

Urbana, IL 61801; (217) 333-3280.

11-14—Photography: Workshop on administration of photographic collections, sponsored by the Society of American Archivists, Fairbanks, Alaska. See May 21-23 entry for details.

17-21—Theology: Annual Conference, American Theological Library Association, Western Theological Seminary, Holland, Michigan. Contact: ATLA, 5600 S. Woodlawn Ave., Chicago, IL 60637; (312) 947-8850.

22-24—Media Technicians: Annual meeting, Council on Library/Media Technicians, Dallas, Texas. Theme: "Personnel-ly: Support Staff's Responsibilities." Contact: Raymond Roney, El Camino College Library, 16007 Crenshaw Blvd., Torrance, CA 90506.

August

28-30—Photography: Workshop on administration of photographic collections, sponsored by the Society of American Archivists, Washington, D.C. See May 21-23 entry for details.

October

2-5—Marine Science: 10th Anniversary meeting of the International Association of Marine Science Libraries and Information Centers, Woods Hole, Massachusetts. The conference will provide an overview of expanding marine science information needs in the "Year of the Ocean" and beyond. Contact: Judy Ashmore, Library, Marine Biological Laboratory, Woods Hole, MA 02543; (617) 548-3705.



Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g. September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$4.00 per line for ACRL members, \$5.00 for others. Late job notices are \$10.00 per line for members, \$12.00 for others. Organizations submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$10 will be charged for ads taken over the phone (except late job notices or display ads).

Guidelines: For ads which list an application deadline, that date must be no sooner than the last day of the month in which the notice appears (e.g., October 31 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms *faculty rank* and *status* vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of

10—Fitness: "Shape Up! Fitness for Librarians," a workshop offered by the Kentucky Library Association at the Galt House, Louisville. Physical fitness trends, programs, stationary exercises will be demonstrated. Fee: KLA members \$12, non-members \$32. CEUs offered. Contact: Jennie S. Boyarski, Paducah Community College Library, P.O. Box 7380, Paducah, KY 42001; (502) 442-6131, ext. 132.

13-15—Mental Health: "Psychiatry and the Media," annual meeting of the Association of Mental Health Librarians, Denver Marriott City Center. Credit: 14.0 MLA credits. Contact: Felicia Chuang, Texas Research Institute of Mental Sciences, 1300 Moursund Ave., Houston, TX 77303-3406; (713) 797-1976.

15-16—Software: Library Software Conference, sponsored by Meckler Publishing, at the Philadelphia Hilton. The program will focus on library applications of software for micro, mini, and mainframe computer systems. Contact: Meckler Publishing, 520 Riverside Ave., Westport, CT 06880; (203) 226-6967.

21-26—ASIS: 47th Annual Meeting, American Society for Information Science, Franklin Plaza, Philadelphia. Theme: "1984: Challenges to an Information Society." Contact: 1984 ASIS Convention, The Automated Office, 3401 Market Street, Philadelphia, PA 19104.

25-28—Africana: 27th Annual Meeting, African Studies Association, Los Angeles Hilton Hotel. Contact: ASA, 255 Kinsey Hall, University of California, Los Angeles, CA 90024. ■■

positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

Fast Job Listing Service: A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *CR&L News*, as well as ads which, because of narrow deadlines, will not appear in *CR&L News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

Contact: *Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.*

FOR SALE

ARKHAM HOUSE COLLECTION in fine condition for sale as a whole. Terms. \$2 brings detailed list. Neil Barron, 1149 Lime Pl., Vista, CA 92083.

POSITIONS OPEN

ASSISTANT HEAD, PERIODICALS DEPARTMENT. Reporting to the Head, Periodicals Department, the incumbent is responsible for assisting in the management of the Periodicals Department, which has a periodicals budget of \$115,000 and receives approximately

2,000 subscriptions. Departmental functions include selection and acquisition, record keeping, bindery and periodicals information desk. The incumbent will be responsible for online searches in science and technology especially, book and periodical selection in the sciences and for micro-computer application in periodicals. Qualifications: ALA-accredited master's degree and undergraduate preparation in science are required. Additional graduate course work in science or computer science is highly desirable. Post-MLS periodicals work experience is necessary. Salary range \$20,000-\$24,000 for 12 months, tenure track position. Letter of application, resume, names, addresses, and telephone numbers of three current professional references should be sent by June 1, 1984, to: Henry R. Stewart, Director, William Allen White Library, Emporia State University, Emporia, KS 66801.

ASSISTANT LIBRARIAN. Austin College. ALA-accredited MLS plus teaching interest and skills. Duties: ILL, serials, OCLC subsystems, cataloging, reference, and bibliographic instruction as assigned. Salary: \$17,000 for twelve months or slightly higher for substantial relevant experience. Apply before June 1 by sending vita and library school placement file to: A.J. Carlson, Acting Dean of the Faculty, Austin College, Sherman, TX 75090. An Equal Opportunity Employer.

ASSISTANT REFERENCE LIBRARIAN INTERN (9 month, term appointment, renewable up to four years). Performs general reference services; shares responsibility for bibliographic instruction and online bibliographic searching; assists in ILL verification and reference collection development. This position is designed for a recent library school graduate who wishes to gain academic library experience while pursuing a second master's degree. Required: ALA-accredited MLS (earned by August 31, 1984); coursework and/or experience with online bibliographic searching. Minimum salary \$12,500, with standard benefits. Application deadline: June 10, 1984, or until filled. Tentative starting date: August 15, 1984. Send resume, and have academic credentials and three recent letters of recommendation sent directly to: Wendy Klosterman, South Dakota State University Library, Box 2115, Brookings, SD 57007. An AA/EEO employer.

ASSOCIATE LIBRARIANS (TECHNICAL SERVICES AND REFERENCE). Theological Institute in Jerusalem seeks urgently to fill these positions. The library holds 40,000 volumes, 50,000 microfiche, 400 periodicals and is expanding into areas of multi-faith peace issues. Plans for computerizing the collection are being considered. Spacious 3-story building and modern facilities. All posts are vacant now and we hope to fill them before October 1984. Accommodation and salary package is for negotiation. *Associate Librarian, Technical Services:* responsible for planning and implementing the processes of selection, acquisition and classification. Will study alternative methods of re-classifying and computerizing. Must have library degree, skills in current library technology, and experience in a computerized library. Knowledge of several languages will be an asset. *Associate Librarian, Reference:* will survey and appraise all current international publishing in theology and multi-faith peace-related issues. Prepare bibliographies for library purchase, for special seminar themes and conferences. Provide reference assistance to users. Some classification duties. Must have library degree, theological erudition and an interest in ethical/religious approaches to peace. A theology degree and experience in a theological library, together with several languages is looked for. Application with CV to: Director of Administration and Finance, Ecumenical Institute for Theological Research, P.O. Box 19556, Jerusalem, Israel.

BIBLIOGRAPHIC CONTROL LIBRARIAN. Responsible for managing the bibliographic control operations of the Library which includes cataloging of books, serials, audiovisual programs, and historical materials, in addition to production and maintenance of a state union list of biomedical serials and other specialized catalogs. Participates in the management of the Technical Services Division, including a major role in automating library operations. Supervises a part-time cataloger and 2-3 paraprofessionals. Reports to the Associate Director. Requirements: ALA-accredited MLS; three years recent professional cataloging experience using OCLC and AACR2 with LC classification, MeSH and LC subject headings. Evidence of initiative, problem solving skills, and excellent written and oral communication skills. Desirable: experience with library automation projects, especially retrospective conversion and at least one year supervisory experience. Salary: \$22,000 and moving assistance. Send resume and the names of at least three professional references, to:

John Patruno, Associate Director, The Claude Moore Health Sciences Library, Box 234, University of Virginia Medical Center, Charlottesville, VA 22908. Position available immediately. EEO/AA.

CATALOG LIBRARIAN at Arizona State University where the ALIS III system is operational for circulation, and the public access catalog for 400,000 full MARC records will be brought up in 1984. The successful candidate will catalog, classify and provide subject analysis for monographs in the social sciences or humanities and for monographs and manuscripts in the Arizona Historical Foundation and Special Collections as well as supervise the paraprofessionals engaged in special collections cataloging. Required qualifications: ALA-accredited MLS; minimum of three years post-MLS original cataloging experience in a research library (preferably a large academic library); working knowledge of AACR2, LCSH, LC classification system; experience with OCLC or similar utility and its practice; working knowledge of minimum of two Western European languages; academic background and cataloging experience in the social sciences or humanities; good communication and organization skills. Preferred: demonstrated successful supervisory and training experience and familiarity with special or archival collections cataloging. Salary: From \$18,000, dependent on qualifications and experience. Send letter of application which addresses each of the qualifications listed above, a current resume, and the names and addresses of four current references to: Constance Corey, Assistant University Librarian, Hayden Library, Arizona State University, Tempe, AZ 85287, by June 30, 1984 (postmark accepted). Copies of the complete announcement of vacancy may be requested from the same person. ASU is a committed, equal opportunity, affirmative action employer. Minorities are encouraged to apply.

CATALOG LIBRARIAN. Librarian II (Assistant Professor) target level. Responsibilities: interpretation and implementation of AACR2, LCSH, DDC, MARC formats, and LC cataloging practice; assistance in determination of cataloging and catalog maintenance policy and procedures; OCLC cataloging operations including regular and retrospective conversion activities; syndetic structure of the catalog; original cataloging of printed materials; training personnel; some reference duties. Qualifications: master's degree from ALA-accredited program required. Four years professional experience in cataloging and a second master's degree in a subject area required for appointment at rank of Librarian II. Competency in a modern Romance language desirable. Salary: dependent on education and experience. Minimum of \$18,000 for nine-month appointment at rank of Librarian II. Summer conditional upon library needs. Application deadline: June 8, 1984. Send letter of application, resume, transcripts, and three current letters of reference to: James Zink, Director, Kent Library, Southeast Missouri State University, Cape Girardeau, MO 63701. An equal opportunity, M/F, affirmative action employer.

CATALOG LIBRARIAN. Responsible for cataloging of library materials in all formats; OCLC/AACR2/LC. Managerial, fiscal control of all OCLC procedures, including serials check-in, ILL. Supervision of para-professional staff in cataloging and serials. Additional part-time duties in reference and collection development, assigned to specified disciplines. Requirements: ALA-accredited degree in library or information science. Experienced enough to function with complete autonomy. Subject background in social sciences (teacher education) or science/technology desirable, along with knowledge of computer applications in libraries (other than OCLC). Minimum salary in the upper teens, depending on qualifications. 12-month contract. Send resume to: Theresa Taborsky, Director, Wolfgram Memorial Library, Widener University, Chester, PA 19013. An affirmative action, equal opportunity employer.

CATALOG LIBRARIAN. The University of Arizona Library is seeking a professional librarian to be responsible for the monographic cataloging of literature in French, German, and English languages. Related activities such as staffing a catalog information desk will also be assigned. This position reports to the Head Catalog Librarian. The University of Arizona Library is a large academic research library with more than 2 million volumes and more than 4 million holdings in the main library system. The Catalog Department is one of 4 departments within the technical services division, employing 11 professional catalogers and 44 career staff. Requirements include: an ALA-accredited degree; working knowledge of AACR2; experience with LC classification and the LCSH; experience with OCLC or a similar utility; knowledge of French and German. Previous cataloging experience is preferred. The beginning professional salary is \$16,500; a higher salary can be negotiated depending upon qualifi-

cations and experience. Professional librarians at the University of Arizona are academic professionals and voting members of the faculty, have 12-month appointments with 22 days vacation and 12 days sick leave and 10 holidays annually. Position is available July 1. Deadline for applications is June 15, 1984. Send letter of application, resume, and the names of 3 referees to: W. David Laird, University Librarian, University of Arizona Library, Tucson, AZ 85721. The University of Arizona is an EOE, AA employer.

CATALOGER, The Burke Library, Union Theological Seminary, New York City. Responsible for the cataloging and processing of materials in all formats, with special emphasis on monographs. Serves as deputy for Head of Bibliographic Control and assists in administration of units. Trains and supervises terminal operators, filers, processing assistants, et al. Shares responsibility for the maintenance of the public in-process file, COM-fiche catalog, historic card catalogs, and public and non-public shelflists. Serves as a resource person for other staff and library users in interpreting bibliographic data. Requirements: master's degree in librarianship, a second master's degree in theology or a related discipline is normally required. Good working knowledge of one Germanic (preferably German) and one Romance (preferably French or Spanish) language and at least a bibliographic knowledge of the other principal theological languages. Familiarity with theological bibliography and literature and a broad knowledge of the humanities. Minimum of 3 years experience in an academic library with demonstrated skill in the use of AACR2, LC classification schedules and subject headings, OCLC and/or RLIN, and microcomputer applications. Good writing and speaking skills. Must have a strong commitment to bibliographic control and an active interest in exploring the new dimensions of technical/automated bibliographic services. Rank: Librarian I or II. Salary: \$18,000-\$22,000, depending upon qualifications. Liberal benefits, including 6 weeks vacation. Apply with letter, resume, and references to: Director of Personnel, Union Theological Seminary, 3041 Broadway at Reinhold Niebuhr Place, New York, NY 10027. Union Theological Seminary is an equal opportunity, affirmative action employer.

CATALOGER. Catalogs and classifies monographs in the Mennonite Library and Archives, a library specializing in Anabaptist/Mennonite materials. Assigns subject headings, classification numbers, and checks and revises OCLC input. Qualifications: 1) ALA/MLS; 2) two years professional experience; 3) reading knowledge of German and/or Dutch; and 4) familiarity with AACR2, MARC format, OCLC,

LC subject headings, and Dewey. Three-year NEH-funded position, salary \$16,000 + . Position available September 1. Send resume and three references by June 1 to Marion Deckert, Academic Dean, Bethel College, North Newton, KS 67117.

CATALOGER. Catalogs monographs in all subjects and languages. Coordinates workflow of materials processed by OCLC terminal operators. Establishes and maintains records for series classified separately. Required: ALA-accredited MLS, cataloging proficiency in at least one foreign language, experience with LC Classification and AACR2, knowledge of OCLC cataloging procedures. Desired: two or more years relevant experience in an academic or research library. Undergraduate degree in sciences or social sciences. Supervisory experience. Salary range: \$15,500-\$16,920. TIAA/CREF, group life, medical, dental, 22 days vacation. Appointment by July 2, 1984. Apply by May 31 to: Wilson Snodgrass, Associate Director, Central University Libraries, Southern Methodist University, Dallas, TX 75275. An affirmative action, equal opportunity employer.

CATALOGER, Tozzer Library. Catalogs monographs (including rare books), serials, and manuscripts in the field of anthropology. Over half of the cataloging is original cataloging and serials cataloging. Duties include supervision of support and student staff, assisting in establishing and revising anthropological subject headings, participation in library publication projects, catalog maintenance and other related duties. The Tozzer Library currently numbers 152,000 volumes in the fields of archaeology, biological and cultural anthropology. It is an administrative unit of the Harvard College Library which consists of 9 library units serving the Faculty of Arts and Sciences. Qualifications: MLS; experience with OCLC, original cataloging, and AACR2; reading knowledge of at least two European languages; academic background in anthropology or willingness to study anthropology; supervisory experience desirable. As one of two catalogers in a research library, initiative and ability to work independently are required. Rank dependent on qualifications: Librarian I: \$16,800 minimum; Librarian II: \$19,950 minimum. Good benefits package. Resumes to: Karen N. McFarlan, University Personnel Librarian, Harvard University Library, Cambridge, MA 02138. An equal opportunity, affirmative action employer.

CHEMISTRY LIBRARIAN, University of Michigan Libraries. Under general supervision of the Physical Sciences Librarian, manages the Chemistry Library; handles the continuing development of a collec-

ASSOCIATE DIRECTOR FOR PUBLIC SERVICES

University of Michigan Libraries

Senior administrative position, reporting to the Director, responsible for the development of and evaluation of public services activities for 31 service units with 10 department heads reporting directly. Incumbent is responsible for policy development, evaluation, and planning for public services, divisional communication, faculty relations, resource allocation and personnel actions, and other administrative activities which maintain and enhance the provision of library services to the university community. Participates in administrative decision-making for the library organization as a whole and in the absence of the director is in charge of the Library.

Qualifications: substantial management and administrative experience in a research library with an emphasis on public services. Demonstrated success in oral and written communication, analytical, budgeting and planning activities. Knowledge and understanding of research library organization and interrelationship of divisions and a sound grasp of issues and trends facing research libraries. Knowledge of and experience with library automation. Proven leadership ability with staff and in the profession.

Minimum salary of \$55,000. Applications received **by June 30, 1984**, will be given first consideration. Apply to:

**Library Personnel Office
404 Hatcher Graduate Library
University of Michigan
Ann Arbor, MI 48109**

The University of Michigan is a non-discriminatory, affirmative action employer.

tion of 50,000 volumes; performs online bibliographic database searches, including chemical substructure searches; answers reference questions; hires, trains, and supervises the support staff of the library. Maintains liaison with the Department of Chemistry faculty; provides bibliographic instruction and assistance for chemistry students and staff; performs related duties as assigned. Required qualifications: accredited MLS; undergraduate degree in the pure sciences, including several courses in chemistry; formal training or experience in bibliographic database searching; demonstrated managerial ability and interpersonal skills; previous library experience for which advanced training in chemistry may be substituted in part. Desirable: undergraduate degree in chemistry; reading knowledge of German and Russian; some knowledge of computer operations. Salary dependent on directly relevant experience with a minimum of \$18,000. Applications received by June 15, 1984, will be given first consideration. Apply to: Library Personnel Office, 404 Hatcher Graduate Library, University of Michigan, Ann Arbor, MI 48109. The University of Michigan is a non-discriminatory, affirmative action employer.

CURATOR OF RARE BOOKS AND LITERARY MANUSCRIPTS, Librarian II (Search reopened). Plans, organizes, directs work with rare books and literary manuscripts; facilitates and promotes use of collections in wide range of scholarly fields and in all European languages; analyzes collections; devises collection development policies and programs; selects and solicits materials; administers conservation and preservation activities of Special Collections Division; coordinates services with other units; provides public services. Required: MLS from ALA-accredited school; minimum of four years professional academic or research library experience; broad command of European languages sufficient for library purposes; demonstrated success in supervision and administration. Preferred: Ph.D. in history or literature. Salary: \$22,700 minimum, excellent fringe benefits. For full consideration, submit resume and names of three references by June 29 to: Virginia Sojdehei, Personnel Librarian, McKeldin Library, University of Maryland, College Park, MD 20742. AA, EOE.

DIRECTOR OF THE LIBRARY. Theological Institute in Jerusalem seeks urgently to fill this position. The library holds 40,000 volumes, 50,000 microfiche, 400 periodicals and is expanding into areas of multi-faith peace issues. Plans for computerizing the collection are being considered. Spacious 3-story building and modern facilities. The post is vacant now and we hope to fill it before October 1984. Accommodation and salary package is for negotiation. Responsible for overall operation of the library as the primary research tool of the Institute. This is an academic administrative position and the candidate must have post-graduate librarian qualifications. An interest in ethical and religious approaches to ecumenism and peace in terms of world religion is expected, together with experience in directing an academic or research library or a major unit of a large one. Knowledge of and skills in current library technology and computer systems are desired. Application with CV to: Director of Administration and Finance, Ecumenical Institute for Theological Research, P.O. Box 19556, Jerusalem, Israel.

FINE ARTS/HUMANITIES CATALOGER. Position to be filled between June 15 and July 20, 1984. Performs original cataloging in subject areas represented by Library of Congress classifications M, N, and P, and in other subject areas as required. Reviews and updates OCLC contributed cataloging. Participates actively in the formation of department policies and procedures. ALA-accredited MLS is required. An additional graduate degree in music is desired and is expected for tenure. Also desirable are knowledge of cataloging, the use of OCLC, AACR2 and the LC classification schedules. Starting salary \$17,500-\$22,000 depending upon qualifications. Tenure-eligible. TIAA-CREF, Blue Cross/Blue Shield or HMO. Twenty-two days annual leave. Send letter of application and resume by June 15, 1984, to Alexander T. Birrell, Chair, Search Committee, Box 68, Wichita State University, Wichita, KS 67208. Finalists will be invited for an expense-paid interview. Wichita State University is an affirmative action, equal opportunity employer.

HEAD, ARCHITECTURE AND ENVIRONMENTAL DESIGN LIBRARY at Arizona State University, where special collections includes material on Paolo Soleri and Frank Lloyd Wright. The library is contained within the college of the same name and is staffed by one professional (the Head), one paraprofessional, and student assistants. The librarian reports to the Associate University Librarian for Public Services and is responsible for management of the branch,

collection development, reference and visitor assistance, bibliographic instruction and liaison with the college and the main library. Required qualifications: ALA-accredited MLS; at least two years of public services experience in an academic or research library; demonstrated managerial, communication and interpersonal skills; subject expertise in one or more of the fields of Architecture, Interior Design, Landscape Architecture, Urban Design and City Planning. Preferred: administrative experience in a branch, unit or department, preferably in an academic library. Salary: dependent on qualifications and experience (\$21,000 minimum). Send letter of application which addresses each of the qualifications listed above, a current resume and the names, addresses, and telephone numbers of four recent references to: Constance Corey, Assistant University Librarian, Hayden Library, Arizona State University, Tempe, AZ 85287, by May 31, 1984 (postmark accepted). Copies of the complete announcement of vacancy may be requested from the same person. ASU is a committed, equal opportunity, affirmative action employer. Minorities are encouraged to apply.

HEAD, CIRCULATION SERVICES. The Health Sciences Library at the University of North Carolina at Chapel Hill is seeking a person to manage the circulation, interlibrary lending and borrowing, and photocopy services of an active library. This position supervises 7 support staff and 6.5 FTE student assistants and reports to the director. ALA-accredited master's, strong communications skills, demonstrated supervisory ability, and minimum 2 years experience required. Health sciences library experience preferred. Salary commensurate with experience; minimum \$20,000. The Health Sciences Library has a professional staff of 24 and a new 6 story building; it serves 5 professional schools (dentistry, medicine, nursing, pharmacy, and public health) and North Carolina Memorial Hospital. Send letter of application and curriculum vitae to: Samuel Hitt, Director Health Sciences Library 223H, University of North Carolina at Chapel Hill, Chapel Hill, NC 27514. Deadline for applications June 15, 1984. Minorities are encouraged to identify themselves. An affirmative action, equal opportunity employer.

HEAD, GRADUATE LIBRARY, University of Michigan Libraries. This position, reporting to the Associate Director for Public Services, is responsible for the coordination of the following public service units in the Graduate Library: circulation, reference, government documents, document delivery (including interlibrary loan), area programs, and the Library Science Library. The Head of the Graduate Library will coordinate activities and communication among Graduate Library public service units as well as with other divisional libraries, be a primary liaison with faculty, and have coordinating responsibilities for collection development, and for the management activities for Graduate Library Public Services. Qualifications: managerial experience in a research library with demonstrated success in the areas of oral and written communication and analytical, budgeting, and planning activities. Strong collection development experience. Knowledge and experience with automation and a good grasp of issues and trends facing research libraries. Demonstrated success in working with faculty. ALA-accredited MLS required and an advanced degree in the humanities or social sciences desirable. Minimum salary of \$35,000. Applications received by June 30, 1984, will be given first consideration. Apply to: Library Personnel Office, 404 Hatcher Graduate Library, University of Michigan, Ann Arbor, MI 48109. The University of Michigan is a non-discriminatory, affirmative action employer.

HEAD LIBRARIAN. Immediate opening for full-time Librarian to head medical library holding approximately 20,000 volumes, 450 periodical titles and 650 audiovisual programs. Responsible for 2 librarians, 3 library technical assistants and other clerical and student support staff. To assist in planning new library facility. Requirements include MLS from accredited school; demonstrated administrative ability; familiarity with MEDLINE, OCLC; Medical Library Association certification or equivalent experience. Prefer familiarity with academic libraries. This is a 12-month tenure-track faculty appointment. Salary: \$18,000-\$21,000. Benefits include health insurance (including dental) and pension plan. 4 weeks vacation. Applicants should submit resume and the names of 3 or more references to: Search and Screen Committee, c/o Joyce Whitehead, National College of Chiropractic, 200 East Roosevelt Road, Lombard, IL 60148. Deadline July 1, 1984. National College of Chiropractic is a professional school with approximately 1,000 students, 100 faculty, a postgraduate division, three clinics and an in-patient facility. The college offers B.S. and Doctor of Chiropractic degrees and is accredited by the North Central Association and the Council on Chiropractic Education.

HEAD LIBRARIAN (Librarian III), Iowa State Historical Department, Iowa City. Supervise six librarians, budgeting, technical services, newspaper microfilming, reference, conservation program, manuscript and photograph collections. Must have leadership, planning, and communication skills. MLS and 3 years supervisory experience required. American history background preferred. Salary range: \$21,900-\$28,800. Send resume and references by June 30 to: Library Search Committee, Iowa State Historical Department, 402 Iowa Ave., Iowa City, IA 52240. AA/EOE.

HEAD OF BIBLIOGRAPHIC INSTRUCTION SERVICES. Faculty, tenure-track position available in the University Library. The Head of Bibliographic Instruction Services, a new position in the University Library, coordinates the activities of librarians active in instruction; guides the development of the University Library BI program; and reports to the Director of Libraries. Responsibilities include the examination of programs at other institutions, the application of computer technology and AV in BI, and the recommendation of a multi-year phase development for the library's BI program. Required: ALA-accredited MLS; 5 years relevant library experience; second subject master's or Ph.D. preferred; demonstrated leadership and supervisory skills. Appointment at Assistant Librarian rank or above (equivalent to Assistant Professor). Minimum salary \$18,500, depending on education and experience. The University of South Alabama Libraries are an area member of SOLINET/OCLC and operate NOTIS and integrated library systems with a full online catalog. Benefits include: 20 days vacation, university subsidized insurance, state retirement, TIAA/CREF option. Submit resume and names of 3 references by June 1, 1984, to: Patricia G. Ramage, Chairman, University Library Search Committee, Library Administration, University of South Alabama, Mobile, AL 36688. An equal opportunity, affirmative action employer.

HEAD OF TECHNICAL SERVICES. Primary responsibilities: automated procedures, coordination of cataloging, acquisitions, and serials as well as planning for online catalog and circulation systems. Purchasing and fiscal control of materials budget. Additional duties: part-time reference, some nights and weekends. Collection development in specified subject areas, faculty liaison. Participates in long-range planning, use studies and other special projects. Requirements: ALA-accredited library degree. Additional graduate degree (or extensive experience) in computer science and/or administration. Familiarity with academic library issues essential. 12-month contract. Salary: minimum \$20,000, depending on qualifications. Send resume to: Theresa Taborsky, Director, Wolfgram Memorial Li-

brary, Widener University, Chester, PA 19013. An affirmative action, equal opportunity employer.

HEAD, SPECIAL COLLECTIONS AND ARCHIVES. Assistant or Associate Professor rank. Starting date September 1, 1984. Salary: negotiable, depending upon experience and qualifications. Supervise one professional, two classified and several part-time staff. Required: ALA-accredited MLS. Desirable: second master's degree. Knowledge of the history of Idaho and the Pacific Northwest. Working knowledge of one or more European languages. Experience in public relations, fund raising, special events, collection development, archives and special collections, the book trade, and reference work. Usual benefits. Closing date: May 31, 1984. Send resume and names of four references to: Richard J. Beck, Associate Dean of Libraries, University of Idaho, Moscow, ID 83843. Telephone: (208) 885-6534. An AA/EO employer and educational institution.

HISTORY AND POLITICAL SCIENCE CATALOGER. Position to be filled between June 15 and July 20, 1984. Performs original cataloging in history and political science and in other subject areas as required. Reviews and updates OCLC contributed cataloging. Participates actively in the formation of department policies and procedures. ALA-accredited MLS required. An additional graduate degree in history, political science, or a related field is desired and is expected for tenure. Also desired are knowledge of cataloging, the use of OCLC, AACR2, and the LC classification schedules. Starting salary \$17,500-\$22,000 for twelve months, depending upon qualifications. Tenure-eligible. TIAA-CREF, Blue Cross/Blue Shield or HMO. Twenty-two days annual leave. Send letter of application and resume by June 15, 1984, to Alexander T. Birrell, Chair, Search Committee, Box 68, Wichita State University, Wichita, KS 67208. Finalists will be invited for an expense-paid interview. Wichita State University is an affirmative action, equal opportunity employer.

LIBRARY CATALOGER. University of Wisconsin Centers, Library Processing Center. Duties: catalogs print and non-print materials for 13 two-year centers. Advises Center librarians on cataloging matters. Interacts with Center librarians on UWC library issues, particularly automation. Requirements: ALA-accredited MLS, 2 years cataloging experience utilizing AACR2, LCSH and LC classification, OCLC experience preferred, demonstrated interest in library automation. Salary: \$17,000 to \$18,000, depending upon qualifications. Starting date: 1 July 1984. Send letter of application, resume, transcripts and 3 current letters of reference to: Paul G. Koch, Director,

SEEKING APPLICATIONS FOR

The University of Akron • Bierce Library

Positions: *Bibliographer for Arts, Language and Literature* which includes the fields of art, music, theater, dance, communication, modern languages and English. *Bibliographer for Physical Sciences and Engineering* which includes the fields of chemistry, mathematics, physics, polymer science and engineering.

Responsibilities: Collection development; serving as liaison to faculty; sharing in materials budget preparation; assisting with research problems; general and specialized reference; course-related bibliographic instruction; bibliographic searching; and, participating in the academic life of the University.

Qualifications: ALA accredited MLS; appropriate academic library experience; effective interpersonal skills; and, an ability to work with faculty and students from the associate to doctoral level. Second graduate degree in a relevant subject area strongly preferred.

Salary: \$16,000 - \$19,500. Librarians have a 12-month contract with 22 days vacation, liberal fringe benefit package, faculty rank and eligibility for tenure.

Send letter of application, vita and three letters of reference by June 1, 1984, to:

David R. Brink, chairperson
Arts Librarian Search Committee
Bierce Library
The University of Akron
Akron, OH 44325

Margaret B. Guss, chairperson
Science Librarian Search Committee
Bierce Library
The University of Akron
Akron, OH 44325

**The
University
of Akron**

The University of Akron is an Equal Education and Employment Institution

UW Centers, Library Processing Center, University Drive, Fond du Lac, WI 54935. Closing date: 30 May 1984. An EO/AA employer.

MANUSCRIPT LIBRARIAN. The University of Utah, Marriott Library, is looking for someone to manage their collection of 800 manuscripts related to Utah and the Intermountain West and to supervise a staff of 6. Responsible for accessioning, processing and classifying manuscript materials following general manuscript and archival principles. Required: MLS from an ALA-accredited library school, master's degree in history of the American West, and two years of directly applicable manuscripts or archives experience. Preferred qualifications include knowledge of Utah history, supervisory experience, and demonstrated public relations, writing, and verbal skills. Salary \$18,000+ depending on qualifications. Send resume, a cover letter, and three references or a placement bureau address no later than May 30, 1984, to: Janeal Cooper, 328 Marriott Library, University of Utah, Salt Lake City, UT 84112. The University of Utah is an equal opportunity, affirmative action employer.

MONOGRAPHIC/MUSIC CATALOGER. Primarily responsible for performing original cataloging of monographs in all subject areas and in all languages, plus assisting with music cataloging. Reports to Head of Cataloging Department. Required: ALA-accredited MLS; knowledge of AACR1 and AACR2, LC subject headings and classification, MARC formats and cataloging conventions. Preference may be given to candidates with: monographic cataloging experience using an automated bibliographic utility; music cataloging experience or academic background in music; academic library experience; working knowledge of one foreign language. Salary: minimum \$15,020; negotiable, depending on qualifications and experience. Twelve month tenure-track appointment; faculty rank. TIAA/CREF. Vacation of 22 working days. Kansas State University, with an enrollment of over 19,000, is located in the scenic Flint Hills of northeastern Kansas. KSU Libraries contains almost 1,000,000 cataloged volumes and has a materials budget in excess of \$1,500,000. Deadline for application: June 15, 1984. Send letter of application, resume, names, addresses and phone numbers of three relevant references to: Ann Scott, Assistant Director for Administrative Services, Kansas State University Libraries, Manhattan, KS 66506. Position available September 1, 1984, or earlier. Kansas State University is an equal opportunity, affirmative action employer.

RECLASSIFICATION LIBRARIAN. Reclassification Librarian to oversee the recataloging of the collection including reclassification and conversion to AACR2 in machine readable form. Applicant must have major interest in technical services and an excellent knowledge of MARC formats and LC classification. Entry level position for one year with excellent chances for renewal. MLS required. Salary \$14,000 minimum. Available summer 1984. Send letter of application, resume and the names of three references to Sandra Heine-mann, Catalog Librarian, Hampden-Sydney College, Hampden-Sydney, VA 23943. EOE/AA.

REFERENCE LIBRARIAN (HUMANITIES). Duties include general reference work in undergraduate institution, participation in active library instruction program, and collection development in the areas of the humanities. Online database searching also required. MLS from ALA-accredited institution and second master's degree preferred. Experience in reference work, bibliographic instruction and online database searching also highly desirable. Good communications skills and the ability to work effectively in a team are essential. Faculty appointment with responsibilities for research, publication and service. Twelve-month contract with standard benefits and TIAA-CREF. Salary range \$17,000-\$20,000. Position available August 1, 1984. Deadline for applications: May 30, 1984. Send vitae with names of at least three references to: Pauline Hunsberger, Helmke Library, Indiana University-Purdue University at Fort Wayne, 2101 Coliseum Blvd. East, Fort Wayne, IN 46805. IPFW is an equal opportunity, affirmative action employer and minorities and women are strongly encouraged to apply.

REFERENCE LIBRARIAN/LIBRARY INSTRUCTION. Michener Library, University of Northern Colorado. Duties include general reference; collection development responsibilities; library instruction responsibilities at the freshman level; preparation of appropriate bibliographies, guides, and media presentation; participation in library and campus wide committee activities; assistance with other duties and projects as assigned. Night and weekend work required. Reports to the Coordinator of Reference and Collection Development

Services. Required of the applicant are a master's degree from an ALA-accredited library school; an additional master's in education (or equivalent); a minimum of two years academic reference experience; and previous involvement in library instruction. 12-month appointment with faculty rank and status, fringe benefits. Salary commensurate with qualifications and experience. Application deadline: July 1, 1984. Letter of application, list of references, and current vita to: Reference Librarian/Library Instruction, c/o Administration Office, James A. Michener Library, University of Northern Colorado, Greeley, CO 80639. Telephone: (303) 351-2601. An equal opportunity, affirmative action employer.

REFERENCE LIBRARIAN. Primary responsibilities are traditional reference service to students and faculty, online database searching, user instruction. Collection development and faculty liaison for specified disciplines. Some weekend and night duty. Participates in all library projects; e.g., evaluation of collection and services, planning, etc. Reports to Head of Reference Services. Requirements: ALA-accredited degree in library or information sciences. Familiarity with computer applications, subject background in social sciences (teacher education) or sciences is desirable. Salary: minimum \$14,000, depending on qualifications. 12-month contract. Send resume, placement file or three letters of reference, and transcript for recent graduates, to: Theresa Taborsky, Director, Wolfgram Memorial Library, Widener University, Chester, PA 19013. An affirmative action, equal opportunity employer.

REFERENCE LIBRARIAN. Reference Librarian for small liberal arts college library. Responsibilities include supervision of all public services in the library, including inter-library loan, government documents, library instruction, stack maintenance and circulation. MLS required, additional advanced degree preferred. Previous experience helpful, but not necessary. Salary \$17,000 minimum. Available summer 1984. Send letter of application, resume and the names of three references to: John Ryland, Librarian, Hampden-Sydney College, Hampden-Sydney, VA 23943. EOE/AA.

REFERENCE LIBRARIANS. Two new positions at Harvard Law Library. Responsibilities include reference services to faculty and students, online database searching, legal research instruction, and participation in development of Anglo-American collections. Requirements: ALA-accredited MLS; knowledge of Anglo-American legal resources; strong interpersonal skills. Preference will be given to candidates with significant legal reference experience or a J.D.; experience in database searching; knowledge of law-related social science resources; demonstrated ability to work as a member of a team. Salary and rank dependent upon qualifications; \$17,500-\$25,000. Harvard Law Library, with a staff of 80 and a research collection of 1.4 million volumes, serves a law school of 2,200 as well as a university and international legal research community. Send resumes and names of 3 references before May 29, 1984, to: Joan Howland, Chair, Search Committee, Harvard Law School Library, Langdell Hall, Cambridge, MA 02138. Harvard University is an equal opportunity, affirmative action employer.

SCIENCE/ENGINEERING REFERENCE LIBRARIAN. The University of Arizona Library is seeking a professional librarian to provide reference, online searching, and bibliographic instruction services in its Science-Engineering Library. Additional responsibilities include collection development, faculty liaison work, and the possibility of coordinating one or more service activities within the Science-Engineering Library. A separate branch of the university library, the Science-Engineering Library occupies a 5-story building in the center of campus and houses a collection of 350,000 volumes and over one million microforms, covering all fields of the pure and applied sciences, except clinical medicine. Required: ALA-accredited degree; either an academic background in sciences, or public service experience in an academic science library or special library; good communication and interpersonal skills. Preferred: educational background or library experience in the life sciences and chemistry, online searching in bibliographic instruction experience. Desired: working knowledge of Spanish, German, or Russian. Position available July 15. Minimum salary is \$16,500; higher salary is negotiable depending upon qualifications and experience. Librarians at the University of Arizona have 12 month appointments, are voting members of the faculty, have 22 days' vacation and 12 days' sick leave. Usual fringe benefits available. Application deadline: June 15. Send resume, including list of 3 references, to: W. David Laird, University Librarian, University of Arizona Library, Tucson, AZ 85721. An equal opportunity, affirmative action, Title IX, Section 504 employer.

SENIOR SCIENCE CATALOGING SPECIALIST, University of Michigan Libraries. Performs original, descriptive and subject cataloging of science monographs and subject analysis and classification for monographs which have been descriptively cataloged by other staff. Resolve complicated catalog problems; trains other staff; serves as liaison between the Monographic Catalog Division and the Divisional Science Library; and participates in various projects and studies. Required qualifications: accredited MLS. Previous cataloging experience in a large academic library, knowledge of AACR2, LC subject headings and classification, experience using computerized bibliographic utilities such as RLIN, OCLC. Demonstrated interpersonal skills and working knowledge of French. Desired: academic background in the sciences and previous experience as a cataloging trainer. Salary dependent on directly relevant experience with a minimum of \$18,000. Applications received by June 15, 1984, will be given first consideration. Apply to: Library Personnel Office, 404 Hatcher Graduate Library, University of Michigan, Ann Arbor, MI 48109. The University of Michigan is a non-discriminatory, affirmative action employer.

SOCIAL SCIENCES BIBLIOGRAPHER. Serves as bibliographer for sociology, psychology and other social sciences to be determined. Responsible for collection development, management and evaluation of those collections. Serves as liaison with corresponding academic departments and provides in-depth bibliographic instruction for them. Scheduled for selected hours of reference and/or computer search services. Also acts as campus Official Representative for Inter-university Consortium for Political and Social Research; may

be asked to expand library involvement with non-bibliographic databases, coordinating library activities with campus research and computing centers. Reports to Head, Collection Development. Library faculty at SUNYA are expected to fulfill faculty obligations in the areas of contributions to the advancement of the profession and university service as well as specific library assignment. Qualifications: MLS from an ALA-accredited school. Graduate degree or equivalent in social sciences. Ability to communicate effectively with students, faculty and library staff. Salary and Rank: commensurate with education and experience; salary from \$16,500 depending on qualifications. Send letter of application, current resume, names and addresses of three references to: Deborah Duchala, Library Personnel Officer, University Libraries, Room 140, State University of New York at Albany, 1400 Washington Avenue, Albany, NY 12222. Inquiries should be received by May 31, 1984. SUNY at Albany is an equal employment opportunity, affirmative action employer. Applications from women, minorities and handicapped are especially welcome.

TECHNICAL SERVICES LIBRARIAN. Masters in library science, experience in cataloging and OCLC required; acquisitions experience with microcomputer applications to technical services, and teaching experience desirable. Duties: supervise work of three paraprofessionals in technical services, do original cataloging, develop and implement policies and procedures, teach approximately one class per year in cataloging. Salary range \$15,000 to \$19,000. Apply before May 31, 1984, to John Robson, Head Librarian, Nebraska Wesleyan University, 50th and St. Paul, Lincoln, NE 68504.

LATE JOB LISTINGS

ASSISTANT ACQUISITIONS LIBRARIAN. Assist Head Librarian in the daily operation of the Acquisitions Department. The Assistant will participate in all aspects of the departmental operation, including staff training and evaluation, statistical report preparation, long-range planning and goal setting, liaison activities with other units of the General Libraries, and other administrative duties as assigned. Administers the department in the absence of the Head Librarian. The Acquisitions Department is responsible for all monographic and serial acquisitions within the General Libraries of the University of Texas at Austin. For 1983/84 the library materials budget is approximately \$3.2 million, with \$1.5 million designated for monographic acquisitions and \$1.7 million for serials acquisitions. The Department presently has a total of 26 FTE classified staff, with 16 FTE assigned to the monographic acquisitions section and 10 FTE assigned to the serials acquisitions section, with additional part-time student assistants. Required: MLS from an ALA-accredited program; substantial recent professional experience in a monographic or serials acquisitions department of a medium to large academic library; working knowledge of OCLC or a similar database. Preferred: previous supervisory and/or management experience; experience with an automated acquisitions or serials control system; reading knowledge of a modern Western European language. Salary: dependent on qualifications; (range) \$19,000-\$23,000. No state or local income tax. Competitive benefits package. Retirement plan options. Attractive local economic and cultural climate. To insure consideration, applications should be received by May 31, 1984. Send letter of application and resume, including the names of three professional references and a statement of salary requirements to: Linda Vice, General Libraries, PCL 3.200, The University of Texas at Austin, Austin TX 78712. Please also indicate if you will be available for an interview at ALA in Dallas. The University of Texas at Austin is an equal opportunity, affirmative action employer.

ASSISTANT HEAD, PUBLIC DOCUMENTS AND MAPS DEPARTMENT. Assist Head in promoting use of collection and planning, implementing improved access to materials. Provides reference services. Maintains and develops state and international document and map collections. Supervises 1 FTE. Requirements:

ALA-accredited MLS; minimum 2 years professional reference experience in an academic library or in a government depository collection with minimum of 50% selection; working knowledge of U.S. documents. Must have successfully demonstrated organizational and supervisory skills as well as effective written, speaking and interpersonal skills. Benefits: academic ranks, TIAA/CREF and other retirement options, excellent health care programs, and 20 days vacation. Expected salary range: \$19,000-\$26,000. By June 1, 1984, send letter of application, resume, and names of 3 references to: Ann Stone, Personnel Librarian, Duke University, Durham, NC 27706. Affirmative action, equal opportunity employer.

ASSISTANT SPECIAL COLLECTIONS LIBRARIAN, University of Nevada, Las Vegas. Special Collections contains materials pertaining to Southern Nevada, gaming industry, culinary arts, and the UNLV archives. Responsibilities: acquire, arrange, describe, and provide access to manuscript collections and archival records of UNLV; develop Nevada collection; participate in reference desk and exhibit schedule; and perform other duties as assigned. Qualifications: ALA-accredited degree and formal archival and/or manuscript training required; and advanced subject degree in an appropriate field such as U.S. history or political science and substantial experience in processing manuscripts preferred; interest in computer applications for cataloging and indexing archival and manuscript collections desirable, effective communication skills; ability to establish and maintain harmonious working relationships with staff, donors, and patrons; and ability to organize, analyze, and plan efficiently are essential. Minimum salary: \$16,800. Tenure-track, faculty status, 12-month appointment, 24 days vacation, fringe benefits. Send letter of application, resume, and names of 3 references by May 31, 1984, to: Mary Dale Palsson, Director of Libraries, University of Nevada, Las Vegas, 4505 Maryland Parkway, Las Vegas, NV 89154. The University of Nevada, Las Vegas is an equal opportunity, affirmative action Title IX, 504,402 employer.

AUTOMATED CATALOGING LIBRARIAN. Participates with the Head Librarian, Automated Cataloging, and 3 high level paraprofessionals, in departmental planning, formulation of policies and procedures, personnel management and staff training. Responsible for special projects as well as participating in all aspects of daily operational production. Additional duties include: maintaining OCLC related automated equipment and associated supplies. Administers the department in the absence of the Head Librarian. The Automated Cataloging Department is one of three major processing departments of Bibliographic Control Division. It provides complete processing services for monographs with machine-readable copy available through OCLC; in addition, some processing of non-Roman language materials is provided. Searching, edit-cataloging, data entry, authority control, end processing and non-Roman card production of approximately 65,000 titles per year is supported by a permanent staff of 25 FTE, and student assistants. Required: MLS from an ALA-accredited program; professional library experience in a medium to large academic library with cataloging monographs using AACR2; experience with an online cataloging system (OCLC preferred) and the MARC formats for bibliographic data. Effective written and oral communication skills. Effective interpersonal skills. Working orientation towards combining quality with high production levels. Preferred: supervisory experience. Knowledge of and/or experience with authority control systems and procedures, either manual or online. Salary: dependent on qualifications; (range) \$19,000-\$23,000. No state or local income tax. Competitive benefits package. Retirement plan options. Attractive local economic and cultural climate. To insure consideration, applications should be received by May 31, 1984. Send letter of application and resume, including the names of three professional references and a statement of salary requirements to: Linda Vice, General

Libraries, PCL 3.200, The University of Texas at Austin, Austin, TX 78712. Please also indicate if you will be available for an interview at ALA in Dallas. The University of Texas at Austin is an equal opportunity, affirmative action employer.

CATALOG DEPARTMENT HEAD. Selection, training, supervision, evaluation of departmental personnel (18 clerical, 6.75 cataloger-faculty). Study of department reorganization alternatives for departmental activities using LC, OCLC, CLSI online catalog. Minimum qualifications: ALA-accredited MLS; 5 years cataloging experience; reading knowledge of one foreign language; effective managerial/interpersonal skills; commitment to scholarship. Preferred: additional graduate degree; automated catalog systems experience. Faculty rank; 12-month tenure-track; 24 days annual leave; 12 days annual sick-leave; state paid retirement plan; group insurance. Minimum salary: \$22,000. Send application and 3 letters of reference by June 8, 1984, to: A. R. Huggins, Coordinator of Technical Services, Memphis State University Libraries, Memphis, TN 38152. EEO/AA employer, M/F.

CHIEF, HUMANITIES AND HISTORY DIVISION. Columbia University Libraries. This position has primary responsibility for the public services activities and operations of one of three major divisions, including Columbia University's major collection of over 1.5 million volumes in the humanities and history and pre-1974 social sciences. The Division includes Butler Library, which houses the Instructional and SLS Libraries, and the Music and Paterno Libraries. The incumbent will report directly to the Director of the Library Resources Group and is expected to ensure the effective continuation of current service activities while continuing the development of innovative services and programs, including: exploration with faculty of new approaches to information services; expanding access to computer-based data systems; and developing the application of video, audiovisual, and computer-based bibliographic instruction. The incumbent is also responsible for coordinating, with the staff of the Resources Group, collection development objectives to ensure an effective program of collection building, organization, and preservation. Requirements for the position: accredited MLS or equivalent relevant experience required, graduate subject degree desirable. Demonstrated evidence of imagination, leadership, and managerial skills are essential and will be sought in all cases. Knowledge and understanding of the process of scholarly communication and of the complexities of a major research library are also essential. Candidates with 5 years administrative experience in pertinent areas of library operations will be sought, with special attention given to responsibility for public service activities. Salary ranges: Librarian II: \$28,500-\$37,050; Librarian III: \$31,500-\$45,675. Applications or nominations should be submitted in writing to: Box 35, Butler Library, Columbia University Libraries, 535 West 114th Street, New York, NY 10027. Deadline for applications is June 8, 1984. An equal opportunity, affirmative action employer.

GENERAL REFERENCE LIBRARIAN I. Drexel University, Hagerty Library. The requirements are an ALA-MLS; typical beginning reference responsibilities, including database searching, or as assigned. Experience is not necessary, but will be favorably considered. Applicants must have the ability to work and communicate effectively with staff, faculty, and students. The starting salary is \$16,000 per year with academic rank, retirement and illness benefits. Deadline for applications is May 30, 1984, with a starting date of July 1, 1984. Send resumes to: Lucille R. Jones, Head of Administrative Services, Hagerty Library, Drexel University, 32nd and Chestnut Streets, Philadelphia, PA 19104. An equal opportunity, affirmative action employer.

GOVERNMENT DOCUMENTS LIBRARIAN. Primary responsibility to administer U.S. and Florida depository collections. Will also assist in providing online and general reference services. Available June 15, 1984. ALA-accredited MLS required and courses or experience in documents and databases preferred. Entry-level position, 12-month faculty appointment, Instructor rank, 20 days annual leave. Send letter and resume with names of references by May 30, 1984, to: Sims Kline, Director, Stetson University Library, DeLand, FL 32720.

GOVERNMENT DOCUMENTS LIBRARIAN, University of Nevada, Las Vegas. Duties: coordinating the documents reference service; performing library orientation/instruction and online searching; collection development, acquisitions and bibliographic control for federal, state, local and international documents; supervising two classified staff and several student assistants; developing goals and objectives for the Government Documents Collection; producing bibliographic guides; and participating in evening and weekend rotation for general reference desk duty. Requirements: ALA-accredited MLS; 3 years academic library experience (2 of which must be in a Documents Collection); demonstrated supervisory, planning and communication skills; knowledge of federal and international organization documents and general reference sources and the ability to relate harmoniously with users and staff. Understanding of online searching and an advanced subject degree are desirable. Minimum salary: \$21,000. Tenure-track, faculty status, 12-month appointment, 24 days vacation, fringe benefits. Send letter of application, resume and names of 3 references by May 31, 1984, to: Mary Dale Palsson, Director of Libraries, University of Nevada, Las Vegas NV 89154. The University of Nevada, Las Vegas is an equal opportunity, affirmative action Title IX, 504,402 employer.

HEAD, HUNT LIBRARY. Carnegie-Mellon University Libraries. The Head of Hunt Library serves as principal manager of the public service units of the Hunt Library, which serves the College of Humanities and Social Sciences, the College of Fine Arts, the Graduate School of Industrial Administration, and the School of Urban and Public Affairs. Hunt Library consists of 4 departments: Reference, Circulation, Fine Arts, and Music. In addition to general administrative responsibilities, the Head of Hunt Library will participate in the planning and development of interactive information services and the introduction of the online catalog and automated circulation system in Hunt Library. The Head of Hunt Library participates in the Administrative Group of the University Library System. The staff of Hunt Library consists of 7.5 FTE librarians, 9 FTE support staff, and student assistants. The position reports to the Director of University Libraries and is open July 1, 1984. Qualifications: MLS, minimum of 5 years public services experience in an academic library, including the supervision of professional and support staff; demonstrated managerial skills; evidence of creativity and initiative; knowledge and experience in the applications of computing technologies in libraries; an ability to interact effectively with faculty, students, and staff; and successful experience in implementing new information services. Preferred: experience with online database services and/or interactive information systems, bibliographic instruction, and computer literacy. Salary is dependent upon qualifications and experience with a minimum of \$27,000. Usual academic fringe benefits apply. Applications: letter of application, resume and names of three references should be sent to: Pat Smith, Personnel Services, Carnegie-Mellon University, 5000 Forbes Avenue, Pittsburgh, PA 15213. Closing date for mail applications is June 15, 1984. CMU is an equal opportunity, affirmative action employer.

JUDAICA LIBRARIAN. Research library in New York City. Primary responsibilities are in technical services, with some reference and public

services. MLS and knowledge of Hebrew required. Experience desirable. Salary commensurate with experience; liberal fringe benefits. Available: August 1, 1984. Salary range: \$15,000-\$17,000. Send letter of application and resume with three references and/or placement dossier to: Philip E. Miller, Librarian, Klau Library, Hebrew Union College-Jewish Institute of Religion, One West Fourth Street, New York, NY 10012.

LIBRARY AUTOMATION COORDINATOR. Responsible for providing technical expertise in evaluating the library's requirements for automation and, thereafter, in planning, coordinating, and implementing a comprehensive automated library system. Qualifications: experience with automated library systems essential, and a familiarity with programming, system design and organization and telecommunications desirable; ALA-accredited MLS or degree in computer science; problem solving and communication skills; ability to work well with all levels of staff. Faculty rank on a tenure-track. Salary: \$19,500 minimum and fringe benefits. Send letter of application, resume with a description of experience in library automation, and three letters of reference to: Director's Office, Olson Library, Northern Michigan University, Marquette, MI 49855. Deadline: July 1, 1984. NMU is an EO/AA employer.

NON-PRINT LIBRARIAN. Drexel University, Hagerty Library. The requirements are an ALA/MLS; at least 2 years professional experience, preferably including some management responsibility in an academic library, and an appropriate technical background or interest. The librarian works with faculty and students on non-print services and operations related to selection and maintenance of AV/TV materials and equipment; maintains the microform collections, including documents and journals; and has general reference desk duties. Applicants must have the ability to work and communicate effectively with staff, faculty, and students. The starting salary is \$19,000 per year (a higher salary may be available depending on qualifications), with academic status, retirement and illness benefits. Deadline for applications is May 30, 1984, with a starting date of July 1, 1984. Send resumes to: Lucille R. Jones, Head of Administrative Services, Hagerty Library, Drexel University, 32nd and Chestnut Streets, Philadelphia, PA 19104. An equal opportunity, affirmative action employer.

ORIENTATION/INSTRUCTION LIBRARIAN, University of Nevada, Las Vegas. Duties: planning, developing, coordinating and evaluating the Orientation/Instruction Program, preparing library guides and audiovisual instruction aids, coordinating new staff orientation, teaching College of Education Library Science courses and participating in general reference desk duty and database searching. Requirements: ALA-accredited MLS; 2 years academic library experience; demonstrated planning and communication skills; knowledge of reference sources; experience in library instruction and ability to relate harmoniously with users and staff. Understanding of online searching and an advanced degree in a subject area are desirable. Minimum salary: \$19,000. Tenure-track, faculty status, 12-month appointment, 24 days vacation, fringe benefits. Send letter of application, resume and names of 3 references by May 31, 1984, to: Mary Dale Palsson, Director of Libraries, University of Nevada, Las Vegas, 4505 Maryland Parkway, Las Vegas, NV 89154. The University of Nevada, Las Vegas is an equal opportunity, affirmative action Title IX, 504,402 employer.

REFERENCE LIBRARIAN. Provides reference services and bibliographic instruction and performs online bibliographic searches. Has supervisory, training, and budgetary responsibility for the Information Desk and Reference Department student assistants. Directly supervises approximately twelve undergraduate and graduate student assistants. Qualifications: MLS from an

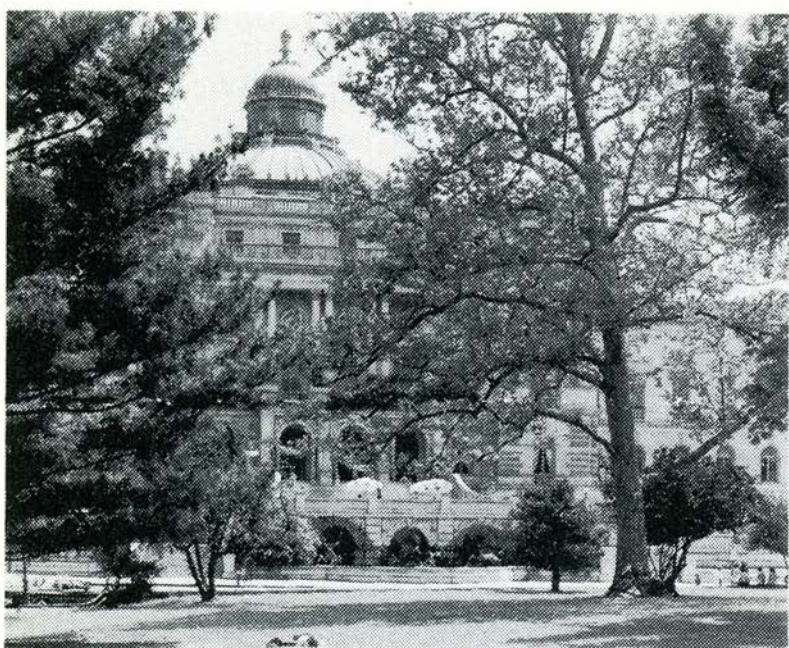
accredited library school required; other advanced degree and supervisory experience desirable. Training in online searching or other computer background highly desirable. Good communication and supervisory skills and the ability to work effectively with colleagues and library users. Salary: \$16,000-\$18,000. Send letter of application and resume, including names of three references, to: Lance Query, Director of Library Research, Analysis, and Personnel, Northwestern University Library, Evanston, IL 60201. Applications received by June 29, 1984, will be considered. An EO/AA employer.

SOCIAL SCIENCE REFERENCE LIBRARIAN/BIBLIOGRAPHER. Responsible for the Library's collection development in assigned social science disciplines and business technology, including approval plans, firm orders, gifts and serials. Provides service at the Reference Desk, including some weekend and evening hours. Participates in an active program of library instruction and computerized database searching in the disciplines of selection responsibility. Requires a master's degree from an ALA-accredited library school and an undergraduate degree in a social science discipline or professional reference experience. \$15,500-\$19,500 hiring range depending on qualifications plus 3% increase September 1, 1984. Excellent benefits including choice of retirement programs. The University of Houston-University Park Libraries have 1.4 million volumes, a materials budget of \$2 million, and a staff of 59 professionals and 180 support staff. To ensure consideration, applications must be received by June 30, 1984. Send letter of application, names of 3 references, and resume to: Dana Rooks, Assistant to the Director for Administration, University of Houston Libraries, 4800 Calhoun, Houston, TX 77004. Equal opportunity employer.

UNIVERSITY LIBRARIAN. Clark University invites nominations and applications for the position of University Librarian. The University Librarian oversees a research collection of 440,000 volumes and approximately 2,000 subscriptions designed to support graduate and undergraduate education in the liberal arts and sciences including a new science library facility to open in September. Clark University is a member of the American Association of Universities. The library is a member of the OCLC, Worcester Area Cooperating Libraries and NELINET. The University Librarian reports to the Provost and Vice President for Academic Affairs. Responsibilities: the University Librarian provides leadership in library policy, administration and budget; assumes responsibility within a collegial structure for planning, directing, coordinating and evaluating all facets of library operations, including development of personnel, collections, services and facilities and support groups utilizing traditional as well as new techniques; represents the library on University committees and in local, regional and national library consortia. Qualifications: ALA-accredited MLS required. Additional advanced subject area degree preferred. Eight years of responsible experience in an academic research library with a minimum of five years in administrative positions. Strong commitment to excellent library services for students, faculty and staff. Knowledge of current trends and applications of appropriate information technologies. Demonstrated leadership ability; superior communication skills; experience in grants solicitation. Please direct all nominations and applications to: Douglas Astolfi, Chair, Library Search Committee, Clark University, 950 Main Street, Worcester, MA 01610. Clark University is an equal opportunity, affirmative action employer.



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International Foundation Directory. 3rd ed. Emphasizes foundations, trusts, and other non-profit institutions that operate on an international basis. Covering over 700 institutions in 45 countries, entries typically provide full name and address, founding date, brief history and description of activities, financial data (if available), names of officers, publications, and other details. \$78.00. **(SO)**

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