committee, Roscoe L. West Library, Trenton State College, Hillwood Lakes, CN-4700, Trenton, NJ 08650-4700. Position open until filled. To enrich education through diversity, TSC is an AAEEOE.

Science Librarian

Responsibilities include reference service, collection development in the physical sciences, electronic services, including CD-ROM, Internet, and on-line searching, user instruction and other duties as assigned. Required qualifications include an MLS from an ALA accredited school, broad knowledge of the sciences, working knowledge of electronic resources, and strong oral and written communication skills. Desired are subject degree in Physics, Chemistry, or Mathematics, on-line searching experience with STN and user instruction and/or reference experience in physical sciences in an academic library.

Send letter of application, resume and names, addresses and telephone numbers of three professional references to **Judith A. Sessions, Dean and University Librarian, King Library, Miami University, Oxford, Ohio 45056**. Applications received by March 15, 1994 will receive first consideration, but applications will be accepted until the position is filled. Equal opportunity in education and employment.

MIAMI UNIVERSITY

ment appointment with faculty status beginning September 1, 1994. Responsibilities include general reference desk duties (including evening and weekend rotations) at a liberal arts college of 3,000 students; original and complex copy cataloging of recordings and scores in accordance with AACR2, LCSH, and LC classification standards for input into OCLC. Other responsibilities (possibly including bibliographic instruction) as assigned. Required: ALA-accredited MLS; ability to work well in collegial environment with shared decision-making procedures. Highly desired: Background in music and cataloging sufficient to fulfill responsibilities described above; academic reference experience; evidence of or interest in professional activity. Salary: In low thirties. Note: The position may be split into two .5 FTE positions if a qualified candidate is not found for the position as described. For full description, write Patty Terveer, Secretary, Rolvaag Memorial Library, **St. Olaf College**, 1510 St. Olaf Ave., Northfield, MN 55057-1097 (terveer@stolaf.edu). To apply, send letter, resume, and names of three references to: Kristina Huber, College Librarian, at the same address, postmarked by April 1, 1994. St. Olaf is a college of the church in the Lutheran tradition. EEOE, AA.

REFERENCE LIBRARIAN, Assistant Professor, tenure-track position beginning August 1, 1994. Duties may include two-three evening shifts a week at the Reference Desk and occasional weekend shifts. MLS, plus additional master's degree, and experience required. Applicants with science background preferred. \$2,580/month for 10 months. Closing date for applications is May 1, 1994. For more information or full position description contact: Cindy Johnson, University Library, **Western Illinois University**, Macomb, IL 61455.

REFERENCE LIBRARIAN. Hope College, a four-year liberal arts college enrolling 2,500 students, seeks a Reference Librarian with subject expertise in the social sciences. Reference librarians report to the Head of Public Services and participate in all reference department activities, including bibliographic instruction, reference desk duties, collection development, liaison with faculty, online searching, and maintenance of reference collections and services. Some evening and weekend work required. The position requires an

MLS from an ALA-accredited program; reference and bibliographic instruction experience in an academic setting; an undergraduate degree or graduate course work in the social sciences; the ability to exercise leadership, and the ability to plan and execute projects involving other staff. Knowledge of business and/or law is desirable. Eleven-month faculty contract; liberal benefits. Salary is competitive, based upon training and experience, with a minimum of \$29,000. Available August 1, 1994. Hope College is located five miles from Lake Michigan. The library has a collection of 285,000 volumes and is housed in an award-winning building. Send letters of application, resume, and names, addresses, and phone numbers of three references to: Kelly Jacobsma, Head of Public Services, Van Wylen Library, **Hope College**, PO Box 9012, Holland, MI 49422-9012. Applications will be considered after January 31, 1994, until the position is filled. Hope College is an equal opportunity employer.

REFERENCE LIBRARIAN, Randall Library, University of North Carolina at Wilmington. Faculty status (non-tenure track), usual benefits, including 23 days annual leave; twelve-month contract. Beginning salary: \$22,650. Required: ALA-accredited MLS; excellent interpersonal communication skills; strong commitment to public service in an automated environment; willingness to develop professional skills in a wide variety of services provided for the university community; willingness to work a flexible schedule including some evenings and weekends; ability to work effectively in a rapidly changing environment. Desirable: Academic background in business administration or sciences. To apply, send letter and resume, including three references to: Beth Roberts, Secretary, Search Committee for Reference Librarian, Randall Library, **University of North Carolina at Wilmington**, 601 South College Road, Wilmington, NC 28403-3297. An AA, EEO employer.

REFERENCE LIBRARIAN. (Visiting Library Faculty Appointment) Responsibilities include reference desk services, online searching, bibliographic instruction, and collection development. MLS required; second advanced degree highly desirable. Several years relevant

THE UNIVERSITY OF MISSISSIPPI

ASSOCIATE DEAN OF LIBRARIES

RESPONSIBILITIES: This newly created position reports to the Dean of Libraries and serves as the senior member of the dean's management team. Duties include coordinating collection development and management, including resource sharing and preservation, and assisting the Dean with strategic planning, policy formulation, resource allocation, grant proposals, fundraising activities and program evaluation. Incumbent also represents the Libraries in appropriate forums and occasionally serves as Acting Dean.

QUALIFICATIONS: ALA-accredited MLS with demonstrated leadership ability and at least five years increasingly responsible supervisory experience in academic or research libraries. Strong interpersonal, management, planning, and computer skills are required. An awareness of national trends in library automation and networking and the ability to work in a creative innovative and dynamic environment are essential. A professional record of educational, scholarly, and professional achievement appropriate for appointment at the associate or professor rank is expected. Prefer second masters' or other advanced degree and demonstrated collection development expertise.

RANK AND SALARY: The appointee to this 12-month tenure-track position will carry rank and salary commensurate with experience and qualifications. Minimum salary is \$48,000.

HEAD OF CATALOGING

RESPONSIBILITIES: Reporting to the Dean of Libraries, the Head of Cataloging provides leadership and planning for a department of eight FTE. Duties include setting goals and priorities, formulating policies, designing and monitoring work flow, allocating staff, and evaluating performance. Participate, as a member of the Management Group, in the general administration of the libraries and serves on other committees as appropriate.

QUALIFICATIONS: ALA-accredited MLS and at least three-five years post-MLS academic cataloging experience. The successful candidate will have a high-level working knowledge of national and international standards for cataloging and classification as applied to all bibliographic formats and preferably have a working knowledge of two foreign languages. Prefer evidence of successful supervisory experience in an academic environment.

RANK AND SALARY: The appointee to this 12-month tenure-track position will carry rank and salary commensurate with experience and qualifications. Minimum salary is \$31,000.

HEAD OF LIBRARY SYSTEMS

RESPONSIBILITIES: Reporting to the Dean of Libraries, the Head of Library Systems administers the library's integrated online system (INNOPAC); provides technical support for multi-platform library microcomputers and peripherals; serves as library LAN manager; coordinates systems training for library employees; and functions as technical liaison to vendors and campus computing. Supervises one FTE staff member and student assistants and serves as a member of the dean's management team.

(Cont. on facing page.)

experience preferred. Minimum salary: \$32,000. Two-year appointment; available September 1, 1994. Send vitae and names and addresses of three references to: Eugene T. Neely, Dean of Libraries, Adelphi University, Garden City, NY 11530. EEO, AA, M/F employer.

REFERENCE LIBRARIAN/GOVERNMENT PUBLICATIONS COORDINATOR. Creighton University, an independent Jesuit institution, seeks service-oriented librarian to perform general reference and to administer the federal documents collection. Reference responsibilities include assisting users with CD-ROM and other electronic databases, and participating in library orientations and reference collection development. Some nights and weekends. Government publications responsibilities include planning and supervising daily operations of a selective (20%) depository collection emphasizing business. Monitors item selection, screens documents for inclusion in OPAC, develops access tools, and provides user training for government sources. Supervises 1/2 FTE student(s). Required: ALA-accredited MLS. Reference experience. Knowledge of government publications operations and issues, including CD-ROM format. Ability

to relate well to others and to communicate effectively. Preferred: Government publications experience. Familiarity with EXTRACT, spreadsheet/DBMS, DIALOG, and Internet. This position is one of five reporting to the Head of Reference. The Reinert/Alumni Library serves 6,000 students in the arts and sciences and business. Omaha is a community of a half million, offering a high quality of life. Appointment includes 22 days vacation and attractive benefits. Salary negotiable from \$25,000. Review of applications will begin on April 15, 1994, and continue until appropriate candidate is found, with preferred starting date of July 1, 1994. Send letter of application, resume, and names of three references to: Mary Nash, Head of Reference, Reinert/Alumni Library, Creighton University, 2500 California Plaza, Omaha, NE 68178. EEO/AA. Women and minorities are encouraged to apply.

REFERENCE LIBRARIAN WITH INSTRUCTION AND ELECTRONIC RESOURCES FOCUS. Xavier University Libraries seeks a service-oriented librarian to join a six-member reference staff. Responsibilities include reference desk assistance (some evening and weekend hours), online searching and liaison and collection development for

QUALIFICATIONS: ALA-accredited MLS and a minimum of two years experience implementing and operating library-related integrated systems (preferably INNOPAC), or equivalent. Excellent organizational, analytical, interpersonal, written, and oral communication skills are required. Prefer working knowledge of UNIX, Windows, DOS, Macintosh System 7, Novell Netware and networking architecture; understanding of MARC record structure, library cataloging standards, and bibliographic control in an automated environment; and familiarity with the emerging trends in information technology.

RANK AND SALARY: The appointee to this 12-month tenure-track position will carry rank and salary commensurate with experience and qualifications. Minimum salary is \$35,000.

SCIENCE AND TECHNOLOGY REFERENCE/BIBLIOGRAPHER

RESPONSIBILITIES: This newly created position reports to the Head of Reference and provides both general and specialized reference service in a networked multi-platform reference department utilizing local and remote information resources in all formats. This position has responsibility for collection development, departmental liaison, online searching, and bibliographic instruction activities for biology, computer science, engineering, geology, mathematics, physics, and telecommunications.

QUALIFICATIONS: ALA-accredited MLS, and strong interpersonal, oral, and written communication skills are required. Prefer bachelor's or advanced degree in one of the areas of responsibility; working knowledge of one or more foreign languages; significant computer skills and experience using networked information resources.

RANK AND SALARY: Appointment to this entry level, 12-month tenure-track position will be at the assistant professor level with a salary of \$23,000.

Founded in 1848, the University is located in Oxford, a cultural center and historic town in north Mississippi, located approximately one hour south of Memphis. The university libraries are members of OCLC, SOLINET, the Center for Research Libraries, and the Coalition for Networked Information. Library collections comprise over 750,000 volumes and 6,400 journal subscriptions, a regional depository for United States Government publications, three branch libraries, and notable special collections on the American South. A \$3.3-million budget and 54 library faculty and staff serve 11,000 students and over 500 faculty. The libraries are in the process of migrating to INNOVAC and undergoing a \$15-million building expansion/renovation.

APPLICATION PROCESS: Applications should include a letter of interest, curriculum vitae, and the names, addresses, and telephone numbers of three references. Review of applications will begin on **March 21, 1994** and continue until the positions are filled. Nominations and applications should be sent to:

John M. Meador, Jr.
Dean of Libraries
J. D. Williams Library
The University of Mississippi
University, MS 38677

The University of Mississippi is an affirmative action, ADA, equal opportunity employer and does not discriminate on the basis of age, race, color, sex, pregnancy, religion, marital status, national origin, disabilities, or status as disabled or Vietnam-era veteran.

business programs. Instruction scope includes bibliographic instruction and training in use of electronic resources, including Internet, FirstSearch, CARL. Coordination of electronic reference resource services includes leadership in service development, training and active participation in management of the library's microcomputer-based initiatives. Xavier is a Jesuit university which offers a strong library program linked to the curriculum. The library has completed tradition print, ILL, and AV resources with a full range of electronic resources both online and CD-ROM networks. Service and training in support of the curriculum are our priorities. Requirements: ALA-MLS; public service experience in an automated library environment which includes CD-ROMs, LANs, Internet, and telecommunications, effective human relations, communications, and organizational skills demonstrated through instruction and peer relationships a must. Background in business or knowledge of business sources desirable. Salary: \$31,000-\$34,000, depending upon experience. Starting date: July 1, 1994. Xavier University is an equal opportunity, affirmative action employer. Applications with names and telephone numbers of three references received by March 15, 1994, will have first consid-

eration. JoAnne L. Young, Director of Libraries, Xavier University Libraries, 3800 Victory Parkway, Cincinnati, OH 45207-5211.

SYSTEMS LIBRARIAN sought at Hollins College, a small private women's liberal arts college. Will report to the Library Director and, in conjunction with academic computing, will develop programs that integrate information technology and resources dedicated to library services and collection management. Hollins College is a fully networked campus with a fiber optic backbone and has recently purchased a GUI, client-server automated library system. The system librarian will support and coordinate installation of all modules and the requisite training of staff and patrons. Other responsibilities will include: Implementation and support for networked CD-ROM systems, Internet resources, remote services, and the development of computerized media services. Qualifications: ALA-accredited master's degree; two years experience with electronic information resources and microcomputer hardware and software in an academic environment; knowledge of Windows and OS/2; excellent analytical and communications skills; a strong commitment to integration of technol-

NORTHWESTERN UNIVERSITY LIBRARY

Humanities Bibliographer

Northwestern University Library invites applications and nominations for the position of Humanities Bibliographer. The Bibliographer develops and manages research collections in support of Northwestern's undergraduate and Ph.D. programs in French, Italian, German, Hispanic, English and American language and literature; Classics; linguistics; and comparative literature; as well as the collections in world literature in translation; and general humanities. Acts as liaison with faculty, students, and other users. Provides specialized bibliographic instruction and reference services. Reports to the Assistant University Librarian for Collection Management, and serves on Management Council, a policy-making forum for department heads and senior management.

Required qualifications include a master's degree from an accredited program in library science; evidence of significant advanced study in a discipline related to language and literary studies; three years of successful library or equivalent experience, including collection development experience; and competence in French, German, Italian, Spanish, and English. The ability to communicate effectively, both orally and in writing, and the ability to work productively with faculty, students, and staff are also required. Desired qualifications include a strong record of research and publication, an advanced degree in a humanities discipline, and knowledge of additional modern Western European or classical languages. Experience or interest in electronic formats in the humanities is also desired. Salary - \$35,000 minimum.

Applications must be received by **April 15, 1994**.

Send letter of application and resume, including names and addresses of three references to:

**Peter Devlin
Personnel Librarian
Northwestern University Library
1935 Sheridan Road
Evanston, IL 60208-2300**

Northwestern University is an equal opportunity, affirmative action employer. Employment eligibility verification required upon hire.

ogy into library service; the ability to work effectively in a changing environment. Preferred: Undergraduate degree or additional master's degree in computing services, educational technology, or related field; familiarity with one or more of the following: DECNET, Sybase, Ultrix, or Marquis; knowledge of OCLC and MARC record structure. Salary and benefits: \$26,000-\$35,000. Position available immediately. Applications will be received until position is filled. Women and minorities are encouraged to apply. Send letter of application, resume, vision statement, salary requirements, and the names and addresses of three professional references to: Marianne Koperniak, Director of Personnel, **Hollins College**, Roanoke, VA 24020.

SYSTEMS/TECHNICAL SERVICES LIBRARIAN. Pacific University invites applications for the position of Systems/Technical Services Librarian. Seeking an active member of the Library Management Team, who will work with team members to guide the continued integration of information technology into the library's strong public service mission. Responsibilities: Plan, develop, implement, and maintain a broad range of computerized library systems, including an integrated online system anticipated in 1995; advise and train library staff on technology issues; participate in reference and collection development; supervise 1 FTE Technical Services Assistant; serve as liaison to academic groups and consortia. Provides a unique opportunity to participate in library management in a group management setting. Qualifications: Required: An MLS from an ALA accredited institution; demonstrated experience with automated library systems; demonstrated initiative in creative problem solving; evidence of strong communication and interpersonal skills. Preferred: Broad knowledge of emerging information technologies and their applications in libraries; the ability to analyze and interpret complex technical data; thorough understanding of the MARC format and basic cataloging procedures; commitment to participative management and the ability to work with peers to embrace and implement change effectively. Full-time 12-month faculty rank position. Salary range: \$25,600 - \$30,700. Competitive benefits package, including full undergraduate tuition remission for dependents/spouse. Pacific

University, founded in 1849, is a small liberal arts university with selective graduate programs in the health sciences. Forest Grove, a small town located 25 miles from Portland, is an hour's drive from the Oregon coast. Send letter of application, resume, and names of 3 references to: Laurel Gregory, Coordinator, Library Management Team, Harvey W. Scott Memorial Library, **Pacific University**, 2043 College Way, Forest Grove, OR 97116. (Laurel_Gregory@unixmail.pacificu.edu) Application review will begin April 1, 1994. Projected starting date: July 1, 1994.

TECHNICAL SERVICES HEAD, search reopened. Dawes Memorial Library, Marietta College is seeking an energetic, experienced librarian to supervise technical services, including acquisitions, cataloging, government documents, serials control and binding, and to coordinate automation activities. Library is planning for the implementation of the first phase of an integrated automation system in summer 1994. Duties include original cataloging of all types of materials, managing staff (3 support staff and 6 student assistants), developing procedures for an automated system, and serving as system coordinator. Marietta College, a nationally recognized liberal arts institution, is located in a historic southeastern Ohio river town. Library maintains a collection of 260,000 volumes, nonprint materials, and CD-ROM products. Qualifications: ALA-accredited MLS required plus two years experience in the technical services area. Knowledge of LC classification and subject headings, AACR2, MARC format and OCLC necessary. Experience with computers and their applications in a library required. Effective communication and interpersonal skills essential. Minimum salary is \$26,000 for 12 months with salary dependent on education and experience. Position carries faculty rank plus benefits package, including TIAA/CREF. Starting date is July 1, 1994. Review of applications begins April 1. Please send current resume and names of 3 references to Sandra B. Neyman, College Librarian, Dawes Library, **Marietta College**, Marietta, OH 45750. Marietta College is an equal opportunity and affirmative action educator and employer. Women and minorities are encouraged to apply.

COLLECTION DEVELOPMENT OFFICER



University Libraries

Northeastern University Libraries is reopening its search for candidates for the position of Collection Development Officer. We invite applications from and nominations of individuals with the vision, energy, and leadership ability to plan and coordinate our collection development, resource sharing, preservation, and disaster preparedness programs. The successful candidate will demonstrate an understanding of scholarly communication and curricular processes in higher education, their ongoing transformation by information technology and networks, and how these apply to collection development and information resource sharing and accessibility. The libraries have a collections resource budget that currently approximates \$4 million.

Articulate and implement goals, strategies, policies, and programs for developing and preserving the libraries' print, nonprint, and technology-based information resources, as well as for innovative, collaborative projects in resource sharing and accessibility. Oversee the preparation and currency of collection policy statements. Recommend allocations and monitor use of the collections resource budget. Perform quantitative and qualitative analyses of collections and budget, as well as evaluate their adequacy for accreditation, budgetary reviews, and new curriculum proposals. Identify prospective funding sources, prepare proposals and grant applications, and develop gifts programs. Coordinate, guide, and evaluate collection analysis and selection activities of 20 librarians who also serve as liaisons to academic disciplines. May serve as liaison to and select materials for one or more academic disciplines. Assure close working relationship with faculty and curriculum committees. Evaluate electronic access and delivery of information resources. Member of the library administrative team. Represent the university libraries regionally and nationally in collection development, resource sharing, and preservation matters.

The libraries hold membership in OCLC, Neline, the Boston Library Consortium, and the Coalition for Networked Information Task Force. CARL Systems and Tandem computers are platforms for the public access Northeastern University Libraries Information System (NULIS) and for integrated processing services support. NULIS also serves as the libraries' primary network gateway to other information resources.

QUALIFICATIONS: ALA-accredited MLS degree. At least five years of demonstrated successful and increasingly responsible professional experience related to collection development, preferably in an academic library and including effective supervision, budgetary analysis and development, and faculty relations. Knowledgeable about collection preservation and disaster preparedness, about qualitative and quantitative collection analysis techniques, and about trends in higher education, research, and curricular development. Strong planning, organizational, interpersonal, analytical, and oral and written communication skills. Ability to set priorities and to articulate goals and innovative programs. Commitment to staff development and diversity. Prefer advanced subject degree, and familiarity with matrix organization structure and with technology-based information systems and services.

SALARY: \$43,000 minimum, depending upon qualifications and experience.

Review of applications will begin **March 31, 1994**, and continue until the position is filled. Applications from women and minority candidates are encouraged. Please send letter of application, resume, and the names of three references to:

Lynda Leahy
Associate Dean, User Services & Collection Development
Northeastern University Libraries
320 Snell Library
360 Huntington Avenue
Boston, MA 02115

Northeastern University is an affirmative action, equal opportunity employer.

DIRECTOR OF THE UNIVERSITY LIBRARIES

Indiana University Purdue University at Indianapolis

Indiana University Purdue University at Indianapolis (IUPUI) seeks a dynamic and visionary leader to serve as Director of the IUPUI University Libraries. The position affords a unique opportunity to reshape the role and position of the library as both a campus and community resource in an academic environment committed to the idea of information integration and distributed access. This commitment is embodied in the university's new \$32-million library which serves as the nerve center for the acquisition and distribution of print-based, electronic, and multimedia resources to support communitywide learning. The university libraries currently have a total annual budget of \$6.8 million. Further enhancement of the university libraries is one of the top-ranked campus priorities.

The Director will have a proven track record in library administration and a keen sense of how information and communication technologies are transforming the structure and role of academic libraries. He or she will have the experience, personality, and academic credentials to provide intellectual as well as administrative leadership, and will be comfortable working in partnership with other information technology professionals on and off campus. An MLS (or MA/MS in Library Science) from an ALA-accredited program is strongly preferred. The successful candidate's professional and scholastic credentials will warrant a tenured senior appointment.

Nominations and applications will be considered until the position is filled, expected to be within the 1994-95 academic year. Formal and informal inquiries, applications, and curricula vitae including names of three references, should be sent to the Chair of the Search Committee, preferably by **March 4, 1994**:

Blaise Cronin
Dean, School of Library and Information Science
Indiana University
Main Library 011
Bloomington, IN 47405

An affirmative action, equal opportunity employer.

ASSISTANT HEAD, CIRCULATION DEPARTMENT

Yale University

The Yale University Library seeks an energetic leader for the position of Assistant Head of the Circulation Department. This position directs the Interlibrary Loan Unit and shares responsibility for managing the Circulation Department in the Sterling Memorial Library. In addition to ILL, the Circulation Department is responsible for circulation services, stacks maintenance, a newly instituted delivery service, the library privileges office, photocopy services, and the operation of the Seeley G. Mudd storage library. The successful applicant must be committed to assuring superior service for the Yale clientele.

QUALIFICATIONS: MLS degree from an ALA-accredited library school. At least two years of professional academic library experience, including ILL experience. Demonstrated ability to plan, implement, and assess projects. Strong supervisory skills and ability to work effectively with others. Excellent oral and written communication skills. Experience with library automation. Logical, systematic, and enthusiastic approach to work.

Minimum rank from Librarian II. Salary from \$33,700, dependent upon qualifications and experience. Full benefits package including 22 vacation days; 17 holiday, recess and personal days; health care; TIAA/CREF or Yale retirement plan; and relocation assistance.

Applications received by **March 28, 1994** will be given first consideration; applications will be accepted until the position is filled. To be assured of consideration, please submit a letter of application, resume, and the names of three references by March 28, 1994, to:

Diane Y. Turner, Director
Library Personnel Services
P.O. Box 208240
New Haven, CT 06520-8240

EEO/AA

DIRECTOR OF LIBRARIES

Rensselaer Polytechnic Institute

Rensselaer Polytechnic Institute invites applications and nominations for the position of Director of Libraries.

The Director of Libraries reports to the Dean of Computing and Information Technology and is responsible for providing overall leadership for library-related activities. The Rensselaer Libraries emphasize the innovative use of electronic information technologies and are committed to providing high-quality information access and information instruction to the campus community. The Director of Libraries is also a member of the Computing and Information Technology management team along with the Directors of Information Technology Services and Administrative Information Services. The Rensselaer Libraries currently have an annual budget of more than \$3 million and a staff of 46 FTE, including 12 librarians. Salary is dependent upon experience and qualifications. Range: \$60,000-\$80,000.

QUALIFICATIONS: The successful candidate should have extensive experience with emerging information technologies and automated library systems, a demonstrated ability to articulate a clear vision for the future role of libraries in the rapidly developing information age, and a demonstrated potential for fundraising ability. An ALA-accredited MLS, at least five years of administrative experience in an academic or special library, demonstrated professional and scholarly activity, and a commitment to excellence in scholarship and research are required. Strong interpersonal, communication, and team-building skills, as well as demonstrated ability to lead and manage change are extremely important.

RENSSELAER: Rensselaer Polytechnic Institute is a private technological university founded in 1824 and located in the Capital District area of upstate New York. Rensselaer has an enrollment of 4,200 undergraduates and 2,200 graduate students in 46 academic curricula and is organized into five schools: Engineering, Science, Management, Architecture, and Humanities and Social Sciences.

APPLICATION AND NOMINATION PROCEDURE: The search committee will review applications and nominations beginning **February 1, 1994**, and continue until the position is filled. Applications should include a full resume and the names of at least five references. A starting date of July 1, 1994, is preferred.

Please address communications to:

William C. Jennings
Dean of Computing and Information Technology
CII 4011
Rensselaer Polytechnic Institute
Troy, NY 12180

Rensselaer is an equal opportunity, affirmative action employer.

Late Job Listings

REFERENCE LIBRARIAN. Illinois State University's Milner Library seeks energetic librarian for Education/Psychology/Teaching Materials Division. Full-time, 12-month, tenure-track position. Responsibilities include reference service shared with two other librarians, with special emphasis on education subject materials; facility with electronic databases; collection development and maintenance of Teaching Materials Center; bibliographic instruction for users of the TMC: faculty liaison; and participation in library and university governance. Qualifications required: ALA-accredited MLS; knowledge of education-related materials; knowledge of elementary and secondary school curriculum materials, both book and nonbook; knowledge of children's literature; and appropriate reference skills. Three years' relevant academic library experience, elementary teaching experience, and experience with electronic databases desirable. Second advanced degree in library science or subject discipline required for tenure or appointment beyond the rank of Instructor. University and library: ISU has 21,000 students. Doctoral degrees offered in several areas, including three in the College of Education: Curriculum and Instruction, Administration, and Specialized Educational Development. Milner Library is the central library with a staff of 110 including 34 professionals, over 1.3 million volumes, and a materials budget

of \$1.9 million. The Teaching Materials Center itself contains over 27,000 children's books; 3,500 curriculum guides; 7,500 textbooks and workbooks; 1,500 educational and psychological tests; and hundreds of materials in a wide range of non-book formats. Salary: \$27,200 minimum at the rank of Assistant Professor. Negotiable, depending on education and experience. Benefits: Group medical, dental, and life insurance; 24 working days vacation; liberal sick policy; state retirement plan required. Preferred beginning date: May 1, 1994. Application deadline: Applications accepted until position filled, but should be submitted not later than March 15, 1994. To apply: Submit letter of application, resume, and at least three references to: TMC Search Committee, Attn.: Cheryl Elzy, Milner Library, **Illinois State University**, Campus Box 8900, Normal, IL 61790-8900. Illinois State University is an affirmative action and equal opportunity employer.

LIBRARY INSTRUCTION COORDINATOR. Illinois State University's Milner Library seeks creative librarian to oversee extensive BI programs. Full-time, 12-month, tenure-track position reporting to AUL for Public Services and Collection Development. Opportunity to blend BI with latest technological innovations in teaching. Will also include refinement of required basic level program reaching 3,500/year; long-range planning; development of librarywide second level instruction with 14 subject librarians; approval/production of printed library guides; outreach programs; development of library components in university core curriculum courses. Regular desk assignments include hours at general reference desk and one, subject division. University and library: ISU has 21,000 students, academic programs in 35 departments within five colleges; graduate degrees in most fields. Milner Library is the central library with staff of 110 including 34 professionals, over 1.3 million volumes and materials budget of \$1.8 million. Qualifications: ALA-accredited master's; ability to operate in electronic reference environment; ability to formulate a coherent philosophy of library service and instruction; appropriate experience in library instruction; ability to write and speak effectively; excellent interpersonal skills. Second advanced degree in library science or subject discipline required for tenure or appointment beyond the rank of Instructor. Salary: \$30,000 minimum at the rank of Assistant Professor. Negotiable depending on education and experience. Preferred beginning date: July 1, 1994. Application deadline: Applications accepted until position is filled, but applications should be submitted not later than April 1, 1994. To apply: Submit letter of application, resume, and at least three references to: LI Coordinator Search Committee, Attn.: Cheryl Elzy, Milner Library, **Illinois State University**, Campus Box 8900, Normal, IL 61790-8900. Illinois State University is an affirmative action and equal opportunity employee.

INFORMATION OFFICER. Dordt College seeks an information officer to begin fall 1994. The information officer is responsible to the president to provide the leadership, strategic planning, and management essential to assure that academic and administrative operations of the college are supported by appropriate, high-quality, cost-effective, leading-edge information services. Relevant advanced degree and experience required. Dordt is a Reformed, Christian college and seeks to hire individuals who are able to work within that context. Send letter of inquiry detailing qualifications to J. B. Hulst, President, **Dordt College**, 498 4th Avenue NE, Sioux Center, IA 51250.

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