

# Council Meeting Minutes

AMERICAN LEATHER CHEMISTS ASSOCIATION

Grand Geneva Resort & Spa, Lake Geneva, WI

June 20, 2023

Officers:	Joseph Hoefler, John Rodden
Councilors:	Shawn Brown, Myron Hooks, Steve Lange, Lee Lehman, and Roger A. Pinto
Executive Secretary:	Carol Adcock; Kristina Hall
Convention Chair:	Sarah Drayna

## 1. WELCOME – Joseph Hoefler, President

President Joseph Hoefler called the meeting to order and welcomed everyone. He introduced Kristina Hall to Council as the new Executive Secretary that was hired by Council to take the place of Mrs. Adcock upon her retirement. As is customary per the Association's by-laws, Ms. Hall has full authority to open new bank accounts in Cincinnati, Ohio for the Association. She will need to open an operating account as well as a wire account.

Results from electionbuddy.com were announced. New councilors will be Goetz Hagen and Todd Salzman. Mrs. Adcock announced that 81 votes were cast out of the 213 ballots sent out which is 38%. This was a little higher than 2022.

## 2. OLD BUSINESS – Joseph Hoefler, President

### LIFE MEMBER

There were no candidates for life membership in the Association. The criteria for life status in the Association is that the member has been a paying member or paying and then retired member of the Association for forty (40) years. Prior to the convention Council did approve Scott Beloli for life membership in the Association noting he had attended more conventions than anyone else during the tenure of Mrs. Adcock.

## 3. CONVENTION ITEMS AND REVIEW OF CONVENTION – Sarah Drayna

Mrs. Drayna reviewed the schedule for the convention noting several room changes. She felt having the LHCA join the convention was very successful, bringing more people and sponsorships to the convention. She recommended asking the LHCA to join the ALCA convention next year.

Members of the hotel staff joined the meeting to introduce themselves. Mrs. Drayna pointed out that the hotel's AV person was very helpful in lowering the original bid for audio visual equipment.

## 4. REPLACEMENT OF EXECUTIVE SECRETARY – Steve Lange

Mr. Lange reported that Kristina Hall has been hired to become the Association's Executive Secretary beginning May 8. Ms. Hall had created a card to hand out at trade shows to get new members in the ALCA. It contains a Q code which directs people to the Association's website for more information. She handed out the cards to Council.

Mr. Lange has bought Ms. Hall a new computer and software. When the office in Lubbock, TX is officially closed, he will also get the latest version of QuickBooks for Ms. Hall. Ms. Hall's salary and benefits will be billed to the Leather Research Laboratory and then reimbursed by the LHCA. When the bills are received, the ALCA will be billed by the LHCA for their part which is to be 60%. Discussion continued about a training plan and moving plan. It was agreed that Ms. Hall will fly to Lubbock, TX for training the week after convention and will discuss moving plans while she is there.

## 5. EDITOR'S REPORT – Steve Lange

Mr. Lange submitted the following written report dated June 15, 2023:

We have published 22 papers in 2023 so far. Confirmed manuscripts are scheduled through October 2023. Five papers have been rejected to date in 2023. Submissions have slowed in recent months. (Received 6 viable submissions in March, 4 in April and only 1 in May.)

Publication cost averaged \$2,136 in 2023 and \$2,089 in 2023 to date.

Working with UC Press to correct errors in the website postings (some articles missing and/or incomplete). They have agreed to train someone from the LRL to post archival issues. We have all the issues back to 1973 scanned and ready to post. These archival issues should be fully searchable via normal Internet search engines.

Respectfully submitted,  
Steve Lange  
Journal Editor

Discussion was held regarding the Editor's Report. Mr. Lange pointed out again that the publication cost is still running half as much as the previous printer. He also said that the Editorial Board tries not to reject papers but helps to fix them so they are publishable. More members are needed on the Editorial Board.

Motion was made, seconded, and carried to accept the Editor's Report as written.

#### 6. FINANCIAL REPORT – Carol Adcock

The Council was sent the Financial Analysis for 2022 as well as the first quarter 2023 financials including the Profit and Loss Statement, Balance Sheet and Budget vs. Actual prior to the meeting. Mrs. Adcock reviewed all these items with Council. The Financial Analysis is attached to these minutes. Mrs. Adcock also reported to Council that since the Association was moving to another state and the current auditor was shorthanded, he has declined to be the auditor for the Association in the future. He recommended finding an auditor in the new location. Ms. Hall has some contacts that she will contact to get an estimate on handling the needs of the Association concerning doing a financial analysis and the yearly income tax return.

The Membership and Subscription Report was also reviewed. The ALCA currently has 275 members consisting of 120 active, 46 active life, 4 active life mutual, 22 active life retired, 15 active mutual, 39 active retired, 25 SLTC, 2 SLTC students, and 2 ALCA students. It was noted that The Association had been notified that 4 members and/or friends of the leather industry had passed away since the last ALCA Annual Convention in 2022. They are Jean Tancous, Maurice J. Plumez, Carl R. Bagg and James E. Cartier. A moment of silence will be held for all of them at the Annual Business Meeting. It was also noted that one member, Scott Beloli, was given life status in the Association as noted at the beginning of the meeting.

For 2023, 132 paying members contributed \$32,848. There is outstanding approximately \$1,442 in dues from the SLTC after subtracting the dues of our mutual members. Subscriptions for 2023 have brought in \$10,680 in fees postage and handling charges. Discounts have been given in the amount of \$585, making a total of subscriptions and postage and handling charges minus discounts in the amount of \$10,095. Nineteen new members have joined ALCA since the last Annual Convention: eighteen active members and one student member.

Motion was made, seconded and passed to accept the Financial Report as presented.

#### 7. WAYS AND MEANS COMMITTEE – Shawn Brown and Steve Schroeder, Jr., Co-Chairs

Mr. Brown suggested that Council should take over the duties of the Ways and Means Committee and gets reports from Steve Ford, our financial advisor for the Association's portfolio with Ford Fowler. He feels this should be done at least twice a year and can be done via a zoom call. Mr. Brown said the portfolio was designed for a non-profit and has only one major stock. Ms. Hall read the actual duties of the Ways and Means Committee as in the bylaws, stating the following under section VI. Finances, Number 6:

Ways and Means Committee:

- (a) To promote the financial welfare of the Association there is established a Ways and Means Committee. This committee shall consist of a chair, appointed by the Council, and as many members as may be necessary, appointed by the chair with approval of the Council. Appointments to the Ways and Means Committee shall terminate at the close of the annual meeting held in even-numbered years.
- (b) The Ways and Means Committee shall aid in increasing the income of the Association by securing advertisers, new members, or any other proper financial support. The committee shall advise the Council and the Executive Secretary regarding financial matters, and shall assist in the preparation of the annual budget.

Motion was made, seconded and unanimously approved that the new Chair of the Ways and Means Committee will be the President of the Association, Joseph Hoefler, with the entire Council being members of the committee.

Mrs. Adcock gave the following numbers on the investment account:

First Quarter 2023 earnings - \$612.85 compared to first quarter of 2022 of \$573.43; have not received any dividend checks from the company this year;

Value of Portfolio as of March 31, 2023 - \$127,862.6825; was \$179,830.68 end of March 2022;

Withdrawals in 2022 and 2023 were \$22,000 received on 7/28/2022 and \$20,000 received on 2/23/2023.

Motion was made, seconded and carried to accept the Ways & Means Committee Report.

#### 7. ANNUAL CONVENTION 2024

Convention Chair for 2024 will be Donis Bosworth. Several sites have been investigated with only two being viable at this time. The ones under consideration are Oglebay in Wheeling, WV and Hershey Lodge in Hershey, PA.

Council ran out of time to discuss this matter. This item will be revisited again at the next Council meeting on Thursday, June 22.

#### 8. COMMITTEE APPOINTMENTS -

President Hoefler's recommendations for the following appointments were announced:

2024 Nominating Committee: John Rodden (Chair), Shawn Brown, Todd Salzman

2024 ALSOP Committee: Joseph Hoefler (Chair), Mike Bley, Luis Zugno

2024 O'Flaherty Award Committee: Sarah Drayna (Chair), Lori Hyllengren, Beat Schelling

2025 Wilson Selection Committee: Katie Kutskill (Chair), Eric Webb, Jordan Kaiser

Motion was made, seconded, and carried to accept the appointments as presented.

#### 9. NEW BUSINESS - Joseph Hoefler, President

This item was tabled until the next Council meeting.

#### 10. ADJOURNMENT

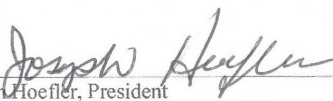
The next Council meeting will be Thursday, June 22, at 8 am in Loramoor A. It will be a short meeting before the technical sessions begin for the day and will include the current Council as well as the new members of Council.

There being no further business, the meeting was adjourned.

Respectfully submitted by:

Carol Adcock, Executive Secretary

Signed and Approved by:

  
Joseph Hoefler, President

  
John Rodden, Vice President