

Classified Advertising

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Late job listings will be accepted on a space-available basis after the ninth of the month.

Contact: Riley Tate, Administrative Secretary, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.

Rates: Classified advertisements are \$2.25 per line for ACRL members, \$2.80 for others. Late job notices are \$7.00 per line for members, \$8.50 per line for others. Organizations submitting ads will be charged according to their membership status.

Telephone: Telephone orders for classified advertising, while not encouraged because of the increased risk of copy error and additional staff time, will be accepted. A confirming order should be mailed to ACRL as soon as possible following the call, along with a typewritten copy to be used in proofreading. There is an additional charge of \$10 for ads taken by phone, except late job notices.

Guidelines: For ads which list an application deadline, that date must be no sooner than the last day of the month in which the notice appears (e.g., October 31 for the October issue). All job announcements must include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

FOR SALE

MARV BROADBENT, Box 6, Beltsville, MD 20705. Government publications. Standing, subscription, single, or search orders. No prepayment. No foreign surcharge. (301) 937-8846.

CENSORED—the indispensable reference on current affairs. ISSN 0163-2280. ISBN 0-933152-01-9. Write for details to CENSORED-C, P.O. Box 1526, Bonita Springs, FL 33923.

CHINA-JAPAN. Major private quality collection—reasonable. All topics. Write M. Frazin, Box 110, Farmington, CT 06032. Inquiries invited.

CONTEMPORARY CHINA. Serials *FBIS P.R. of China and Asia and Pacific* 1968-79. Reasonable. Write M. Frazin, Box 110, Farmington, CT 06032. Inquiries invited.

FOREIGN MICROFORMS. Any foreign microform from anywhere in the world at the foreign list price. Free searching. Monographs and serials. IMDS, 1995 Broadway, NY, NY 10023, (212) 873-2100.

SEARCH SERVICE. Ex-librarians locate titles or subject, plus 150,000 indexed stock. PAB 2917 Atlantic, Atlantic City, NJ 08401. Phone 609/344-1943.

POSITIONS OPEN

ARCHIVIST. Scripps Institution of Oceanography and University Library, University of California, San Diego. Available January, 1981. \$16,392-\$21,024. Responsible for planning and execution of archives program for Scripps Institution of Oceanography. Reports to the Director of SIO; also works closely with University Library staff. Primary duties include: records appraisal; records arrangement and description; records management; archival preservation and reference and information retrieval. Maintains professional contacts; conducts research and publishes in archival administration, library science, or in an appropriate subject field. Qualifications: master's degree in a relevant subject area or in library science; formal training in archives management; work experience in a quality institutional archives program, preferably in charge of some segment of such a program. Desirable: background in science and history of science. Experience in automated access to archives not as important as eagerness to consider such applications. Applications accepted until January 31, 1981. Submit a letter of application, enclosing a resume and a list of references to: Martha Bovee, Associate University Librarian, University of California, San Diego, Library, C-075-G2, La Jolla, CA 92093. UCSD is an equal-opportunity, affirmative-action employer.

ASSISTANT DEAN FOR COLLECTION DEVELOPMENT. University of New Mexico General Library. Required: graduate degree in library science from an ALA-accredited institution. Advanced degree(s), while desirable, will be considered only in comparing candidates with similar demonstrated ability and experience. Special qualifications: dynamic individual with demonstrated initiative in managing and interpreting the collection function in research oriented libraries. Increasingly responsible administrative

and supervisory experience; knowledge of collection management issues; demonstrated skills in working effectively with library faculty and staff. Demonstrated ability to coordinate collection activities with local, state, regional, and national organizations. Responsibilities: evaluates collection development function and structure; responsible for establishing policy, procedures, and priorities for collection management; leads and assesses efforts of 25-30 subject selectors; promotes effective communications with University faculty. Has primary responsibility to allocate and monitor materials budget, maintaining balance among competing interests. Plays a major role in policy setting, implementation, and evaluation in regard to library management. Faculty rank: negotiable. Incumbent is obligated to comply with policies of *Faculty Handbook*, requiring research, publication, and service. Salary: negotiable, minimum \$30,000. Application deadline: January 31, 1981. Expected appointment date: July 1, 1981. Send letter of application, resume, and names of three references to Margo Trumpeter, Personnel Librarian, University of New Mexico General Library, Albuquerque, NM 87131. An affirmative-action/equal-opportunity employer.

ASSISTANT LIBRARIAN. To develop public services and assist with technical processing under direction of cataloger. Excellent opportunity to perform all library functions. MLS from accredited school with solid academic background, inquiring mind, interest in service required. Some night work. Salary range: \$11,000-\$12,000. Check ALA Directory for Erskine's library resources. Erskine College is a fully-accredited, church-related, liberal arts, coeducational college of 650 students with 50 highly qualified faculty members, more than 60% of whom hold the earned doctorate. Submit application in writing to John H. Wilde, Librarian, McCain Library, Erskine College, Due West, SC 29639. Erskine is an equal-opportunity college.

ASSISTANT LIBRARIAN FOR PUBLIC SERVICES. Monterey Institute of International Studies. Requirements: degree in library science. Knowledge of languages and international affairs desirable. Responsibilities: reference, interlibrary loan and circulation. Salary: \$13,500. Starting date: February 1, 1981. Application deadline: December 31, 1980. Send resume to: Glynn Wood, Academic Dean, Monterey Institute of International Studies, 425 Van Buren, Monterey, CA 93940.

ASSISTANT TECHNICAL SERVICES LIBRARIAN. Original and copy cataloging of monographs, serials, etc., in a WLN-based department processing 10,000 titles/year; plan retrospective conversion and implementation of AACR 2. MLS, 3-5 years' academic library experience, proven supervisory ability, knowledge of LC, AACR/AACR 2, ISBD, MARC format, experience with WLN or other automated system required; foreign language skills desirable. Full faculty status, tenure track; salary \$14,500 (11 months), plus normal benefits; position available January 1981, or after. Resume and three recent references to: Robert L. Burr, Director, Crosby Library, Gonzaga University, Spokane, WA 99258.

ASSOCIATE DIRECTOR OF THE UNIVERSITY LIBRARY. Assists the Library Director in planning, operation, and administration of the Library. ALA-accredited library degree required, with an additional advanced degree in a subject field preferred. Minimum five years' academic library experience; commitment to consultative management style; demonstrated experience with library automation and computer technology required. A record of progressive professional and scholarly development must be established. Salary \$31,056-\$37,500, dependent on qualifications and experience. Twelve month appointment. Send letter of application including resume and names of five references by February 1, 1981, to: Maureen Pastine, Chairperson, Search Committee for Associate Director of Library, c/o Office of the Academic Vice President, San Jose State University, 125 S. Seventh Street, San Jose, CA 95192. An equal-opportunity/affirmative-action employer.

AUDIOVISUAL LIBRARIAN WITH REFERENCE DUTIES. Responsible for acquisition and cataloging of non-print materials. Explores and assesses faculty needs for software and coordinates with Media Center. Participates in all internal library planning and cooperative activities. Experience as academic librarian necessary. Position open January 1, 1981. Salary \$14,000 or up, depending on qualifications. Send resume and names of three professional references to: Theresa Taborsky, Director, Wolfgram Memorial Library, Widener University, Chester, PA 19013. Affirmative-action/equal-opportunity employer.

CATALOG LIBRARIAN. The Houston Academy of Medicine-Texas Medical Center Library is seeking a new or recent graduate to fill an entry level position in the Library's Cataloging Department. This position will begin on January 1, 1981. The Library serves and is jointly supported by nineteen health science institutions in the Texas Medical Center including two major medical schools, three nursing schools, and various allied health science programs. It is also a Regional Resource Library for the South Central Regional Medical Library Program and actively serves the library

needs of the health professionals throughout central Texas. Responsibilities of this cataloging position include original cataloging of book and non-book materials in the health sciences, revision of catalog assistants' work in OCLC, continuous editing of all library catalogs, provision of assistance to library personnel with bibliographic problems related to cataloging. Qualifications: MLS from an ALA-accredited library school. Degree in life sciences and/or course work in medical librarianship desirable. Familiarity with OCLC and/or NLM classification and MeSH would be an asset. No previous work experience required. Starting salary is \$14,000. Fringe benefits include medical/life insurance, retirement plan (TIAA/CREF), credit union, two days paid vacation per month (almost 5 full weeks per year). Send resume and names of three references to: Janis Sharp, Personnel Librarian, Houston Academy of Medicine-Texas Medical Center Library, Jesse H. Jones Library Building, 1133 M.D. Anderson Blvd., Houston, TX 77030.

CATALOGER. Clemson University Library. Shares in original cataloging of monographs, primarily in areas of science and technology; assists in catalog maintenance, training and supervision of support staff, and development of cataloging policies and procedures. Requires ALA-accredited MLS plus at least 2 years of professional cataloging experience in an academic library using an automated cataloging system. Prefer candidate with comprehensive knowledge of LC cataloging and classification, AACR 2, and OCLC/MARC format; background or interest in science and technology; facility with languages, particularly German. 12-month appointment. Available January 1, 1981. Minimum salary is \$18,000. S.C. retirement, Blue Cross-Blue Shield, major medical, and liberal leave policy. Clemson is a quality institution with a limited enrollment, located on the shore of Lake Hartwell in the foothills of the Blue Ridge Mountains. The Library has a collection of 900,000 volumes and 13,000 serial subscriptions. Send letter of application with resume and names of 3 references (one of which must be immediate supervisor) by December 31, 1980, to: Sophia Sullivan, Chair, Catalog Search Committee, Clemson University Library, Clemson, SC 29631. An equal-opportunity/affirmative-action employer.

CHIEF LIBRARIAN. (Search reopened.) Rosary College is a private, Catholic, coeducational liberal arts college in a suburb of Chicago, offering master's programs in library science, business administration, learning disabilities. Minimum qualifications: MLS from ALA-accredited library school and academic library experience with strong administrative background. Expertise in collection development and firm grasp of computer applications in the library essential. Second master's desirable. 225,000 volumes. 6 professional staff. OCLC. U.S. Government Depository. Salary range \$20,000-\$25,000. Full benefits, including TIAA/CREF. Position open July 1, 1981. Application deadline January 31, 1981. Send resume and 3 references to Norman Carroll, Chair of Chief Librarian Search Committee, Rosary College, River Forest, IL 60305. Equal-opportunity.

DEAN, UNIVERSITY LIBRARIES. Administrative responsibilities for libraries which serve three campuses of the University. Total collection of approximately 700,000 bound volumes; professional staff of 24 with 42 supporting staff members. Professional librarians with faculty status. Close working relations with Faculty Senate Library committee and academic departments. Very attractive living conditions in southern Rhode Island. Qualifications include MLS degree from an ALA-accredited institution and at least 5 years' experience in academic or research library services. Ph.D. is also desirable. Position commences July 1, 1981. Salary range in the \$40s. Deadline for applications is January 15, 1981, or until suitable candidate is found. Send resume and supporting information including references to Heber W. Youngter, Chair, Libraries Dean Search Committee, 133 Fogarty Hall, University of Rhode Island, Kingston, RI 02881. An affirmative-action/equal-opportunity employer. M/F.

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DIRECTOR, MLIS PROGRAM. The University of Arkansas at Little Rock has reopened its search and is seeking applications and nominations for a Director to provide leadership in the implementation of a new Master of Library and Information Science program. The multi-disciplinary program is designed to prepare individuals for professional positions in schools, public libraries, and business, industry, and government. ALA-accreditation is a goal. Candidates must have a master's degree in library and/or information science from an ALA accredited program, and an earned doctorate. The Director can be appointed by July 1, 1981, or earlier; salary is in the mid-\$30s, and is competitive and commensurate with qualifications. Inquiries, nominations, or applications should be addressed to Harri Baker, Chairperson, MLIS Search Committee, Office of the Executive Vice Chancellor for Academic Affairs, UALR, 33rd and University, Little Rock, AR 72204; an affirmative-action employer.

HEAD, CATALOG DEPARTMENT. Coordinates distribution of incoming materials. Supervises cataloging and classification of monographs and other materials classified separately. Oversees preparation of materials for catalog representation and circula-

tion. Directs maintenance of card files, including union catalog. Examines procedures and workflow, plans for eventual change to alternative catalog format, other applications of automation. Supervises 3 professional, 8 support staff, and student assistants. Required: ALA-accredited MLS, at least five years' cataloging experience (including supervisory/administrative responsibilities) in an academic library, working knowledge of LC classification and AACR 2 (and ability to direct its implementation), OCLC experience, foreign language skills. Salary: \$18,000 minimum. TIAA/CREF, group life and medical, 22 days' vacation. Appointment: April 1, 1981. Apply by February 16, 1981, to Wilson D. Snodgrass, Associate Director, Central University Libraries, Southern Methodist University, Dallas, TX 75275. An affirmative-action/equal-opportunity employer.

HEAD, PUBLIC SERVICES. Scripps Institution of Oceanography Library, University of California, San Diego. Available March 1, 1981. Assistant Librarian, \$16,392-\$21,024 or Associate Librarian, \$20,088-\$28,908. The SIO Library is part of the UCSD Library system. Under the general direction of the SIO Librarian, the SIO Public Services Librarian is responsible for developing a full range of public services in support of UCSD's programs of instruction and research in earth and marine sciences. Services provided include: manual and computer assisted reference, instruction, interlibrary loan, and circulation services. Serves as bibliographer and liaison with faculty scholars for collection development within an appropriate subject speciality; shares responsibility with Head of SIO Library and SIO Technical Services Librarian for staff development, developing and maintaining successful relationships with library users and other UCSD library staff, and for integrating traditional and advanced library technologies into the planning and development of the SIO Library's informational and instructional services to the marine science community. Qualifications: MLS from an ALA-accredited library school; experience, preferably in a large research library, in science collection development and reference services; experience in using machine readable data bases; strong commitment to public services; demonstrated supervisory and leadership skills. Desirable: academic background in biological or chemical sciences; experience in providing bibliographic instruction, interlibrary loan, and circulation services; some facility with foreign languages; experience in an academic library. Appointment at the Associate level requires substantial public service experience with increasing responsibilities. Applications accepted until February 28, 1981. Submit a letter of application, enclosing a resume and a list of references to: Martha Bovee, Associate University Librarian, University of California, San Diego, Library, C-075-G2, La Jolla, CA 92093. UCSD is an equal-opportunity, affirmative-action employer.

HEAD, REFERENCE SERVICES. The University of Minnesota, Duluth, is seeking a Reference Division Head for service to a largely undergraduate campus of 7300 students. Supervises three professional librarians and one senior library assistant, plus student help. ALA-accredited degree with three years of academic reference work (or five years non-academic) with supervisory experience. Post-graduate work in a subject area and experience of automated data base searching highly desirable. Open July 1, 1981. Salary \$18,000 plus administrative augmentation. Resume and three references by January 15, 1981, to Library Director, University of Minnesota, Duluth, Duluth, MN 55812. Equal-opportunity/affirmative-action employer.

HEAD OF ACQUISITIONS. Northern Illinois University is seeking a qualified librarian to be Head of Acquisitions. MLS from an accredited library school and three years of experience in acquisitions in a research library required. Completion of 30 hours beyond the MLS required for tenure. Applicants must demonstrate a thorough knowledge of acquisitions and the book trade and give evidence of successful administrative ability, including the ability to work well with staff, vendors, and library users. Familiarity with appropriate library automation is desirable. Should also have a record of professional involvement and an awareness of current developments in librarianship. Duties include: planning, coordinating, and monitoring department procedures; establishing priorities; emphasis is on decision making and problem solving; recommending policy, and contributing to budget construction. Minimum salary: \$22,000 for a 12 month contract. Benefits include Illinois Retirement System, one month vacation, and academic status. Apply by March 1, 1981, by sending resume, transcripts, placement file, and three current letters of recommendation to George M. Nenonen, Personnel Director, University Libraries, Northern Illinois University, DeKalb, IL 60115. Northern Illinois University is an equal-opportunity/affirmative-action employer.

HEAD OF SERIALS. Cleveland State University. Cleveland State University seeks a qualified individual to coordinate all serial activities in the Library Technical Services Division. Duties to include cataloging, acquisition, physical processing, check-in, maintenance of computer-produced lists of holdings, and supervision of both full-time and part-time professional and support staff, and student assistants. Minimum qualifications: ALA-

accredited MLS; five years' varied professional experience in serials in an academic or research library, including supervision of full-time staff; knowledge of AACR, AACR 2, and automated serials systems; working knowledge of two foreign languages of bibliographic importance. Preferred: seven years' professional experience in serials; experience with OCLC systems. Yearly salary \$19,000+, depending on qualifications and experience. Application deadline January 15, 1981, with starting date April, 1981 (negotiable). Send resume and three letters of reference to Verna Lanham, Chairperson, Search Committee, University Libraries, Cleveland State University, 1983 E. 24th St., Cleveland, OH 44115. Equal-opportunity employer, M/F/H.

LIBRARIAN/INSTRUCTOR: EDUCATION SUBJECT SPECIALIST. (Search reopened.) Duties: responsible for an ongoing bibliographic instruction program with the College of Education, assists in data base searching, aids in collection development and serves as backup to Reference Department. Qualifications: MLS from ALA-accredited school, graduate degree in education, experience in academic library, and in teaching and instructional design. Faculty status: 12-month contract; salary \$16,000. Before January 15, 1981, send resume and names of references to Kathleen Voigt, Search Committee Secretary, Carlson Library, The University of Toledo, Toledo, Ohio 43606. The University of Toledo is an equal-opportunity/affirmative-action employer (M-F-H).

LIBRARIAN OF THE COLLEGE. Plymouth State College. Responsible for all areas of library's operation including media services; serves as department chairperson, subject to peer review; share time at reference desk. Current budget exceeds \$600,000; collection includes 545,000 items, of which 210,000 are print; staff includes seven other library faculty, three media specialists, 12 support staff, and 60 part-time student workers. Accredited MLS and minimum of 8 years of professional library experience in increasingly responsible positions, including some supervisory experience, are required. Additional higher degree and substantial academic library experience in both public and technical services are desirable. Should have knowledge of library and media technologies, a strong commitment to undergraduate education and library instruction, and the ability to communicate effectively. This is a full-time, tenure-track, 12-month faculty appointment at Associate or Full Professor rank. Normal starting salary range is \$20,240-\$24,000, depending on education and experience. The Librarian of the College reports to the Dean of the College. Excellent fringe benefits. Position starts July 1, 1981. Send letter of application, resume, and brief statement of philosophy of service and management postmarked no later than February 6, 1981, and have placement file, transcripts, and three current references sent to: Gaynell Zimmerman, Librarian Search Committee, Lamson Library, Plymouth State College, Plymouth, New Hampshire 03264. An affirmative-action, equal-opportunity employer.

LIBRARY AND INFORMATION SERVICES EDUCATION. Faculty position. Tenure appointment for 1981/82 academic year with rank and salary dependent upon qualifications. Salary range \$20,000-\$30,000. To teach introductory and advanced courses related to the organization of knowledge, such as cataloging and classification, bibliographic networks, bibliographic control, and to do research. Doctorate or A.B.D. in library, information, or related field. Ten month position with summer school teaching optional at 10% academic year salary per course. TIAA or state plan, Blue Cross-Blue Shield. Equal opportunity employer. Send application, resume, and names of three references to: Hans Wellich, College of Library and Information Services, Hornbake Library Building, Room 1101, University of Maryland, College Park, MD 20742.

LIBRARY CATALOGER. Responsible for shared training and supervision of library assistants and library clerks; aids in bibliographic searching, use of OCLC terminals for copy cataloging, enter bibliographic data in CLSI; catalogs different editions; assigns LC classification numbers; performs other related duties as assigned. Qualifications: fifth-year degree from ALA-accredited school; reading knowledge of one or more foreign languages; familiarity with AACR and LC cataloging practices, LC classification and subject headings, and a working knowledge of OCLC and MARC tagging; ability to train and supervise staff and work cooperatively with other staff; ability to work well under pressure. Twelve-month appointment. Salary from \$13,030, dependent on qualifications and experience. Excellent fringe benefits. Faculty or professional status optional. Closing date for receipt of resume January 15, 1981. Send resume, including three references, to: Robin N. Downes, Director of Libraries, University of Houston Central Campus, 4800 Calhoun Boulevard, Houston, TX 77004. An equal-opportunity employer.

LIBRARY DIRECTOR. Qualifications: MLS or Ph.D. in Library Science from ALA-accredited institution, or a master's degree or doctorate in instructional technology is required. Five years' experience in academic library/learning resource administration, including two years' successful supervision. Experience with automated systems and procedures. Library experience in both

readers and technical services. Ability to coordinate library and media services with the College's instructional programs. Salary: \$26,500-\$36,500 for twelve month contract. Full fringe benefits. Applications must be received by February 10, 1981. Call or write: Office of Personnel, Community College of Baltimore, 2901 Liberty Heights Avenue, Baltimore, Maryland 21215; (301) 396-0471. An equal-opportunity/affirmative-action employer. We hire handicapped.

PROGRAM OFFICER II, ACRL Headquarters. Under the direction of the Executive Secretary, this position is responsible for planning and implementing a program of continuing education for ACRL members, and assisting in the implementation of the programs, services, and projects offered by ACRL to its membership. A further responsibility is to assist in providing information relative to academic librarianship to organizations and individuals concerned with higher education. Requirements are an MLS from an ALA-accredited library school program; two years' professional experience in an academic library; knowledge of the principles and practices of academic libraries; ability to plan and evaluate educational activities; ability to work effectively with a wide variety of people in libraries and in the education field; and a demonstrated interest in staff development and adult education. Applications will be accepted until January 31, 1981. Interviews will be held at ALA Midwinter, Good Friday benefits. Salary is \$16,164. Apply to Julie Carroll Virgo, ACRL/ALA, 50 E. Huron Street, Chicago, IL 60611.

REFERENCE LIBRARIAN. Participates in broad program of academic reference service in social sciences and humanities. MLS from accredited library school, academic background in humanities or social sciences (advanced degree desired), and reading knowledge of modern European language required. Some general reference experience in academic library including online searching and bibliographic instruction preferred. Salary \$12,800-\$14,000, depending on qualifications. Available January, 1981. Applications received through December 31, 1980, will be considered. Send letter of application and resume, and have library school credentials including transcript forwarded to Virginia Freyre, Personnel Office, Northwestern University Library, Evanston, IL 60201. An equal-opportunity/affirmative-action employer.

SCIENCE LIBRARIAN. Earlham College, a 4-year Quaker liberal arts college with a strong science program, is seeking a science librarian to administer its separate science library. Duties: administration of a 35,000 volume collection and responsibility for working closely with faculty and students, particularly in bibliographic instruction. Requirements: science background, MLS. Minimum salary \$12,500, commensurate with experience. Start July, 1981; application deadline: January 31, 1981. Evan Farber, Librarian, Earlham College, Richmond, IN 47374.

SCIENCE LIBRARIAN. Responsible for supervising branch science library, providing reference services, maintaining science collection, performing on-line searching through commercial data bases, and coordinating programs with faculty in science departments. Instructor or Assistant Professor. Nine month contract. Qualifications: MLS from accredited school, undergraduate and graduate work in science highly desirable. Salary range \$14,000-\$16,000. Wanted September 1, 1981. Address inquiries to Donald T. Hartman, Dean of Academic Affairs, Juniata College, Huntingdon, PA 16652. Affirmative-action, equal-opportunity employer.

SENIOR ASSISTANT LIBRARIAN. Assistant Acquisitions Librarian.) California Polytechnic State University, San Luis Obispo, CA. Responsible for the operation of both the Order and Serials Sections of the Acquisitions/Collection Development Department. The Order Section includes conventional book order and receipt, approval plan receipt, and preparation for cataloging. The Serials Section, maintaining over 6,000 standing orders, includes order, check in, preparation for cataloging and binding functions. This position involves the supervision of a support staff of 12 full-time employees. Applicants must have an ALA-accredited degree in library science. A minimum of three years of acquisitions/serials experience is required and a familiarity with OCLC and automated acquisitions systems preferred. A master's degree in a subject field, or its equivalent, is required for promotion and tenure. Salary: \$18,612-\$25,740 annually (for 12 months). Librarians are classed as academic employees having a 12 month work year, with a 10 month option plan available. Benefits include liberal vacation and sick leave, an excellent retirement system, and group health and life insurance plans. Send a letter of inquiry and resume, and have three letters of reference sent to: David B. Waich, Director, University Library, California Polytechnic State University, San Luis Obispo, CA 93407. Position is available February 1, 1981. Applications will be accepted through December 31, 1980.

SERIALS CATALOGER. Responsible for cataloging serials in all languages and subject areas using OCLC, LC classification system, and AACR 2; for developing procedures for serials cataloging

and for supervising implementation of these procedures. Reports to Head, Serials Department. Requires master's degree from ALA-accredited library school, or equivalent; previous experience in serials cataloging using AACR, LC classification and subject headings, and experience with OCLC or other automated cataloging systems. Good oral and written communication skills. One or more modern European languages preferred. Tenure-track position, 12-month appointment, TIAA/CREF, health insurance, usual

holidays, 24 days' annual leave, 12 sick days leave, tuition remission. Rank and salary: commensurate with experience and qualifications, \$12,000-\$15,000. Applicants should submit letter of application, resume, and placement folder or 3 letters of reference, by December 31, 1980, to H. Lea Wells, Personnel Librarian, The University of Tennessee Library, Knoxville, TN 37916. UTK is an EEO, affirmative-action, Title IX, Section 504 employer.

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LATE JOB LISTINGS

REFERENCE LIBRARIAN/LIBRARY INSTRUCTION COORDINATOR. Responsible for coordinating, planning, and developing library instruction programs. Involves setting priorities, allocating program budget, scheduling, and marketing. Position works with library's Audiovisual Services to utilize their capabilities in library instruction. Responsible for all library user guides and for in-service training of staff. Participates in reference desk service and in collection development. Requirements: master's degree from ALA-accredited library school; at least two years' relevant experience in an academic library; interest in A-V capabilities; excellent communication and teaching skills. Second master's degree preferred. Salary: \$14,850 minimum, depending on qualifications and experience. Application deadline February 15, 1981. Send resume and names of three references to: Robin Downes, Director of Libraries, University of Houston, Houston, TX 77004. Equal-opportunity employer. Preliminary interviews may be arranged at ALA Midwinter.

HEAD, OPTOMETRY LIBRARY. Indiana University Libraries, Bloomington, Indiana. Administers a branch library in a large academic library system and serves as subject specialist in the visual sciences. Primary areas include selecting materials and providing public services to support the curriculum of the School of Optometry and the research of the faculty and students. Supervises one staff member and one FTE hourly staff. Interdisciplinary collection of 11,000 volumes. Salary floors are observed: Assistant Librarian, \$13,500; Associate Librarian, \$17,000. Qualifications: two years' post-MLS experience in academic library; ability to supervise and to work effectively with faculty and students; ability to meet requirements of faculty status in a tenure-track appointment. Deadline: not earlier than December 31, 1980. Write: Frances Wilhoit, Acting Personnel Librarian, Indiana University Libraries, Bloomington, IN 47405. Affirmative-action/equal-opportunity employer.

EDITOR, PUBLIC AFFAIRS INFORMATION SERVICE. Responsible for the PAIS Bulletin and Foreign Language Index. Supervision of two Associate Editors, four Assistant Editors, and four Editorial Assistants. Qualifications: MLS degree, subject degree or relevant background in social sciences with emphasis on economics, business, political science; familiarity with social science bibliography; substantial experience with increasing responsibility in indexing or cataloging; strong organizational and administrative ability and experience; experience in automation of indexing or cataloging and online information retrieval; ability to write clearly and concisely in English; reading knowledge of at least two of the following: French, German, Italian, Portuguese, or Spanish. Minimum salary: \$25,000. Excellent fringe benefits. Equal-opportunity/affirmative-action employer. Wilhelm Bartenbach, Executive Director, Public Affairs Information Service, Inc., 11 W. 40th Street, New York, NY 10018.

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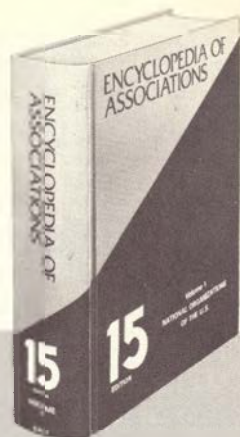
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Reference Books for Small and Medium-sized Libraries: Listed in the current edition of this ALA selection aid.

Best Reference Books: Listed in *Best Reference Books: Titles of Lasting Value Selected from American Reference Books Annual 1970-76*.

Choice: Listed in the current edition of *Choice's* "Opening Day Collection."