

## SUBMISSION GUIDELINES

### GENERAL

*Oklahoma Politics* invites submissions that explore the broad context of politics affecting Oklahoma and its place in the surrounding region. We are especially interested in submissions that bring to bear a variety of methodological, analytical, and disciplinary perspectives on state and local politics of the central-south region of the United States: Oklahoma, Kansas, Colorado, New Mexico, Texas, Arkansas, and Louisiana. Because “politics” cannot be thoroughly explored from only a single disciplinary point of view, trans-disciplinary and collaborative projects are encouraged. Though we are the journal of the Oklahoma Political Science Association, we encourage submissions from historians, economists, sociologists, environmental scientists, policymakers, analysts, as well as political scientists and practitioners whose substantive research bears on the politics and issues of the state and region.

*Oklahoma Politics* is a fully peer-reviewed journal. Each submission receives at least three anonymous reviews and each is reviewed by the editors before a decision is made to accept a manuscript for publication.

### MANUSCRIPTS

Manuscripts should be no longer than 30 pages or more than 9,000 words, double-spaced; text, graphics, notes, and references included; no extra space between paragraphs. Do not indent paragraphs. Type font: Times New Roman; 12 point. Notes should be footnotes, not endnotes, and references should be the last part of the manuscript. Graphics (tables and figures count 300 words) submitted separately, one per page, with internal reference indicating the approximate placement in the body of the text (i.e.: “[Table 1 about here]”). Tables/figures must not be larger than a single page.

#### INTERNAL NOTE STYLE

Footnotes, sequentially numbered superscript (e.g. 1, 2, 3, 4, . . .).

*Internal reference style:* (author last name year); e.g. (Jefferson 2007).

*Internal reference with page number:* (author last name year, page #); e.g. (Jefferson 2007, 32). Multiple internal references separated by semi-colon; alphabetical first, then by year: (Author A 2007; Author B 1994; Author CA1 2007; Author CA2 1992).

#### REFERENCE AND NOTE STYLE

Manuscripts and book reviews must follow the APSA *Chicago Manual of Style* or *Style Manual of Political Science*. These format and citation styles can be found in the journals of the American Political Science Association: *American Political Science Review*, *Perspectives on Politics*, and *PS: Political Science & Politics*.

Examples:

Journals: Author last, author first or initial. Date. "Article Title." *Publication* Volume (Number): Page-Page. Example: Budge, Ian. 1973. "Recent Legislative Research: Assumptions and Strategies." *European Journal of Political Research* 1 (4): 317- 330.

Books: Author last, author first or initial. Date. *Title*. Publication City: Publisher. Example: Green, Donald, and Ian Shapiro. 1994. *Pathologies of Rational Choice Theory*. New Haven, CT: Yale University Press.

## GUIDELINES FOR CITING CHAPTERS AND WEBSITES

Chapters

Author last, author first or initial. Date. "Chapter Title." In *Book Title*, ed. Book Author First, Last. Publication City: Publisher. Example: Mezey, Michael L. 1991. "Studying Legislatures: Lessons for Comparing Russian Experience." In *Democratization in Russia: The Development of Legislative Institutions*, ed. W.H. Jeffrey. New York: M.E. Sharpe.

Websites

Author last, author first or initial. Date. "Publication Title." (Last Access Date). Example: Collins, Paul. 2005. "Data Management in Stata." <http://www.psci.unt.edu/~pmcollins/Data%20Management%20in%20Stata.pdf> (September 16, 2016).

## TABLE &amp; FIGURE STYLE GUIDLINES

Table 1

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Votes Missed, of First 100, by Term Limited

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	<u>Mean*</u>	<u>SD</u>
Not Term Limited (n = 72)	2.4	7.5
Term Limited ( n = 28)	5.0	8.6

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\* Difference significant at the .10 level

Each table or figure must fit on a single page. Authors must submit tables and figures in appropriate format.

## ORGANIZATIONAL/HEADINGS

Major Section Head (Bold Caps & Centered)

### SUBSECTION HEAD (CAPS & LEFT: NO PERIOD)

Sub-sub Section Head (Title Caps, Left, & Italicized; No Period)

## MANUSCRIPT SUBMISSION

Manuscripts must contain: a cover page with title, author, and author affiliation and contact information; a separate cover page with title only; an abstract of no more than 150 words and the text of the manuscript. Authors whose manuscripts are accepted for publication must submit a short biographical sketch for inclusion in the journal.

## BOOK REVIEWS

Book reviews should be no longer than 1500 words. Reviews should be of books on topics relevant to the journal as delineated in the Submission Guidelines. Review style should follow that of the journal as a whole. Full bibliographic information should be included as the lead to the review.

Manuscripts (or ideas for manuscripts) should be emailed to: Quentin Taylor, Editor, *Oklahoma Politics*, Rogers State University. Email: qtaylor@rsu.edu. Telephone: 918-343-7667

Book Reviews (or ideas for book reviews) should be emailed to: Christine Pappas, Book Review Editor, *Oklahoma Politics*, East Central University. Email: cpappas@ecok.edu. Telephone: 580-559-5640

#### PAPERS AND BOOK REVIEWS

They must be submitted electronically, in either Microsoft Word 2003 (or later) format (.doc/.docx) or Rich Text Format (rts.). No other forms of submission will be accepted. Manuscripts of papers not in format compliance will be returned without review.