

COUNCIL CONFERENCE CALL MINUTES
AMERICAN LEATHER CHEMISTS ASSOCIATION
FALL COUNCIL MEETING

December 15, 2022

PRESENT

Officers:	Joe Hoefler, John Rodden
Council Members:	Shawn Brown, Myron Hooks, Steve Lange, Roger Pinto
Executive Secretary:	Carol Adcock

1. **WELCOME.** The meeting was called to order. It was determined that a quorum was present.

2. **Minutes.** All previous minutes have been approved by Council.

3. **2023 Update of Annual Convention.** Sarah Drayna, 2023 Convention Chair, was absent so Mrs. Adcock gave the following report regarding the 2023 Annual Convention preparations:

Contract Provisions

The 2023 site will be Grand Geneva Resort & Spa, Lake Geneva, WI, June 20-23. A deposit of \$2,500 is on file with Grand Geneva with a final payment of \$2,500 being due 2/15/2023.

The rates will be as follows:

Single	\$440 per night, inclusive
Double	\$610 per night for two, inclusive

Rates quoted are per night and include lodging, breakfast, lunch, dinner, all taxes and amenity fee. Package begins with lunch on day of arrival and ending with breakfast on day of departure. Deadline for reservations is Monday, May 22, 2023.

The rates for pre/post arrival are as follows:

Single/Double \$229 per room plus taxes and resort fee

Rates for early arrival include accommodation only.

Schedule

The tentative schedule for the convention was previously emailed to Council. It is similar to the 2010 convention at Grand Geneva.

Entertainment

Tentatively a boat cruise is planned for Wednesday evening after dinner at the hotel. We will have to get transportation to take people from the hotel to the boat and back. We will have drinks on the boat and maybe dessert. Plans are still being formulated. After reviewing the cost of the boat cruise, it was suggested that each person attending should be given a certain number of drink tickets and then it would be a cash bar after that. Mrs. Adcock will check with Mrs. Drayna to see if that is possible.

Sponsorship Campaign –

The sponsorship campaign for 2022 was used to make one for 2023. It was sent to Council prior to the meeting. Discussion followed if this should be the same or changed for 2023. Discussion followed about raising or changing the rates. Mrs. Adcock will work with President Hoefler and Vice President Rodden to consolidate some of the categories and make changes to the rates for each category. Donis Bosworth as Convention Vice Chair will start the campaign in early 2023.

Attendance at the convention was discussed. There was concern that attendance might not be as good as earlier anticipated due to the current economic situation.

The role of the LHCA as far as sponsorship of the convention was discussed. Mr. Lange will speak to Stephen Sothmann about their potential sponsorship of the convention in one of the new categories.

Sports and Social Coordinator

Mrs. Adcock reported there was no need for a Social Coordinator for 2023, but a Sports Coordinator for the golf tournament will be obtained. Discussion followed about the problems with the golf tournament this year, and people not be charged for their clubs.

It was suggested that the fee for golf for 2023 should be \$150 as the Highlands Course is much better than other courses we have recently played. Councilor Shawn Brown volunteered to be the Sports Coordinator for 2023.

Proposed Budget

A proposed budget for the 2023 convention was emailed to Council for their review. It was reviewed during the call. Discussion followed regarding the registration fee. Motion was made, seconded and unanimously carried to charge \$400 for the convention registration fee beginning in 2023 with an early registration fee rate of \$350 for those registering 60 days in advance of the opening day of the convention. It was felt that the sponsorship campaign needed to be revised and some other items checked on before approving a budget for the 2023 convention. It will be addressed again in January.

AV Person

Ms. Drayna will find an AV Coordinator for 2023.

Technical Program – John Rodden, Chair

Mr. Rodden already has some commitment from 2022 presenters to return in 2023. Mr. Brown had some ideas for industry updates and will send names of potential speakers to Mr. Rodden. Mr. Rodden discussed his conversation with Stephen Sothmann of the LHCA and is looking forward to receiving names of potential speakers from him. The aim is to have papers on industry updates and regulations mainly on the second day of the convention when more LHCA people might attend. Mr. Rodden asked for help from everyone to obtain speakers and hopes to have the program together early in 2023.

Wilson Lecture – Jeff Miller, Chair

Mike Redwood with Leather Naturally will present the 2023 Wilson Lecture. The title will be Retelling “Viewing Leather Through the Eyes of Science” A Century On. Mr. Redwood has already booked his flight for the convention and will have his abstract ready early next year.

Alsop Award – Joseph Hoefler, Chair

It was decided that since the approved recipient of the ALSOP Award for 2022 was unable to attend the convention last year, he would be asked to attend the 2023 convention to receive the award.

O’Flaherty Service Award – Sarah Drayna, Chair

A name for the 2023 recipient of the O’Flaherty Service Award has not been submitted to Council.

2024 Convention Site

This item was tabled until January.

4. REPLACEMENT OF EXECUTIVE SECRETARY

Mr. Lange reported that he has a job description ready and would like to post it in January. It was suggested that the Association explore keeping the office in Lubbock, TX due to the lower cost of living and Mrs. Adcock being physically located there and able to train a new person. Mrs. Adcock has volunteered to continue to come by the office after a new person is hired to make sure things are moving smoothly if that option is considered. The committee will meet later this month and discuss the various options.

5. FINANCIAL REPORTS – Carol Adcock

Year to Date Financial Reports

Council reviewed the Profit and Loss Statement and Balance Sheet through November 30, 2022. Mrs. Adcock pointed out that the amount for printing the journal was skewed as she did not receive invoices for the last quarter of 2021 until 2022. Therefore 15 issues were paid for in 2023 instead of the usual 12.

The Membership Breakdown as well as a dues and subscriptions breakdown for 2023 was emailed to Council prior to the meeting and reflected the following:

119 Active, 45 Active Life, 4 Active Life Mutual, 21 Active Life Retired, 15 Active Mutual, 43 Active Retired, 1 Student, and 28 SLTC along with 3 SLTC Students, for a total of 279 members. Out of the above membership that is anticipated for 2023, dues will be collected from 136 paying members, excluding the dues that will be collected from the SLTC members. The list of canceled memberships was reviewed. There are 49 subscriptions that have been invoiced for renewal for 2023.

Mrs. Adcock also noted that 4 advertisers have committed for 2023, with one being a new one. Two other 2022 advertisers are still awaiting approval from their company.

Motion was made, seconded and passed to accept the Financial Reports as submitted.

A rough draft of the 2023 Association Budget was sent to Council prior to the meeting. Discussion was tabled until January so the 2023 Convention Budget could be approved and other matters concerning the replacement of the Executive Secretary and expenses involved with that.

5. EDITOR'S WRITTEN REPORT – Steve Lange

After the meeting, the Editor submitted the following report which was emailed to Council.

December 15, 2022

Dear ALCA Officers and Councilors:

Editor's Report

We have published 51 papers in 2022. Confirmed manuscripts are scheduled through May 2023. Seven papers have been rejected in 2022. Submissions seemed to have slowed in recent months. (Received 5 submissions in September but only 2 in November.)

Publication cost ranged from \$1934.00 to \$2304.00 per issue. Biggest variable seems to be the typesetting cost. I don't think UC uses the same designer for each issue, and they don't set the cost.

Respectfully submitted,
Steven D. Lange, *Journal* Editor

Council voted to accept the Editor's Report as written via email after the meeting.

6. WAYS AND MEANS COMMITTEE REPORT – Shawn Brown and Steve Schroeder

Due to the short notice of this meeting, Mr. Brown will submit his report at the beginning of 2023 showing how the investment portfolio did for 2022.

7. TECHNICAL COMMITTEE REPORT

Mrs. Adcock reported that the Education Subcommittee has two new students both from S.B. Foot Tanning Company.

8. NOMINATING COMMITTEE REPORT – Mike Bley, Chair

The 2023 Nominating Committee submits the following names for the 2023 Slate of Candidates for Councilor:

Goetz Hagen
Janio Rocha
Todd Salzman
Eric Webb

Motion was made, seconded and unanimously carried to approve the 2023 Nominating Committee's Slate of Candidates for Councilor. The Nominating Committee will determine that each of these candidates are still willing to run and then obtain bios from each.

9. OLD BUSINESS

This item was tabled until January.

10. NEW BUSINESS

This item was tabled until January.

11. LOCATION AND DATE OF NEXT COUNCIL MEETING

Next Council conference call will be in January. A date will be circulated closer to that date.

There being no further business before Council, the meeting was adjourned.

Respectfully submitted,
Carol Adcock, Executive Secretary