

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$9.00 per line for institutions that are ACRL members, \$11.00 for others. Late job notices are \$21.00 per line for institutions that are ACRL members, \$25.50 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$415 to \$780 based upon size. Please call for sizes and rates.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude discriminatory references. Applicants should be aware that

the terms faculty *rank* and *status* vary in meaning among institutions.

Internet: C&RL News classified ads are accessible on the World Wide Web at <http://www.ala.org/acrl/c&r/now2.html>. Ads will be placed approximately 2-3 weeks before the printed edition of C&RL News is published.

Contact: Jack Helbig, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: jhelbig@ala.org.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual life-style, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

BOOKS BOUGHT AND SOLD

USED SCI-TECH BOOKS PURCHASED. Physics, math, all engineering, electricity, and electronics, skilled trades, antiquarian tech. Sorry, no serials or life sciences. Quality older editions, duplicates, unneeded gifts, superseded titles always sought. Ex library OK. No quantities too great; will travel when appropriate. For more information please contact: Collier Brown or Kirsten Berg at **Powell's Technical Bookstore**, 33 NW Park Ave., Portland, OR 97209; phone: (800) 225-6911; fax: (503) 228-0505; e-mail to: kirsten@technical.powells.com.

POSITIONS OPEN

ACADEMIC PUBLIC SERVICES LIBRARIAN. Florida Gulf Coast University. Librarian wanted to contribute to an innovative, team-centered, dynamic environment on Florida's Gulf Coast. Our mission includes a focus on public service and serving as a model in collecting, conserving, and communicating information by using the latest information technologies. Create library services at America's newest university to promote information literacy across the curriculum; provide high-quality reference service and research consultation in person and electronically, and develop collections in traditional and digital formats. Required: ALA-accredited MLS and two years of relevant library experience of which at least one year must be using the Internet/Web browsers. Strong PC skills and ability to develop/coordinate library service delivery programs. A strong interest in public service and teaching with a commitment to client-centered services required. The successful candidate will also have the ability to work collegially with all levels of staff; strong interpersonal skills; knowledge of reference sources in all formats; and a willingness to be involved in university and community service. Interest in life sciences, computer science, or university archives desirable. Appointment at a faculty rank/salary commensurate with candidate's experience on a 12-month, multi-year contract basis. Position available immediately with a negotiable start date. To apply: Submit two packages, each of which must include a letter of interest, curriculum vitae, and a list of five references postmarked by September 25, 1998, to: **Florida Gulf Coast University**, Pos. #10174 (ready), Director, HR, 10501 FGCU Blvd. South, Ft. Myers, FL 33965-6565. (If you previously applied for this position, you do not need to reapply; you will automatically be considered.) Additional information may be obtained by visiting our Web site at <http://admin.fgcu.edu/hr/index.html> or by calling the 24-hour jobline at (941) 590-1111. Finalists will be required to provide official transcripts. Under Florida Records Law, applications submitted are available for public review upon request. FGCU is an EO/EA/AA Institution.

ACQUISITIONS LIBRARIAN/DEPARTMENT HEAD. (12-month, tenure track). Open immediately. Plan, organize, and direct acquisitions services in a land-grant university, using PALS automation system;

LIBRARY INFORMATION REP./MIDWEST TERRITORY

John Wiley & Sons, Inc.

John Wiley & Sons, Inc., is an independent global publisher and leader in the professional and educational markets. We have an excellent opportunity for a dynamic individual to join our Library Information Department. You will be responsible for expanding two-way communication between the publisher and the library community within the Midwest by visiting college/university, corporate, public, government, and medical libraries. Up to 50 percent overnight travel; library conventions is involved.

To be considered, candidates must possess 3-5 years experience in a library setting, excellent communication, organizational, and planning skills; experience with Internet/electronic information resources; and be detail-oriented. An MLS/MLIS is also required. Chicago-based applicants preferred. We offer a competitive salary plus bonus, comprehensive benefits package including a company-matched savings plan, all company travel expenses and car allowance.

Please send resume with cover letter and salary history to:

**L. Griffiths, H.R. Dept.
JOHN WILEY & SONS, INC.
605 Third Avenue
New York, NY 10158-0012
Fax: (212) 850-6049**

Only those we plan to interview will be contacted.

EOE M/F/DN.

GENERAL REFERENCE/ SUBJECT LIBRARIAN (PSYCHOLOGY)

John M. Olin Library
Washington University
in St. Louis

Participate as an active member of the reference and subject librarian teams. Help to design services and develop collections to meet users' changing information needs in an increasingly electronic environment. Select library materials to support research, teaching, and learning in Psychology. Serve as liaison with faculty and students in the Psychology Department and a new program in Philosophy, Neuroscience, and Psychology. View the challenge of continuous change as a positive condition.

Qualifications: MLS from an ALA-accredited library school; advanced degree in a subject area preferred; experience in reference or collection development in an academic library desirable; familiarity with electronic information technologies; strong commitment to service; ability to work and interact harmoniously with a diverse student body, faculty, and library staff; ability to flourish in a rapidly changing environment. Minimum salary; \$27,500.

Submit letter of application, resume, and names and addresses of three current references to:

**Human Resources
Washington University
Campus Box 1178
7425 Forsyth Blvd.
St. Louis, MO 63105**

Position will remain open until filled; initial review of applications will begin **September 15, 1998**.

Employment eligibility verification required upon hire. Washington University is an equal opportunity/affirmative action employer.

supervise two technicians plus a part-time clerk and student assistants; coordinate selection activities of twelve bibliographers and faculty liaisons. Required: ALA-accredited MLS; three years experience in academic or technical services librarianship; knowledge of one modern foreign language; OCLC experience; demonstrated ability to communicate and work effectively with faculty, staff, and colleagues. Desired: Subject master's degree (required for promotion and tenure); experience with acquisitions systems (automated experience preferred); knowledge of out-of-print and national/foreign book markets; additional foreign language; knowledge of accounting principles. Minimum salary: \$28,000, with standard benefits. For more information, see our homepage: <http://www.sdstate.edu/library>. Application deadline is October 1, 1998. Send resume, and have transcripts and three recent (within one year) letters of recommendation sent directly to: B. J. Kim, Acquisitions Search Committee, Box 2115, South Dakota State University Library, Brookings, SD 57007-1098. An AA/EEO employer/ADA reasonable accommodations: phone: (605) 688-4493; TTY/voice (605) 688-4394.

ARCHIVIST-ASSISTANT UNIVERSITY LIBRARIAN. (#250850)
Florida Atlantic University. Manages university and other related archival collections, outreach, exhibits, reference. Required: ALA-

MUHLENBERG COLLEGE

Director of the Trexler Library (Allentown, PA)

Muhlenberg College invites applications and nominations for Director of the Trexler Library. The Director provides leadership for a respected, progressive operation. The position reports to the Dean of the College for Academic Life.

The Director must possess and articulate a clear vision of the library's vital role in supporting the teaching, learning and research activities of students, faculty and other college constituents. Commitment to successful outreach activities to internal and external constituents is required. The Director is responsible for budget preparation and implementation; resource allocation; fiscal review; personnel management; short-term and long-range planning; and technology initiatives. The Director will develop creative strategies for integrating electronic information resources with print collections and pursue local, regional and national collaborative agreements for resource sharing. The Director should encourage participative decision-making in a team environment, support professional development for library staff, and work effectively with faculty, students and administrative offices, including technologies and development.

Candidates must have an MLS from an ALA-accredited program and a successful record of administrative and supervisory experience in academic library operations and services, with a minimum of five years of progressively responsible professional experience. A second master's degree in an academic discipline or an earned doctorate is strongly preferred. The successful candidate must demonstrate: strong leadership and interpersonal skills; an ability in strategic planning; a knowledge of all aspects of library operations; an awareness of emerging technologies and trends in academic library management; and effective oral and written communication skills. Experience in grant writing and implementation is desirable.

Muhlenberg College is a highly selective, private liberal arts college located on a beautiful, 74-acre campus in eastern Pennsylvania within easy driving distance of Philadelphia and New York City. Its 1,800+ students and 140 faculty have access to a library collection of 270,000 volumes and a growing collection of electronic information resources. Trexler Library, served by a staff of 14 full-time employees, is a modern facility using the Innopac system.

This position offers faculty status, a competitive salary dependent upon qualifications and experience, and an excellent, comprehensive benefits package.

Closing date is September 15. Nominations are welcome. Candidates may apply directly by sending a letter, curriculum vitae, a philosophy of librarianship, and three professional references (including names, postal and e-mail addresses, and phone numbers) to: **Carol Shiner Wilson, Dean of the College for Academic Life, Muhlenberg College, Allentown, PA 18104-5586.**

Muhlenberg is an equal opportunity employer.

Visit our Web page at

<http://www.muhlenberg.edu/library/>

ASSISTANT ENGINEERING LIBRARIAN

University of Pennsylvania

The Penn Library is seeking a creative and talented ASSISTANT ENGINEERING LIBRARIAN to join a dynamic team of librarians developing science and engineering collections and services for Penn's networked environment.

The individual in this position will: assist the Engineering Librarian in meeting the information needs of the School and in the administration of the Library; provide reference service; teach faculty and students to use information resources; share in collection development and departmental liaison responsibilities; oversee Library's electronic table of contents and document delivery service; and serve as information systems liaison to the Engineering and Science Libraries.

The ideal candidate will: possess an ALA-accredited MLS or equivalent in experience, training, and practice; possess an academic background in Engineering or a related science discipline; possess experience searching on-line databases; possess an aptitude for teaching; demonstrate strong computing skills; possess strong interpersonal skills — excellent written and verbal communication abilities are essential. In addition, a public service orientation and strong reference skills are needed; along with knowledge of scientific research methods and familiarity with the changing information and publishing environment in engineering and science.

SALARY RANGE & REQUIREMENTS: Appointment as Librarian A requires no previous experience, \$24,000-\$36,000. Appointment as Librarian B requires 1 to 3 years of previous professional experience, \$28,600-42,900.

TO APPLY: Send a cover letter and resume to:

R.I. Fisher
Library Human Resources
Administrator
University of Pennsylvania Library
3420 Walnut St.
Philadelphia, PA 19104-6206

Applications received by **September 30, 1998**, will receive first consideration.

The University of Pennsylvania is an EO/AA employer.

accredited MLS plus two years of academic archival experience. Salary: \$30,000 plus generous TIAA/CRF and other benefits. Send letter of interest and reference names by September 24, 1998, to: Zita Cael, Chair, Search Committee, Wimberly Library, Florida Atlantic University, Boca Raton, FL 33431. Anticipated start date: November 15, 1998. AA/EOE.

ASSISTANT DIRECTOR FOR INFORMATION TECHNOLOGY. Iowa State University (ISU) Library seeks applications and nominations for the position of Assistant Director for Information Technology as a faculty or professional full-time, 12-month position. Faculty are ex-

pected to meet promotion and tenure requirements. Responsibilities: The Assistant Director for Information Technology provides creative direction for library computing; leads the Information Technology Division; takes a prominent role in general and strategic planning, budgeting, and communication with regard to library information systems and technology; and represents the library in information technology within the university, regionally, and nationally. Reports to the Dean of Library Services. Qualifications: Required: ALA-accredited MLS, or a Master's degree in Computer Science or related field. Five years experience with increasing responsibility in technology management; effective experience in administrative experience in academic/research library information technology or computing services operation; management experience with a variety of software applications; record of successfully completed information technology projects; and experience with or knowledge of library information technology. Strong oral and written communication skills; successful supervisory experience; ability to interact well with colleagues and staff; and strategic planning abilities. Preferred: Experience with client-server applications, NT operating systems, and/or networked information technologies and consortial projects. Success in attracting extramural funding and work experience in an academic environment. To Apply: Applications received by September 30, 1998 will receive first consideration. Submit letter of application; vita/ resume; and names, addresses, e-mail addresses (if available), and telephone numbers of three references to: Chair, Assistant Director for Information Technology Search Committee, Iowa State University, 302 Parks Library, Ames, IA 50011-2140. For a copy of the complete position announcement, contact the ISU Library's Administration Office at (515) 294-1442; or you may view it at the following Internet address: <http://www.lib.iastate.edu/library/vac.html>. For more information about ISU and the Library, see <http://www.lib.iastate.edu>. ISU is an equal opportunity/affirmative action employer.

Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1998, issue of *Library Journal*, the *ALA Survey of Librarian Salaries*, the annual *ARL Salary Survey*, or the annual CUPA Administrative Compensation Survey) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

Connecticut	\$31,273
Delaware	\$22,500+
Illinois	\$27,400#
Indiana	varies*
Iowa	\$24,533
Louisiana	\$22,000
Maine	varies*
Massachusetts	\$27,554*
New Jersey	\$32,600
New York	varies*
North Carolina	\$24,367+
Ohio	\$25,198+
Pennsylvania	\$26,400
Rhode Island	\$29,800
South Carolina	varies*
South Dakota	\$22,000
Texas	\$28,000
Vermont	\$26,464
West Virginia	\$22,000
Wisconsin	\$25,830

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

+Salary minimums for public librarians only.
#Option for local formula.

The Rutgers New Brunswick Libraries invite applications for the positions of World History Librarian, Humanities Librarian and Business Information Services Librarian to work in a collegial team-based workplace that is fully committed to a culturally diverse faculty, staff and student body.

WORLD HISTORY LIBRARIAN (Alexander Library): Select world history materials and serve as liaison to History Department. Provide instruction, training and reference services. Develop/maintain WWW pages. Reading knowledge of European Languages, preferably German or Slavic. 3 yrs. relevant world history experience. APP# 127

HUMANITIES LIBRARIAN (Alexander Library): Select humanities materials, particularly philosophy and religion. Serve as liaison to Humanities Departments. Provide instruction, training and reference services. Develop/maintain WWW pages. Reading knowledge of European Languages, preferably German or Slavic. 3 yrs. relevant humanities experience. APP# 128

BUSINESS INFORMATION SERVICES LIBRARIAN (Kilmer Library): Select business materials and serve as liaison to the School of Business faculty. Provide instruction, training and reference services. Develop/maintain WWW pages. MBA or 3 yrs. relevant business information experience. APP# 129

All positions require an ALA/MLS, three years professional experience for a tenure track appointment with minimum salary of \$40,944, dependent upon experience and qualifications; knowledge and experience of electronic resources and technology, including computer networks, Internet, HTML and Internet Browsers; a scholarly record and service in professional associations. The URL for the complete position profiles is <http://sccd1.rutgers.edu/libpersonnel>.

Candidates applying by October 1, 1998 will receive first consideration. Submit resume, cover letter and names of three references to: Sandra Troy (APP#), Libraries Personnel Offices, Rutgers University Libraries, 169 College Ave., New Brunswick, NJ 08901; FAX 732-932-7637; e-mail stroy@rci.rutgers.edu.

Rutgers, the State University of New Jersey, is committed to affirmative action and equal opportunity.

THE STATE UNIVERSITY OF NEW JERSEY

RUTGERS

ASSISTANT DIRECTOR FOR PUBLIC SERVICES. University of Wisconsin—Parkside. The Assistant Director reports to the Assistant Vice Chancellor for Information Services (IS) and supervises the services of the Library/Learning Center's Public Services Division with five professional librarians and five support staff. Division responsibilities include circulation, reference, instruction, interlibrary loan, and the Archives and Area Research Center. The successful candidate will also serve on the IS management team, provide reference service to users, act as liaison to faculty for purposes of bibliographic instruction and collection development, and participate in outreach programs. Information Services is currently examining its organizational structure and contemplating changes leading to a closer integration of services. Required: Graduate library degree from an ALA-accredited library school; excellent analytical and interpersonal skills, especially the ability to work closely and cooperatively with fellow information professionals, staff, and faculty, and to foster teamwork; effective oral and written communication skills; minimum of three years successful supervisory experience in an academic library; experience providing bibliographic instruction and reference services, including the use of a wide variety of electronic information resources; professional commitment to librarianship. Salary: minimum \$46,200 depending on experience and qualifications; with generous benefits. This is an academic staff position. **TO APPLY:** Send letter of application, resume, and names, addresses, and telephone numbers of three references to: Luellen L. Breed, Chair, Search and Screen Committee, Library/Learning Center, UW-

MUSIC LIBRARIAN (SEARCH EXTENDED)

The University of Northern Colorado

The University of Northern Colorado seeks applicants for the position of Music Librarian & Assistant Professor of Library Science, position number 20638.

REQUIRED: Master's degree from an ALA-accredited library school; experience in a music library at a college, university, research, or public institution; experience with computer technology and online database searching; degree in Music. This is a management-level, 12-month tenure track position reporting to the Associate Dean for Public Services and Personnel. Responsible for the operation of the new \$2.7 million Music Library building including reference service, library instruction, and collection development. Provides direction and leadership and supervises 2.0 FTE support staff and workstudy students.

Minimum: \$31,700 (negotiable)

Starting date is January 1, 1999 (negotiable). The position is contingent on funding from the Colorado State Legislature, approval by the Board of Trustees, and subject to the policies and regulations of the University of Northern Colorado.

All application materials will be accepted until October 15, 1998, or until the position is filled.

Send letter of application highlighting candidate's suitability, resume, and the names, addresses, and three letters of reference to:

George Jaramilo
Associate Dean for Public Services
and Personnel
James A. Michener Library
University of Northern Colorado
Greeley, CO 80639

UNC is an AAEO employer and committed to fostering diversity in its student body, faculty, and staff. AAEO Office, Carter 2011.

Parkside, P.O. Box 2000, Kenosha, WI 53141-2000. The deadline for receipt of applications is October 19, 1998. Information about UW-Parkside is available at: <http://www.uwp.edu>. The University of Wisconsin-Parkside celebrates diversity by actively encouraging the inclusion and participation of individuals with different ideas and perspectives. To that end, the university is searching for minorities, women, Vietnam-era veterans and disabled persons who are interested and available.

ASSISTANT PROFESSOR NETWORK SERVICES LIBRARIAN. University of Alaska Southeast. Required: Earned MLS from an ALA-accredited institution. Minimum of two courses each in automated library systems, cataloging and in reference. Evidence of most current knowledge and trends in library automation and ongoing continuing education in technology as it applies to library services. In-depth knowledge of and demonstrated experience with integrated library systems, networking, and telecommunications as they relate to delivery of library services. Working knowledge of computer-based resources and demonstrated experience in

DIRECTOR OF USER SERVICES

Dartmouth College Library Hanover, New Hampshire

The Dartmouth College Library seeks applications and nominations for the position of Director of User Services.

RESPONSIBILITIES: Reporting to the Librarian of the College, the Director of User Services is responsible for the administration of all user services units, including nine subject libraries, special collections, and storage library. Also responsible for the development and coordination of user services programs including reference, instruction, circulation, and interlibrary loan. Responsible for the recruitment and professional development of librarians. Serves as a member of the administrative team, which also includes the Librarian of the College, the Director of Collection Services, and the Director of Administrative Services.

QUALIFICATIONS: ALA/MLS; minimum of 5 years successful experience in exercising progressively more demanding leadership responsibilities in an academic research library. Demonstrated ability to provide strong leadership, vision, and strategic direction in complex organizations; understanding of library and information resources and services that support teaching, research, and scholarship; knowledge of the broad range of issues involved with the integration of information technologies. Excellent communication skills and an ability to work in a highly collaborative environment.

RANK AND SALARY: Rank and salary commensurate with experience and qualifications, with a minimum annual salary of \$56,000; a comprehensive benefits package; and relocation assistance.

DARTMOUTH COLLEGE INFORMATION: <http://www.dartmouth.edu>.

APPLICATION: Review of applications will begin **October 1, 1998**; applications will be considered until the position is filled. Send resumes to:

**John R. James, Chair
User Services Search Committee
Dartmouth College Library
6025 Baker Library, Room 115
Hanover, NH 03755-3525**

Dartmouth College is an AA, EEO, M/F employer.

supporting PC or Mac microcomputer hardware and software products. Knowledge of current and emerging information technologies with reference and bibliographic instruction experience including Internet/WWW. Demonstrated supervisory experience with the ability to work effectively both independently and in a team environment. Cataloging experience using the Library of Congress classification system, AACR2R, MARC formats, and bibliographic utility (preferably WLN). Demonstrated ability to provide individual and group instruction. Excellent oral, written, and interpersonal communication skills. Application must include: UAS faculty employment application form, cover letter, current resume, copies of educational transcripts, and names and telephone numbers of three professional references, and must be received by October 2, 1998. Details and applications at UAS Personnel Services: (907) 465-6263; e-mail: jypers@acad1.alaska.edu. A detailed position description and other information on the UAS home page at: <http://www.jun.alaska.edu>. UAS is an AA/EEO employer and educational institution.

ASSOCIATE DEAN OF LIBRARIES. Loyola University Chicago Libraries seeks an Associate Dean to serve as deputy to the Dean of Libraries. The Associate Dean will supervise two assistant deans (Information Service/Collection Development and Bibliographic and Access Services) and will participate in the overall management of the Loyola Library system. She/he will play an important role in the formulation of goals, policies, and strategies for the library system and will hold primary responsibility for the day-to-day management of Cudahy Library, the largest library in the system. Other responsibilities include budget, personnel management, and working closely with the Head of Library Systems to select and implement automated systems including a second-generation library management system which has yet to be selected. The ideal candidate will have an ALA-accredited MLS and 8 years of successful management experience in both technical and public services, excellent knowledge of auto-

mated systems and electronic information delivery, and a track record of excellence in personnel, budget, and project management. Evidence of innovation and creativity are required as well as a record of significant contributions to the profession. Excellent leadership, interpersonal, and communication skills are required. The Loyola Library system consists of five libraries in the Chicago area one in Rome, Italy. All libraries except the Law Library report to the Dean of Libraries. The collections consist of 1.7 million volumes and 12,000 periodical subscriptions as well as extensive electronic indexes and database files. Salary commensurate with qualifications and experience. Librarians have limited faculty status, earn 20 vacation days, and have a standard package of fringe benefits, including university contributions to TIAA/CRF. Qualified applicants should send a letter of application, resume, and the names, addresses, and phone numbers of three references to: Edward A. Warro, Dean of Libraries, Loyola University Chicago, Lewis Library, 25 E. Pearson, Chicago, IL 60611. Applications received by September 30, 1998, will receive first consideration, but applications will be accepted until the position is filled. Loyola University Chicago is an affirmative action, equal opportunity educator/employer.

ASSOCIATE LIBRARIAN FOR CATALOGING & COMPUTER SERVICES. Under the College Librarian, designs, promotes, and implements library computer services; runs library automated system; manages Student Computer Center; maintains library LAN accounts; diagnoses software application issues; provides training for library staff in applications; serves as library liaison to Computer Management Office. Manages technical services: establishes documentation and evaluation of cataloging policies and procedures; performs original and copy cataloging using OCLC; prepares statistical reports and develops long- and short-range plans; supervises cataloging and Computer Center student workers. Requirements: ALA-accredited master's degree in Library Science. Two years of automated library systems and two years of cataloging experience. Knowledge of

ASSISTANT ARCHIVIST

The University of Northern Colorado

The University of Northern Colorado seeks applicants for the position of Assistant Archivist & Assistant Professor of Library Science, position number 21880.

REQUIRED: Master's degree from an ALA-accredited library school; experience in archives. This is a term contract position—annual review, and reports to the University of Libraries Archivist. Responsible for reference service, library instruction, collection development and maintenance of the James A. Michener Special Collection. Must be knowledgeable in the application of archival records, preservation and research techniques, and records management principles in evaluating, classifying, and organizing records.

Starting date is January 1, 1999 (negotiable). The position is contingent on funding through the UNC Foundation, approval by the Board of Trustees, and subject to the policies and regulations of the University of Northern Colorado.

All application materials will be accepted until October 15, 1998, or until the position is filled.

Send letter of application highlighting candidate's suitability, resume, and the names, addresses, and three letters of reference to:

George Jaramillo
Associate Dean for Public Services
and Personnel
James A. Michener Library
University of Northern Colorado
Greeley, CO 80639

*UNC is an AAEO employer and committed to
fostering diversity in its student body, faculty, and
staff. AAEO Office, Carter 2011.*

AACR2, MARC formats, LC classification, LCSH, and OCLC. Experience and demonstrated competence with PC networks, system testing, and system debugging. Ability to catalog European language materials and knowledge of at least one foreign language. Demonstrated supervisory, teaching, communications, and organizational skills. Desirable Qualifications: Knowledge of Windows 95 and/or NT Workstation. Significant original cataloging experience. Broad liberal arts education or completion of the St. John's College program. Reading knowledge of ancient Greek and French. Salary: \$26,767 minimum—\$31,683 mid-point, with an excellent benefits package. The 70,000-volume library is automated (Micro-VTLs), fully networked (Windows NT), and offers a 12-workstation computer facility. For additional information about our campus and programs, please visit the St. John's College, Santa Fe Web site at: <http://www.sjcsf.edu>. To apply: Send a letter addressing the above qualifications, a resume, and the names, addresses, and phone numbers of three professional references to: Ted Gonzales, Director of Personnel, **St. John's College**, 1160 Camino Cruz Blanca, Santa Fe, NM 87501-4599; fax: (505) 984-6003. Applications accepted until the position is filled. Those received by September 11, 1998, will be given first consideration. SJCS is an equal opportunity, affirmative action employer.

BUSINESS LIAISON/GOVERNMENT DOCUMENTS LIBRARIAN. Simon Schwob Memorial Library, Columbus State University. Duties: Liaison, collection development, instruction activities related to Col-

LIBRARY DIRECTOR (SEARCH EXTENDED)

Pacific University

Pacific University is seeking a Library Director to provide creative, dynamic leadership in the development and growth of library services to effectively support and enhance the teaching, learning and research needs of the University. The Library serves over 1800 students who study in the College of Arts and Sciences as well as a select cluster of graduate programs in the allied health professions. The Harvey W. Scott Memorial Library houses over 290,000 items including books, serials, federal documents, multimedia items, and electronic resources.

For a full job description please visit our web site at <http://nellie.pacificu.edu/hr/employment/libdir.html>

To apply, send cover letter, resume and names and phone numbers of three professional references to:

Jeffrey Barlow, Chair
Search Committee
c/o Harvey W. Scott Memorial
Library
Pacific University
2043 College Way
Forest Grove, OR 97116

Review of applications will begin October 15, 1998.

lege of Business; supervises operation of library's selective Government Documents depository; some night and weekend hours. Requirements: ALA-accredited MLS. Business-related experience or coursework. Demonstrated strong interpersonal skills, including ability to work well with co-workers, students, active business faculty. Ability to work independently as well as in team environment. Demonstrated teaching ability. Demonstrated knowledge of traditional and electronic reference sources in business, including Web sources. Effective written and oral communication skills and ability to work flexibly and creatively in busy, changing environment. Preferred: Government documents-related experience or course-work, and technical services aptitude or experience. Salary: \$28,000 plus benefits. Position is a 12-month non-tenure track appointment, with faculty status and rank. Additional information: <http://www.colstate.edu/library> For fullest consideration, submit letter of application, current resume, and three references by October 15, 1998, to: Callie B. McGinnis, Director, Schwob Library, **Columbus State University**, 4225 University Avenue, Columbus, GA 31907-5645; phone: (706) 568-2080; fax: (706) 568-2084; e-mail: mcginnis_callie@colstate.edu. Affirmative action/equal opportunity employer. Review of applications will continue until position is filled.

CATALOGING LIBRARIAN. The Francis A. Countway Library of Medicine of the **Harvard Medical Library** and the Boston Medical Library is recruiting a catalog librarian. The Countway serves the teaching and research faculty, staff, and students of the Harvard schools of medicine, dental medicine, and public health. Responsibilities: Directs original and copy cataloging, database maintenance of bibliographic records, online authority control, and materials processing. Supervises one professional, two non-exempt staff, and temporary project staff. Serves as principal cataloger, interpreting and developing procedures and policies for bibliographic access for library materials including rare books, serials, and electronic re-

HEAD, GOVERNMENT PUBLICATIONS AND MAP DEPARTMENT (SEARCH REOPENED)

Northwestern University Library

SUMMARY: Under the direction of the Assistant University Librarian for Public Services, Head of the Government Publications and Map Department has primary responsibility for administration of the Department. Establishes goals, objectives, policies, and procedures and allocates resources within the Department. Plans and implements departmental programs which enable faculty, students, and the public to be aware of and effectively use the collections. Directs and participates in the daily operations and services. Serves as a member of Management Council, an advisory body to the University Librarian.

DEPARTMENT: The Government Publications and Map Department is a strong service-oriented unit of the Public Services Division. The collection consists of over 1 million items. The Department is a designated depository for the publications of the United States Government (since 1876, currently selects 75%), United Nations, European Union, and State of Illinois. The staff consists of four librarians, the Data Services Consultant/ICPSR Representative, and three support staff. The Head of Government Publications is a member of the Public Services Division management team and the Library Management Council.

RESPONSIBILITIES: Responsible for the provision of quality services to users of the Government Publications and Map Department. Provides leadership in planning departmental priorities, operations and services, supervises staff, and manages departmental budgets. Conducts departmental meetings and represents Department at division-wide and library-wide meetings. Promotes continuing staff development for Department's employees. Prepares Department's annual report, budget requests, professional evaluations, and other reports as required by Library Administration. Manages the MARCIVE tape load. Represents Library at local, regional, and national professional meetings related to government publications. Selects materials for collections and manages book funds. Coordinates and participates in the acquisition and bibliographic control of the department's collections. Plans reference services, including outreach and user education appropriate to the Department's priorities and resources. Promotes close cooperation and communication with the Reference Department and other units providing reference service. Coordinates user services regarding access to machine-readable data files received through the Federal Depository Library Program and other consortial arrangements such as the Inter-university Consortium for Political and Social Research (ICPSR). Shares responsibility for staffing the Department's service desk, including some evening and weekend hours. Participates in library-wide planning and service programs. Serves as a member of Management Council, an advisory body to the University Librarian.

QUALIFICATIONS: Required: An MLS from an ALA-accredited library school. Minimum of four years government documents experience in an academic/research library including supervisory experience. Knowledge of the Federal Depository Library Program. Experience with government information sources in electronic format, including CD-ROMs, online databases, and Internet resources. Excellent communication skills, ability to work effectively with all levels of staff and users in a challenging and rapidly changing environment. Knowledge of computer applications in libraries. Demonstrated commitment to government publications librarianship. Some evening and weekend hours required. Commitment to quality public service.

SALARY: \$40,000 minimum.

TO APPLY: Send letter of application and resume, including names of three references, to:

**Peter J. Devlin
Personnel Librarian
Northwestern University Library
1935 Sheridan Road
Evanston, IL 60208-2300**

Applications submitted by **October 16, 1998**, will be given first consideration.

Northwestern University is an Equal Opportunity/Affirmative Action Employer. Employment eligibility verification required upon hire.

FLORIDA ATLANTIC UNIVERSITY -- Two Positions

Humanities Reference Librarian (#250150). Reports to Head, Reference Department. Participates in all aspects of busy reference department, including evening and weekend rotation, bibliographic instruction, database searching, and committee work.

REQUIRED: ALA-accredited MLS, effective interpersonal and communication skills, flexibility and initiative, and positive public service attitude. **PREFERRED:** Reference experience in academic library; education/training in humanities; demonstrated experience with electronic and print sources; demonstrated ability in bibliographic instruction/teaching.

Social Science Reference Librarian (#250860). Reports to Head, Reference Department. Participates in all aspects of busy reference department, including evening and weekend rotation, bibliographic instruction, database searching, and committee work.

REQUIRED: ALA-accredited MLS, effective oral and written communication skills, flexibility and initiative, and positive public service attitude. **PREFERRED:** Reference experience in academic library; education/training in social sciences; demonstrated experience with electronic and print sources; demonstrated ability in bibliographic instruction/teaching.

Both positions offer faculty rank of Assistant University Librarian and salary of \$30,000 plus benefits. The anticipated starting date for both positions is Jan. 15, 1999. For more information about the FAU Libraries, see our Webpage: <http://www.fau.edu/library>.

Send letter of application, resume and the names of three references to: Chair, Reference Librarian Search Committee, Florida Atlantic University Libraries, 777 Glades Road, P.O. Box 3092, Boca Raton, FL 33431. Applications must be postmarked no later than Oct. 22, 1998. Florida Atlantic University is an Equal Opportunity/Access/Affirmative Action Institution.



LIBRARY DIRECTOR FORT WORTH, TEXAS

(Starting Salary Range is to the
high \$80's - low \$90's plus car allowance)

The City of Fort Worth (population 484,500) is seeking a proactive, innovative and experienced Librarian to serve as its next Library Director. The Fort Worth Public Library System (FWPLS) is an accessible and complete resource center for all citizens in the Community, including citizens with English as a second language and persons with disabilities. Summer Reading and Remedial Reading programs are just a few examples of the unique and progressive features this state-of-the-art library system offers. The FWPLS has over 2.1 million library materials and served almost two million patrons during 1997. Circulation is an estimated 4.3 million, and over 1.8 million requests for information were processed in 1997 via telephone, fax, dial-in access and the Internet.

The Director is responsible for oversight of Capital Construction programs, internal relations efforts, automated systems enhancements and a variety of other general improvement issues. The Director reports to an Assistant City Manager and is accountable to the City Manager and City Council. A nine-member Library Advisory Board may also direct other programs of emphasis. The Director oversees a library system staffed by 177 full-time employees and an operating budget of \$8.9 million. A central library (currently undergoing renovation, due to be completed in late 1998), nine branches, two regional libraries and two satellite facilities are supported by active organizations such as Friends of the Fort Worth Library, Fort Worth Public Library Foundation and an active volunteer group.

The new Director will possess seven to ten years senior management experience with an emphasis on directing a multi-branch system in a large urban or suburban environment. A minimum of five years in an executive position is desired, along with an emphasis and background in managing a budget and staff of a reasonably comparable size. Non-traditional backgrounds will be considered, however, it is generally expected that final candidates will have earned a Master's in Library Sciences from an ALA-accredited university or possess an MPA and have worked within related disciplines. The selected candidate will have superior leadership skills, a style that promotes confidence in decision-making and be capable of developing and implementing long range strategies in a municipal agency. Outstanding communication skills and the ability to work effectively with elected and appointed officials as well as citizen groups are critical. A service-oriented, organized and highly professional individual are also essential traits for the successful candidate. The new Director must be committed to producing results in the areas of Affirmative Action and Equal Opportunity Employment. The desire to encourage others to advance their careers within the Library System must co-exist with the willingness to allow employees to try new ideas. Qualified individuals should submit their resumé and current salary **NO LATER THAN October 23, 1998** to:

AN EQUAL OPPORTUNITY EMPLOYER
WOMEN, MINORITIES AND PERSONS
WITH DISABILITIES ARE
ENCOURAGED TO APPLY

THE **OLDANI**

MR. JERRY OLDANI • THE OLDANI GROUP, INC.
188 - 106TH AVENUE NE, SUITE 420 • BELLEVUE, WA 98004

PHONE: 425.451.3938 / FAX: 425.453.6786

E-mail: searches@theoldanigroup.com • <http://www.theoldanigroup.com>

MUSIC LIBRARIAN (SEARCH REOPENED)

University of California, Santa Barbara

The University of California, Santa Barbara is seeking a Music Librarian to manage its Music Collection. Principal contents of the collection are monographs, serials, scores, and audio and video recordings. The collection supports programs in historical musicology, composition, theory, musical performance, and ethnomusicology. It serves the research needs of some 33 faculty, as well as undergraduate and graduate students, visiting scholars, and a diverse group of community users.

Responsibilities: The Music Librarian serves as collection development manager and resource librarian for faculty and students, providing information on research and instructional needs. Responsible for preservation, storage, weeding decisions, and resource sharing. Provides traditional and electronic reference services that may include some evening and weekend hours. Initiates and participates in an active library instructional program; provides tours, lectures, and orientations. Maintains the music subject Web page. Hires, trains, supervises, and evaluates library staff and graduate assistants. Serves as Assistant Department Head for the Arts Library. Represents the library in local, state, and national activities.

Required qualifications: ALA-accredited MLS. Knowledge of music resources and collection development experience. Experience in providing reference and bibliographic instruction. Demonstrated ability to supervise. Excellent management and leadership skills as well as the ability to plan, develop, and implement new programs and services. Strong commitment to public service. Knowledge of and sustained interest in keeping abreast of emerging technologies and their applications for improving information retrieval and service to users.

PREFERRED QUALIFICATIONS: Master's degree in Music. Reading knowledge of one or more Western European languages.

SALARY RANGE: \$36,636 to \$55,728. Applications will be reviewed starting October 1, 1998.

Send resume, and names and addresses of three references to:

Detrice Bankhead
Assistant University Librarian, Personnel
University of California
Santa Barbara, CA 93106

An Equal opportunity, affirmative action employer.

sources. Oversees a six-year project to inventory and catalog retrospective materials. Represents the Countway Library on university committees and task groups. Required: MLS, three to four years cataloging and supervisory experience in an academic or research library; expertise in original cataloging in multiple formats; knowledge of issues and trends in information access. Preferred: Experience with NLM classification, MeSH, and experience in an academic health sciences library. Salary: \$38,800 minimum. For more information on the Countway, see: <http://www.countway.harvard.edu>. Send cover letter and resume to: Beth Schaeffer, Office of Human Resources, 25 Shattuck Street, Boston, MA 02115-6089; e-mail: resume@warren.med.harvard.edu. EOE/AEE.

CHIEF LIBRARIAN. The Wolfsonian-Florida International University, a museum and research center in Miami Beach, Florida, seeks chief librarian to oversee all operations associated with collection of approximately 40,000 rare books, periodicals, and ephemera from 1885-1945. Demonstrating how art and design have shaped the modern world, this extraordinary collection revolves around themes of design history, political propaganda, romantic nationalism, labor, transportation, advertising, and world's fairs and expositions. Responsibilities include supervision of two full-time associate librarians and hourly support staff; implementation of digital and other new technologies; oversight of cataloging, storage, conservation, and acquisition operations; support of research by fellows and other scholars; collaboration with FIU's central library; and input on library fund-raising. Requirements: Master's in Library Science (or a related field) and two years of appropriate experience or a bachelor's and four years of experience. Preferences: Master's and five years experience in art research library, supervisory skills, expertise in digital technologies, knowledge of copyright and intellectual property law. Reading knowledge of German, Italian, or Central/Eastern European languages an asset. Competitive salary and excellent benefits. Download application from: <http://www.fiu.edu/personnel>. Position 42041.

FIU is an EO/EA/AA employer. Applications must include cover letter, resume, proof of education, writing sample, and list of three references, postmarked by November 5, 1998.

COLLECTION DEVELOPMENT COORDINATOR (LIB 99-012). San Jose State University. Manage day-to-day collection development/management functions and operations of library collections; projects related to journal cancellation, storage, preservation, and evaluation; monitor and evaluate Library approval plans; oversee collection development/management activities of the selectors; in consultation with the Library Fiscal Officer, coordinate the preparation and allocation of, and monitor, the library's materials budget of \$1.5 million; chair Collection Development Steering Committee; supervise Acquisitions Department via its department head; participate in the Library's development efforts as they relate to collection management; collection development and liaison responsibilities for particular academic programs (not specified at this time); actively participate in defining and implementing key strategies for acquiring or accessing electronic resources; coordinate the Library's participation in systemwide cooperative and collaborative collection development efforts; provide leadership in the application of new technologies; and coordinate INNOPAC projects related to collection development and management. Requires awareness of and sensitivity to the educational goals of a multicultural population as might have been gained in cross-cultural study, training, reference service, teaching, and other comparable experience; ALA-accredited MLS or equivalent degree with a minimum of five years substantial collection development and management experience in an academic or research library, including working knowledge of standard selection and evaluation methods and tools and of automated acquisitions and serials systems; broad knowledge of and experience with academic collection development and management issues and trends in publishing and of scholarly research needs and methods. Excellent written and oral communication skills. Ability to work effectively with colleagues and diverse

DIRECTOR OF LIBRARY DEVELOPMENT AND PUBLIC AFFAIRS

University of Illinois Library
at Urbana-Champaign
Urbana, Illinois

DUTIES: The Director of Development and Public Affairs is responsible for planning, implementing, and managing a comprehensive development and public affairs program, including major gifts, planned giving, annual funds, corporate and foundation relations, publications, press and media relations, Library Friends, and special events. The Director oversees the Library's internal and external publicity program. He/she seeks private funding consistent with University priorities in support of the Library's strategic plan. The Director works closely with the University Foundation, campus development officers, and library faculty in the planning and coordination of Library programs and goals, and advocates library development issues and needs at state, national, and international levels.

The Director is responsible for working with the University Foundation, Campus Development Office, and other college development officers to plan and coordinate campus-level programs and goals. The Director collaborates with library faculty to identify and pursue potential funding sources. He/she supervises and coordinates the Development Office, which includes an annual plan with budget, staffing, project initiatives, and costs. He/she develops long-range and immediate plans for the Development Office programs. He/she also works closely and develops relationships with major gifts prospects. The Director reports regularly to the library faculty and administration about projects and priorities. This position reports to the University Librarian.

QUALIFICATIONS: Required: Bachelor's degree, five or more years of fundraising experience with an emphasis on major gift solicitation, a proven record of successful fundraising, excellent oral and written communication abilities, and outstanding interpersonal and leadership skills. This position requires extensive travel.

PREFERRED: Master's degree, development experience in higher education, preferably in a research institution. Knowledge of a university library's operation, challenges, and opportunities.

SALARY AND APPOINTMENT: Minimum salary of \$60,000. A full-time twelve-month academic, professional appointment as Director of Library Development and Public Affairs.

APPLICATION DEADLINE: Send letter of application and complete resume with the names, addresses, and telephone numbers of five references, by October 9, 1998, to:

Allen G. Dries
Library Personnel Manager
University of Illinois Library at Urbana-Champaign
1408 West Gregory Drive
Urbana, IL 61801
Phone: (217) 333-5494

U of I is an AA/EOE.

ciencle. A tenure-track faculty position offering a 12-month work plan, plus standard benefits. A 10/12-month work plan is available after one year's service. Appointment at the rank of Senior Assistant Librarian (\$43,584-\$82,176), or Associate Librarian (\$50,124-\$90,252) depending upon qualifications. Applications will be accepted until the position is filled. Start date: Spring 1999. Send letter of application, including a complete resume of academic preparation, experience, and qualifications, and names, addresses and telephone numbers of five references to: C. James Schmidt, University Librarian, San Jose State University Library, One Washington Square, San Jose, CA 95192-0028; phone: (408) 924-2700; fax: (408) 924-2722. **San Jose State University** is located on the southern end of San Francisco Bay in downtown San Jose, California (Population 800,000) and enrolls approximately 30,000 students. The Library houses over one million volumes. Visit the Library's Web Page at: <http://library.sjsu.edu>. SJSU is an Equal Opportunity/Affirmative Action Employer.

COORDINATOR OF COLLECTION DEVELOPMENT AND ACQUISITIONS. Assistant professor. AA#03-7-148. This faculty member coordinates the work of the Subject Specialists in the selection of print, electronic, and audiovisual resources for a university library supporting 7,400 students and 400 faculty. The coordinator provides

leadership in the development of the library's collections and maintains liaison with the academic departments. This librarian is also responsible for coordinating the Acquisitions unit. Requirements for the position include an ALA-accredited master's degree and a second master's or doctorate; a minimum of four years professional experience in the selection of resources, preferably in a university, college, or research library, or extensive experience in the library book trade; and experience in an automated library acquisitions environment. Candidates must have demonstrated ability and experience in interacting effectively with diverse populations. Finalists for this position must successfully complete an on-campus interview and receive the recommendation of the majority of the regular, full-time department faculty within the Library. The starting salary range is \$37,466 to \$41,306 for the academic year (9 months) plus a liberal fringe benefits package. The actual salary will be based on education and relevant experience. The starting date is as soon as possible, but no later than January 19, 1999. Letters of application, along with a curriculum vitae and the names, addresses, and telephone numbers of three professional references, should be sent to: Robert Dunkelberger, Chair, Search and Screen Committee, Harvey A. Andruss Library, **Bloomburg University**, 400 E. Second Street, Bloomburg, PA 17815. Only applications postmarked by September 4, 1998, can be

ENGINEERING/INFORMATION TECHNOLOGY SUBJECT SPECIALIST

The University of North Carolina at Charlotte

The University of North Carolina at Charlotte announces an exciting opportunity for an Engineering/Information Technology Subject Specialist. The successful candidate will join a team of information specialists charged with defining and implementing a set of refocused services to support the academic initiatives of the University. These services will be offered from a newly expanded library and information commons facility due for completion in 1999.

RESPONSIBILITIES: The successful candidate will interact with faculty and students in the College of Engineering to provide specialized research support, user education, and consultation services, and will work with library colleagues to develop and manage print and electronic collections, and to make effective use of information resources at a busy public service point that combines both general and government sources. Additionally, assists with the selection, organization, and assessment of the library's electronic resources and their interfaces. Will help support the development of electronic, multimedia, and Internet/WWW services and resources. Serves on library and university committees.

QUALIFICATIONS: MLS from an ALA-accredited program. Subject expertise in engineering or information technology, with a degree preferred. Two years reference experience required with experience in engineering/information technology preferred. Excellent oral and written communication skills; experience with electronic resources and the Internet/WWW; familiarity with information resources for engineering/information technology. Desirable qualifications: faculty liaison experience, experience in planning and presenting user education sessions, ability to take innovative approaches to translate creative ideas into practical reality.

Status: Full-time, 12-month contract with faculty rank. **Salary:** Competitive and dependent upon qualifications. **Start date:** ASAP.

To apply: Send a letter of interest indicating qualifications, resume, and names, addresses, and phone numbers of at least three professional references to:

Carole Runion
Library and Information Services
University of North Carolina at Charlotte
9201 University City Blvd.
Charlotte, NC 28223-0001

Review of applications is currently underway and will continue until position is filled. For additional information visit our Web site: <http://www.uncc.edu/>.

AA/EEO. Members of minority groups and persons with disabilities are encouraged to apply.

assured full consideration A position description is posted on the University's Web site, at: www.bloomu.edu/jobs.html. AA/EEO.

DIRECTOR, FLOWER-SPRECHER VETERINARY LIBRARY AND LEARNING RESOURCES CENTER. Cornell University Library. The Cornell University College of Veterinary Medicine seeks a talented and dynamic Director for its Flower-Sprecher Veterinary Library, one of the largest academic libraries of its kind in the nation. The Flower-Sprecher Library serves the Cornell College of Veterinary Medicine, which has approximately 320 DVM students, 120 MS/PhD graduate students, 140 faculty, and 750 technicians and other support personnel. One of 27 veterinary colleges in the U.S. and one of only 3 in the Northeast, Cornell's College of Veterinary Medicine is known for its progressive, problem-based academic program and world-class resources. These include a comprehensive Veterinary Medical Center (opened in 1996) and a Veterinary Education Center (opened in 1993) that houses the library plus teaching laboratories and lecture halls. The College of Veterinary Medicine, comprising five main buildings on 15 acres, is located on the Cornell campus in Ithaca, New York. The Flower-Sprecher library is one of 19 units in the Cornell University Library. The Cornell University Library is well known for the quality of its overall collection and for its pioneering work in preservation and digital library research and development. Responsibilities: Reporting to the Dean of the College of Veterinary Medicine and the Associate University Librarian for Life Sciences, the Director provides administrative leadership for the library, which has a collection of approxi-

mately 90,000 volumes, 850 serial subscriptions, 1,400 audiovisual titles, an annual budget of \$550,000, and a staff of 6.5 FTE. Duties include: effectively manage the financial and human resources of the library as well as the physical facilities; foster innovation in information management and effectively integrate electronic resources and services into the library; cultivate support for the library by serving as liaison to users and colleagues and participate in fund development activities; supervise and participate in public and technical services work as well as collection development and preservation activities; represent the library at local, regional, and national organizations, and participate actively in Cornell University Library's committees, research projects, and professional development activities. Qualifications: MLS or equivalent graduate degree. Minimum of five years of professional library experience and a strong commitment to public service. Demonstrated administrative ability, organizational strength, and strong communication and interpersonal skills. Ability to motivate staff and coordinate work within a collegial framework. Ability to work effectively with faculty, staff, students, and administrators. Knowledge of life science resources in print, electronic, and other formats as well as an excellent understanding of information technology and its potential for enhancing services. Demonstrated commitment to professional growth and active involvement in professional activities. Highly desirable are experience in veterinary or biomedical librarianship, academic library experience, and a subject background in the life sciences. Applications are requested by October 1, 1998, but will be accepted until the position is filled. Please send cover letter with

ECONOMICS & POLITICAL SCIENCE REFERENCE-BIBLIOGRAPHER

Dartmouth College Library
Hanover, NH

The Dartmouth College Library seeks a dynamic Reference-Bibliographer for the Baker Humanities & Social Sciences Library with subject expertise in political science and economics.

RESPONSIBILITIES: Reporting to the Humanities & Social Sciences Librarian, works as a member of an information services team providing general and specialized reference services in an innovative and technically sophisticated environment utilizing the Dartmouth Online Catalog the campus-wide information system (DCIS), Innovacq systems, RLIN, and OCLC. Services provided include humanities & social sciences reference, including government documents, to all segments of the Dartmouth community; bibliographic instruction and user education; assisting users with an extensive collection of electronic information resources; consultation with faculty to determine instructional and research interests; collection management and development of print and electronic materials in the areas of economics and political science.

QUALIFICATIONS: ALA/MLS; graduate degree in political science or economics; a minimum of two years post-MLS experience in an academic or special library. The successful candidate will have strong interpersonal skills; ability to work collegially in small group and team environments; strong commitment to public service and collection management and development; strong reference skills and proficiency in traditional and computer-assisted research; familiarity with use and application of microcomputers in a fully networked campus environment and knowledge of the literature in the subject fields listed above.

RANK AND SALARY: Rank and salary commensurate with experience and qualifications with a minimum salary of \$30,900 for Librarian I or \$33,300 for Librarian II. Full benefits package including 22 vacation days; comprehensive health care; TIAA/CREF; and relocation assistance.

DARTMOUTH COLLEGE INFORMATION: World Wide Web: <http://www.dartmouth.edu>.

APPLICATION: Applications received by **September 30, 1998**, will be given first consideration; applications will be considered until the position is filled. Please send resume to:

Phyllis E. Jaynes
Director of User Services
115 Baker Library
Hanover, NH 03755

Dartmouth College is an AA, EEO, M/F employer. Minority candidates are encouraged to apply.

resume and names, addresses, and telephone numbers of three references to: Susan Markowitz, Director, Library Human Resources, 201 Olin Library, Cornell University, Ithaca, NY 14853-5301. Cornell University is an affirmative action, equal opportunity employer strongly committed to diversity. We value qualified candidates who can bring to our community a variety of backgrounds and experiences.

DIRECTOR OF THE LIBRARY. Fontbonne College, a Catholic educational institution sponsored by the Sisters of St. Joseph of Carondelet, seeks a Director of the Library. The successful candidate must have an ALA-accredited MLS, with several years of professional experience in a college or university library, and evidence of working collaboratively with faculty, staff, students, and the public. Other expectations of the Director include: a commitment to shared decision making with professional staff and the ability to advance the library and its services throughout the campus; knowledge of emerging technology and experience with the implementation and use of an online public access catalog; ability to create a vision for the library; excellent communication skills and a strong service orientation. Interested applicants should submit a cover letter, vitae, and names and telephone numbers of three professional references to: Susan S. Duntun, Interim Vice President and Dean for Academic Affairs, Fontbonne College, 6800 Wydown Blvd., St. Louis, MO 63105. Fontbonne College is an affirmative action/equal opportunity employer which encourages applications from underrepresented groups.

ELECTRONIC RESOURCES COORDINATOR. Iowa State University seeks applications and nominations for the position of Electronic Resources Coordinator at the Assistant Professor rank. This position is a full-time, 12-month faculty position. Faculty are expected to meet promotion and tenure requirements. Responsibilities: Works collaboratively with the Acquisitions Department Head and Collec-

tions Officer as well as the Electronic Resources Cataloging Coordinator, bibliographers, and staff in the Information Technology Division to develop goals and strategies to acquire and manage electronic resources. Manages and coordinates the ordering and renewal of electronic resources. Coordinates the analysis of technical specifications, contract criteria, and business arrangements. In consultation with the Collections Officer, maintains license agreements and files and assures ready and current access. Reports to the Head, Acquisitions Department. Qualifications: Required: ALA-accredited MLS degree. Experience in acquisitions, collection development or the book or publishing industry, and in using Internet-accessed resources. Ability to function in a collaborative, service-oriented environment and flexibility in adapting to change. Effective communication skills and ability to meet promotion and tenure standards. Preferred: Experience with cataloging. Knowledge of library trends in electronic resources and issues involved with providing bibliographic access. Knowledge of issues involved in providing access to electronic resources. To Apply: Review of applications will begin October 1, 1998. Submit letter of application, vita/resume, and names, addresses, e-mail addresses (if available), and telephone numbers of three references to: Chair, Electronic Resources Coordinator Search Committee, Iowa State University, 302 Parks Library, Ames, IA 50011-2140. For a copy of the complete position announcement, contact the ISU Library's Administration Office at (515) 294-1442 or you may view it at the following Internet address: <http://www.lib.iastate.edu/library/vac.html>. For more information about ISU and the Library, see: <http://www.lib.iastate.edu>. ISU is an equal opportunity/affirmative action employer.

ELECTRONIC SERVICES LIBRARIAN. Robert R. Muntz Library, The University of Texas at Tyler. Position: Responsible for managing all technical aspects of public access PCs and peripherals in an

TECHNICAL REFERENCE LIBRARIAN FOR ENGINEERING & MATHEMATICS

The Caltech Library System seeks a self-motivated, enthusiastic, service-oriented technical reference librarian to provide information and subject expertise in engineering and applied sciences. This position is responsible for electrical engineering, computer science and mathematics. The librarian maintains a strong working relationship with the faculty in the Engineering and Applied Sciences Division, the Library System administration, and the faculty of related departments, and is responsible for collection development, in-person, telephone, and/or electronic mail information/reference services using print and online resources, and research reference encompassing in-depth consulting with graduate students and faculty.

The technical reference librarian will participate in systemwide initiatives and will work in a multidisciplinary team environment to explore and promote applications of new information technologies including needs assessment, user education, evaluation of information in all formats, and special research projects. The librarian is responsible and accountable for problem solving and is empowered with the authority to make decisions at appropriate levels. The librarian reports to the Director of Sherman Fairchild Library of Engineering and Applied Sciences.

Required Qualifications: ALA-accredited MLS and minimum 2 years' technical and/or research library experience using the literature and electronic resources in engineering and applied sciences; undergraduate degree in relevant technical fields; excellent verbal and written communication skills; excellent interpersonal skills, including the ability to work with students, co-workers, faculty, and administrators. Clear and demonstrated knowledge of new technologies and their applications to enhance user services; expertise in computer-based systems; and experience in mathematics and engineering disciplines.

Preferred Qualifications: Demonstrated ability to devise new or improved products and services for a demanding, technologically sophisticated research-oriented clientele. Demonstrated commitment to continuous learning and professional development for oneself and for the team, and active participation in the library profession.

Salary is commensurate with experience and qualifications, with a minimum of \$36,000 annually. Competitive benefits, including TIAA/CREF. For consideration, please send a letter of application with resume and the names and addresses of three references to: **Chair, Search Committee, Technical Reference Librarian for Engineering and Applied Sciences, Caltech Library System, 1-32, California Institute of Technology, 1200 E. California Blvd., Pasadena, CA 91125.** The position will remain open until filled. First consideration will be given to applications received before August 15, 1998.

Caltech is an AA/EOE.

Women, minorities, veterans and disabled persons are encouraged to apply.



academic library setting. Required: MLS or MLIS degree from an ALA-accredited program with minimum one year experience establishing and managing a Windows 95/NT PC network, including CD-ROM and print networks. Experience creating and maintaining Web sites, including writing CGI scripts, using Perl or other Web programming language. Experience with scanning projects, page layout, and oversight of graphics design processes. Experience maintaining TCP/IP Internet servers. Proven ability to adapt evolving computer applications for end users including testing and evaluation of new applications. Proven ability to work effectively as a team member and to communicate effectively with non-technical staff, vendors, and other campus technology staff. Preferred: MCSE (Microsoft Certified Systems Engineer) certificate. Experience as a computer lab manager in an educational institution. Experience with the DRA Library System or other integrated library automation system. Location: The

University of Texas at Tyler offers 70 degrees, 25 at the master's level. The Library participates in AMIGOS/OCLC, Texshare, the UT System Electronic Library, and uses the DRA integrated library system. The city of Tyler is located in scenic Central East Texas, approximately 90 miles east of Dallas. Salary and Benefits: Competitive based on individual qualifications. Minimum: \$30,000. Additional state contributions include a health and benefits package, and six percent of annual salary contributed by the state for retirement programs. UT Tyler employees may pursue educational goals with tuition waivers for up to two classes per semester. Applications: Send letter of application, a curriculum vitae, the names and addresses of three professional references, photocopies of transcripts. Consideration for the position will begin August 15, 1998, and will continue until a satisfactory candidate is found. Applications should be in paper copy and addressed to: Charles B. Harrell, Library Director, **The University**

HEAD, LIBRARY USER EDUCATION PROGRAM

Washington State University
Pullman, Washington

Currently vacant. Incumbent will coordinate an expanding program of instruction which reaches over 6,000 students, faculty, and staff each year. The current program involves working with the university's introductory writing course; integrating instruction into writing-in-the-major courses as well as advanced writing courses offered by the Department of English; teaching Internet classes; collaborating with other departments such as English, General Education, and Student Advising and Learning Center; and offering a for-credit course in research and information literacy skills on campus as well as through the Extended Degree Program.

SPECIFIC RESPONSIBILITIES: Provides the leadership, direction, and planning required for a creative, effective, and coordinated library user education program at WSU. In cooperation with library and teaching faculty, develops instructional programs and materials, in print and in electronic format. Teaches library instruction sessions. Serves as a resource for library colleagues participating in library user education. Provides in-house training and workshops on a variety of instructional issues. Conducts needs assessment and evaluations of the instruction program. Develops effective outreach and publicity for the instruction program. Applies new instructional methods using a variety of technologies. Provides reference service and may have collection development, departmental liaison responsibilities. Reports to the Assistant Director for Public and Research Services.

QUALIFICATIONS: Required: ALA-accredited MLS or its foreign equivalent; a minimum of three years of library user education and/or academic teaching experience. Experience developing, coordinating, and assessing instructional programs. Demonstrated ability to collaborate effectively with library colleagues or other departmental faculty. Demonstrated experience integrating technology into instruction. Familiarity with current theory, practices, and issues related to library user education. Ability to work effectively in a collegial environment. **SALARY:** From \$35,000 commensurate with qualifications and experience. **RANK:** Librarian 2; faculty status.

OTHER BENEFITS: TIAA/CREF, broad insurance program, 22 days vacation and 12 days sick leave per year. Send letter of application, resume, and names, telephone numbers, and complete mailing addresses of three references addressed to:

Donna L. McCool
Associate Director for Administrative Services
Washington State University Libraries
PO Box 645610
Pullman, WA 99164-5610

Application review begins: October 15, 1998. Washington State University Libraries' home page is: <http://www.wsulibs.wsu.edu>.

WSU is an EEO employer. Protected group members are encouraged to apply.

of Texas at Tyler, 3900 University Blvd., Tyler, TX 75799. UT Tyler is an affirmative action, equal opportunity employer.

EXECUTIVE DIRECTOR. The Rosenbach Museum & Library, a house museum and research library with world-renowned collections of rare books, manuscripts, historical materials, and works of art and multiple roles in preservation, research, exhibitions, and public educational programs, seeks an Executive Director to lead this remarkable cultural institution at a critical time in its history. Responsibilities include: leadership of 18 staff, continuing expansion of exhibitions and educational programming, securing operating funds for institution with annual budget of \$1 million, spearheading fundraising campaign of \$5 million for building expansion, overseeing renovation and construction project. Graduate or professional degree related to collections or programs highly desirable. The ideal candidate will have proven skills in leading a cultural institution, innovative administration, fundraising, and oversight of special collections, capital campaigns, and construction management, as well as demonstrated commitment to initiating collaborative and imaginative programming, promoting strong educational outreach, and diversifying audiences, staff, and board. Compensation: competitive. Send cover letter and resume to: Sheldon Hackney, Chair, Search Committee, **Rosenbach Museum & Library**, 2010 DeLancey Place, Philadelphia, PA 19103. Applications accepted until position filled. EOE.

GOVERNMENT PUBLICATIONS COORDINATOR (LIB 99-011). San Jose State University. Coordinate all activities related to U.S.,

California, international, local, and United Nations documents, including selection, organization, and processing of materials in all formats, and the automation of bibliographic access to and processing of the documents collections; provide in-depth reference service and consultation for all documents collections, specialized reference support to business and economics students and faculty, and general reference assistance to library users; share library liaison support to the College of Business and serve as library liaison for subject areas to be assigned in the College of Social Science; supervise the department manager and adjunct librarians in the Government Publications Department. Requires awareness of and sensitivity to the educational goals of a multicultural population as might have been gained in cross-cultural study, training, reference service, teaching, and other comparable experience; ALA-accredited MLS or equivalent degree; demonstrated success in application of computerized resources for government information; working knowledge of U.S. depository guidelines and practices; strong grasp of the current state of information technology. A minimum of 2 years experience in reference service for government documents with print and electronic information resources and services, and in the use of the Internet and microcomputers for information retrieval and management. Demonstrated understanding of the information needs of students and faculty in business and economics with background or interest in business and economics reference and collection development. Excellent written and oral communication skills. Ability to work effectively with colleagues and diverse clientele. Must be able to work

The California Institute of Technology has opportunities available for the following positions that report to the Head of Technical Services.

CATALOG LIBRARIAN

Responsible for performing original and complex copy cataloging of library materials in all formats and various languages, including scientific technical reports and Asian language materials using Roman transcription. Duties include authority control work and database record maintenance, as well as automated check-in of Asian language journals.

Position requires an ALA-accredited Master's degree; minimum of 2 years of experience in cataloging multiple formats and languages, especially serials & Asian language materials; knowledge of MARC, AACR2r, LC subject headlines and LC classification system; proficiency in library-related computer applications and skills, including the use of OCLC (including CJK software) or RLIN; experience with office-related computer applications in a Windows-NT environment; proficiency in both Chinese and English skills. Demonstrated verbal and written communication skills and ability to work effectively with a culturally diverse staff. Additional requirements: experience in an American academic or research library; experience with Innopac. Salary is commensurate with experience and qualifications, with a minimum of \$34,000 annually. **Position #1096.**

ACQUISITIONS LIBRARIAN

Responsible for communicating with library staff and vendors, and overseeing purchases of library materials in all formats; negotiating/managing contracts & licenses for digital information products following CLS and Caltech policy; coordinating access to new electronic information resources; maintaining a database of information on current and future licenses; maintaining access to digital resources; monitoring trends on electronic publishing and informing CLS about key developments.

Position requires an ALA-accredited Master's degree; minimum of 3 years of related experience in library acquisitions procedures, in negotiating licences and fees, and with the legal and business issues involved in digital acquisitions in electronic publishing. Knowledge of Internet developments and familiarity with technical issues involved in the delivery of electronic products; excellent communication and negotiating skills. Salary is commensurate with experience and qualifications, with a minimum of \$36,000 annually. **Position #1097.**

We offer competitive benefits including TIAA/CREF and 21 days of vacation per year. For further information on Caltech, visit the campus Web site (www.caltech.edu) or the library Web site (www.library.caltech.edu). For consideration, please send your resume with salary history/requirements and position # to: **Caltech Employment Dept., Position (indicate position # here), 1200 E. California Blvd., Pasadena, CA 91125.**

Caltech is an AA/EOE. Women, minorities, veterans and disabled persons are encouraged to apply.



nights and weekends. A tenure-track faculty position offering a 12-month work plan, plus standard benefits. A 10/12-month work plan is available after one year's service. Appointment at the rank of Senior Assistant Librarian (\$43,584-\$82,176), or Associate Librarian (\$50,124-\$90,252) depending upon qualifications. Applications will be accepted until the position is filled. Start in spring 1999. Send letter of application, including a complete resume of academic preparation, experience, and qualifications, and names, addresses, and telephone numbers of five references to: C. James Schmidt, University Librarian, **San Jose State University** Library, One Washington Square, San Jose, CA 95192-0028; phone (408) 924-2700; fax: (408) 924-2722. San Jose State University is located on the southern end of San Francisco Bay in downtown San Jose, California (Population 800,000) and enrolls approximately 30,000 students. The Library

houses over one million volumes and a federal and state document depository. Visit the Library's Web page at: <http://library.sjsu.edu>. SJSU is an equal opportunity/affirmative action employer.

HEAD OF ACCESS SERVICES. The College of William and Mary, Earl Gregg Swern Library. Responsibilities: The Head of Access Services provides leadership and effective management of the staff and overall operations of the Access Services Department consisting of circulation services, print and electronic reserve services, stacks management and inventory control, remote stack services, building security, and emergency services. Depending on qualifications and interests, will participate in academic faculty/information technology partnerships, serve on the reference desk, or contribute to cataloging activities. Qualifications: Required: MLS from ALA-accredited library



ASSISTANT DEAN FOR COLLECTION DEVELOPMENT

University of Cincinnati

University Libraries invites applications and nominations for the position of Assistant Dean for Collection Development. This position is a 12-month administrative position, which reports to the Dean/University Librarian.

ENVIRONMENT: UC is a large urban university located in one of America's most livable cities. It is a member of ARL and a Carnegie I institution, with a student population of 36,000. UC is the second largest research university in Ohio and has more than \$100 million in funded research annually. It is a founding member of OhioLINK and an Innovative Interfaces site. The collection budget for University Libraries exceeds \$4 million.

KEY RESPONSIBILITIES INCLUDE:

- Developing and managing the library collections, in all formats;
- Recommending allocations for and monitoring a materials budget exceeding \$4 million;
- Coordinating the work of 26 selectors and chairing several collection development committees;
- Advising the Dean and representing University Libraries on collection development issues, at the regional, state, and national levels.

REQUIRED QUALIFICATIONS:

MLS from an ALA-accredited program. Minimum 3 years experience with collection development management, including significant budget oversight and vendor relations in a university or research library environment. Additional years of experience desirable. Thorough understanding of bibliographic sources and processes, including knowledge of the book trade and online resources; plus an understanding of the evolving role of the academic research library and issues related to communication, access, and ownership, and emerging technologies.

Demonstrated leadership and innovation while functioning effectively as a member of the senior management team working within a collegial environment.

Superior interpersonal and communication skills, which include the ability to develop and maintain harmonious working relationships with a wide clientele group and the ability to formulate and express ideas clearly in both written and spoken form.

Demonstrated commitment to statewide or regional collection development and public service.

Ability to view issues from a library-wide perspective. Computer literacy including a thorough working knowledge of integrated library systems and the use of computer technology in budgetary, collection development, and data management applications.

Accounting experience or training desirable.

SALARY & BENEFITS: Minimum salary is \$55,000. Benefits include health care, retirement plan, 22 days vacation, sick leave, and tuition remission for self and immediate family.

APPLICATIONS: Send letter of application, resume, the names, addresses, phone and fax numbers of three references to:

**Priscilla Neil
AUL for Personnel
University of Cincinnati
P.O. Box 210033
Cincinnati, OH 45221-0033
or fax to (513) 556-0325**

Review of applications will begin **October 1, 1998**, and will continue until the position is filled.

For full ad, please visit our Web site at: www.libraries.uc.edu.

UC is an EE/AA employer.

COLLECTION MANAGEMENT COORDINATOR FOR THE SCIENCES

Emory University

As a member of the Science and Chemistry Team, the Collection Management Coordinator for Science will develop a broad range of information resources in the sciences and facilitate their use. The Science and Chemistry Team is one of four subject teams focused on the development of innovative approaches for the delivery of services to meet the research and teaching needs of students, faculty, and the scholarly community.

RESPONSIBILITIES: The individual in this position will coordinate collection development and management, promote awareness of and access to electronic information resources, and provide outreach, consultative, and instructional services relating to the sciences. Emphasis will be placed on incorporating electronic journals and document delivery into the options for information delivery in the sciences. This position serves as primary selector/liaison for mathematics/computer science, physics, and general science, while coordinating collection management activities relating to biology, chemistry, and ecology. Will also participate in the overall administration of the library's collection management and development program, including formulating collection development policies and procedures, evaluation of the collections, and management of information resources funds. Works closely with other library and campus units, such as the Virtual Library Project, the Health Sciences Center Library, and with Information Technology specialists who provide desktop and network support to faculty in the sciences.

QUALIFICATIONS: ALA-accredited MLS or an advanced degree in the sciences. Strong academic background in the physical or life sciences and three years experience in a large academic or research library, or equivalent combination of education and experience. Demonstrated knowledge of information needs of scholars in the sciences; understanding of current trends and issues in scholarly publishing and communication in the sciences, especially as relates to electronic journals. Good skills in planning, analysis, evaluation, and budget management; ability to interact successfully and communicate in a clear, knowledgeable, and personable manner; ability to work effectively as a team member and leader. Experience in group or individual instruction and negotiation with publishers and vendors preferred. Involvement in professional development activities important.

SALARY AND BENEFITS: Salary and rank dependent upon qualifications and experience; comprehensive benefits package, including TIAA/CREF.

APPLICATION PROCEDURES: Send letter of application, resume, and the names, addresses, and telephone numbers of three references to:

Dianne M. Smith
Library Human Resources Officer
Robert W. Woodruff Library
Emory University
Atlanta, GA 30322-2870

Application review begins **October 9, 1998**.

Emory University is an Equal Opportunity/Affirmative Action Employer and encourages women and minority candidates.

school; demonstrated relevant experience; successful management and supervisory skills; evidence of a strong service orientation; excellent communication, team-building, and interpersonal skills; working experience with automated library systems; ability to be flexible in a changing environment; effective technical skills. Preferred: Knowledge of and experience with inventory control systems and statistical analysis of data; familiarity with copyright and fair use guidelines as they relate to reserve materials. Swem Library will begin construction on a major state-of-the-art addition and full renovation of its facility beginning the fall of 1998 and lasting approximately four years. Access Services will have primary responsibilities for stack management and reconfiguration during this time period. Benefits include twenty-four days of annual leave, choice of retirement systems, and other liberal fringe benefits. Salary: Minimum \$32,000. To Apply: Applicants should supply a complete statement of their qualifications, a resume of their education and experience, and the names, addresses, telephone numbers, and e-mail addresses of three current references to: Search Committee for Head of Access Services, Swem Library, College of William and Mary, P.O. Box 8794, Williamsburg, VA 23187-8794. Application review will begin September

4, 1998, and continue until position is filled. For more information and a full posting of this position, please visit our Web site at: <http://www.swem.wm.edu/News/jobs/prof.html>. William and Mary is an affirmative action, equal opportunity employer; members of underrepresented groups (including persons of color, persons with disabilities, Vietnam veterans, and women) are encouraged to apply.

HEAD OF CATALOGING/PERIODICALS. Simon Schwob Memorial Library, Columbus State University. Duties: Oversees operations of Cataloging/Periodicals Department, supervises staff, handles original cataloging, plans for migration to new integrated system, participates in planning for statewide union catalog. Requirements: ALA-accredited MLS. Minimum of two years cataloging experience (using OCLC and a local automated system). Demonstrated strong interpersonal, communication, problem-solving, decision-making skills. Ability to work independently, as well as in team environment; to work flexibly and creatively in busy, changing environment. Salary: \$31,000 plus benefits. Position is a 12-month non-tenure track appointment, with faculty status and rank. Additional information: <http://www.colstate.edu/library>. For fullest consideration, submit letter of

DIRECTOR OF THE UNIVERSITY LIBRARY

Governors State University

Governors State University seeks an innovative, flexible, creative individual to serve as Director of the University Library. Reporting to the Provost/Vice President of Academic Affairs, the successful candidate will manage a staff of over 30, and will be responsible for planning, coordinating, and administering all library programs, operations, services, and budget. The ideal candidate will possess the following characteristics: strong commitment to service and the mission of a university library; superior communication and interpersonal skills; the ability to develop productive and cooperative working relationships across the university and with external partners; current knowledge of developments and trends in library automation.

Governors State University is one of the fastest growing public universities in Illinois, serving approximately 9,000 students annually, and is a leader in serving non-traditional students, in developing distance learning capabilities, and in tailoring curricula and instructional methods to meet the educational needs of a changing world of life-long learners.

QUALIFICATIONS: A Doctorate in Library Science or a related field is preferred. MLS from an ALA-accredited institution, plus an additional master's degree or sixth-year certificate, or an earned doctorate is required. Significant management/administrative experience. Evidence of a management style which fosters good communication and motivates faculty and staff participation in planning and decision making. Demonstrated knowledge of systems, trends, and practices in information technologies. Demonstrated ability to conceive, plan, coordinate, and implement innovative library operations and services. Ability to work collaboratively and effectively in a multicultural campus and community setting. Superior written and oral communication skills.

APPLICATION AND NOMINATION PROCEDURE: This position is available January 1, 1999, and open until filled. Review of applications will begin **October 15, 1998**. Salary is competitive.

Applicants should send a letter of interest addressing qualifications, a current vita, and the names, addresses and telephone numbers of three references. Application and nominations should be forwarded to:

**Chairperson
Search and Screening Committee for
Director, University Library
President's Office
Governors State University
University Park, IL 60466
<http://www.govst.edu/library/>**

Governors State University, an affirmative action/equal opportunity employer, is committed to achieving excellence through diversity. The University encourages applicants from women, persons with disabilities, and ethnic/racial minorities.

application, current resume, and three references by October 15, 1998, to: Callie B. McGinnis, Director, Schwob Library, **Columbus State University**, 4225 University Avenue, Columbus, GA 31907-5645; phone: (706) 568-2080; fax: (706) 568-2084; e-mail: mcginnis_callie@colstate.edu. Affirmative action/equal opportunity employer. Review of applications will continue until position is filled.

HEAD OF TECHNICAL SERVICES. Wichita State University, Wichita, Kansas. Position fill date negotiable starting December 1, 1998. Responsible for the overall planning, management, and operation of a highly automated, patron-oriented technical services division. Division responsibilities include the acquisitions, cataloging, database maintenance, serials control, binding, and processing activities for all commercial and government publications. Current system is NOTIS. Head provides leadership to a staff of three librarians, twelve support staff, and four FTE students. Head also coordinates with Collection Development to direct and monitor expenditure of the materials budget (\$1.7 million in FY98). Required qualifications: ALA-accredited MLS. Five years progressively responsible post-MLS technical services experience including supervisory and management assignments. Demonstrated knowledge of technical services including acquisitions, serials control, and cataloging. Must demonstrate strong leadership, management, analytical, fiscal, communication, and interpersonal skills. Must be able to manage change and provide vision of technical

service's role in a rapidly changing information environment. Preferred qualifications: Experience in a medium to large academic library. Experience with integrated library systems such as NOTIS. Experience with system migration. Additional graduate degree. Starting salary begins at \$38,500 for twelve months depending on experience and qualifications. Tenure eligible. Choice of retirement plans including TIAA/CREF. Blue Cross/Blue Shield or HMO. 22 days vacation. Send letter of application, resume, and names, addresses, and phone numbers of three references by October 1, 1998, to: Kathy A. Downes, Assistant Dean of Libraries, **Wichita State University**, Wichita, KS 67260-0068. Noncitizens must be eligible to work in the United States at time of appointment. Finalists will be invited for an expense-paid interview. Wichita State is located in the largest city in Kansas and has an enrollment of over 14,000. Librarians at WSU enjoy faculty rank, privileges, and responsibilities. The Library is committed to improving the diversity of its faculty by actively seeking applications from a broad spectrum of individuals. Wichita State University is an affirmative action, equal opportunity employer.

HEAD OF TECHNICAL SERVICES AND SCIENCE BIBLIOGRAPHER. Wheaton College in Wheaton, Illinois, is seeking applicants for the position of Head of Technical Services and science bibliographer. Responsible to the Director of Learning Resources, this individual would be in charge of the operation of technical services areas

DEAN OF THE LIBRARY

San Diego State University

San Diego State University is seeking a dynamic and energetic leader to serve as Dean of the Library and create a twenty-first-century university library in support of a rapidly advancing university. The successful candidate, in addition to understanding the fundamental role of the library as a learning center, will possess the visionary capacity to identify and develop state-of-the-art information technologies and integrate those technologies with traditional library collections and services. The Dean of the Library will provide the overall management for the Library's resources, programs, and services. The successful candidate will have excellent communication and interpersonal skills, an ability to provide strong, supportive leadership of Library staff, and a demonstrated success working effectively with faculty and administrators outside the Library. The Dean of the Library must be able to establish close working ties with library directors in the California State University system and with library directors from other universities within the region in order to develop, plan and implement new, innovative, and cooperative ventures. The Dean of the Library must also provide the necessary leadership for significant Library fund-raising and overall advancement within the San Diego community.

San Diego State University is the largest of the twenty-three campuses in the California State University system, with a diverse student population of over 29,000 students and over 2,000 faculty. SDSU is the only campus in the CSU system to be designated a "Doctoral University II" by the Carnegie Foundation and anticipates receiving "Research University II" status in the near future. Having just celebrated its centennial year, SDSU offers bachelor's degrees in 76 areas, the master's in 54, and the doctorate in 10. (Additional information about the university is available at <http://www.sdsu.edu>.) The Library has a collection of over one million volumes, provides access to numerous electronic resources, and offers a variety of user-focused services. In 1996, the Library opened its 114,000 square-foot addition, which includes over 100 public workstations, electronic classrooms and a state-of-the-art Media Center. The Library also provides a broad range of academic computing services. Additional information about the Library is available at <http://libweb.sdsu.edu>.

QUALIFICATIONS: An ALA-accredited master's degree. Five-ten years experience with increased administrative responsibility in an academic or research library. Knowledge of state-of-the-art information technologies as well as demonstrated experience successfully integrating those technologies within the library context. Demonstrated, successful fund raising experience. An understanding and appreciation of the special needs of a faculty dedicated to teaching, research, and service and the intellectual depth and engagement to win their respect. Ability to collaborate effectively with academic deans, university administration, and other library deans. Appreciation of diversity and ability to work effectively in a multicultural campus and community setting. A strong record of professional and scholarly activities. Ability to manage in a collective bargaining environment.

APPLICATIONS/NOMINATIONS: Nominations are welcome. Candidates may apply directly by sending a letter addressing qualifications and interest, curriculum vitae, and names, current addresses and telephone numbers of five references. Review of applications will begin **October 23, 1998**, and will continue until the position is filled. Preferred starting date is July 1999 or sooner.

APPLY TO:

**Office of the Provost and Vice President for Academic Affairs
Search Committee for the Dean of the Library
San Diego State University
5500 Campanile Dr.
San Diego, CA 92182-8010**

SDSU is an Equal Opportunity, Title IX Employer and does not discriminate against persons on the basis of race, religion, national origin, sexual orientation, gender, marital status, age, or disability.

of the campus libraries. These responsibilities include cataloging, acquisitions, processing, serials, government documents, curriculum libraries, and science collection. Includes supervision of two professional librarians, six support staff, and student workers. A successful candidate will have minimum requirements of MA in library or information science; subject master's degree preferably in the sciences; and experience with computer applications including networks to all areas of technical services. Desired experience: teaching at the higher education level; primary or secondary curricular experience; proficiency with Internet; effective communication skills; and bibliographic instruction experience. Wheaton College is an evangelical Christian liberal arts college whose faculty and staff affirm a Statement of Faith

and adhere to lifestyle expectations. The College complies with federal and state guidelines for nondiscrimination in employment. Women and minority candidates are encouraged to apply. Interested candidates should send resumes to: Director of Human Resources, Wheaton College, Wheaton, IL 60187.

LIBRARIAN. To provide reference assistance, teach information literacy skills, supervise public services activities and students. Requirements: ALA-accredited MLS; one to three years experience in reference and library instruction; in-depth knowledge of electronic and traditional reference resources and trends; demonstrated excellence in oral and written communication; initiative and flexibility in a

UNIVERSITY LIBRARIAN

University of California,
Santa Barbara

The University of California, Santa Barbara invites applications and nominations for the position of University Librarian. The University Librarian reports to the Executive Vice Chancellor and is responsible for the administration and development of the resources, budget, programs, and planning for the UCSB Libraries. The Librarian provides leadership and innovation in the Library's programs; ensures that the holdings and technology of the Library support the academic, research, and community service missions of the campus; directs the Library's support of instructional programs in collaboration with the faculty; guides the Library forward in the area of print and electronic and information management; plans and evaluates new programs and services; and oversees public relations and fund development.

Qualifications include an advanced degree from an ALA-accredited institution or a Ph.D. or equivalent experience. Significant achievement and administrative experience within a major research university; knowledge of advanced technology and electronic information management; and outstanding skills working with library personnel, students, faculty, administrative and professional colleagues, and community representatives. Demonstrable strong commitment to excellence in scholarship and research; knowledge of collection development and public and technical services. Ability to articulate a vision for the future of library resources and services. Demonstrated skills in planning and budgeting and interest in overseeing the Library's development program. Ongoing creative and service activity will be expected of the appointee.

The review of candidates will begin **September 1, 1998**, and continue until the position is filled. Applications should include a letter of interest, complete statement of qualifications, full resume of education and relevant experience, and the addresses and telephone numbers of three references. Inquiries, nominations, and applications should be addressed to:

Carol Lansing
Chair of the University Librarian
Search Committee
c/o Patricia Sheppard
Office of Academic Personnel
University of California
Santa Barbara, CA 93106-2030

*UCSB is an Equal Opportunity and Affirmative
Action Employer and Educator.*

ASSISTANT UNIVERSITY LIBRARIAN FOR SYSTEMS

NOVA SOUTHEASTERN
UNIVERSITY

Nova Southeastern University invites nominations and applications for the position of Assistant University Librarian for Systems. Reporting to the Vice President for Information Services and University Librarian, the Assistant University Librarian for Systems will coordinate, plan, analyze, design, lead, modify, and maintain systems supporting the main library, health professions library, law library, and various branch libraries. This is a leadership position as well as an opportunity to serve as technical consultant to library users (both students and faculty) and library staff. A new library and information technology center will provide unlimited opportunities for creativity and innovation with futuristic library delivery systems.

MINIMUM QUALIFICATIONS: ALA-accredited MLS; three years experience with systems; considerable knowledge and experience with systems analyses, mainframe operating systems, distributive Unix environments, telecommunications, and local/wide area networks; proven interpersonal/communication skills; demonstrated strong user service orientation; demonstrated ability to work constructively in a complex and dynamic environment; effective team skills; evidence of leadership and teaching skills.

SALARY AND BENEFITS: Salary is competitive and commensurate with qualifications. A comprehensive benefits package is provided.

APPLICATION PROCEDURES: Send application letter, curriculum vitae, and names/addresses/phone numbers of three references to:

**Human Resources Department
(ADB)
Nova Southeastern University
3301 College Avenue
Fort Lauderdale, FL 33314**

For additional information about the position, contact Donald E. Riggs, Vice President for Information Services and University Librarian: e-mail: driggs@nsu.nova.edu; phone: (954) 262-4620.

Review of applications will begin on **October 15, 1998**, and continue until position is filled.

*NSU is an affirmative action/equal opportunity
employer and encourages applications
from minorities.*

LIAISON LIBRARIANS

Arizona State University West

Liaison Librarians. Two positions at Assistant/Associate Rank. Persons in those positions plan, deliver, and assess research support services and instruction to students, faculty, and staff. Responsibilities include developing new approaches to research assistance, collection development, and electronic delivery of services in an organization committed to expanding electronic resources and access. Librarians analyze and respond to complex research inquiries. They collaborate with faculty in the design of instructional/learning opportunities that utilize our electronic classroom. These positions carry liaison assignments in the social sciences.

The ASU West Library functions as a team-based organization. Librarians collaboratively develop Web-based resources and participate in selection of electronic resources. These are continuing-appointment (tenure) eligible positions. Participation in campus service and professional activities is expected.

REQUIRED QUALIFICATIONS: An ALA-accredited MLS. Experience with: a networked computing environment; development of electronic delivery of services; World Wide Web searching and Web page development, including knowledge of HTML; development and delivery of technology-oriented instruction; reference service; information sources in a variety of formats. Demonstrated communication, critical thinking, and problem-solving skills.

PREFERRED QUALIFICATIONS: At least one year of post-MLS professional experience. Degree in the social sciences or significant work experience with social science information sources. Experience in selection of electronic library resources, and experience in project/program development, management, or assessment. Experience in, or demonstrated commitment to, a team-oriented environment. Understanding of academic institutions and higher education issues.

TO APPLY: Submit letter of application that addresses background and experience relevant to the stated qualifications; current resume; and names, addresses, telephone numbers, and e-mail addresses of four professional references to:

John Lehner
Chair, Liaison Librarians Search Committee
ASU West Library
P.O. Box 37100
Phoenix, AZ 85069-7100

DEADLINE FOR APPLICATIONS: Applications must be received by **September 21, 1998**, or the twenty-first day of each month thereafter until the position is filled.

SALARY: Assistant/Associate Librarian, salary commensurate with experience and rank; \$32,000 minimum for Assistant Librarian.

GENERAL INFORMATION ABOUT ASU WEST: ASU West, a component of Arizona State University's multi-campus plan vision, offers junior, senior, and graduate-level research-based courses in the arts and sciences, business, education, human services, nursing, and women's studies. The campus is committed to advancing educational, economic, cultural, and social development of the community. Located in the northwest Phoenix metropolitan area, ASU West serves 5,000 students with an expected growth to 10,000 students at its beautiful new campus. The library utilizes electronic systems and resources extensively and spends in excess of \$1 million annually for collections and access.

Please visit our Web page at <http://www.west.asu.edu>.

ASU West is an EO/AA employer.

rapidly changing environment; strong service orientation. Full-time position with faculty status. Some evening hours Monday through Thursday, and Friday, 8:30 a.m. to 5 p.m. Salary \$28,000 per annum plus fringe benefits. Send resume, transcripts, and three letters of recommendation to: Search Committee, Millsstein Library, Room 141, University of Pittsburgh at Greensburg, 1150 Mt. Pleasant Rd., Greensburg, PA 15601 by September 4, 1998. AA/EOE.

LIBRARY, HEAD OF TECHNICAL SERVICES. The highly service-oriented Alma College Library seeks applicants for a tenure-track appointment at the Assistant Professor level. Primary responsibility for the Library's Technical Services department, which includes acquisitions and cataloging, as well as the Library's U.S. government documents depository program. Supervise three support staff and six student assistants; some BI; regular daytime, evening, and weekend

Reference Desk responsibilities. Qualifications: ALA-accredited MLS required and second advanced degree strongly preferred; three or more years of experience in at least one of the areas of responsibility; familiarity with OCLC, MARC format, automated library systems (Dynix preferred), and PC applications; organizational, communication, and interpersonal skills. Professional achievement, research/creative activity, and service are required for tenure and promotion. Salary, benefits, and support for professional development are very competitive. Anticipated starting date: early November 1998. Applications will be accepted until the position is filled. Alma is a highly selective liberal arts college in central Michigan, is classified as a Carnegie Liberal Arts I institution, is a member of the Oberlin Library Group, and has a Phi Beta Kappa chapter. Forward resume, a letter of interest, and three letters of reference to: Peter Dollard, Library Director, Alma College Library, Alma, MI 48801. Alma College's non-

ARCHIVIST AND SPECIAL COLLECTIONS LIBRARIAN

Franklin and Marshall College
Lancaster, Pennsylvania

Franklin & Marshall College, a highly selective, independent, coeducational liberal arts college for approximately 1880 students, seeks an Archivist/Special Collections Librarian to be responsible for collecting, organizing, and preserving for use, materials held in the institution's College Archives, Manuscript, and Rare Books Collections. Responsibilities include administration of the department's collections and records management program, provision of reference and library instruction services, and installation of library exhibits. In addition, the Librarian coordinates collection development in assigned subjects, acting as liaison with faculty in these subjects. Strengths of the collections include the German/American Imprint Collection, Schaffner Film Library and the Reynolds Family papers.

For information about the collections, visit the department's Web site at: <http://library.fandm.edu/archives/archives.html>.

Required: ALA-accredited MLS with archival course work, three years progressively responsible experience in an archive or manuscripts repository, knowledge of and/or experience with records management, especially as it pertains to electronic records, facility with computer applications in archives, supervisory experience, ability to perform physical activities associated with archives work, effective oral and written communication skills. Greatly desired: Reading knowledge of German. Preferred: Experience with HTML and Web applications, knowledge of MARC-AMC cataloging procedures, experience with OCLC.

Application review will begin on **October 1, 1998**, and continue until the position is filled.

Please send resumes to:

**Personnel Services
Franklin & Marshall College
P.O. Box 3003
Lancaster, PA 17604-3003**

*An Affirmative Action/Equal Opportunity
Employer*

discrimination policy includes age, color, creed, gender, national origin, physical ability, race, religion, and sexual orientation. For more information about Alma, see our web site at: <http://www.alma.edu>.

MUSIC LIBRARIAN. Twelve-month, tenure-track faculty appointment open September 1, 1998. Rank: Assistant Professor. Responsibilities: Administration of services and operations of library in the School of Music; cataloging of scores and recordings; collection development; reference; bibliographic instruction; supervision of music computer laboratory. Supervise part-time staff and student assistants. Reports to Associate Director for Technical Services. Required: MLS from

ASSOCIATE LIBRARIAN FOR PUBLIC SERVICES LIBRARY

Virginia State University

SALARY RANGE: Commensurate with education and experience.

POSITION NUMBER: FA513

Virginia State University is seeking qualified persons to apply for the position of Associate Librarian for Public Services, position FA513.

DUTIES AND RESPONSIBILITIES: Management, evaluation, and development of library collections and development of policies and procedures for collections. Responsible for the library's reference collection; management of Reference Services, including electronic information resources; management of Circulation, Media Services, and Interlibrary Loan Services. Supervision, training, and evaluation of Public Services personnel.

QUALIFICATIONS: Graduation from an ALA-accredited school. Master of Library Science required. Administrative and supervisory experience. Ten years professional library experience including Public Service experience in an academic library. Preferably a strong background in collection management and electronic information resources; strong interpersonal skills; experience with library automation; computer skills, including experience in Internet searching, word processing, spreadsheets, and related databases is required.

Interested persons should submit a letter of interest, resume/vitae, three letters of reference, and unofficial transcripts to:

**Virginia State University
Office of Human Resources
P.O. Box 9412
Virginia Hall, Room 104
Petersburg, VA 23806**

Applications will be accepted until position is filled. Additional documentation, including a Commonwealth of Virginia Application for Employment (DPT Form 10-012) and official transcripts will be required prior to employment.

*Virginia State University is an equal
opportunity employer.*

ALA-accredited program; degree in music or equivalent background and experience; cataloging expertise; knowledge of music history, literature, and theory; good oral and written communication and interpersonal skills. Preferred: Advanced music degree; experience as a music librarian in an academic library; familiarity with personal computers; reading knowledge of French, German, or Russian; supervisory experience. Salary commensurate with qualifications. Send letter of application, resume, and names, addresses, telephone numbers, and e-mail addresses of three references by October 1, 1998, to: Betty D. Johnson, Associate Director for Technical Services, duPont-Ball Library, **Stetson University**, DeLand, FL 32720. Stetson

TWO DEPARTMENT HEAD POSITIONS

Georgetown University Library

Head, Science Library

Provide innovative leadership for a service-oriented branch science library with 4.5 full-time staff plus student employees. Provide information services to, and develop collections, for Georgetown University science students and faculty with emphasis on biology, chemistry, computer science, math, and physics. Develop strong relationships with faculty to ensure services and collections meet teaching and research needs. Participate in library-wide management through service on committees and management councils.

Required: ALA-accredited MLS; five or more years professional experience in an academic research library, including at least two years supervisory experience; substantial reference work with scientific materials and library instruction; collection management experience; effective communication skills. Desired: B.S. degree in chemistry, biology, or physics; reading knowledge of German. Minimum salary \$42,000; negotiable based on qualifications and experience.

Head, Access Services

Manage the Access Services Department of eight full-time staff and more than 600 weekly hours of student staff who provide circulation, inter-library loan, reserves (both print and electronic), and stacks maintenance services for Georgetown University. Develop and implement creative solutions that improve faculty and student access to information. Participate in library-wide management through service on committees and management councils. Provide user assistance at the reference desk about five hours each week. Serve as collection development liaison to faculty. Some weekend hours required. Required: ALA-accredited MLS, and experience in an academic or research library, including supervisory experience. Ability to plan, organize, and implement projects; evidence of innovation in providing library services; broad knowledge of library and information services and technologies; ability to communicate well both orally and in writing.

Desired: Experience in circulation (Innovative Interfaces), inter-library loan, document delivery, reserves, or reference. Minimum salary \$39,000; negotiable based on qualifications and experience.

Both positions have academic status, generous vacation, insurance, and retirement plans.

Send cover letter, resume, and the names, addresses, and telephone numbers of four references to:

Phyllis Barrow
Room 523, Lauinger Library
Georgetown University
3700 O St. N.W.
Washington, DC 20057-1174

Review of applications will begin on **October 1, 1998**, and continue until position is filled.

Georgetown University is an Affirmative Action/Equal Opportunity employer.

University is an equal opportunity employer and is strongly committed to increasing the diversity of our faculty and administration.

PUBLIC SERVICES LIBRARY MANAGER. Western New Mexico University. Responsibilities: Under the direction of the Director of Library, Technology, and Information Systems, provides reference and research services to students, faculty, and other library users; supervises the operations of reference, bibliographic instruction, circulation, and interlibrary loan; coordinates with Technical and Outreach Services managers in the daily operations of the library including scheduling and hiring work-study students, preparing reports, and managing the library budget; works with faculty to develop and implement collection development policies. Minimum qualifications: A master's degree in Library Science from an ALA-accredited institution with three years of full-time experience in an academic library including one year of supervisory experience; working knowledge of print and non-print reference sources including government documents; experience with automated library LAN systems and electronic resources. Successful professional experiences with groups from diverse backgrounds and proficiency in Spanish preferred. Salary: \$28,000 plus DOQ. To apply: Submit a letter of intent, resume, unofficial transcripts, and list of five references to: **Western New Mexico University, Human Resources Department, P.O. Box 680, Silver City, NM 88062.** Deadline date: Review of applications begins Friday, September 11, 1998, and continues until filled. Western New Mexico University serves a diverse multicultural population of nearly 2,500 students including

non-traditional students. Exemplary teaching, quality programs, commitment to diversity, and enhanced regional service characterize WNMU's mission. All qualified applicants will receive consideration without regard to race, color, religion, gender, age, handicap, or national origin. WNMU is an affirmative action/equal employment opportunity employer.

SYSTEMS LIBRARIAN. Manages computer systems including an Innovative Interfaces ILS, a CD-ROM LAN with reference databases, an extensive Web site, and other applications. Participates in planning and implementing new computer applications. Recommends equipment and software for purchase. Provides training to library staff in the use of new equipment, software, and remote information sources. Exercises leadership and project management duties as assigned. Qualifications: ALA-accredited MLS. Two years of experience with library systems including integrated library systems, networking, or a degree in Computer Science. Supervisory and/or project management experience and excellent communication skills including training skills are required. Experience with ILL, operating systems (Windows 95/NT, UNIX, Mac OS), applications, and communications software are desirable. Salary/benefits: Salary range: \$40,000-\$47,000, tenure-track, TIAA/CREF, 24 days vacation, flexible benefits package. Review of applications will begin September 15, 1998, and will continue until a suitable candidate is identified. Send letter of application, resume, and the names of three references to: Jan Boyer, University Library, University of

DIRECTOR, MEMBER SERVICES

Association of College and Research Libraries A Division of the American Library Association

The Association of College and Research Libraries (ACRL), a division of the American Library Association (ALA), is seeking a Director, Member Services, to work at the middle-management level in support of activities and projects of the association.

GENERAL RESPONSIBILITIES INCLUDE: Developing, planning, marketing, and managing ACRL's membership promotion and retention plan, and ACRL's annual conference programs; providing support and guidance to members of ACRL serving in elected and appointed capacities in chapters, sections, discussion groups, and committees; marketing and managing ACRL's member services and activities; provision of advisory services to members and nonmembers concerning academic librarianship; manages the ACRL chronological calendar and other responsibilities assigned.

THE SUCCESSFUL CANDIDATE WILL BE ABLE TO: Work effectively with the ACRL members and governing groups; develop and maintain effective working relationships within a professional association setting; possess strong oral, written communication, and creative thinking skills; and work well under pressure but with the flexibility to organize work schedules to accommodate competing priorities.

REQUIREMENTS: MLS from a program accredited by the American Library Association; a minimum of five years library experience; experience in association management or volunteer work with nonprofit organizations is desirable.

STARTING SALARY RANGE: \$41,000 - \$45,000; appointment will be based on successful candidate's experience and qualifications. Excellent benefit package includes low-cost medical and dental insurance.

CLOSING DATE: October 9, 1998. Applications, which should include a cover letter, resume, and the names of three references, should be sent to:

American Library Association
Human Resources, Ref. # DMS/ACRL-1/98
50 E. Huron St.
Chicago, IL 60611

The American Library Association is an affirmative action, equal opportunity employer. Applications are invited from women, ethnic minorities, veterans, and people with disabilities.

Nebraska at Omaha, Omaha, NE 68182-0237; fax: (402) 554-3215; e-mail: jboyer@unomaha.edu. AA, EOE.

REFERENCE AND INSTRUCTION LIBRARIAN. SVSU's Zahnow Library seeks a full-time Reference and Instruction Librarian. Responsibilities include providing a lead role in the organization, development, and management of the library's Instruction Program. This position works closely in a team-oriented environment with other professional library staff to provide all facets of reference service. Additional duties include collection development and library or campus committee work. Regular weekend and evening work hours are required. MLS from an ALA-accredited program required. Experience in reference and library instruction in an academic setting preferred. Excellent written and oral communication skills required. Minimum salary: \$32,500. Excellent benefits including vacation, sick leave, and TIAA/CREF retirement. Saginaw Valley State University is a dynamic and growing four-year public university of 7,500 students located in the Tri-cities (Saginaw, Bay City, Midland) area. Visit our home page at: <http://www.svsu.edu>. For full consideration, please send letter of application, resume, and names, addresses, and phone numbers of three references to: James Wood, Director of Human Resources, Saginaw Valley State University, 7400 Bay Road, University Center, MI 48710. Position will remain open until filled. SVSU is an equal opportunity, affirmative action employer.

REFERENCE LIBRARIAN. Western New Mexico University. Responsibilities: Under the direction of the Public Services Library Manager, provides reference, research, and information services to students, faculty, and other library patrons; serves at the Reference Desk a minimum of thirty hours per week; participates in evening and weekend schedule for coverage of Public Services area as needed; promotes schedules, coordinates, and carries out bibliographic instruction and library tours; participates in collection development activities; develops, produces, and maintains bibliographies, library

guides, handouts, and printed instructions; maintains records, files, and statistics of operational activities; works cooperatively with Information Systems for technological support. Minimum qualifications: A master's degree in Library Science from an ALA-accredited institution, with a minimum of three years full-time professional experience in an academic library. Successful professional experiences with groups from diverse backgrounds and proficiency in Spanish preferred. Salary: \$24,000 plus DOQ. To Apply: Submit a letter of intent, resume, unofficial transcripts, and list of five references to: Western New Mexico University, Human Resources Department, P.O. Box 680, Silver City, NM 88062. Deadline Date: Review of application begins Friday, September 11, 1998, and continues until filled. Western New Mexico University serves a diverse multicultural population of nearly 2,500 students including non-traditional students. Exemplary teaching, quality programs, commitment to diversity, and enhanced regional service characterize WNMU's mission. All qualified applicants will receive consideration without regard to race, color, religion, gender, age, handicap, or national origin. WNMU is an affirmative action/equal employment opportunity employer.

REFERENCE LIBRARIAN/SOCIAL SCIENCES. The librarian in this position provides general reference service with specialization in the social sciences through a centralized reference service desk. Rotates evening, weekend, and holiday schedule of reference desk duties. Responsibilities include general library orientation sessions and tours, interlibrary loan verification, and participation in the evaluation, implementation, and promotion of new products and services. Subject specialist duties include liaison activities with faculty and students, library instruction, research consultations and assistance, and collection development support for the disciplines of anthropology, communication, geography, journalism, political science, psychology, and sociology. Position requires an ALA-accredited MLS (or its equivalent); two years of experience in a reference or academic

SUBURBAN CAMPUS LIBRARIAN DePaul University

DePaul University, Chicagoland's largest Catholic University, has a position available at its O'Hare/Loop campus libraries for a professional to provide reference and research assistance, access services, and library instruction, and also to participate in collection development and professional activities.

The qualified individual will have an ALA-accredited MLS degree, previous reference experience, excellent communication and interpersonal skills, and a demonstrated knowledge of electronic resources.

DePaul offers an excellent and competitive benefits program that includes tuition grants and full health care coverage. Interested candidates should forward their resumes to:

**DePaul University
Human Resources
Job Code: CRL-428
25 E. Jackson Blvd.
Chicago, IL 60604
Fax: (312) 362-5116
E-mail:
nmintras@wppost.depaul.edu**

DePaul University, an employer of choice, is committed to diversity and equality in education and employment.

library setting, demonstrated facility with print and electronic reference tools, including CD-ROM, online, and Web-based databases. Excellent communication skills and ability to collaborate effectively with a diverse group of colleagues, faculty, and students are required. Preferred: Degree or course work in social sciences, at least one European language, familiarity with social science research methods, experience with Web authoring tools, knowledge of government documents. Salary: \$27,500, depending upon qualifications and experience; twelve-month appointment, tenure track. Benefits: TIAA/CREF or Fidelity; 22 days annual leave; tuition reduction; and other benefits. The University of Arkansas, Fayetteville, is the primary land-grant institution and research university in the state and offers a comprehensive range of undergraduate, graduate, and professional degrees. Situated in the Ozarks, Fayetteville (population 50,000 and growing) offers cultural and recreational opportunities associated with natural beauty and a university community. Review of applications will begin September 14, 1998. Send letter of application, resume, and names, addresses, and telephone numbers of three current references to: Juana R. Young, Acting Director of Libraries, **University of Arkansas**, Fayetteville, AR 72701-1202. The University of Arkansas is an equal opportunity, affirmative action employer. Applicants must have proof of legal authority to work in the United States.

SUBJECT COLLECTION COORDINATORS. (Search Extended) LSU Libraries Subject Collection Coordinators. Three new Collection Coordinators (Assistant or Associate Librarian rank, tenure-track positions) in Humanities, Science/Technology, and Social Sciences are open due to reorganization of collection development administration in the LSU Libraries. These coordinators will work with the head of Collection Development to reshape collection operations. Coordinators will work to develop and promote traditional and innovative collection services within the library and on campus. Coordinators will supervise other library subject selectors who have 40% CD responsibilities. The coordinators will report to the CD head for 80% of assigned duties and to the head of Reference Services for the remaining 20%. Responsibilities include: collecting in and managing

ASSOCIATE LIBRARIAN FOR TECHNICAL SERVICES

**Department of Library and
Media Services**

Virginia State University

SALARY RANGE: \$45,000-\$51,000

POSITION NUMBER: FA514

Virginia State University is seeking qualified persons to apply for the position of Associate Librarian for Technical Services, position #FA514.

DUTIES AND RESPONSIBILITIES: Position reports to the Dean of Library and Media Services and is responsible for the overall supervision of a technical services unit, which includes Serials, Acquisitions, Cataloging, and processing of all library materials. Primary responsibility for maintaining the Serials collection and managing all serials processing in an online environment.

QUALIFICATIONS: Graduation from an ALA-accredited school. Master's of Library Science required. Administrative and supervisory experience. Ten years professional library experience with demonstrated proficiency in a technical service area including substantial knowledge of cataloging processes for library materials, including Serials. Knowledge of MARC formats. Computer skills, including experience in word processing, spreadsheets, and related databases is required. An understanding of library technical services issues and experience in cataloging in an increasingly electronic environment.

Interested persons should submit a letter of interest, resume/vitae, three letters of reference, and unofficial transcripts to:

**Virginia State University
Office of Human Resources
P.O. Box 9412
Virginia Hall, Room 104
Petersburg, VA 23806**

Applications will be accepted until position is filled. Additional documentation, including a Commonwealth of Virginia Application for Employment (DPT Form 10-012) and official transcripts will be required prior to employment.

Virginia State University is an equal opportunity employer.

LITERACY OFFICER (SEARCH EXTENDED)

The American Library Association Office for Literacy and Outreach Services

The American Library Association is seeking a Literacy Officer to provide leadership in one of the Association's major action areas: 21st Century Literacy. The scope of 21st century literacy builds on the definition used in the National Literacy Act of 1991: "... an individual's ability to read, write, and speak in English, and compute and solve problems at levels of proficiency necessary to function on the job and in society, to achieve one's goals and develop one's knowledge and potential." Within the American Library Association, 21st Century Literacy encompasses library-based literacy programs for individuals and families, information services on learning disabilities, English-as-a-Second Language, and information literacy.

The Literacy Officer will provide leadership, support and coordination for staff and members in the following areas: Research and data collection on library-based literacy services; communications and advocacy; information support for legislative and policy initiatives; training opportunities for library-based literacy practitioners; participation in national coalitions.

The Literacy Officer will report to the Director, ALA Office for Literacy and Outreach Services, and will work collaboratively with both staff and members in all units of the Association. Through June, 1999, the primary role of the Literacy Officer will be serving as Project Director for Literacy in Libraries Across America, a three-year library literacy initiative created by the Lila Wallace-Reader's Digest Fund in 1996. As LILAA Project Director, the Literacy Officer will work closely with a project team which includes senior staff from both the ALA and the Lila Wallace-Reader's Digest Fund, a project consultant and technical assistance providers, as well as with project directors from the thirteen participating libraries. (Note: The Literacy Officer position will continue following completion of the LILAA project.)

QUALIFICATIONS: Master's degree from an ALA-accredited library education program strongly preferred; experience with library-based literacy programs; experience working in teams; strong presentation and communication skills; outstanding organizational skills; and the ability to develop and maintain effective working relationships with clients, funders, consultants, staff and ALA members.

SALARY: Negotiable between \$45,000 - \$55,000, based on experience.

CLOSING DATE: September 30, 1998 (search extended) or until position is filled.

For consideration, send a letter of application, resume and names of three references to:

**American Library Association
Human Resources
Department, Ref.# LO/OLOS-2-98
50 East Huron Street
Chicago, IL 60611
fax: (312) 944-6763
e-mail: dragsdal@ala.org**

The American Library Association is an affirmative action, equal-opportunity employer. Applications are invited from women, minorities and people with disabilities.

subject collections in all formats; supervising, training, and mentoring liaisons, outreach and instruction activities; coordinating development of World Wide Web-based resources for research guides; facilitating communication with the campus community about library services and collection issues; allocating and managing funds in relevant disciplines; planning, implementing, evaluating projects to improve management of approval plans, journal costs, and budgets; providing general and subject-specific reference and instruction (20%). Qualifications: Required: MLS degree from an ALA-accredited university. Three to five years relevant experience in positions of increasing responsibility at an academic or research library; degree or substantive experience in related subjects. The three positions and the required areas of expertise are: Science/Technology Collection Coordinator—life sciences, physical sciences, agriculture, etc., for Ref. #001755. Social Sciences Collection Coordinator—history, sociology, geography, anthropology, education, political science, psychology, business-related courses, mass communication, or journalism for Ref. #005307. Humanities Collection Coordinator—English and/or American literature, linguistics, foreign languages, speech, theater, music, architecture, design, religion, philosophy, art, for Ref

#000941. Each position requires experience with print and electronic information resources; strong computer skills. Knowledge of major databases in subject field, electronic journals, scholarly literature, and publishing trends. Evidence of excellent communication and presentation skills. Demonstrable service orientation and understanding of library services in a research university. Ability to work collegially with all levels of users and staff and to fulfill faculty requirements for promotion and tenure. Some evening and weekend duty may be required. Preferred (or desirable): Professional or preprofessional collection development experience. Advanced degree in an appropriate subject area. Ability to create and maintain World Wide Web resources. Grant writing skills. Evidence of research or creative achievement. Salary and rank: Negotiable, commensurate with qualifications and experience: \$35,000 minimum. To apply: Send letter of application and resume, with names, address, and phone numbers of three references, to: Caroline Wire, Collection Coordinators Search Committee, 295 Middleton Library, Louisiana State University, Baton Rouge, LA 70803. Preference given to applications received by October 15, 1998. Applications accepted until positions filled.

ASSOCIATE DEAN OF LIBRARIES FOR COLLECTIONS AND INFORMATION SERVICES

The University of Alabama Libraries

RESPONSIBILITIES: Administration and leadership of the Libraries' programs in collection development, instruction and information services throughout the Libraries; oversight of libraries focused on business, education, science and engineering, special collections and archives, and a regional U.S. government publications depository. Participation in the overall administration of the University Libraries as a member of the Administrative Group, which also includes the dean, the associate dean for access services, and the officers for budget, personnel, development, and planning, as well as the directors of the law and health sciences libraries. Reporting to this position are six department heads overseeing a total contingent of faculty and staff of about 50. This position reports to the dean of libraries.

QUALIFICATIONS: Required: MLS from an ALA-accredited program; minimum of five years recent experience in administering pertinent services in a medium-sized or large library; an understanding of academic and scholarly processes; experience in the application of current information technologies; record of achievement within the profession; experience in leading group decision making and planning within diverse groups; effective oral and written communication skills; supervisory and budget management experience; ability to establish and maintain productive working relationships within the university and with other library clientele.

PREFERRED: Demonstrated support of staff development; experience with evaluation of services and user needs; experience in grant proposal writing; graduate degree in addition to the MLS.

SALARY/BENEFITS: Twelve-month tenure track faculty position at the Associate Professor or Professor rank. Rank and salary will be determined on the basis of qualifications, the minimum being \$60,000. Excellent benefits; substantial moving allowance.

THE UNIVERSITY: The University maintains membership in the Association of Research Libraries, the Center for Research Libraries, the Coalition for Networked Information, SOLINET, and the Network of Alabama Academic Libraries. The Libraries employ the Endeavor Voyager Integrated Library System. The University Libraries occupy a place of campus leadership in the transformation of the scholarly communication system. The Libraries' website (which is currently being reviewed and updated) can be accessed at: <http://www.lib.ua.edu>.

TO APPLY: Send letter of application, resume, and names, telephone numbers, and mailing addresses of three references to:

Voni B. Wyatt
Personnel Officer
University of Alabama Libraries
Box 870266
Tuscaloosa, AL 35487-0266

Applications received by October 1, 1998 are assured of receiving consideration.

The University of Alabama is an equal opportunity/affirmative action employer.

Late Job Listings

ELECTRONIC RESOURCES/SYSTEMS LIBRARIAN. Western Washington University seeks an Electronic Resources/Systems Librarian for a tenure-track position, with appointment at the rank of Assistant Professor, to coordinate the development, implementation, enhancement, and assessment of library electronic resources and systems. Located between Seattle, Washington, and Vancouver, British Columbia, the University, with a student population over 10,000, is organized into six undergraduate colleges and a graduate school. Required qualifications: an ALA-accredited MLS, MLIS, or the foreign equivalent; professional experience with: integrated library systems, electronic resources, information systems, Web design and advanced applications. Desirable qualifications include: an advanced or undergraduate degree in Computer Science; 2+ years in an academic library; knowledge of Java/C++ programming languages, Novell, and/or NT networks, and Innovative Interfaces library systems. Compensation dependent upon qualifications. Minimum salary \$35,394. For a full position description and further information, contact Liz Sipes (360) 650-3050 or emsipes@cc.wvu.edu. Applications submitted before September 30, 1998, will receive priority review. WWU is an AA/EEO employer. To request disability accommodation: (360) 650-3306 (V); 650-7607 (TTY).



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